



REGULAR COUNCIL MEETING AGENDA

March 16, 2021 at 7:00 p.m.


Council Chambers – 106 1st Avenue East

ATTENDANCE:

Mayor: T. Hagen; **Councillors:** R. Reid, B. Scribner; J. Shi; S. Temple

Chief Administrative Officer: A. Gertzen; **Corporate Services Coordinator:** S. Ryan

| | |
|--|----|
| 1. CALL TO ORDER | 2 |
| 2. ACCEPTANCE OF THE AGENDA | 3 |
| 3. ADOPTION OF MINUTES | |
| a. February 16, 2021 Regular Council Meeting | 4 |
| b. Committee/Board/Commission Meeting Minutes | 9 |
| 4. BUSINESS ARISING FROM PREVIOUS MEETING | 12 |
| 5. DELEGATIONS | 13 |
| 6. PUBLIC HEARINGS – | 14 |
| 7. BYLAWS & POLICIES – | |
| a) | 15 |
| 8. OLD BUSINESS | |
| a) | 16 |
| 9. NEW BUSINESS | |
| a) 2021 ARB Assessment Review Board | 17 |
| b) Appointment of CAO | 18 |
| c) Signing Authorities | 19 |
| 10. REPORTS | |
| a) Financial Reports | 20 |
| b) CAO Report | 26 |
| 11. CORRESPONDENCE & INFORMATION | 27 |
| 12. COUNCILLOR CONCERNS | 34 |
| 13. NEXT MEETING | 35 |
| 14. OPEN FORUM | 36 |
| 15. CONFIDENTIAL ITEMS | 37 |
| 16. ADJOURNMENT | 40 |

 VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021


AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: Rudy Friesen, C.A.O.

Mayor Hagen called the March 16, 2021 Village of Cremona Council meeting to order at _____p.m.

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 2

TITLE: Acceptance of the Agenda

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

By resolution, Council may add, move or remove items to the agenda.

RECOMMENDED ACTION:

That Council accept the Agenda as presented.

OR

That Council accept the Agenda as amended.

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 3a)

TITLE: Minutes – February 16, 2021 Regular Council Meeting

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

February 16, 2021 Regular Council Meeting minutes are being presented to Council for their review and approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

That Council accept the February 16, 2021 Regular Council Meeting minutes as presented.

OR

That Council accept the February 16, 2021 Regular Council Meeting minutes as amended.

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 3b)

TITLE: Minutes – Committees/Boards/Commissions

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached minutes for review and information.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

That Council accept the minutes of:
February 25, 2021 Cremona Library Board

For information only.

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date March 16, 2021

AGENDA NO.: 4

TITLE: Business Arising from Previous Meeting

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 5

TITLE: Delegations


ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

INTLS: CAO: RF

 VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 6

TITLE: Public Hearing

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: RF

 VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 7a)

TITLE: Bylaws & Policies –

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: RF

 VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 8a)

TITLE: Old Business

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 9a)

TITLE: NEW BUSINESS – 2021 ARB Appointment

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Per our agreement with CRASC the 2021 Assessment review board members must be appointed by resolution of council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

2021 ARB members from CRASC are:

ARB Chairman – Raymond Ralph

Certified ARB Clerk – Richard Barham

Certified Panelists – Darlene Chartrand

Tina Groszko

Stewart Hennig

Richard Knowles

Raymond Ralph

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

That council appoint ARB Chairman – Raymond Ralph

Certified ARB Clerk – Richard Barham

Certified Panelists – Darlene Chartrand

Tina Groszko

Stewart Hennig

Richard Knowles

Raymond Ralph

as the assessment review board for the Village of Cremona.

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 9b)

TITLE: NEW BUSINESS – Appointment of CAO

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Section 205 of the Municipal Government Act sets out the requirement for the establishment and appointment of the Chief Administrative Officer (CAO) position in a municipality.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

That Council approve and appoint Rudy Friesen as CAO of the Village of Cremona.

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 9c)

TITLE: NEW BUSINESS – Signing Authorities

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

The Village of Cremona requires two signatures on all cheques created by the Village. In order to have proper signing authority with Mountain View Credit Union, a copy of the minutes with the appointment of signing authority is to be required.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Village of Cremona Signing Authorities:

Mayor Tim Hagen; Councillor Sonia Temple; Councillor Joseph Shi; CAO Rudy Friesen and Corporate Services Coordinator Sandra Ryan

Remove signing authority:

Aaron Gertzen

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

That Council approve the changes to authorized signing authorities.

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 10a)

TITLE: Reports – February 2021 Financial Reports

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

The February 2021 Revenue & Expense Summary is presented for council's review.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is the General Operating Revenue & Expense Report as of February 28, 2021.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

That Council accept the February 2021 Financial Report for information only.

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 10b)

TITLE: Reports – CAO Report

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

ADMINISTRATION

Assessment notices were mailed March 8. Review period end May 17.

Centre St paving project – setting up meeting with Hall board

Skatepark -contracts are being finalized. Possible construction delay to October however we are working with Newline to secure earlier date.

PLANNING & DEVELOPMENT

FCSS

PUBLIC WORKS

RECOMMENDED ACTION:

That council accept the February CAO report for information.

INTLS: CAO: *RF*



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 11

TITLE: Correspondence & Information

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Attached with this RFD are items which Council would like to discuss or make a formal resolution. otherwise the information is for Council's review only.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The following items are provided:

Westlock County Letter

MD of Crowsnest Pass Letter

MD of Bonnyville Letter


RECOMMENDED ACTION:

That Council accept the attached correspondence as information only.

AND/OR

That Council...

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 12

TITLE: Councillor Concerns

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Mayor Hagen –

Councillor Shi –

Councillor Reid –

Councillor Scribner –

Councillor Temple -

RECOMMENDED ACTION:

INTLS: CAO: RF



VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 13

TITLE: Next Meeting

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Next Meeting: April 20, 2021

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussion about projects, review policies and bylaws or any topic they deem important to discuss as a whole.

RECOMMENDED ACTION:

That Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, April 20, 2021 at Council Chambers located at 106 1st Avenue East.

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 14


TITLE: Open Forum

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Members of the public are welcome to give a short presentation or ask questions of Council at this time.

INTLS: CAO: RF



REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 15

TITLE: Closed Meeting

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council will be required to make a motion to go into a Closed Meeting to discuss items that are either legal, land related or personnel related.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: RF

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION (RFD)

MEETING: Closed Meeting

Date: March 16, 2021

AGENDA NO.: 16

TITLE: RECONVENE

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of council will announce when council is going back into open council meeting and invite members of the public to return.

RECOMMENDED ACTION:

That Council reconvene from closed meeting to Regular Council meeting at ____ p.m.

INTLS: CAO: RF

 VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.:

TITLE: ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: RF

 VILLAGE OF
Cremona
REQUEST FOR DECISION (RFD)

MEETING: Regular Council Meeting

Date: March 16, 2021

AGENDA NO.: 17

TITLE: Adjournment

ORIGINATED BY: Rudy Friesen, C.A.O.

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

That Council adjourn the Village of Cremona Regular Council Meeting on the 16th day of March 2021 at _____p.m.

INTLS: CAO: RF

YEAR END! COUNCIL REMINDER – TIMESHEETS ARE DUE ON March 18, 2021
Drop them off to Sandi or email them to her at: finances@cremona.ca