



### Application Form

## Development Permit – Residential – Commercial, Industrial, Institutional

Completion of all fields is mandatory

APPLICATION DATE:	VILLAGE FILE #
APPLICANT:	PHONE #:
EMAIL:	FAX #:
MAILING ADDRESS:	POSTAL CODE:
REGISTERED OWNER OF PROPERTY (if applicant is other than owner)	
MAILING ADDRESS:	POSTCAL CODE

### DETAILS

ADDRESS OF PROPERTY:	
LEGAL DESCRIPTION: Lot _____ Block _____ Reg. Plan No. _____ All or part of the _____ ¼ Sec. _____ Twp. _____ Range _____ West of _____ Meridian (if applicable)	
<b>TYPE OF STRUCTURE:</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Residential Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Direct Control	<b>TYPE OF WORK:</b> <input type="checkbox"/> New (size in m <sup>2</sup> /ft <sup>2</sup> ) _____ <input type="checkbox"/> Renovation (size in m <sup>2</sup> /ft <sup>2</sup> ) _____ <input type="checkbox"/> Addition (size in m <sup>2</sup> /ft <sup>2</sup> ) _____ <input type="checkbox"/> Other – describe & (size in m <sup>2</sup> /ft <sup>2</sup> ) _____
LAND USE DISTRICT (ZONING): _____	NUMBER OF OFF STREET PARKING STALLS _____
HEIGHT OF BUILDING (m/ft): _____	
DESCRIPTION OF WORK (describe in detail what is being constructed):          	
Will signage be required for the business located at the address stated on this permit application form? <input type="checkbox"/> Yes <input type="checkbox"/> No   If yes, please complete a signage application form. Failure to receive approval for signage may result in the issuance of fines.	

I have been informed of the Village’s bylaws, policies and regulations regarding this application. I understand that this permit application may be refused if the proposed development does not conform to all the requirements of the Land Use Bylaw.

I hereby declare that the development identified in this application will be conducted in accordance with the plans submitted:

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
(signature)

NOTE: If Applicant is not the property owner, a letter of authorization must accompany the application form.

**FOR OFFICE USE ONLY**

<input type="checkbox"/> Permitted Use	<input type="checkbox"/> Discretionary Use	Lot/Parcel Coverage: _____
Application Fee: \$ _____ Receipt #: _____ <input type="checkbox"/> cash <input type="checkbox"/> cheque <input type="checkbox"/> debit <input type="checkbox"/> mc <input type="checkbox"/> visa <input type="checkbox"/> invoice		
<b>NOTICE OF DECISION:</b>		
Approved:	<input type="checkbox"/> MPC <input type="checkbox"/> DO <input type="checkbox"/> SDAB	Subject to conditions (see below)
Refused:	MPC <input type="checkbox"/> DO <input type="checkbox"/> SDAB	Reasons for refusal (see below)
Development Officer / MPC: _____		
Date of Decision: _____		Date Advertised: _____

Personal information provided as part of this application is collected under *Sections 642,303 and 295 of the Municipal Government Act* and in accordance with *Section 33 (c) of the Freedom of Information and Protection of Privacy Act*. The information is required and will be used for issuing development permits and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Village of Cremona FOIPP Coordinator at 403.637.3762.

**Important Notice:** This application does not permit the commencement of construction on the site until a decision has been made regarding the proposed development by the development authority. A Building Permit may also be required for any development on the site.