



ORGANIZATIONAL MEETING AGENDA

October 26, 2021 at 7:00 p.m.

Council Chambers – 106 1st Avenue East

ATTENDANCE:

Mayor: T. Hagen; **Councillors:** B. Scribner J. Shi; S. Goebel, T. Thompson

CAO: R. Friesen; **Corporate Services Coordinator:** S. Ryan

In accordance with Section 192(1) of the Municipal Government Act (MGA) Except in a summer village, a council must hold an organizational meeting annually not later than 2 weeks after the 3rd Monday in October.

The Village of Cremona Organizational Meeting will be held at Council Chambers located at 106 – 1st Avenue East, Cremona, Alberta on Tuesday, October 26, 2021 commencing at 7:00 p.m.

1. CALL TO ORDER	2
2. ACCEPTANCE OF THE AGENDA	3
3. SWEARING IN CEREMONY	4
4. APPOINTMENT OF DEPUTY MAYOR	5
5. SIGNING AUTHORITY	6
6. MEETING DATES	7
7. APPOINTMENT TO COMMITTEES AND COMMISSIONS	8
8. NEXT MEETING	14
9. ADJOURNMENT	15



**VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:1

TITLE: Call To Order

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

Mayor Hagen, Called the Organizational Meeting to Order at _____ p.m.

INTLS: CAO RF



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:2

TITLE: Acceptance of the Agenda

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

By resolution, Council may add or remove items to the agenda.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

That Council accept the Agenda as presented.

OR

That Council accept the Agenda as amended.

INTLS: CAO __ *RF* __



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.: 3

TITLE: Swearing in Ceremony

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

The CAO will now swear in the new Council

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

No recommended action.

INTLS: CAO RF



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.: 4

TITLE: Appointment of Deputy Mayor

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

Prior to the election, Councilor Robert Reid was appointed as Deputy Mayor until the organizational meeting in 2021. Council is being asked to appoint a Deputy Mayor.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council has several options when appointing a Deputy Mayor. It can be for a term of one year where a new Deputy Mayor will be appointed at the Organizational Meeting on a rotational basis.

Council may wish to appointment just one person to be Deputy Mayor for the entire term of office.

COSTS / SOURCE OF FUNDING (if applicable):

Per Diem for Deputy Mayor is \$200.00 per month.

RECOMMENDED ACTION:

That Council appoint _____ as Deputy Mayor from October 26, 2021 until the Organizational Meeting in 2022.

Or That Council appoint...

INTLS: CAO RF



**VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:5

TITLE: Signing Authority

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

The Village of Cremona requires two signatures on all cheques created by the Village. In order to have proper signing authority with Connect First Credit Union, a copy of the minutes with the appointment of signing authority is to be provided.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Current signing authority is:

Tim Hagen, Rudy Friesen, Sonia Temple, Sandi Ryan and Joseph Shi.

The Mayor and one administration person typically signs the cheques.

We have found that having at least three (3) members of the organization listed as having signing authority is beneficial.

RECOMMENDED ACTION:

That Council remove Sonia Temple from the Signing Authority with the Village of Cremona.

That Council confirm the following individuals to have Signing Authority with the Village of Cremona:

Mayor Tim Hagen;

Councilor Joseph Shi;

CAO, Rudy Friesen; and

Corporate Services Coordinator Sandra Ryan

INTLS: CAO RF



**VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:6

TITLE: Meeting Dates

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

The Village of Cremona Council set the third Tuesday of each month beginning at 7:00 p.m. with a coffee visiting time from 6:30 to 7:00 p.m.

Council is being asked if they want to change the Regular Council Meeting date and time.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council does not need to change the meeting dates and times; the organizational meeting is a good time to reflect and make changes if needed.

Council may also include a hiatus from Council Meetings in July and/or August at this time as well.

RECOMMENDED ACTION:

That Council set the Regular Council Meeting Schedule for the third Tuesday of each month at 7:00 p.m. with a casual coffee time for the public from 6:30 to 7:00 p.m.

AND

That Council approve to take a hiatus from Council Meetings for the month of _____ 2022.

INTLS: CAO RF



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:7

TITLE: Appointment to Committees and Commissions

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

Council Members were asked to select the committees/commissions and boards which they wish to participate in until the 2022 Organizational Meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

There is a short description of each attached.

Please see attached appointment list which show public members in Red. Council members' may be appointed at this time.

COSTS / SOURCE OF FUNDING (if applicable):

Some Commissions and boards pay an honorarium, others do not and Council members list their meetings on the monthly Council Expense Claim Form.

RECOMMENDED ACTION:

That Council approve the appointments of the Council Members to the Boards, Commissions and Committees as listed until the Organizational Meeting in October 2022.

INTLS: CAO __ *RF* __

Council Board Appointments

The following list is a list of boards and commissions that Village Council members sit on as part of their mandate.

Cremona Library Board

Time Commitment – Meetings are held once a month (currently 2nd Thursday) at 7:00 pm. plus a budget meeting at the Cremona Library. No meetings for the months of July, August & December. There must be 8 meetings held a year.

Representation- One Village Council member is needed, and the appointment is made yearly at the organizational meeting.

Description - Cremona Library receives funding from Mountain View County and the Village of Cremona. These funds are used to supply programs through the library. As a board member you will be involved developing future programs and operations of the library as set out by the Village of Cremona Bylaw, Cremona Library Bylaw, Policies and Provincial legislation.

Parkland Regional Library

Time Commitment – Meetings are held quarterly, and members may be appointed to the executive that meets more often. Meetings are held at the head office in Lacombe or via Zoom.

Representation- One representative is required from the Village of Cremona. In the past the village member to the Cremona Library Board has been appointed.

Description – Parkland Regional Library provides human and material support services as needed by libraries in central Alberta. Parkland's head office is located in Lacombe and serves 50 libraries in central Alberta and runs from the B.C. border across the province to the Saskatchewan border. More information can be found on their website at www.prl.ab.ca.

Cremona & District Recreation & Culture Board

Time Commitment – Up to 3 meetings are held yearly when required. They are convened at the call of the chair. Meetings may last from 1 to 3 hour and similar amount of time may be required for preparation for each meeting.

Representation- on representative is required from Village of Cremona Council. This is a board of Mountain View County. It consists of from 6 to 8 members from the Village of Cremona and Mountain View County.

Description - Cremona & District Recreation & Culture Board distributes funds transferred to the Village of Cremona by Mountain View County for recreation purposes. The transfer of the funds to the Village is set out in the MOA signed by the Village and County.

Mountain View Seniors' Housing

Time Commitment – meetings are held every 2 months. Board members may be appointed to committees, and this may require more time. In the past meetings run from 6:30 to 9:00 pm and are held at various locations in the district.

Representation- On representative is required from Village of Cremona council. The board consists of 7 members. All members must be members of councils and are from Mountain View County and all urban municipalities within the county.

Description - Mountain View Seniors' Housing's aim is to provide quality, safe, self- sustainable living and support services while promoting a healthy and independent lifestyle. More information may be found at www.mvsh.ca.

Mountain View Regional Waste Management Commission

Time Commitment – meetings are held monthly in various locations. Board members may be appointed to committees, and this may require more time.

Representation- is required from Village of Cremona council. The board consists of 7 members. All members must be members of council, and from Mountain View County and all urban municipalities within the county.

Description - Mountain View Regional Waste Management Commission aim is to divert as much waste as possible from disposal in landfill and reduce waste management expenses by operating an integrated waste management system, which includes reuse, reduction recycling, recovery and disposal. More information can be found at www.mountainviewwaste.ca.

Southern Alberta Energy to Waste Association (SAEWA)

Representation – One member of Council

Description - the Southern Alberta Energy from Waste Association (SAEWA) is a non-profit coalition of municipal entities and waste management jurisdictions in southern Albertan formed in 2009. It is committed to the research and implementation of energy recovery from non-recyclable waste materials that will reduce long term reliance on landfills. www.saewa.ca

Time Commitment – Meeting schedule is set by the Committee. They have met as frequently as once a month

Municipal Area Partnership (MAP)

Time Commitment – There are monthly meetings with either the July or August meeting not taking place to allow for vacations. The meetings are held at the Mountain View County office and take place during business hours.

Representation – one member of council is required. Most urban municipalities appoint their mayor. There are 8 board members with 1 from each of the urban municipalities within the county and 3 from the county.

Description – MAP was formed to facilitate co-operation between the municipalities in the area. At the monthly meetings topics are discussed that affect the municipalities. MAP has also been used to promote projects and foster growth. MAP has received a provincial award for projects in the past.

Cremona/Water Valley & District Chamber of Commerce

Time Commitment – meetings are held once a month. There may be extra time required if one becomes part of the executive and if one takes part in other chamber projects.

Representation - the Village of Cremona is a member of the chamber and is therefore eligible to appoint a member to the board. The board consists of representatives of members organizations.

Description – Cremona/Water Valley & District Chamber of Commerce promotes development of commerce in Cremona and area. More information can be found at www.cremonawatervalley.com.

Didsbury Community Policing Advisory Committee

Time Commitment – meetings are held quarterly at the Didsbury RCMP detachment.

Representation- is from Mountain View County, Didsbury, Carstairs and Cremona along with members from Citizens on Patrol.

Description – working with Didsbury RCMP to assist in the delivery of policing in the area.

FCSS Services Board

Time Commitment – FCSS Board meets monthly

Representation – one member of Council

Description - Family and Community Support Services (FCSS) is an 80/20 funding partnership between the Government of Alberta and participating municipalities or Metis Settlements. FCSS receives its mandate from the [Family and Community Support Services Act](#) and the [Family and Community Support Services Regulation](#).

FCSS is based on a shared understanding that municipalities and Metis Settlements are in the best position to:

- assess community needs and set priorities
- support individuals, families and communities through preventative social programs and services

Mayors of South-Central Alberta

Time Commitment – The MSCA meets quarterly

Representation – The Mayor or the Deputy Mayor is appointed to represent Cremona on this Committee

Description – The Mayors of South-Central Alberta is a group of Regional Mayors that meets from time to time to discuss issues that are unique to our region. The Committee includes Mayors or Deputy Mayors from Sundre, Olds, Didsbury, Carstairs and Cremona, Three Hills, Drumheller and Crossfield.

Cremona Engagement Site

Time Commitment – monthly

Representation – One member of Council

Description - The Cremona Community Engagement site promotes lifelong learning in our rural community. Through the local school, continuing education and leisure programs are offered, including those focused on health and wellness. CES partners with Campus Alberta Central, which is a joint venture between Red Deer College and Olds College, to provide stewardship to meet the learning needs of the communities of Central Alberta. This allows learners to participate in post-secondary education courses from their own homes or community. The CCES provides a venue for these interactive, educational opportunities and offers on-site support to participants. The facility is located in the Cremona School with a dedicated entrance to the learning site on the S.E. corner. High speed internet is offered for those who cannot access the internet because of geographical challenges. Rooms are also available to rent for meetings or classes.

Cremona Library Board

1. Councillor _____
2. MVC Councillor – Greg Harris (2021)
3. Sharon Manning (2021)
4. Lori Reid (2023)
5. Rosemarie McGonigle (2023)
6. Carol Patenaude (2023)
7. Jennifer Foat (2023)

Parkland Regional Library Board

1. Council Member _____
2. Councillor _____ (alternate)

Cremona & District Recreational & Culture Board

1. Council Member _____
2. Councillor _____ (alternate)

Mountain View Seniors' Housing Board

1. Council Member _____
2. Councillor _____ (alternate)

Mountain View Regional Waste Management Commission

1. Council Member _____
2. Councillor _____ (alternate)

Cremona Family & Community Support Services Board (5-7 members)

1. Council Member _____
2. Councillor _____ (alternate)
3. MVC Councillor – Greg Harris (2021)
4. Bonnie Akkus (2023)
5. Tiffany Ireland (2024)
6. Autumn Schmidt (2024)

Mayors & Reeves of Central Alberta

1. Mayor
2. (Deputy Mayor)

Municipal Area Partnership (MAP)

1. Mayor _____
2. Deputy Mayor _____

Cremona/Water Valley & District Chamber of Commerce

1. Council Member _____
2. Councillor _____ (alternate)

Didsbury Community Policing Advisory Committee

1. Council Member _____
2. Councillor _____ (alternate)

SAEWA

1. Council Member _____
2. Councillor _____ (alternate)

Intermunicipal Collaborative Committee (ICC)

1. Mayor _____
2. Deputy Mayor _____

Mountain View Senior' Housing Board

1. Council Member _____
2. Councillor (Alternate) _____

Mountain View Regional Waste Mgmt. Commission

1. Council Member _____
2. Councillor _____ (alternate)

Cremona Engagement Site

1. Council Member _____



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:8

TITLE: Next Meeting

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

Next Regular Council Meeting November 16, 2021

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussion about projects, review policies or any item they wish to discuss.

RECOMMENDED ACTION:

That Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, November 16, 2021 at Council Chambers located at 106 1st Avenue East.

Furthermore, the Regional Training Meeting will be held at Willow Lane, East of Olds on Friday October 22, 2021 from 9:00 a.m. to 3:00 p.m.

And the Orientation Meeting for Council will be held on November 6, 2021 at Council Chambers located at 106 1st Avenue East from 9:00 a.m. to 12:00 p.m.

INTLS: CAO RF



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Organizational Meeting

Date: October 26, 2021

AGENDA NO.:9

TITLE: Adjournment

ORIGINATED BY: R. Friesen, CAO

BACKGROUND / PROPOSAL:

A member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

That Council adjourn the Village of Cremona Organizational Meeting on the 26th day of October, 2021 at ___ p.m.

INTLS: CAO ___ *RF* ___