

MEETING: Regular Council Meeting

AGENDA NO.: 1
TITLE: Call to Order
ORIGINATED BY: Karen O'Connor, CAO
Mayor Hagen called the December 19, 2023, Village of Cremona Council meeting to order at PM
RECOMMENDED ACTION:
MOTION THAT Mayor Hagen called the meeting to order atP.M.

Date: December 19, 2023



REQUEST FOR DECISION

MEETING: Regular Council Meeting	Date: December 19, 2023
AGENDA NO.: 2	
TITLE: Acceptance of the Agenda	
ORIGINATED BY: Karen O'Connor, CAO	

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION That Councillor _____ accepts the Agenda as presented.

OR

MOTION That Councillor _____ accepts Council accepts the Agenda as amended.

INTLS: CAO: KO



REGULAR COUNCIL MEETING AGENDA December 19, 2023, at 7:00 p.m. Council Chambers – 106 1st Avenue East

ATTENDANCE:

Mayor: Hagen, Deputy Mayor: Canaday, Councillors: Goebel, Thompson, Dick

OTHER PRESENT: Karen O'Connor, CAO & Sandi Ryan, CSC, Clerk

ABSENT:

- 1. CALL TO ORDER
- 2. ACCEPTANCE OF AGENDA
- 3. ADOPTION OF MINUTES
 - a) November 21, 2023, Regular Council Meeting Minutes
 - b) November 28, 2023, Special Council Meeting Minutes
- 4. DELEGATIONS / PRESENTATIONS
 - a) Bonnie Off Leash Dog Park
- 5. OPEN FORUM- PUBLIC QUESTION PERIOD
- 6. BUSINESS ARISING FROM PREVIOUS MEETING
 - a) RFD 23-11-106 Open House survey & Date.
- 7. BYLAWS & POLICIES
 - a) RFD 23-11-107 Master Rates & Fees Bylaw 509-23
- 8. **NEW BUSINESS**
 - a) RFD 23-11-108 Town of Olds-Ltr of support for ACP application
 - **b) RFD 23-12-109** 2024 Interim Budget
- 9. REPORTS

- a) Financial Reports
- b) CAO Reports

10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS

Mayor Hagen Reports:

• , 2023

Deputy Mayor Canaday Reports:

• 2023

Councillor Goebel Reports:

Councillor Dick Reports:

- PRL Board Meeting Minutes -Nov 16, 2023
- PRLS Board Talk-Nov 16, 2023

11. CORRESPONDENCE & INFORMATION

- ABmunis Submission re: Fall 2023
- ABmunis submission re: Fall LAEA
- ABmunis Town Hall-Nov 30, 2023
- ABmunis Town Halland Submissions
- Chinook School Board e-news
- Utility Safety Partners-Nov 17, 2023
- Fortis AB 2024 Estimated Rates
- 12. NEXT MEETING
- 13. CLOSED MEETING- 1 Legal, 1 Labor
- 14. RECONVENE
- 15. ADJOURNMENT



MEETING: Regular Council Meeting	Date: December 19	, 2023
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AGENDA NO.: 3

TITLE: Minutes - a) November 21, 2023 Regular Council Meeting

b) November 28, 2023 Special Council Meeting

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

October Organizational & Regular Council Meeting minutes are being presented to Council for their review and approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

	 a) MOTION THAT Councillor minutes as presented. OR 	accepts November 21, 2023 Regular Council Meeting
	MOTION THAT Councillor minutes as amended.	accepts the November 21, 2023, Regular Council Meeting
۹۱	ND	
o)	MOTION THAT Councillor presented. OR	accepts November 28, 2023, Special Council Meeting minutes as
	MOTION THAT Councilloramended.	accepts November 28, 2023, Special Council Meeting minutes as

INTLS: CAO: KO



Minutes of the Village of Cremona Regular Council Meeting held on Tuesday, November 21, 2023 – Commencing at 7:00 p.m.

Mayor Hagen, Councillor Dick

IN ATTENDANCE:

OTHERS		'Connor, Corporate Services, Sandi Ryan s of the public.	
<u>ABSENT</u>	<u>:</u> Deputy Mayor (Canaday, Councilor Goebel	
1.1 CALL TO ORDE	:R:		
Res. 23/257	MOTION THAT Mayor Hagen	calls the meeting to order at 7:00 P.M.	
<u>ADJOURNMENT</u>			
Res. 23/259		adjourns the Village of Cremona Regular ay of November 2023, at 7:30 p.m. due to	councillor
			CARRIED
Mayor, Tim Hagen		CAO, Karen O'Connor	



Minutes of the Village of Cremona Special Council Meeting held on Tuesday, November 28, 2023 – Commencing at 7:00 p.m.

IN ATTENDANCE: Mayor Hagen, Deputy Mayor Canaday, Councilor Goebel,

Councillor Dick

OTHERS PRESENT: CAO, Karen O'Connor, Corporate Services, Sandi Ryan

and 2 members of the public.

ABSENT:

1.1 CALL TO ORDER:

Res. 23/259 MOTION THAT Mayor Hagen calls the meeting to order at 7:07 P.M.

2.1 ADOPTION OF AGENDA:

Res: 23/260 MOTION THAT Deputy Mayor accepts the agenda with the additions presented.

RFD 23-11-106 Advertising Christmas Greetings in the Albertan

CARRIED

3.1 ADOPTION OF MINUTES:

Res: 23/261 MOTION THAT Councillor Goebel accepts October 17, 2023, Organizational Council

Meeting minutes as presented with amendments.

CARRIED

Res: 23/262 MOTION THAT Councillor Dick accepts October 17, 2023, Regular Council Meeting

minutes as presented with amendments.

CARRIED

4.1 DELEGATIONS / PRESENTATIONS: None

5.1 OPEN FORUM-PUBLIC QUESTION PERIOD None

6.1 BUSINESS ARISING FROM PREVIOUS MEETING

a) Signage on intersection Hwy 22 & Hwy 580

Res: 23/263 MOTION THAT Deputy Mayor approves rental of an Armadillo Tracker Bi-directional for the earliest availability, and have it placed, on a Friday

through Tuesday as long as the weather stays fair.

CARRIED

7.1 BYLAWS & POLICIES

RFD 23-11-099 Cemetery Bylaw No. 508-23

Res: 23/264 MOTION THAT Councillor Goebel passing the first reading of the Cemetery

Bylaw No. 508-23

CARRIED

Res: 23/265 MOTION THAT Councillor Goebel passing the second reading of the Cemetery

Bylaw No. 508-23

CARRIED

Res: 23/266 MOTION THAT Deputy Mayor Canaday present unanimously to proceed to the

third reading of the Bylaw No. 508-23.

Res: 23/267 MOTION THAT Councillor Goebel passing the Third and Final reading of the

Cemetery Bylaw No. 508-23.

CARRIED

CARRIED

RFD 23-11-100 Master Rate and Fees Bylaw No. 509-23

Res: 23/268 MOTION THAT Councillor Goebel passing the first reading of the Master Rate

and Fees Bylaw No. 509-23.

CARRIED

Res: 23/269 MOTION THAT Councillor Goebel passing the second reading of the Master Rate

and Fees Bylaw No. 509-23.

CARRIED

 Mayo
CAO

NEW BUSINESS / REQUEST FOR DECISION:

8 a) Cremona Library Memorandum of Understanding

Res. 23/270 MOTION THAT Deputy Mayor Canaday directs the CAO and Cremona Library

Manager to review and edit the Memorandum of Understanding and then bring

back to the council for approval.

CARRIED

8 b) RFD 23-11-101 Appointing Greg Harris to Cremona Library Board

Res: 23/271 MOTION THAT Councillor Goebel approves Greg Harris to the Cremona Library

Board for a term beyond three (3) consecutive terms:

Greg Harris-7th term starts November 21, 2023, and ends November 19, 2024.

CARRIED

Res: 23/272 MOTION THAT Councillor Dick approves the appointment of Greg Harris to the

Cremona Library Board with an expiration date of November 19, 2024.

CARRIED

8 c) RFD 23-11-102 Appointing Rosemarie McGonigle Cremona Library Board Member

Res: 23/273 MOTION THAT Councillor Dick appoint Rosemarie McGonigle to the Cremona

Library Board for her second term served, for another three (3) year term with

an expiration date of October 20, 2026.

CARRIED

8 d) RFD 23-11-103 RFP Professional Auditing Services

Res: 23/274 MOTION THAT Deputy Mayor Canaday accepts the external audit services,

proposal presented by JDP Wasserman CPA, CMA, with a three (3) year

agreement for January 2023 to December 31, 2025.

CARRIED

8 e) RFD 23-11-104 Christmas Staff Party and Christmas Administration Office Hours

Res: 23/275 MOTION THAT Deputy Mayor Canaday approves that the Village of Cremona

will host a Christmas supper with all village staff and elected officials invited.

CARRIED

Res: 23/276 MOTION THAT Deputy Mayor Canaday approves that the village administration

Office including FCSS Office will be closed from December 25 through January 1, 2024,

Opening with regular hours commencing January 2, 2024.

CARRIED

8 f) RFD 23-11-105 Community Survey & Date for Open House

Res: 23/277 MOTION THAT Deputy Mayor Canaday accepts the survey as information,

which council required more time to view and amend if needed and will revisit

at the regular council meeting held on December 19, 2023.

CARRIED

8 g) RFD 23-11-106 Village of Cremona places a Season Greeting Ad

Res: 23/278 MOTION THAT Mayor Hagen approves that the Village places a Season

Greeting ad in The Albertan for \$78.00.

CARRIED

9 a) Financial Reports

Res. 23/279 MOTION THAT Councillor Dick accepts the accounts payable report with FCSS

and village's financial reports for October 2023, as information only.

CARRIED

9 b) CAO Report

Res.23/280 MOTION THAT Councillor Goebel accepts the CAO's & Public Works October

active report for information only.

CARRIED

10. COMMITTEES/BOARDS/COMMISSIONS

Mayor Hagen Reports:

- MAP Meeting Oct. 18, 2023, Keynotes
- RCMP Reports, Didsbury & Provincial. 2023

Deputy Mayor Canaday Reports:

. 2023

Councillor Goebel Reports:

- FCSS Coordinators report October 2023
- FCSS Meeting Minutes-Nov. 7, 2023

Councillor Dick Reports:

- Cremona Library Board Meeting Minutes-Sep 27, 2023
- MVSH Meeting Minutes Oct. 19, 2023

Res. 23/281 MOTION THAT Councillor Goebel accepts all committees & and board meeting minutes and reports as information only.

CARRIED

CORRESPONDENCE & INFORMATION

- MVC Fire Apparatus Replacement Plan
- MV Emergency Shelter Society-Oct. 10, 2023

NEXT MEETING

Res: 23/282 MOTION THAT Councillor Dick declares that the next Regular Council Meeting

for the Village of Cremona Council will take place at 7 p.m. on Tuesday, December

19, 2023, at the located of 106 1st Avenue East.

CARRIED

CLOSED Meeting

Res: 23/283 MOTION THAT Mayor Hagen calls the meeting to enter a closed meeting under

one (1) Legal, item at 9:28 pm.

CARRIED

Res: 23/284 MOTION THAT Mayor Hagen reconvenes from a closed meeting to the public

at 9:50 p.m.

CARRIED

<u>LEGAL</u>		
Res: 23/285	MOTION THAT Councillor Goebel accepts the information given and wi another meeting after more information is presented, to discuss further	
		CARRIED
ADJOURNMENT		
Res. 23/286	MOTION THAT Mayor Hagen adjourns the Village of Cremona Regular Council Meeting on the 28 th day of November 2023, at 9:52 p.m.	
		CARRIED

CAO, Karen O'Connor

Mayor, Tim Hagen



MEETING: Regular Council Meeting

AGENDA NO.: 4 a) NONE

TITLE: Delegations / Presentation: Bonnie-Off Leash Dog Park

ORIGINATED BY: Karen O'Connor, C.A.O.

BACKGROUND / PROPOSAL: Bonnie had approached the village office inquiring on vacant village land. I had pointed out a couple bare lots that council may consider to be developed into a Off Leash Dog Park.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

INTLS: CAO: KO



MEETING: Regular Council Mee	ting	Date: December 19, 2023
AGENDA NO.: 5 a)		
TITLE: OPEN FORUM-PUBLIC QU	ESTION PERIOD	
ORIGINATED BY: Karen O'Conno	r, CAO	
BACKGROUND / PROPOSAL: A ti they may have for the village cou	ime delegated for residents to voncil.	oice any concerns or questions
RECOMMENDATIONS:		
MOTION THAT Councillor	_ take the public question as inforn	mation.
Or		
MOTION THAT Councillor Council to discuss at a later		cerns back with
		INTLS: CAO <u>KO</u>



MEE	TING: Regular Cou	ıncil Meeting		Date: December 19, 2023
AGE	NDA NO.: 6 a)			
TITL	E: Business Arising	g From Previous Meet	ing: Community Surve	/ & Date, Open House
ORIG	GINATED BY: Kare	n O'Connor, CAO		
		POSAL: Add to or remonon	ove questions with pres	ented community survey.
	•	o discuss survey result	S.	
	·	,		
		/ BENEFITS / DISADVAN		
	RECOMMENDED	ACTION:		
мотіо	N THAT Councillor outopen house	_date with a deadline to	he survey as presented, tho be returned date	ey will be mailed Council will host the
OR				
мотіо		date with a deadline of		ments, they will be mailed . Council will host the open

INTLS: CAO<u>**KO**</u>

VILLAGE OF CREMONA AREA COMMUNITY SURVEY

This survery is sponsored by the Village of Cremona. All ratepayers input is appreciated and necessary for the village. We appreciate your advise.

SERVICES:

1) How would you rate each of the following services within the Village of Cremona area?

	Exc	Good	Fair	Poor	Don't Know
Law Enforcement					
Fire Protection					
Mental Health Services					
Garbage Collection					
Roads/Hiways/streets					
Snow Removal					
Parks & Recreation					
Animal Control					
Sidewalk/Pedestrian					
Safety					
Storm Drainage					
Street Lighting					
Library Service					
FCSS Service					

2)How safe do you feel in your neighborhood during the:

	Very Safe	Safe	Undecided	Unsafe	Very _Unsafe
Day					
Night					

3) Which, if any, are problems in your neighborhood?

			Don't
	Yes	No	Know
Vacant Lots			
Condition of houses			
Cost of housing			
Vandalism			
Burgarlies			
Recreational drug use			
Overnight Parking-RV's /Commercials			
Derelict Vehicles			
Speeding Vehicles			

	•		Rank
User Fee (Waste Management, fire protection water con	nsum.)		
Property Tax			
Community Fund Raisers			
Other(List)		:	
5) Below is a list of services that generally requi	re taxes for r	nainten	ance and
construction. Would you be willing to pay more			
would be spent in the Village of Cremona for the	-		•
,	Yes	No	Don't Knov
To improve fire protection			
To improve police protection			
To improve streets and roads			
To improve sidewalks			
To improve curbs and gutters			
To expand and improve the storm & ground			
water drainage system			
Beautifications on Hwy 580			
Other (List)			
6) From the issues listed below, choose the top Councillors should address during the next year	. Rank these	by plac	-
your top priority, a 2 by your next priority, a 3 b			Priority
your top priority, a 2 by your next priority, a 3 b			
Repair streets with drainage problems			
Repair streets with drainage problems			
Repair streets with drainage problems			
Repair streets with drainage problems Upgrading water treatment plant Beautification Hwy 580-Wall barrier or trees			
Repair streets with drainage problems Upgrading water treatment plant Beautification Hwy 580-Wall barrier or trees			
Repair streets with drainage problems Upgrading water treatment plant Beautification Hwy 580-Wall barrier or trees			
Upgrading water treatment plant			
Repair streets with drainage problems Upgrading water treatment plant Beautification Hwy 580-Wall barrier or trees			

7) How would you rate each of the following recreation services in the Village of Cremona?

							Don't
			Exc	Good	Fair	Poor	Know
Availability of local p	oarks						
Availability of regional	parks		0				
Baseball Parks							
Playground Equipme	ent						
Picnic Areas							
Pond			8				
Walking Paths			0				
Off Leash Dog Park							
Other							
			7				
							Don't
8) Would you partic	ipate in an ar	nual Clear	n-Up?		Yes	No	Know
Marilal mouticine		.al Camata	mr Class IIs		Voc	No	Don't
Would you participa	ate in an anni	iai Cemete	ry Clean-Up	r	Yes	No	Know
9) Do you have acce	ss to the inte	rnet?					Don't
					Yes	No	Know
If YES, do you access	the Internet	through					
a computer			0				
a computer through	-		3				
a computer at the lil	orary		·				
other Comments			R				
Comments							
10) Gender		-					
Male		Female		Other			
11)How many years	=	en a reside	ent in the Vil			na?	
-	0-3 years			11-15	•		
-	4-6 years			16-25	•		
-	7-10 years			Over 2	.5 years		
12)Are you renting	or buying/ow	n your ow	n home.				
	\	Renting	-		Buyin	g/Own	

13) Ho	w many far	mily member	rs reside ir	n your home	e? (Circle N	umber)	
1	2	3	4	5	6	7	8 & More
14) WI	nich catego	ry best repre	sents the	age of the l	nousehold?		
±-+, ••·	nen catego	18-24	Jenes the	45-5			
	-	25-34		55-6	_		
	-	35-44			r older		
15) Vis	sion going f	orward what	business	es would yo	ou like to se	e in Cremon	a?
ie:	Red Ap	ople	Nurse	Practitione	r		
	Handy	Bus/Car	-				
	\(\frac{1}{2}\)						
NAME						_	
Please	be advised	- your signa	ture is not	t under obli	gation.		
and/o		ompleting ou ssist the Villa	_	=			, please
teel tr	ee to add ti	nem nere.					
	_						
	-						



	MEETING: Regular Council Meeting Date: December 19, 2023
	AGENDA NO.: 7 a)
	TITLE: Bylaws & Policies- Master Rate & Fees Bylaw 509-23
	ORIGINATED BY: Karen O'Connor, CAO
	BACKGROUND / PROPOSAL: Attached Master Rate & Fees Bylaw the new rates are highlighted.
	DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:
	RECOMMENDED ACTION:
	MOTION THAT Councillor Goebel passing the first reading of the Bylaw 509-23 Master Rate Bylaw, ovember 28, 2023.
	IOTION THAT Councillor Goebel passing the second reading of the Bylaw 509-23 Master Rate Bylaw, ovember 28, 2023.
•	5. c., 20, 2020.
	IOTION THAT Councillor passing the Third and Final reading of the Master Rate Fees Bylaw 09-23, December 19, 2023.

INTLS: CAO<u>**KO</u>**</u>

VILLAGE OF CREMONA BYLAW # 509-23

Establish Fees for the Provisions of Various Services

BEING A BYLAW OF THE VILLAGE OF CREMONA IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING FEES FOR THE PROVISION OF VARIOUS SERVICES AS WELL AS INFORMATIONAL SERVICES THAT DO NOT FALL WITHIN THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT.

WHEREAS, pursuant to Section 7 (f) of the Municipal Government Act, Chapter M-26-1, Revised Statutes of Alberta 2000 and amendments thereto authorize the Council may pass a Bylaw establishing fees for the provisions of services;

AND WHEREAS, the Council of the Village of Cremona deems it desirable to charge fees for the provision of various services including informational services that are not pertaining to the Freedom of Information and Protection of Privacy Act;

NOW THEREFORE, be it resolved that under the authority of the Municipal Government Act, the Council of the Village of Cremona in the Province of Alberta duly assembled, hereby enacts as follows:

1. TITLE

1.1 This Bylaw may be referred to as the "2023 Master Rates & Fees Bylaw".

2. SEVERABILITY

2.1 If any provisions of this Bylaw are declared invalid because of any word, phrase, clause sentence or paragraph or section of this Bylaw or any documents which form part of this Bylaw or an application thereto to any person or circumstance is declared invalid, the remaining provisions shall not be affected thereby, but shall remain in force.

3. FEES

3.1 The fees are set out in Schedule A attached to and forming part of this Bylaw.

4. REPEAL

4.1 Bylaw 504-23 is hereby repealed.

This By-law shall have full force and effect on the final passing thereof.

READ THE FIRST TIME THIS 21ST DAY OF NOVEMBER, A.D., 2023.

READ A SECOND TIME THIS 21ST, DAY OF NOVEMBER, A.D., 2023.

READ A THIRD TIME THIS 21ST DAY OF NOVEMBER, A.D., 2023.

READ A THIRD AND FINALLY PASSED THIS 21ST DAY OF NOVEMBER, A.D., 2023

TIM HAGEN, MAYOR	KAREN O'CONNOR, CAO

BYLAW 509-23

SCHEDULE A – MASTER RATES AND FEES BYLAW COPORTATE SERVICES

All charges are GST exempt unless otherwise specified

Administration Fees

NCE Chaqua(s)	\$40.00 per abagua		
NSF Cheque(s)	\$40.00 per cheque		
Photocopying	\$1.00 per page		
F C'	\$0.50 per page non-profit organization		
Fax Services	\$2.00 per page to send		
FOR A 11 of a FORMA ()	\$1.00 per page to receive		
FOIP Application9per FOIP) Act)	\$25.00		
Village Maps	\$5.00	•. \	
Financial Statements	\$15.00 (available on web	,	
Land Use Bylaw	\$15.00(available on webs	site)	
Accounts Receivable Penalties	1.50%		
Animal / Dog License Fees			
Dog License Altered	\$25.00		
Dog License Unaltered	\$50.00-Over 6 months		
Altered and Unaltered License Amnesty for January only	\$0.00		
Replacement License	\$5.00		
Dog Declared as "Vicious"	\$100.00		
Guide Dog	\$0.00		
Business License Fees -Bylaw 387-05			
Business — Retail	\$50.00/yr. \$25	.00 after July 1	
Home Occupation	\$50.00/yr. \$25	.00 after July 1	
Hawker or Peddler	\$25.00/yr. \$12	.50 after July 1	
Contractor	\$50.00/yr. \$25	.00 after July 1	
Agent	\$25.00/yr. \$35	.50 after July 1	
Cemetery Fees-Bylaw 509-23			
Resident (includes MVC Residents) Standard	\$350 + GST & \$350 Perp	etual Care + GST	
Non-Resident Standard	\$1000 + GST & \$1,000 Pc		
Resident (includes MVC Residents) — Cremains	\$350 + GST		
Non-Resident Cremains	\$1000 + GST		
Memorial Wall	\$100 + \$200 Perpetual Ca	re + GST	
Cemetery Opening/Closing:	· • • • • • • • • • • • • • • • • • • •		
Standard — Summer (May-October)	\$750 + GST		
Standard — Winter (November-April)	\$850 + GST		
Cremains (Urn)— Summer (May-October)	\$75 + GST		
Cremains (Urn)— Winter (November-April)	\$50 + GST		
Over Time Fees:	\$50+ GST		
Weekdays outside of 8:00 a.m. — 3:00 p.m. & Weekends			
\$50 per hour per person + GST			
MEMORIAL WALL FEES:			
Memorial Wall:		\$100.00	
+ \$200.00 Perpetual Care Fee		Ψ100.00	

Property Pin Search	\$20.00/hr. + GST	
No guarantee to find pin and no more than 2 hours per		
location to be spent trying to locate.		
Custom Labor	\$100.00+ GST per hour	
Tax Fees		
Tax Certificate	\$40.00	
Tax Caveat Charge for Tax Arrears	\$35.00	
Statement of Assessment	\$5.00	
Bylaw # 502-20	8% on current taxes after June 30; and	
Tax Penalties	12% on outstanding balance as of December	
Tax Recovery Registration	\$25	
Administrative fee for auction	\$10% of total sale price	
Appeal of Property Assessment (refundable)	\$50/property Residential	
	\$150/property Non-Residential	
Jtility Fees		
Bulk Water (per m3)	\$5.50 (\$0.025 per gallon)	
Service Charge per refill	\$20.00	
Residential Garbage (black, blue & green carts)	\$20.00 per month	
Garbage Bin Purchase	\$85+ GST	
Water Metered per m3	\$4.00/m3	
Infrastructure Water Fee	\$12.00/month	
Water Security Deposit (GST Exempt)	\$150	
Damage to water meter	Cost of replacement	
Water disconnect/connect by request	\$50	
Water disconnected/reconnecting due to non-payment	\$100	
water disconnected/reconnecting due to non-payment	\$100 	
Wastewater water consumption	\$0.95/m3	
Infrastructure Wastewater Fee	\$8.00/month	

Bylaw 509-23

PLANNING AND DEVELOPMENT RATES

Development Miscellaneous Fees

Compliance Letters	\$100.00
Development Extension	\$200.00
Development Appeal	\$300.00
Discharge — Registering Caveats	\$100.00
Encroachment Agreement	\$150.00
Land Title — Encumbrance Fee	\$20.00
Subdivision Appeal Fee	\$250.00
Variance — Relaxation	\$250.00
Zoning Letter (Land Use Designation Letters)	\$25.00

Development & <u>Building</u> Permit

Residential Development Permits Permitted Use	\$100.00
Residential Development Permits Discretionary	\$200.00
Commercial/Industrial Development Permits Permitted	\$150.00
Commercial/Industrial Development Permits Discretionary	\$250.00
Building Permits - Manufactured Homes	\$156.00
Building Permits all other projects	\$5.00 per \$1000 of project costs with
, ,	a minimum of \$156.00
Building Permits Decks above 2 ft.	\$156.00
Building Permits Sheds larger than 10'x10'	\$156.00

^{**} If setbacks are not met in accordance with the Land Use Bylaw, they are discretionary permit and must go to the Municipal Planning Commission for approval.

Land Use Re-designation Fee Schedule

Land Ose Ne designation i de Schedule		
TYPE OF DOCUMENT	FEE	
Flat fee for the first 5 lots	\$2,000	
Plus per lot fee of each additional lot up to 50 lots	\$250	
Plus per lot fee of each additional lot after 50 lots up to 100 lots	\$125	
Plus per lot fee for each additional lot thereafter	\$100	

Subdivision Application Fee Schedule

TYPE OF DOCUMENT	FEE
Small lot Subdivision	
Flat fee per lot	\$500
Large Lot Subdivision (6 or more lots)	
Flat fee for the first 5 lots	\$1,000
Each additional lot thereafter	\$150
Phased approvals — fee per phase	\$200
Endorsement Fees — excluding reserve and utility parcels	
Per lot fee, first 10 lots	\$200
Per lots fee for each additional lot	\$50
Per unit fee for Building Condominium Plan	\$50
Subdivision Approval Time Extension or Re-activation Requests — each request	\$250
Subdivision Appeal Fee	\$1,000



A Division of the Safety Codes Council

ELECTRICAL

Single Family Residential and Accesso Buildings				
Value of electrical installation (including labour and materials)	Permit 1-er			
0-1,000	\$141			
1,001 -2,500	\$170			
2,501 - 5,000	\$225			
5,001 - 10,000	\$310			
10,001 - 15,000	\$385			
15,001 - 20,000	\$455			
20,001 - 30,000	\$580			
30,001 -40,000	\$715			
40,001 - 50,000	\$845			
50,001 - 75,000	\$1,033			
75,001 - 100,000	\$1,155			
100,001 - 125,000	\$1,290			
125,001 - 150,000	\$1,425			
150,001 - 200,000	\$1,700			
200,001 - 250,000	\$1,835			
250,001 - 300,000	\$1,995			
300,001 - 400,000	\$2,315			
400,001 - 500,000	\$2,610			
over 500,000	\$2,610+\$5D0/ \$1,000			

Multi Familyand Non-residential		
Value of electrical installation (including labour and materials)	Permit Fee	
0-1,000	\$175	
1,001 -2,500	\$215	
2,501 - 5,000	\$285	
5,001 - 10,000	\$390	
10,001 - 15,000	\$485	
15,001 - 20,000	\$570	
20,001 - 30,000	\$725	
30,001 - 40,000	\$895	
40,001 - 50,000	\$1,060	
50,001 - 75,000	\$1,250	
75,001 - 100,000	\$1,445	
100,001 - 125,000	\$1,615	
125,001 - 150,000	\$1,785	
150,001 - 200,000	\$2,125	
200,001 - 250,000	\$2,295	
250,001 - 300,000	\$2,495	
300,001 - 400,000	\$2,895	
400,001 - 500,000	\$3,265	
over500,000	\$3265+\$6.25/ \$1,000	

Effective May 8, 2017. Subject to change.

Alberta Safety Codes Authority

A Division of the Safety Codes Council

Gas

BIU **Permit Fee*** 0 - 100,000 \$130 100,001 - 200,000 \$165 200,001 - 400,000 \$205 400,001 - 1,000,000 \$335 1,000,001 -2,000,000 \$385 \$385 + \$7.00/additional over 2,000,000 100,000 BTUs or portion thereof Manufactured home / ready to move home on blocks o' piles

ınıtıaı Ap	pilance Re	piacement

BTU	Permit Fee*
0 - 100,001)	\$160
100,001 - 400.000	\$185
400,001 - 500,000	\$210
over 500 0	\$370

Number of	outletsJ	Permit Fee*
	1 - 5	\$190
	6-10	\$250 I
	11 - 15	\$310
	16 - 20	\$375
	21 -25	\$410
	over 25	\$410 + \$10.00/outlet

1 Undertaking	Permit Fee*
Propane cylinder refill centres	\$285
Temporary services / heat	\$160
Service re-connection	\$180
Propane tank set	\$150
Grain dryer	\$360
Annual permit	\$500

Propane tank set with service outlet(s) at same residential address (calculate fee based on number of outlets).

Additional fees may be charged for non-compliance with permit terms.

Council levy applies to total permit fee at 4%, minimum of \$4.50 to a maximum of \$560.

^{*}Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner where the gas system serves a single family residential dwelling in which the owner resides or intends to reside.

MUNICIPAL ENFORCEMENT/BYLAW FINES

ANIMAL BYLAW 402-07

	Infraction	1st Offence	2nd Offence
Section 3	RESPONSIBILITIES OF DOG OWNERS		
3.1. (a)	Owner to fail to obtain annual license	\$100	\$200
3.1. (b) i	Owner fail to ensure dog not running at large - licensed	\$50	\$100
3.1 (b) ii	Owner fail to ensure dog not running at large - unlicensed	\$100	\$200
3.1 (c)i	Owner fail to ensure dog under control of competent person -	\$50	\$100
3.1 (c) ii	Owner fail to ensure dog under control of competent person - unlicensed	\$100	\$200
3.1 (d)	Owner fail to immediately remove feces from property	\$100	\$200
3.2 (a)	Owner abandoning a dog	\$250	\$500
3.3 (a)	Person leave dog in unattended Motor Vehicle - inadequate	\$250	\$500
3.3. (b)	Person leave dog in unattended Motor Vehicle with access to people or animals	\$100	\$200
Section 4	NUISANCE - owner of dog that:		
4.1 (a)	Bite/attack a person or animal	\$300	\$500
4.1 (b)	Chase/threatened a person	\$200	\$400
4.1 (c)	, Chase animal/bicycle/vehicle	\$200	\$400
4.1 (d)	Cause injury to person/animal	\$300	\$500
4.1 (e)	Cause damage public/private property	\$100	\$200
4.1 (f)	Cause garbage to be scattered	\$100	\$200
4.1 (g)	In season is kept where attraction to other dogs	\$100	\$150
4.1 (h)	Enter garden/floral area	\$100	\$200
4.1 (i)	Be in area playground equipment and play area in playground	\$100	\$200
4.2	Habitually or excessively bark/howl/otherwise disturbs person	\$150	\$300
4.3	Owner/occupant of premise allow excessive accumulation of	\$100	\$200
Section 5	INTERFERENCE		
5.1 (a)	Person untie/loosen/free dog allowing to run at large	\$100	\$200
5.2 (b)	Person abuse/tease/torment/annoy dog	\$150	\$300
Section 6	VICIOUS DOG - Owner of Vicious dog:		
6.1 (a)	Fail to have dog tattooed or micro chipped within 5 days	\$250	\$500
6.1 (b)	Fail to license dog as "Vicious Dog" within 5 days	\$500	\$1000
6.2 (a)	Fail to inform new owner dog is "Vicious Dog"	\$500	\$1000
6.2 (b)	Fail to notify Village within 3 days of death or change of	\$250	\$500
6.2 (c)	New owner knowing dog is "Vicious Dog" fail to license within 3	\$500	\$1000
6.2 (d)	Fail to obtain annual license	\$500	\$1000
6.2 (e)	Fail to ensure dog wear license tag when off property	\$250	\$500
6.3 (a)	Fail to confine dog indoors	\$500	\$1000
6.3 (b)	When not indoors, fail to confine in locked pen or structure	\$500	\$1000
6.4 (a)	When off property, fail to muzzle dog	\$500	\$1000
6.4 [b)	When off property, fail to secure adequate leash longer than 1	\$500	\$1000
6.4 (c)	Fail to ensure dog under control of competent person	\$500	\$1000
6.4 (d)	Fail to notify Village immediately if dog is running at large	\$500	\$1000
6.5 (a)	Bite/attach a person or animal	\$1000	\$2000
6.5 (b)	Chase person/animal	\$750	\$1500
6.5 (c)	Injure or cause injury to person/animal	\$1000	\$2000
6.5 (d)	Damage/destroy property	\$250	\$500

Animal Bylaw 402-07 Continued

/ tillillai D	ylan 402 or continuou		
Section 7	LICENSING		
7.1	Owner fail to obtain annual license	\$100	\$200
7.2	Person knows clog is "Vicious Dog" and license otherwise	\$500	\$1000
7.3	Person provide false/misleading information for licensing	\$50	\$100
7.4	Owner of license dog fail to have tag attached when off property	\$100	\$200
7.5	Keep more than 2 dogs on premise		
Section 9	OBSTRUCTION		
9.1	Willfully interfere with or obstruct an Animal Control Officer who is attempting	\$500	\$750
	to capture or impound a dog		
9.2	Provide false ownership information to Animal Control Officer	\$500	\$750

RESIDENTIAL COMMUNITY STANDARDS FINES Bylaw 476-17

Offence	1st Offence	2" Offence	3rd & Subsequent
Untidy Properties	\$100	\$250	\$400
Nuisances Escaping Property	\$100	\$250	\$400
Maintenance of building structures	\$100	\$250	\$500
& fences			
Graffiti Prevention & Abatement	\$100	\$250	\$500
Weeds Grass, Trees & Sidewalks	\$100	\$250	\$300

Pursuant to Section 566(1) of the Municipal Government Act, a Person who is guilty of such an offence is liable.

- a. To fine of not more than \$10,000; or
- b. To imprisonment for not more than one year, or both fine and imprisonment

Bylaw 509-23

TRAFFIC BYLAW 452-14

Section #	Description	Penalty
3	Park recreational vehicles on a roadway, alley, or public parking lot between	\$150
	November 1 and April 1 for longer than 10 consecutive days	4233
4	For any type of motor vehicle that has removal camping accommodation installed, the operator or owner shall not remove and leave the camping accommodation on or extending over any sidewalk boulevard, alley, or portion of the roadway.	\$150
5	Parking a commercial vehicle in excess of 13 meters in length on any highway within the Village except in approved areas.	\$200
6	Vehicle weight restriction, road ban based on the vehicle GVW of 75 or 9) percent.	\$200
7	Not obeying traffic control devices	\$150
8	Parking on yellow or blue curb	\$150
9	Exceeding the speed limit in residential areas of 30 km/h	\$150
10 a	Parking or leaving a vehicle in a space reserved for disabled persons without proper permit.	\$150
10 b	Parking or leaving a vehicle on private land in a space reserved for disabled persons parking.	\$150
10 d) a.	A driver shall not stop or park a vehicle on a sidewalk or boulevard	\$150
b.	On a crosswalk or any part of a crosswalk	\$150
C.	Within an intersection other than immediately nearest to a curb in a "T" intersection	\$150
d.	Within a intersection nearer than 4 meters to the projection of the corner property line immediately ahead or immediately to the rear.	\$150
e.	Within 5 meters on the approach to a stop sign or yield sign.	\$150
f.	Within 5 meters of any fire hydrant or when a hydrant is not located at the curb, within 5 meters of the point on the curb nearest the hydrant.	\$150
g.	Within 1.5 meters of any access to a garage, private road or drive way or a vehicle crossway over a sidewalk to a parking area.	\$150
h.	Within 5 metres of the near side of a marked crosswalk.	\$150
i.	Alongside or opposite any street excavation or obstruction when the stopping or parking would obstruct traffic.	\$150
j.	At any other place where a traffic control device prohibits stopping or parking during the times stopping or parking is prohibited.	\$150
k.	On the roadway side of a vehicle parked or stopped at the curb or edge of the	\$150
I.	At or near the side of any fire, explosion, accident or other incident if stopping or parking would obstruct traffic or hinder police, fire, ambulance, rescue officers or volunteers.	\$150
m.	In any alley when the stopping or parking would obstruct traffic except when standing temporarily for the purpose of and while actually engaged in loading or	\$150
n.	Where No Parking signs are located no person shall be parking any vehicle in contravention of conditions stated on the sign.	\$150
11. a.	Parking parallel in an angle parking zone on Railway Avenue	\$150



ivice find. Regular Council ivice ling Date. Determiner 13, 20	MEETING: Regular Council Meeting	Date: December 19, 202
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AGENDA NO.: 8 a)

TITLE: New Business: Town of Olds-Ltr of support for ACP application

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL: The Town of Olds is asking the Village of Cremona to support to an ACP grant application for Phase 2 of a Regional Multiplex Study. Phase 1 the town is undertaking a condition assessment and feasibility study. Regardless of the outcome of Phase 1, the town is certain that a significant capital project will be required, probably within 7-10 years; starting to plan now is imperative for the Town of Olds.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

Will be no cost to Cremona. The Town of Olds will be managing partner.

RECOMMENDED ACTION:

MOTION THAT Councillor	supports the Town of Olds on behalf of Phase 2 for a
Regional Multiples Plex Study	to be conducted.

INTLS: CAO**KO**



Office Of the Mayor

November 29, 2023

His Worship Tim Hagen Village of Cremona

Request for Letter of Support for the Town of Olds Alberta Community Partnership Application

Dear Mayor Hagen,

I hope this letter finds you well. On behalf of the Town of Olds Council, we are respectfully asking for Cremona's support to an Alberta Community Partnership (ACP) grant application for Phase 2 of a Regional Multiplex Study. This support would require a resolution from Cremona's Town Council.

At present, the Town is undertaking a condition assessment and feasibility study of the Olds Sportsplex (Phase 1). This effort, which should be concluded by March 2024, will provide an engineering report on the current state of the building and its machinery; an opinion on its suitability for the current and future recreation needs of Olds and area; a high-level cost to achieve ~30 more years of life from the building; and an opinion on whether the Town should invest in this building or seek to build a new facility. The consultants are relying and expanding on the Mountain View Regional Parks, Recreation and Culture Master Plan from 2021 to inform the needs assessment portion.

Regardless of the outcome of Phase 1, we are certain that a significant capital project will be required, probably within 7-10 years; starting to plan now is imperative for the Town of Olds. To date, we have received letters of support from Olds College of Agriculture and Technology, Chinook's Edge School Division, and Mountain View County, and have requested similar letters from our other municipal neighbours.

The Town will be the managing partner. No financial cost is being asked of Cremona for this study and this project will not proceed in 2024 should the grant application be unsuccessful.

Sincerely,

Her Worship

Mayor Judy Dahl

dy Dahl



MEETING: Regular Council Meeting	Date: December 19, 2023
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AGENDA NO.: 8 b)

TITLE: New Business: 2024 Interim Budget

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL: THAT Council adopt the Village of Cremona 2023 Budget as the Village of Cremona 2024 Interim Budget until such time as the 2024 Village of Cremona budget is passed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Municipal Government Act Sec. The Municipal Government Act states:

- 242 (1) Each council must adopt a budget for each calendar year.
 - (2) A council may adopt an interim budget for part of a calendar year.
 - (3) An interim budget for a part of a calendar year ceases to have any effect when the budget for the calendar year is adopted.
- 248(1) A municipality may only make an expenditure that is
 - (a) included in a budget, interim budget, or otherwise authorized by the council,
 - (b) for an emergency, or
 - (c) legally required to be paid.
 - (2) Each council must establish procedures to authorize and verify expenditures that are not included in the budget.

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves the adoption of the Village of Cremona 2023 Budget as the Village of Cremona 2024 Interim Budget until such time as the 2024 Village of Cremona budget is passed.

INTLS: CAOKO



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General	Description	2023 Budget
Ledger		

TAXES & RE	QUISITIONS
0_00_111_00	Residential P

* TOTAL TAXES	S & REQUISITIONS	(629,543.74)
1-00-00-510-00	Penalties & Costs on Taxes	(6,500.00)
1-00-00-210-00	Grants In Lieu	(1,922.70)
1-00-00-122-00	AB Policing Levy	(21,000.00)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,588.00)
1-00-00-120-00	Alberta School Foundation Tax Levy	(130,169.67)
1-00-00-118-00	Designated Industrial Property	(73.82)
1-00-00-115-00	Linear Taxes	(13,261.59)
1-00-00-114-00	Farmland Property Taxes	(337.42)
1-00-00-113-00	Industrial Property Taxes	0.00
1-00-00-112-00	Commercial Property Taxes	(79,762.75)
1-00-00-111-00	Residential Property Taxes	(356,927.79)

TAXES & REQUISITIONS EXP

(458,712.25)	(458,712	ENUE FOR MUNICIPA	** TOTAL TAX R
170,831.49	170,83	REQUISITIONS EXP	* TOTAL TAXES
21,000.00	21,000	AB Policing Requisition	2-00-00-755-00
73.82	73	Designated Industrial Requisition	2-00-00-754-00
19,588.00	19,588	MV Seniors's Housing Requisition	2-00-00-753-00
130,169.67	130,169	ASFF Requisistion	2-00-00-740-00



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General Description 2023 Budget Ledger

COUNCILLOR EXPENSE

2-11-00-146-00	Community Grants & Enhancements	500.00
2-11-00-170-00	Election Costs	2,500.00
2-11-00-220-00	Advertising	300.00
2-11-00-225-00	Registrations & Memberships	2,500.00
2-11-00-230-00	Professional & Consulting Services	4,000.00
2-11-00-232-00	Legal Fees	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,250.00
2-11-00-560-00	Building Rental	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,100.00
2-11-01-140-00	Benefits Cnc 1	50.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00
2-11-01-211-00	Travel & Subsistance - Cncl 1	500.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	4,000.00
2-11-02-140-00	Benefits Cnc 2	113.73
2-11-02-211-00	Travel & Subsistence - Cncl 2	500.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	3,100.00
2-11-03-140-00	Benefits Cnc 3	61.89
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	500.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,300.00
2-11-04-140-00	Benefits Cnc 4	50.00
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	2,300.00
2-11-05-140-00	Benefits Cnc 5	50.00
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	500.00
*P TOTAL COUNC	CILLOR EXPENSE	27,675.62



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50,000.00

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General Description 2023 Budget Ledger

ADMIN & GENERAL

1-12-00-155-00	Business License	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	(1,000.00)
1-12-00-550-00	Return on Investments	(200.00)
1-12-00-590-00	Other Revenue - Admin	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	(50.00)
1-12-00-840-00	Provincial Grant	(27,260.00)

TOTAL ADMIN & GENERAL (33,070.00)

ADMINISTRATION EXPENSE

Salaries & Wages

2-12-00-100-00

2-12-00-140-00	Employee Benefits	6,500.00
2-12-00-148-00	Training & Development - Admin	1,000.00
2-12-00-150-00	Freight & Postage	500.00
2-12-00-210-00	Licenses & Permits - Admin	0.00
2-12-00-211-00	Travel & Subsistance	1,000.00
2-12-00-217-00	Telephone & Internet	12,000.00
2-12-00-220-00	Advertising	750.00
2-12-00-224-00	Resource Materials/Supplies	100.00
2-12-00-225-00	Registrations & Memberships	500.00
2-12-00-230-00	Professional Services	12,300.00
2-12-00-231-00	Assessment Services	8,600.00
2-12-00-232-00	Legal Fees	5,000.00
2-12-00-233-00	Audit Fees	22,000.00
2-12-00-274-00	Insurance	20,000.00
2-12-00-510-00	General Office Supplies	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	2,000.00
2-12-00-515-00	TECHNOLOGY	500.00
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00
2-12-00-525-00	Rentals & Leases	3,600.00
2-12-00-528-00	Equip -Repairs/MaintAdmin	400.00
2-12-00-528-01	Building -Repairs/MaintAdmin	0.00
2-12-00-543-00	Natural Gas	0.00
2-12-00-814-00	Service Charges & Interest	7,153.21
2-12-00-815-00	Penny Rounding	100.00
2-12-00-823-00	Loan Interest - LOC	200.00
2-12-00-850-00	Toilet Rebate	100.00



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General Ledger	Description	2023 Budget
2-12-00-915-00	Bad Debt - Accounts Receivable	500.00
2-12-00-915-01	Bad Debt - Property Taxes	100.00
2-12-00-995-00	Building Amortization - Admin	0.00
2-12-00-995-01	Office Equipment Amortization	0.00
2-12-00-526-00	SHRED-IT	0.00
2-12-00-234-00	Tax Recovery	0.00
* TOTAL ADMIN	NISTRATION EXPENSE	161,903.21
** NET ADMINIS	TRATION	156,508.83
CAO EXPEN	NSES	
2-12-01-100-00	Salaries & Wages - CAO	80,000.00
2-12-01-140-00	Employee Benefits - CAO	15,000.00
2-12-01-148-00	Training & Development - CAO	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	1,200.00
2-12-01-211-01	Accomodations - CAO	1,000.00
2-12-01-223-00	Membership & Registrations-CAO	1,300.00
2-12-01-225-00	Conference Registrations - CAO	150.00
* TOTAL CAO	EXPENSES	100,650.00
*** TOTAL NET	ADMIN & CAO	(201,553.42)



OF CREWONA

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Ledger	Description	2023 Budget
BYLAW & E	NFORCEMENT	
1-26-00-420-00	Traffic Fines	(100.00)
1-26-00-450-00	Bylaw Fines	(100.00)
1-26-00-521-00	Dog License Fees	(435.00)
* TOTAL BYLAN	N & ENFORCEMENT	(635.00)
BYLAW & E	NFORCEMENT EXPENSE	
2-26-00-230-00	Professional Services - Bylaw	1,500.00
2-26-00-510-00	General Supplies	0.00
* TOTAL BYLAN	N & ENFORCEMENT EXPE	1,500.00
** NET BYLAW & ENFORCEMENT		865.00
PUBLIC WO	PRKS	
1-31-00-254-00	Costs Recovered - Public Works	0.00
* TOTAL PUBLIC WORKS		0.00
PUBLIC WO	RKS EXPENSE	
2-31-00-100-00	Salaries & Wages	10,000.00
2-31-00-140-00	Employee Benefits	250.00
2-31-00-148-00	Training & Development - Public Works	1,500.00
2-31-00-150-00	Freight & Postage	0.00
2-31-00-211-00	Travel & Subsistance	500.00
2-31-00-217-00	Telephone & Internet	1,300.00
2-31-00-223-00	Memberships & Registration	100.00
2-31-00-230-00	Professional Services	3,000.00
2-31-00-518-00	Protective Clothing, Etc.	500.00
2-31-00-521-00	Fuel Costs	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	10,000.00
2-31-01-510-00	General Supplies - Shop	0.00
2-31-01-512-00	Shop Tools	1,250.00
2-31-00-515-00	TECHNOLOGY	0.00
* TOTAL PUBLI	C WORKS EXPENSE	35,400.00
** NET PUBLIC WORKS		35,400.00



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General Description 2023 Budget Ledger

ROADWAYS EXPENSE

z-3z- *		SWALL TOOLS - ROADS	160,309.52
	-00-832-00 -01-512-00	Debenture-Principle SMALL TOOLS - ROADS	65,455.76 0.00
	-00-831-00	Debenture-Interest	5,653.76
	-00-540-00	Street Lights	18,000.00
	-00-528-00	Repairs & Maintenance - Roads	2,000.00
2-32-	-00-521-00	Fuel Costs - Roads	0.00
2-32-	-00-520-00	Chemicals - Street	1,000.00
2-32-	-00-514-00	Signage	500.00
2-32-	-00-513-00	Beautification - Streets	1,000.00
2-32-	-00-510-00	General Supplies	500.00
2-32-	-00-252-01	Snow Removal	1,000.00
2-32-	-00-230-00	Other Contracted Services - Streets	5,000.00
2-32-	-00-220-00	Advertising	200.00
2-32-	-00-150-00	Freight & Postage	0.00
2-32-	-00-140-00	Employee Benefits	10,000.00
2-32-	-00-100-00	SALARIES & WAGES	50,000.00



NET WATER

VILLAGE OF CREMONA

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22,669.50

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General	Description	2023 Budget
Ledger		

	/ENUE	WATER REV
(33,696.00	Basic Fees - Water	1-41-00-410-00
(250,000.00	Water Consumption Fees	1-41-00-411-00
(12,000.00	Bulk Water Sales	1-41-00-412-00
(2,500.00	Utility Penalties	1-41-00-510-00
(48,897.96	Franchise & Concess.	1-41-00-540-00
(726.06	Other Revenue - Water	1-41-00-590-00
(347,820.02	R	* TOTAL WATER
	PENSE	WATER EXF

2-41-00-100-00 Salaries & Wages 5,000.00 2-41-00-140-00 **Employee Benefits** 1,000.00 2-41-00-148-00 Training & Development - Water 2,000.00 2-41-00-150-00 Freight & Postage 5,000.00 2-41-00-210-00 Licenses - Water 0.00 2-41-00-211-00 Travel & Subsistance 1,500.00 2-41-00-223-00 Memberships - Water 180.00 2-41-00-225-00 Conference Registrations 1,000.00 2-41-00-230-00 **Professional Services** 1,000.00 2-41-00-253-00 R & M - Infrastructure 50,000.00 2-41-00-510-00 **General Supplies** 2,000.00 2-41-00-515-00 Aquatech - Sub - Contracting Services 104,000.00 Water Meters 10,000.00 2-41-00-516-00 2-41-00-520-00 Chemicals - Water 6,500.00 2-41-00-528-00 Equipment - Repairs/Maintenance 20,000.00 2-41-00-528-01 1,000.00 Building - Repairs/Maintenance 2-41-00-528-02 Hydrant - Repairs/Maintenance 0.00 2-41-00-528-03 **BULK WATER STN REPAIRS** 0.00 2-41-00-995-00 0.00 Engineered Structure - Amortization 2-41-00-995-01 Land/Improvement - Amortization 0.00 2-41-00-995-02 Water Equip & Meter - Amortization 0.00 **TOTAL WATER EXPENSE** 210,180.00



NET WASTE

VILLAGE OF CREMONA

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FINAL

7,500.00

General Ledger	Description	2023 Budget
SANITARY	REVENUE	
1-42-00-410-00	Basic Fees - Sewer	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	(3,800.00)
* TOTAL SANIT	TARY	(62,264.00)
SANITARY	EXPENSE	
2-42-00-230-00	Professional Services - Sewer	25,000.00
2-42-00-253-00	R & M - Infrastructure	20,000.00
2-42-00-270-00	Lab Testing	100.00
2-42-00-510-00	General Supplies	200.00
2-42-00-520-00	Chemicals - Sewer	7,500.00
2-42-00-523-00	Sewer Flushing	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint Storm Water	1,000.00
* TOTAL SANIT	TARY EXPENSE	64,800.00
** NET WASTE	NATER	2,536.00
GARBAGE	REVENUE	
1-43-00-254-00	Costs Recovered - Garbage	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(45,000.00)
* TOTAL GARE	BAGE	(49,000.00)
GARBAGE	EXPENSE	
2-43-00-230-00	Other Contracted Services - Garbage	0.00
2-43-00-241-00	Solid Waste Disposal	45,000.00
2-43-00-510-00	General Supplies	500.00
2-43-00-850-00	Waste Commission Grant	11,000.00
* TOTAL GARE	AGE EXPENSE	56,500.00



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FINAL

4,560.50

General Description 2023 Budget Ledger

FCSS REVENUE

1-51-00-840-00	Grant - Prov FCSS	(16,000.00)
1-51-00-850-00	Grant - Local Govt FCSS	(45,152.00)
1-51-00-850-01	MVC Wage Grant	(10,000.00)
1-51-00-990-00	Donation & Fees - FCSS	(3,000.00)
1-51-00-990-01	Donations/Fees - Summer Fun	(2,000.00)
1-51-00-990-15	FCSS FOOD PANTRY	(562.50)

* TOTAL FCSS (76,714.50)

FCSS EXPENSE

NET FCSS

* TOTAL FCSS EXPENSE		81,275.00
2-51-00-990-05	Community Newsletter	1,120.00
2-51-00-990-02	Babysitting/Children	0.00
2-51-00-990-01	Summer Fun Program	1,000.00
2-51-00-560-00	COPIER LEASE	3,150.00
2-51-00-511-00	Computer Supplies & Furnishings	0.00
2-51-00-510-00	General Supplies	900.00
2-51-00-420-00	Community Engagement	0.00
2-51-00-419-00	Volunteers	600.00
2-51-00-414-00	Local Grants (External Funding)	6,300.00
2-51-00-413-00	Adult & Seniors' Programs	2,970.00
2-51-00-412-00	Family Programs	1,000.00
2-51-00-411-00	Children-Youth Programs	2,500.00
2-51-00-410-00	Adult Programs	2,000.00
2-51-00-400-00	Community Programs	3,500.00
2-51-00-231-00	Janitorial	0.00
2-51-00-230-00	Professional Services	4,000.00
2-51-00-225-00	Conference Registrations	1,790.00
2-51-00-223-00	Memberships - FCSS	125.00
2-51-00-220-00	Advertising	500.00
2-51-00-217-00	Telephone & Internet	2,200.00
2-51-00-211-00	Travel & Subsistance	4,300.00
2-51-00-150-00	Freight & Postage	320.00
2-51-00-148-00	Training & Development - FCSS	0.00
2-51-00-140-00	Employee Benefits	7,000.00
2-51-00-100-00	Salaries & Wages	36,000.00



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General Ledger	Description	2023 Budget
CEMETERY	REVENUE	
1-56-00-410-00	Plot - Cemetery	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(1,000.00)
1-56-00-850-00	Grant - Local Govt Cemetery	(1,000.00)
* TOTAL CEME	TERY	(4,400.00)
CEMETERY	EXPENSE	
2-56-00-148-00	Training & Development - Cemetery	0.00
2-56-00-230-00	Professional Services - Cemetery	2,000.00
2-56-00-510-00	General Supplies	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	1,500.00
* TOTAL CEME	TERY EXPENSE	4,000.00
PLAN & DE	VELOPMENT REVENUE	
1-61-00-410-00	Building Permits	(1,100.00)
1-61-00-419-00	Compliance Certificates	(1,000.00)
1-61-00-520-00	Development Permits	(1,200.00)
1-61-00-521-00	Subdivision Fees	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00
1-61-00-595-00	Appeal Fees	0.00
* TOTAL PLAN	NING & DEVELOPMENT	(4,750.00)
PLAN & DE	VELOPMENT EXPENSE	
2-61-00-230-00	Professional Services	15,000.00
2-61-00-233-00	Land Title Changes	150.00
2-61-00-148-00	Training - Planning	500.00
2-61-00-220-00	Advertising	500.00
* TOTAL PLAN	NING & DEVELOPMENT E	16,150.00
** NET PLANNII	NG & DEVELOPMENT	11,000.00



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General Ledger	Description	2023 Budget
CULTURE 8	& RECR. REVENUE	
1-71-00-990-02 1-71-00-990-08	Donation - Cremona Days Donation/Fees - WinterFest	(5,400.00) (1,795.00)
* TOTAL CULT	URE & RECREATION	(7,195.00)
CULTURE 8	RECR. EXPENSE	
2-71-00-990-02	Cremona Days	7,000.00
2-71-00-990-08	WinterFest	1,500.00
* TOTAL CULT	URE & RECREATION EXP	8,500.00
** NET CULTUR	E & REC	1,305.00
PARKS & R	ECR. REV	
1-71-00-830-00	Grant - Recreation - Federal	(5,000.00)
1-71-00-990-00	Donation - Recreation	(1,000.00)
* TOTAL PARK	S & RECREATION	(6,000.00)
PARKS & R	ECREATION EXPENSE	
2-72-00-148-00	Training & Development - Parks	0.00
2-72-00-230-00	Other Contracted Services	2,500.00
2-72-00-510-00	General Supplies	750.00
2-72-00-513-00	Beautification - Parks	10,000.00
2-72-00-528-00	Equipment Repairs & Maint Park	300.00
2-72-00-528-01	Playground Repairs & Maint.	0.00
* TOTAL PARK	S & RECREATION EXPEN	13,550.00
** NET PARK &	REC	7,550.00



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General Ledger	Description	2023 Budget
LIBRARY		
1-74-00-590-00	Other Revenue - Library	0.00
1-74-00-850-00	Grants - Local Govt - Library	(34,811.88)
1-74-00-254-01	LIB COST RECOVERY - ELECTRICITY	0.00
1-74-00-254-02	LIB COST RECOVERY - GAS	0.00
1-74-00-254-03	LIB COST RECOVERY - TELEPHONE	0.00
* TOTAL LIBRA	RY	(34,811.88)
LIBRARY E	XPENSE	
2-74-00-217-00	Library Office Phone	0.00
2-74-00-274-00	Insurance Library	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00
2-74-00-850-00	Cremona Library	36,893.81
2-74-00-850-01	Parkland Regional Library	4,180.95
* TOTAL LIBRARY EXPENSE		41,904.95
** SURPLUS / DEFESET		7,093.07



TOTAL FACILITIES EXPENSE

VILLAGE OF CREMONA

69,757.22

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General Ledger	Description	2023 Budget
FIRE EXPE	NSES	
2-23-00-217-00	Telephone & Internet	1,200.00
2-23-00-230-00	Professional Services	1,200.00
2-23-00-510-00	General Supplies	0.00
2-23-00-526-00	Equipment Purchases - Fire	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	1,200.00
2-23-00-740-00	Fire Services Requisition	58,000.00
* TOTAL FIRE I	EXPENSES	65,600.00
DISASTER	SERVICES EXPENSE	
2-24-00-230-00	Professional Services - Disaster Serv.	35.00
* TOTAL DISAS	TER SERVICES EXPENS	35.00
FACILITIES	EXPENSE	
2-69-00-543-00	Natural Gas Admin	3,700.00
2-69-00-543-01	Natural Gas FCSS/Council	1,500.00
2-69-00-543-02	Natural Gas PW Shop	3,600.00
2-69-00-543-03	Natural Gas Water Wells	1,500.00
2-69-00-528-00	Building Repairs Maint - Admin	3,500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	3,500.00
2-69-00-528-03	Building Repairs & Main Water	0.00
2-69-00-540-00	Electricity Admin	4,750.00
2-69-00-540-01	Electricity FCSS/Council	1,250.00
2-69-00-540-02	Electricity PW	10,000.00
2-69-00-540-03	Electricity Water	25,000.00
2-69-00-230-00	Professional Services/Janitorial Admin	3,000.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	4,200.00
2-69-00-510-00	General Supplies - Admin	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	500.00
2-69-00-510-02	Building General Supplies PW Shop	701.79
2-69-00-510-03	Building General Suplies Water	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00
2-69-00-540-04	Electricity - Fire Hall	0.00



FINAL

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General Description Ledger

2023 Budget

*** End of Report ***



MEETING: Regular Council Meeting	Date: December 19, 2023
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AGENDA NO.: 9 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Accounts payable for November 2023 total sum being \$ 108,943.02.

Financial Report for FCSS & Village

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

•

RECOMMENDED ACTION:

MOTION THAT Councillor_____ accepts Accounts Payable Reports and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO





Cheque Listing For Council

2023-Dec-14 3:16:19PM

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230561	2023-11-03	RYAN, SANDRA A				
20230562	2023-11-03	THOMPSON, JENNIE L				
20230563	2023-11-03	O'CONNOR, KAREN M				
20230564	2023-11-03	WIENS, BARRY				
20230565	2023-11-03	HAGEN, TIM A				
20230566	2023-11-03	GOEBEL, SHANE H				
20230567	2023-11-03	THOMPSON, TERRY W				
20230568	2023-11-03	CANADAY, JOSEPH				
20230569	2023-11-03	DICK, JODY S				
20230570	2023-11-08	TELUS MOBILITY	569	PAYMENT VOC CELL PHONES - SEPT 2023	118.03	118.03
20230571	2023-11-15	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000279065	PAYMENT WASTE PICKUP - OCT 2023	2,496.88	2,496.88
20230572	2023-11-15	LOCAL AUTHORITIES PENSION PLAN	8307717-Z7G4	PAYMENT EM# 450 - PP# 22 - 2023	1,265.32	1,265.32
20230573	2023-11-15	MOUNTAIN VIEW PUBLISHING INC.	MVP346463	PAYMENT ADVERTISING - FIRE PREVENTION	103.95	103.95
20230574	2023-11-15	WILD ROSE ASSESSMENT SERVICE	9187	PAYMENT PROGRESS PMT - NOV 2023	673.75	673.75
20230575	2023-11-09	TILLOTSON, BRIAN	202311091	PAYMENT CREDIT BALANCE PAID	134.28	134.28
20230576	2023-11-09	AQUATECH CANADIAN WATER SERVICES INC.	022181	PAYMENT CLEARTECH & PUROLATOR INVOICE	1,508.27	1,508.27
20230577	2023-11-09	BUMPER TO BUMPER	41467 41472 41484	PAYMENT BATTERY FOR GENERATOR THERMOSTAT KIT HEARING PROTECTION	330.48 100.38 226.80	657.66
20230578	2023-11-09	CANON CANADA INC	4030434352	PAYMENT COPIER USAGE	262.94	262.94
20230579	2023-11-09	CREMONA COMMUNITY HALL SOCIETY	14 15	PAYMENT RENTAL FOR WELLNESS FAIR RENTAL FOR WINTERFEST	600.00 600.00	1,200.00
20230580	2023-11-09	ESCAPE COACH LINES LTD	2446	PAYMENT BUS FOR FCSS ROSEBUD TRIP	1,286.25	1,286.25
20230581	2023-11-09	GREGG DISTRIBUTORS LP	069-234999 069-235000 069-235001 069-235002	PAYMENT ICE MELTER PLASTIC SCOOP GRINDING/CUTTING WHEELS WINDSHIELD WASHER	328.14 100.00 87.89 49.06	565.09
20230582	2023-11-09	HAGEN, TIMOTHY	30	PAYMENT MILEAGE	117.16	117.16
20230583	2023-11-09	KLIS ELECTRIC/1938149 ALBERTA LTD	5828	PAYMENT INSTALL CHRISTMAS LIGHTS	150.25	150.25
20230584	2023-11-09	MESSER CANADA INC, 15687	2107023918	PAYMENT OXYGEN/ACETYLENE	36.00	36.00
20230585	2023-11-09	MOUNTAIN VIEW REGIONAL WASTE	0000053132	PAYMENT LANDFILL CHARGES	806.07	806.07
20230586	2023-11-09	MPE ENGINEERING LTD	2490-015-00-08	PAYMENT STORMWATER MGMT PLAN	1,226.93	1,226.93



Cheque Listing For Council

2023-Dec-14 3:16:19PM

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230587	2023-11-09	MY OVERHEAD DOORS	975 CFD IN-C	PAYMENT BI-ANNUAL MAINTENANCE - FIRE DO	404.25	404.25
20230588	2023-11-09	WINDSOR, KATHLEEN	07115	PAYMENT WEBSITE UPDATING/ISSUES - OCT :	225.00	225.00
20230589	2023-11-17	RYAN, SANDRA A				
20230590	2023-11-17	THOMPSON, JENNIE L				
20230591	2023-11-17	O'CONNOR, KAREN M				
20230592	2023-11-17	WIENS, BARRY				
20230593	2023-11-22	COCHRANE LAKE GAS CO-OP LTD	889	PAYMENT NAT GAS - WATER - OCT 2023	41.48	41.48
20230594	2023-11-22	DIRECT ENERGY	87	PAYMENT VOC NAT GAS - OCT 2023	1,071.43	1,071.43
20230595	2023-11-22	EPCOR	16551316	PAYMENT ELECTRICITY - WATER - OCT 2023	58.05	58.05
20230596	2023-11-22	TELUS COMMUNICATIONS	2552080643 2552080644 2552080645 2552080646 2552080647	PAYMENT FCSS OFFICE PHONE - OCT 2023 FAX LINE, SECURITY CAMERAS ETC VOC OFFICE PHONES - OCT 2023 FIRE INTERNET - NOV & DEC 2023 FCSS INTERNET - NOV & DEC 2023	69.98 374.48 845.34 205.74 180.29	1,675.83
20230597	2023-11-28	LOCAL AUTHORITIES PENSION PLAN	8341758-P5T6	PAYMENT EM# 450 - PP# 23 - 2023	1,229.89	1,229.89
20230598	2023-11-23	ALBERTA MUNICIPALITIES	V314_171.24 V314_172.24 V314_173.24 V314_174.24 V344_25 V344_26 V344_27 V344_28 V344_29 V348_1183484 V349_62 V350_61 V351_64 V351_65 V434_175 V434_175 V434_176 V47_834477 V746_8 V791_21 V816_ V877_11 V929_1 V930_1	PAYMENT FCSS NEWSLETTER POSTAGE TO SEND BACK WATER W POSTAGE TO SEND BACK WATER T STAMPS WATER WORKBOOK REFUND WRONG WORKBOOKS WATER COURSE - SMALL WASTEWA WATER COURSE - SMALL SYSTEMS WRONG WATER COURSE DATA BACKUP - OCT 2023 FCSS CRAFTS/WELLNESS FAIR FCSS SUPPLIES FCSS SENIOR'S TRIP FCSS SUPPLIES FCSS CRAFTERNOONS FCSS WELLNESS FAIR BOLTS FCSS INTERAGENCY MEETING FCSS HALLOWEEN CAMPFIRE SUBSCRIPTION - OCT 2023 NAME PLATES/BUSINESS CARDS SUBSCRIPTION - OCT 2023 FCSS SENIOR'S TRIP FCSS GAME PLAN	189.17 45.11 17.30 386.40 21.00 (483.00) 315.00 (577.50) 182.96 38.85 11.99 31.45 85.58 15.73 11.54 79.06 20.37 42.39 27.29 388.50 105.10 246.55 2,111.86	3,627.70
20230599	2023-11-23	ACCU-FLO METER SERVICE LTD	110946	PAYMENT WATER METERS	34,188.00	34,188.00
20230600	2023-11-23	AIC CONSTRUCTION	361	PAYMENT FIRE HYDRANT REPAIR - 121 2ND S	1,564.50	1,564.50
20230601	2023-11-23	BLOOMS BY BLOY	FCSS - #1	PAYMENT FCSS WELLNESS FAIR - CARNATION	105.00	105.00
20230602	2023-11-23	BRUNSMANN, ANNE F	2	PAYMENT WELLNESS FAIR DOOR PRIZE	50.00	50.00
20230603	2023-11-23	GREGG DISTRIBUTORS LP		PAYMENT		303.42



Cheque Listing For Council

2023-Dec-14 3:16:19PM

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230603	2023-11-23	GREGG DISTRIBUTORS LP	069-237106 069-240299 069-240300 069-240301 069-242234	SHOVEL BOLTS CUTTING WHEEL ZIPCUT/SHACKLE LOCK GREASE	14.34 23.43 48.67 207.06 9.92	303.42
20230604	2023-11-23	JACKSON OF ALL TRADES	5874444066	PAYMENT WATER PLANT LOCKS	208.95	208.95
20230605	2023-11-23	MY OVERHEAD DOORS	991 CFD IN-C	PAYMENT FIRE HALL MAN DOOR REPAIR	38.85	38.85
20230606	2023-11-23	SHRED-IT INTERNATIONAL ULC	1000044181	PAYMENT SHREDDING SERVICES	224.35	224.35
20230607	2023-11-23	THE BOARD OF TRUSTEES OF CHINOOK'S SCHOOL [S100222	PAYMENT CHARTER FOR SENIOR'S TRIP	406.82	406.82
20230608	2023-11-23	THE VILLAGE OF CREMONA LIBRARY BOARD	18	PAYMENT AUDIO CINE FILMS LICENSE - 50% F	165.75	165.75
20230609	2023-11-23	WORKERS' COMPENSATION BOARD	26776790	PAYMENT INSTALLMENT PMT - 2023	1,075.20	1,075.20
20230610	2023-11-23	ZONE 3 BUSINESS SOLUTIONS INC.	145222	PAYMENT COPIER USAGE	166.36	166.36
20230611	2023-12-01	HAGEN, TIM A				
20230612	2023-12-01	GOEBEL, SHANE H				
20230613	2023-12-01	CANADAY, JOSEPH				
20230614	2023-12-01	DICK, JODY S				
20230615		RYAN, SANDRA A				
20230616		THOMPSON, JENNIE L				
20230617		O'CONNOR, KAREN M				
20230618		WIENS, BARRY				
20230619		·		DAVAATAIT		4.040.44
20230019		SUNCOR ENERGY PRODUCTS PARTNERSHIP	71 72 73 74 75 76 77 78 79 80 81 82 83 84	PAYMENT FUEL FOR F-350 FUEL FOR F-350 FUEL FOR RANGER FUEL FOR JERRY CANS FUEL FOR PLOW TRUCK OIL FOR PLOW TRUCK FUEL FOR SKID STEER FUEL FOR F-350 DISCOUNT FUEL FOR RANGER FUEL FOR RANGER FUEL FOR RANGER DISCOUNT	58.01 79.00 75.00 118.15 120.66 170.39 18.84 56.00 90.01 (9.95) 80.00 117.02 79.09 (3.79)	1,048.4
20230620	2023-12-06	RECEIVER GENERAL	90	PAYMENT REMITTANCE - PP# B22, B23 & M10	5,054.45	5,054.4
20230621	2023-12-12	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000286602	PAYMENT WASTE PICKUP - NOV 2023	2,613.87	2,613.87
20230622	2023-12-12	LOCAL AUTHORITIES PENSION PLAN	8381584-P1D4	PAYMENT EM# 450 - PP# 24 - 2023	1,463.60	1,463.60
20230623	2023-12-12	MOUNTAIN VIEW PUBLISHING INC.	MVP356890	PAYMENT REMEMBRANCE DAY	81.90	81.90
20230624	2023-12-12	WILD ROSE ASSESSMENT SERVICE	9216	PAYMENT PROGRESS PMT - DEC 2023	673.75	673.75



Cheque Listing For Council

2023-Dec-14 3:16:19PM

Cheque	Cheque # Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230625		AQUATECK WEST LIMITED		PAYMENT		5,145.00
			190634	WATER PUMP	5,145.00	
20230626	2023-12-07	BUMPER TO BUMPER		PAYMENT		896.70
			41921	TAIL LIGHT	89.25	
			42077	SPARK PLUG	36.86	
			42159	BACKBACK BLOWER	629.95	
			42356	OXYGEN SENSOR	97.02	
			42466	BOX OF RAGS	43.62	
20230627	2023-12-07	FORSBERG, RICHARD		PAYMENT		50.00
			3	PRLS BOARD MEETING	50.00	
20230628	2023-12-07	GREGG DISTRIBUTORS LP		PAYMENT		261.93
			069-245427	POST POUNDER	148.78	
			069-245428	REFUND	(61.28)	
			069-256610	SUPPLIES	174.43	
20230629	2023-12-07	GUNDERSON, JENNIFER		PAYMENT		285.00
		. , .	2	CLEANING SERVICES - NOV 2023	285.00	
20230630	2023-12-07	KC FOODS		PAYMENT		347.00
20200000	2020 12 01	1.01.0020	V47_834478	WATER/COFFEE - APR - DEC 2023	347.00	011.00
20230631	2022 12 07	MESSED CANADA INC. 15697		PAYMENT		40.75
20230031	2023-12-07	MESSER CANADA INC, 15687	2107134216	ACETYLENE/OXYGEN	40.75	40.75
			2107104210		40.70	
20230632	2023-12-07	MOUNTAIN VIEW REGIONAL WASTE		PAYMENT		706.16
			0000053187	LANDFILL CHARGES - NOV 2023	706.16	
20230633	2023-12-07	NEXSEL TECHNOLOGIES		PAYMENT		267.75
			223047	COMPUTER SET UP	267.75	
20230634	2023-12-07	OLDERSKOG, KRISTI		PAYMENT		400.00
20200001	2020 12 01	CEBEINGING G, THING TI	328	WINTERFEST	400.00	100.00
20230635	2022 12 07	SUPERIOR SAFETY CODES INC		PAYMENT		33.15
20230033	2023-12-07	SUPERIOR SAFETY CODES INC	20589	SEPT BILLING ERROR	33.15	33.13
			2000		00.10	
20230636	2023-12-07	WINDSOR, KATHLEEN		PAYMENT		75.00
			07128	WEBSITE UPDATING - NOV 2023	75.00	
20230641	2023-12-15	RYAN, SANDRA A				
20230642	2023-12-15	THOMPSON, JENNIE L				
20230643	2023-12-15	O'CONNOR, KAREN M				
20230644	2023-12-15	WIENS, BARRY				
20200044	2020-12-10	meno, branti				

Total 108,943.02

*** End of Report ***



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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
TAXES & R	EQUISITIONS			
1-00-00-111-00	Residential Property Taxes	(333,995.83)	(356,751.09)	(356,927.79)
1-00-00-112-00	Commercial Property Taxes	(76,561.77)	(80,397.24)	(79,762.75)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(342.38)	(337.42)	(337.42)
1-00-00-115-00	Linear Taxes	(12,409.75)	(13,262.38)	(13,261.59)
1-00-00-118-00	Designated Industrial Property	(72.60)	(75.40)	(73.82)
1-00-00-120-00	Alberta School Foundation Tax Levy	(124,098.14)	(130,166.11)	(130,169.67)
1-00-00-121-00	Seniors' Foundation Tax Levy	(17,288.88)	(19,645.39)	(19,588.00)
1-00-00-210-00	Grants In Lieu	(1,933.57)	(1,922.70)	(1,922.70)
1-00-00-122-00	AB Policing Levy	(17,195.95)	(18,765.51)	(21,000.00)
* TOTAL TAXE	S & REQUISITIONS	(583,898.87)	(621,323.24)	(623,043.74)
TAXES & R	EQUISITIONS EXP			
2-00-00-740-00	ASFF Requisistion	92,591.91	97,627.26	130,169.67
2-00-00-753-00	MV Seniors's Housing Requisition	16,863.00	19,678.00	19,588.00
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	73.82
2-00-00-755-00	AB Policing Requisition	20,480.94	15,585.00	21,000.00
* TOTAL TAXE	S & REQUISITIONS EXP	129,935.85	132,890.26	170,831.49
** TOTAL TAX F	REVENUE FOR MUNICIPA	(453,963.02)	(488,432.98)	(452,212.25)

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget	
COUNCILLO	OR EXPENSE				
2-11-00-232-00	Legal Fees	0.00	0.00	0.00	
2-11-00-270-00	Miscellaneous Costs & Services	1,034.34	1,814.49	1,250.00	
2-11-00-560-00	Building Rental	0.00	0.00	0.00	
2-11-01-100-00	Per Diems & Meetings - Cnc 1	1,225.00	2,180.00	2,100.00	
2-11-01-140-00	Benefits Cnc 1	20.58	42.36	50.00	
2-11-00-146-00	Community Grants & Enhancements	250.00	0.00	500.00	
2-11-00-170-00	Election Costs	0.00	4,263.87	2,500.00	
2-11-00-220-00	Advertising	239.00	326.00	300.00	
2-11-00-225-00	Registrations & Memberships	1,884.40	2,062.90	2,500.00	
2-11-00-230-00	Professional & Consulting Services	8,464.54	0.00	4,000.00	
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	
2-11-01-211-00	Travel & Subsistance - Cncl 1	306.03	90.90	500.00	
2-11-02-100-00	Per Diems & Meetings - Cnc 2	3,270.00	2,480.00	4,000.00	
2-11-02-140-00	Benefits Cnc 2	87.09	57.34	113.73	
2-11-02-211-00	Travel & Subsistence - Cncl 2	285.83	117.16	500.00	
2-11-03-100-00	Per Diems & Meetings - Cnc 3	2,740.00	1,140.00	3,100.00	
2-11-03-140-00	Benefits Cnc 3	56.01	21.89	61.89	
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	
2-11-03-211-00	Travel & Subsistence - Cncl 3	156.55	0.00	500.00	
2-11-04-100-00	Per Diems & Meetings - Cnc 4	1,920.00	1,750.00	2,300.00	
2-11-04-140-00	Benefits Cnc 4	32.45	33.60	50.00	
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	
2-11-04-211-00	Travel & Subsistence - Cncl 4	30.30	(30.30)	500.00	
2-11-05-100-00	Per Diems & Meetings - Cnc 5	1,930.00	1,750.00	2,300.00	
2-11-05-140-00	Benefits Cnc 5	32.62	33.60	50.00	
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	
*P TOTAL COU	NCILLOR EXPENSE	23,964.74	18,133.81	27,175.62	

REVENUE & EXPENSE OPERATING

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
ADMIN & G	ENERAL			
1-00-00-510-00	Penalties & Costs on Taxes	(7,327.57)	(6,572.23)	(6,500.00)
1-12-00-155-00	Business License	(1,233.36)	(925.00)	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(1,480.00)	(560.00)	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	(1,000.00)
1-12-00-550-00	Return on Investments	(176.45)	(120.38)	(200.00)
1-12-00-590-00	Other Revenue - Admin	(1,803.48)	(1,165.37)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	(225.16)	(50.00)
1-12-00-840-00	Provincial Grant	(27,268.00)	0.00	(27,260.00)
1-23-00-590-00	Revenue - Fire	0.00	0.00	(5,000.00)
* TOTAL ADMIN	N & GENERAL	(39,288.86)	(9,568.14)	(44,570.00)
ADMINISTR	ATION EXPENSE			
2-12-00-100-00	Salaries & Wages	51,307.65	47,750.53	50,000.00
2-12-00-140-00	Employee Benefits	6,885.16	6,643.65	6,500.00
2-12-00-148-00	Training & Development - Admin	0.00	0.00	1,000.00
2-12-00-150-00	Freight & Postage	173.18	628.30	500.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	0.00
2-12-00-211-00	Travel & Subsistance	241.85	44.52	1,000.00
2-12-00-217-00	Telephone & Internet	10,184.82	12,011.15	12,000.00
2-12-00-220-00	Advertising	1,077.33	1,327.73	750.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	225.00	356.50	500.00
2-12-00-230-00	Professional Services	15,277.46	7,625.37	12,300.00
2-12-00-231-00	Assessment Services	7,260.32	7,934.57	8,600.00
2-12-00-232-00	Legal Fees	10,099.92	6,754.29	5,000.00
2-12-00-233-00	Audit Fees	16,026.19	14,465.00	22,000.00
2-12-00-274-00	Insurance	20,392.69	24,416.00	20,000.00
2-12-00-510-00	General Office Supplies	6,329.27	2,955.13	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,450.10	1,380.60	2,000.00
2-12-00-515-00	TECHNOLOGY	0.00	4,397.04	500.00
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	2,679.55	3,635.08	3,600.00
2-12-00-528-00	Equip -Repairs/MaintAdmin	802.00	0.00	400.00
2-12-00-528-01	Building -Repairs/MaintAdmin	0.00	0.00	0.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	7,150.06	6,008.36	7,153.21
2-12-00-815-00	Penny Rounding	(0.01)	(0.04)	100.00

REVENUE & EXPENSE OPERATING

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	200.00
2-12-00-850-00	Toilet Rebate	50.00	0.00	100.00
2-12-00-915-00	Bad Debt - Accounts Receivable	299.50	0.00	500.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	967.96	100.00
2-12-00-995-00	Building Amortization - Admin	0.00	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	0.00	0.00	0.00
* TOTAL ADMIN	IISTRATION EXPENSE	157,912.04	149,301.74	161,903.21
** NET ADMINIS	TRATION	142,587.92	157,867.41	144,508.83
CAO EXPEN	ISES			
2-12-01-100-00	Salaries & Wages - CAO	55,418.56	70,801.16	80,000.00
2-12-01-140-00	Employee Benefits - CAO	10,773.24	8,884.87	15,000.00
2-12-01-148-00	Training & Development - CAO	0.00	185.00	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	1,550.15	46.50	1,200.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	1,000.00
2-12-01-225-00	Conference Registrations - CAO	550.00	0.00	150.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	225.00	50.00	1,300.00
* TOTAL CAO E	XPENSES	68,516.95	79,967.53	100,650.00
*** TOTAL NET A	ADMIN & CAO	(242,858.15)	(250,598.04)	(207,053.42)

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
BYLAW & E	NFORCEMENT			
1-26-00-420-00	Traffic Fines	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(435.00)	(150.00)	(435.00)
* TOTAL BYLAN	N & ENFORCEMENT	(435.00)	(150.00)	(635.00)
BYLAW & E	NFORCEMENT EXPENSE			
2-26-00-230-00	Professional Services - Bylaw	0.00	150.00	1,500.00
2-26-00-510-00	General Supplies	0.00	0.00	0.00
* TOTAL BYLA	N & ENFORCEMENT EXPE	0.00	150.00	1,500.00
" NEI BYLAW	& ENFORCEMENT	(435.00)	0.00	865.00
PUBLIC WO	RKS			
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00
* TOTAL PUBLI	C WORKS	0.00	0.00	0.00
PUBLIC WO	RKS EXPENSE			
2-31-00-100-00	Salaries & Wages	95,014.62	21,202.72	10,000.00
2-31-00-140-00	Employee Benefits	16,251.73	2,915.90	250.00
2-31-00-148-00	Training & Development - Public Works	301.67	150.00	1,500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	0.00
2-31-00-211-00	Travel & Subsistance	3,642.44	0.00	500.00
2-31-00-217-00	Telephone & Internet	1,210.11	286.68	1,300.00
2-31-00-223-00	Memberships & Registration	57.14	0.00	100.00
2-31-00-230-00	Professional Services	2,381.00	619.33	3,000.00
2-31-00-518-00	Protective Clothing, Etc.	350.67	248.99	500.00
2-31-00-521-00	Fuel Costs	12,062.55	2,836.70	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	26,065.99	9,334.02	10,000.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	2,284.00	939.41	1,250.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00
* TOTAL PUBLI	C WORKS EXPENSE	159,621.92	38,533.75	35,400.00

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
ROADWAYS	S EXPENSE			
2-32-00-220-00	Advertising	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	0.00	138.00	5,000.00
2-32-00-252-01	Snow Removal	2,670.71	2,710.00	1,000.00
2-32-00-510-00	General Supplies	452.37	1,394.14	500.00
2-32-00-514-00	Signage	0.00	0.00	500.00
2-32-00-520-00	Chemicals - Street	0.00	642.24	1,000.00
2-32-00-528-00	Repairs & Maintenance - Roads	1,618.04	14,362.66	2,000.00
2-32-00-540-00	Street Lights	14,410.20	14,114.81	18,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	65,455.76
* TOTAL ROAD	WAYS EXPENSE	19,151.32	33,361.85	99,309.52

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget	
WATER RE	VENUE				
1-41-00-411-00	Water Consumption Fees	(111,231.86)	(107,701.04)	(250,000.00)	
1-41-00-412-00	Bulk Water Sales	(9,674.95)	(42,298.96)	(12,000.00)	
1-41-00-510-00	Utility Penalties	(2,110.97)	(3,137.05)	(2,500.00)	
1-41-00-540-00	Franchise & Concess.	(51,090.53)	(47,966.80)	(48,897.96)	
1-41-00-590-00	Other Revenue - Water	(726.06)	(107,502.40)	(726.06)	
1-41-00-410-00	Basic Fees - Water	(6,461.34)	(19,785.48)	(33,696.00)	
* TOTAL WATE	ER	(181,295.71)	(328,391.73)	(347,820.02)	
WATER EX	PENSE				
2-41-00-100-00	Salaries & Wages	0.00	11,452.00	5,000.00	
2-41-00-140-00	Employee Benefits	0.00	2,044.62	1,000.00	
2-41-00-148-00	Training & Development - Water	752.50	736.58	2,000.00	
2-41-00-150-00	Freight & Postage	4,088.69	2,339.65	5,000.00	
2-41-00-210-00	Licenses - Water	0.00	0.00	0.00	
2-41-00-211-00	Travel & Subsistance	935.32	0.00	1,500.00	
2-41-00-223-00	Memberships - Water	0.00	2,500.00	180.00	
2-41-00-225-00	Conference Registrations	0.00	0.00	1,000.00	
2-41-00-230-00	Professional Services	29,209.41	6,609.80	1,000.00	
2-41-00-253-00	R & M - Infrastructure	47,893.61	12,037.38	50,000.00	
2-41-00-510-00	General Supplies	1,746.20	953.00	2,000.00	
2-41-00-516-00	Water Meters	0.00	2,372.69	10,000.00	
2-41-00-520-00	Chemicals - Water	6,208.37	5,125.76	6,500.00	
2-41-00-528-00	Equipment - Repairs/Maintenance	23,920.27	5,128.95	20,000.00	
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	1,000.00	
2-41-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	0.00	
2-41-00-540-00	Electricity Water	0.00	0.00	0.00	
2-41-00-543-00	Natural Gas - Water	0.00	0.00	0.00	
2-41-00-995-00	Engineered Structure - Amortization	0.00	0.00	0.00	
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	
2-41-00-995-02	Water Equip & Meter - Amortization	0.00	0.00	0.00	
* TOTAL WATE	ER EXPENSE	114,754.37	51,300.43	106,180.00	
** NET WATER		(47,390.02)	(243,729.45)	(142,330.50)	

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
SANITARY	REVENUE			
1-42-00-410-00	Basic Fees - Sewer	(6,461.34)	(14,165.35)	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(20,499.27)	(23,127.79)	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(12,772.61)	(11,991.70)	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	(3,075.00)	0.00	(3,800.00)
* TOTAL SANIT	ARY	(42,808.22)	(49,284.84)	(62,264.00)
SANITARY	EXPENSE			
2-42-00-230-00	Professional Services - Sewer	11,786.09	455.00	25,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	20,000.00
2-42-00-270-00	Lab Testing	459.79	53.13	100.00
2-42-00-510-00	General Supplies	136.96	74.74	200.00
2-42-00-520-00	Chemicals - Sewer	7,288.00	1,032.41	7,500.00
2-42-00-523-00	Sewer Flushing	0.00	0.00	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	11,605.40	11,692.50	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint Storm Water	0.00	0.00	1,000.00
* TOTAL SANIT	ARY EXPENSE	31,276.24	13,307.78	64,800.00
** NET WASTEV	VATER	(11,531.98)	(35,977.06)	2,536.00
GARBAGE	REVENUE			
1-43-00-254-00	Costs Recovered - Garbage	(3,600.00)	0.00	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(41,509.20)	(44,181.27)	(45,000.00)
* TOTAL GARB	AGE	(45,109.20)	(44,181.27)	(49,000.00)
GARBAGE	EXPENSE			
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	34,653.28	38,252.89	45,000.00
2-43-00-510-00	General Supplies	472.00	0.00	500.00
2-43-00-850-00	Waste Commission Grant	10,935.72	9,335.46	11,000.00
* TOTAL GARB	AGE EXPENSE	46,061.00	47,588.35	56,500.00
** NET WASTE		951.80	3,407.08	7,500.00

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget	
FCSS REVE	NUE				
1-51-00-840-00	Grant - Prov FCSS	(10,712.00)	(14,847.31)	(16,000.00)	
1-51-00-850-00	Grant - Local Govt FCSS	(67,189.50)	(58,953.17)	(45,152.00)	
1-51-00-990-00	Donation & Fees - FCSS	(9,962.34)	(8,296.70)	(3,000.00)	
1-51-00-990-01	Donations/Fees - Summer Fun	0.00	(7,225.00)	(2,000.00)	
* TOTAL FCSS		(87,863.84)	(89,322.18)	(66,152.00)	
FCSS EXPE	NSE				
2-51-00-413-00	Adult & Seniors' Programs	8,729.94	12,994.94	2,970.00	
2-51-00-414-00	Local Grants (External Funding)	133.94	6,200.00	6,300.00	
2-51-00-419-00	Volunteers	215.48	367.86	600.00	
2-51-00-420-00	Community Engagement	0.00	0.00	0.00	
2-51-00-510-00	General Supplies	1,078.05	1,277.13	900.00	
2-51-00-511-00	Computer Supplies & Furnishings	0.00	0.00	0.00	
2-51-00-560-00	COPIER LEASE	935.58	3,105.12	3,150.00	
2-51-00-990-01	Summer Fun Program	6,525.41	11,300.98	1,000.00	
2-51-00-990-02	Babysitting/Children	0.00	0.00	0.00	
2-51-00-990-05	Community Newsletter	1,476.41	953.54	1,120.00	
2-51-00-410-00	Adult Programs	6,165.18	2,682.05	2,000.00	
2-51-00-100-00	Salaries & Wages	30,475.11	30,321.84	36,000.00	
2-51-00-140-00	Employee Benefits	5,475.58	6,779.63	7,000.00	
2-51-00-148-00	Training & Development - FCSS	0.00	0.00	0.00	
2-51-00-150-00	Freight & Postage	310.83	12.10	320.00	
2-51-00-211-00	Travel & Subsistance	1,138.42	1,280.15	4,300.00	
2-51-00-217-00	Telephone & Internet	1,890.61	1,970.00	2,200.00	
2-51-00-220-00	Advertising	400.00	400.00	500.00	
2-51-00-223-00	Memberships - FCSS	114.00	114.00	125.00	
2-51-00-225-00	Conference Registrations	1,372.80	205.00	1,790.00	
2-51-00-230-00	Professional Services	4,883.09	1,380.00	4,000.00	
2-51-00-231-00	Janitorial	0.00	0.00	0.00	
2-51-00-400-00	Community Programs	13,328.38	2,315.14	3,500.00	
2-51-00-411-00	Children-Youth Programs	8,974.79	6,857.46	2,500.00	
2-51-00-412-00	Family Programs	7,718.39	(245.36)	1,000.00	
* TOTAL FCSS I	EXPENSE	101,341.99	90,271.58	81,275.00	
** NET FCSS		13,478.15	949.40	15,123.00	

REVENUE & EXPENSE OPERATING

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
CEMETERY	' REVENUE			
1-56-00-410-00	Plot - Cemetery	(1,150.00)	(1,350.00)	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(900.00)	(1,650.00)	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(200.00)	(750.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt Cemetery	0.00	0.00	(1,000.00)
* TOTAL CEME	ETERY	(2,250.00)	(3,750.00)	(4,400.00)
CEMETERY	'EXPENSE			
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	0.00	750.00	2,000.00
2-56-00-510-00	General Supplies	0.00	0.00	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	0.00	0.00	1,500.00
* TOTAL CEME	TERY EXPENSE	0.00	750.00	4,000.00
PLAN & DE	VELOPMENT REVENUE			
1-61-00-410-00	Building Permits	(1,468.48)	(495.14)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(400.00)	(100.00)	(1,000.00)
1-61-00-520-00	Development Permits	(2,650.00)	0.00	(1,200.00)
1-61-00-521-00	Subdivision Fees	(2,100.00)	0.00	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00
* TOTAL PLAN	NING & DEVELOPMENT	(6,618.48)	(595.14)	(4,750.00)
PLAN & DE	VELOPMENT EXPENSE			
2-61-00-230-00	Professional Services	6,546.00	495.75	15,000.00
2-61-00-233-00	Land Title Changes	0.00	55.75	150.00
2-61-00-148-00	Training - Planning	0.00	57.24	500.00
2-61-00-220-00	Advertising	0.00	0.00	500.00
* TOTAL PLAN	INING & DEVELOPMENT E	6,546.00	608.74	16,150.00
** NFT PI ANNI	NG & DEVELOPMENT	(2,322.48)	(2,986.40)	11,000.00

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
CULTURE 8	RECR. REVENUE			
1-71-00-990-02	Donation - Cremona Days	(6,619.16)	(8,850.00)	(5,400.00)
1-71-00-990-08	Donation/Fees - WinterFest	(1,195.00)	(2,600.00)	(1,795.00)
* TOTAL CULT	JRE & RECREATION	(7,814.16)	(11,450.00)	(7,195.00)
CULTURE 8	RECR. EXPENSE			
2-71-00-990-02	Cremona Days	8,560.61	7,955.68	7,000.00
2-71-00-990-08	WinterFest	900.00	600.00	1,500.00
* TOTAL CULT	JRE & RECREATION EXP	9,460.61	8,555.68	8,500.00
** NET CULTUR	E & REC	1,646.45	(2,894.32)	1,305.00
PARKS & R	ECR. REV			
1-71-00-830-00	Grant - Recreation - Federal	(5,000.00)	0.00	(5,000.00)
1-71-00-990-00	Donation - Recreation	0.00	0.00	(1,000.00)
* TOTAL PARK	S & RECREATION	(5,000.00)	0.00	(6,000.00)
PARKS & R	ECREATION EXPENSE			
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	4,828.12	1,581.00	2,500.00
2-72-00-510-00	General Supplies	163.36	2,418.04	750.00
2-72-00-513-00	Beautification - Parks	12,003.53	0.00	10,000.00
2-72-00-528-00	Equipment Repairs & Maint Park	325.24	1,546.05	300.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00
* TOTAL PARK	S & RECREATION EXPEN	17,320.25	5,545.09	13,550.00
** NET PARK &	REC	12,320.25	5,545.09	7,550.00

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
LIBRARY				
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(32,847.15)	(34,811.88)	(34,811.88)
* TOTAL LIBRA	RY	(32,847.15)	(34,811.88)	(34,811.88)
LIBRARY EX	KPENSE			
2-74-00-274-00	Insurance Library	830.19	927.50	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	0.00
2-74-00-850-00	Cremona Library	32,847.15	42,841.88	36,893.81
2-74-00-850-01	Parkland Regional Library	4,180.95	3,657.50	4,180.95
* TOTAL LIBRA	RY EXPENSE	37,858.29	47,426.88	41,904.95
** SURPLUS / DEFESET		5,011.14	12,615.00	7,093.07

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General Ledger	Description	2022 YTD Actual	2023 YTD Actual	2023 Budget
FIRE EXPEN	ISES			
2-23-00-217-00	Telephone & Internet	1,067.00	2,662.28	1,200.00
2-23-00-230-00	Professional Services	1,176.60	1,241.08	1,200.00
2-23-00-510-00	General Supplies	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	4,089.14	4,220.29	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	0.00	1,529.00	1,200.00
2-23-00-740-00	Fire Services Requisition	52,675.00	56,535.00	58,000.00
* TOTAL FIRE E	EXPENSES	59,007.74	66,187.65	65,600.00
DISASTER S	SERVICES EXPENSE			
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	35.00
* TOTAL DISAS	TER SERVICES EXPENS	0.00	0.00	35.00
FACILITIES	EXPENSE			
2-69-00-543-00	Natural Gas Admin	4,877.05	929.02	3,700.00
2-69-00-543-01	Natural Gas FCSS/Council	1,918.68	2,044.46	1,500.00
2-69-00-543-02	Natural Gas PW Shop	3,790.70	4,126.19	3,600.00
2-69-00-543-03	Natural Gas Water Wells	1,233.83	903.56	1,500.00
2-69-00-528-00	Building Repairs Maint - Admin	1,835.05	599.98	3,500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	5,733.82	0.00	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	4,334.88	0.00	3,500.00
2-69-00-528-03	Building Repairs & Main Water	0.00	0.00	0.00
2-69-00-540-00	Electricity Admin	7,395.48	2,167.51	4,750.00
2-69-00-540-01	Electricity FCSS/Council	1,496.11	1,550.28	1,250.00
2-69-00-540-02	Electricity PW	14,529.33	15,278.45	10,000.00
2-69-00-540-03	Electricity Water	20,039.53	22,795.84	25,000.00
2-69-00-230-00	Professional Services/Janitorial Admin	5,348.00	775.00	3,000.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	3,850.00	730.00	4,200.00
2-69-00-510-00	General Supplies - Admin	55.43	0.00	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	1,045.30	0.00	500.00
2-69-00-510-02	Building General Supplies PW Shop	701.79	0.00	701.79
2-69-00-510-03	Building General Suplies Water	0.00	0.00	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00	0.00	0.00
2-69-00-540-04	Electricity - Fire Hall	0.00	4,335.04	0.00
* TOTAL FACILI	ITIES EXPENSE	78,184.98	56,235.33	69,757.22



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REVENUE & EXPENSE OPERATING

General
Ledger

Description

2022 YTD Actual 2023 YTD Actual 2023 Budget

*** End of Report ***

MEETING: Regular Council Meeting Date: December 19, 2023

AGENDA NO.: 9 b)

TITLE: Reports – CAO Report

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration:

- Res: 23/261 & 262 Presented council meeting minutes to October 17th Organ. & Regular
- Res: 23/299 email letters to all Boards, Committee & Commissions with Cremona representatives.
- Res:23/264 23/267 posted on the village website passed Cemetery Bylaw 508-23
- Res 23/271 & 272 Itr to Cremona library re: council approving appointment of board members
- Res: 23/274 Contacted JDP Wasserman with an award letter for their services
- Res: 23/275 received approve on Christmas party, organized date, time, snacks, and meals.
- Res:23/276 informed staff & website re: approved office closed for Christmas.
- Completed my requirements and attended DEM all-day course and receive a certificate
- Attended an RCMP Meeting in Carstairs

Planning & Development:

Discussed sums of money for land with village lawyers

Public Works

- mess of garbage at lions club dump site, clean up throw out garbage from shop
- garbage run
- make repairs to the sander unit
- finish both AWWOA small system exams
- water meter reading completed
- move lawnmowers to another shop
- Shane Jason and myself on water meter tests

- John MPE discussing water issues, trends, codes, alarm call outs, vales throwing alarm codes
- 440am low pressure alarm went off PAL120, for well site clear code, all good
- 1145AM PAL120 low pressure alarm , acknowledge and clear code
- Installed 7 meters to homes
- Repaired ALL 15 Fire hydrants only 3 was in operations

RECOMMENDED ACTION:

MOTION That Councillor _____accepts the November CAO Report & Public Works Report as information only.

INTLS: CAO:KO



MEETING: Special Council Meeting Date: December 19, 2023

AGENDA NO.: 10

TITLE: Minutes - Boards, Committees, Commissions

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see the attached minutes for review and information.

Mayor Hagen Reports

•

Deputy Mayor Canaday Reports

Councillor Goebel Reports

Councillor Dick Reports

- PRL Board Meeting Minutes -Nov 16, 2023
- PRLS Board Talk-Nov 16, 2023
- Cremona Library Board Minutes, Sep 27, 2023

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: KO

MAYOR HAGEN REPORTS

DEPUTY MAYOR CANADAY REPORTS

COUNCILLOR GOEBEL REPORTS

COUNCILLOR DICK REPORTS



PRLS Board Meeting Minutes

November 16, 2023

The regular meeting of the Parkland Regional Library System Board was called to order at 10:05 a.m. on Thursday November 16, 2023 in the Combined Board Room, Lacombe.

Present: Barb Gilliat (Vice-Chair), Twyla Hale, Gord Lawlor, Ray Reckseidler

Present via Zoom: Jul Bissell, Doug Booker, Deb Coombes, Jaime Coston, Edna Coulter, Teresa

Cunningham, Todd Dalke, Cal David, Dana Depalme, Amanda Derksen, Sarah Fahey, Richard Forsberg, Elaine Fossen, Dwayne Fulton, Clark German, Barbara Gibson, Kathy Hall, Pam Hansen, Dana Kreil, Stephen Levy, Nancy Hartford, (alt. for Bryce Liddle) Julie Maplethorpe, Ricci Matthews, Marc Mousseau, Joy-Anne Murphy, Jordon Northcott, Jackie Northey, Jacquie Palm-Fraser, Jas Payne, Shawn Peach, Leonard Phillips, Diane Roth, Deb Smith, Les Stulberg, Harvey Walsh, Carlene Wetthuhn, Shannon Wilcox, Bill

Windsor, Janice Wing

With Regrets: Alison Barker-Jevne

Absent: Jeff Eckstrand, Doug Francoeur, Michael Hildebrandt, Cody Hillmer, Darryl Motley, Bill

Rock, Sandy Shipton, Patricia Young

Visitors: Jocelyn Baxter, Diane Elliott

Staff: Hailey Halberg, Kara Hamilton, Emma McPherson, Andrea Newland, Ron Sheppard, Tim

Spark, Donna Williams

Call to Order

Meeting called to order at 10:05 a.m. by Barb Gilliat.

As part of PRLS' legislative compliance procedures, board members who send regrets are excused at the beginning of each meeting.

Motion by Teresa Cunningham to excuse Alison Barker-Jevne from attendance at the board meeting on November 16, 2023 and remain a member of the Parkland Board in good standing.

CARRIED PRLS 55/2023

1.1 Agenda

1.1.2 Adoption of the Agenda

Gilliat asked if there were any additions or deletions to the agenda. There were none.



Motion by Len Phillips to accept the agenda as presented.

CARRIED PRLS 56/2023

1.2. Approval of Minutes

Gilliat asked if there were any amendments to the September 14, 2023 minutes. There were none.

Motion by Joy-Anne Murphy to approve the minutes of the September 14, 2023 meeting as presented.

CARRIED PRLS 57/2023

1.3. Business arising from the minutes of the September 14, 2023 meeting

Gilliat asked if there was any business arising from the minutes. There was none.

2. Business Arising from the Consent Agenda

Gilliat asked if there was any business arising from the consent agenda. Joy-Anne Murphy asked to put the Budget Update on the active agenda as she had some questions. It was put on the agenda as *Agenda Item 2.4. - Business Arising from the Consent Agenda*.

Murphy sought and received some clarification regarding some lines found under the "Support materials and Services Directly to Libraries" section of the Budget Update.

Motion by Gord Lawlor to approve the consent agenda as presented.

CARRIED PRLS 58/2023

3.1. Election of Board Chair

Each year at Parkland's November board meeting, the board chairperson is elected for a twelvemonth term.

Gilliat turned the meeting over to Sheppard, who asked for nominations from the floor for the position of Board Chair. Stephen Levy nominated Barb Gilliat, who allowed her name to stand. Shannon Wilcox nominated Bill Windsor, who also allowed his name to stand. Sheppard asked for other nominations a second time, and asked a third time for nominations.

Motion by Ray Reckseidler to cease nominations.

CARRIED PRLS 59/2023

A Zoom poll was presented and the results were: Barb Gilliat 34/40, and Bill Windsor, 6/40.

Barb Gilliat accepted the position of Board Chair. Sheppard turned the meeting back to Barb Gilliat.



3.2 Election of Executive Committee

Sheppard reviewed. PRLS' Executive Committee has the ten-member maximum allowed by the Libraries Regulation. The Board Chair accounts for one seat on the committee. In accordance with Parkland's master agreement with the municipalities, members of the Executive Committee shall be selected on a geographical basis. Such selection shall be made by PRLS Board members representing that geographical area.

Jordon Northcott entered the meeting at 10:29 a.m.

Members were divided into "breakout rooms" on Zoom and a representative was chosen from each area. The Executive Committee was appointed as follows:

Board Chair - Barb Gilliat

Seat 2 - Carlene Wetthuhn

Seat 3 - Deb Coombes

Seat 4 - Len Phillips

Seat 5 – Jamie Coston

Seat 6 - Sarah Fahey

Seat 7 - Dana Kreil

Seat 8 – Debra Smith

Seat 9 – Shannon Wilcox

Seat 10 - Janice Wing

Motion by Gord Lawlor to accept the Executive Committee as appointed.

CARRIED PRLS 60/2023

3.3. Marketing and Advocacy Report

Gilliat turned the meeting over to Gord Lawlor, who gave a verbal report regarding Advocacy efforts since the last board meeting.

While Parkland continues to move ahead with its advocacy activities in conjunction with Yellowhead Regional Library (YRL), efforts to maintain advocacy momentum with the other library systems has proven more difficult.

Since Parkland and Yellowhead were the primary forces behind the Systems Advocacy Committee, Yellowhead Board Chair Hank Smit sent an email to the Chairs of the other five library systems to see if they still believed collective advocacy was desired or needed. Smit received no responses to his email.

One important note, at Parkland's September board meeting where the 2021 budget was approved by the board, the following motion was made:



Motion by Joy-Anne Murphy to advocate to the government that the GOA provide annual cost of living increases in the future as well as cost of living catch up funding for library operating grants.

After much discussion, the following collective actions were decided to be taken by PRLS and YRL at their Advocacy Committee meeting:

- YRL will book a table for the RMA and Alberta Municipalities trade shows
- YRL and PRLS will advocate the GOA for improved SuperNet. Parkland (or YRL) should send out a notice in January for a meeting in February 2024 to see if the other systems want to lobby the provincial government for increased SuperNet bandwidth
- PRLS' Director and Chair need to visit Parkland's MLAs
- The PRL/YRL Advocacy Committee will invoice the other systems for material provided in the future
- The committee will pursue ongoing COLA for library grants. The committee will send any letters produced to other systems to sign in support
- Parkland Staff need to find and evaluate the trade show banners used by the systems to see if they need replacing
- For RMA in March 2024, Gord Lawlor and Stephen Levy will volunteer to work a systems booth at the trade show other volunteers are needed form the board

The Advocacy Committee also discussed strategies to engage Parkland board members to be effective advocates for the system in particular, and libraries in general.

Hailey Halberg then gave the Marketing Report. Parkland's October marketing initiatives were very successful Staff reported the following results:

- **3rd annual Golden Ticket Contest** There were 36 participating libraries and 601 total entries, which is a 26% increase from 2022. The winner was Martina from Clive, who was excited to receive the West Edmonton Mall Trip package.
- **Library Card Sign-Up and Renewal Contest** The library card sign-up and renewal contest had 1,071 entries. There were 5 winners of \$100 visa gift cards from Stettler, Innisfail, Cremona, Water Valley, and Ponoka.
- Internal Membership Drive There were over 1,700 new cardholders for October 2023 a new record! The last highest was in September of 2019 with 1,497 new cardholders. Alix Public Library won with 146 new members and renewals Over 10% of their population!

In 2023 Parkland sent out 8,750 bookmarks, 275 brochures, 750 flyers, and 900 stickers to member libraries to help them market their services in a professional and appealing manner.

This last summer, Parkland staff visited Olds, Rimbey, Hughenden, and Sylvan Lake libraries with a professional photographer and videographer to take photos and videos for libraries to use in their marketing materials. Halberg then showed the finished video to the board.



3.4. Election of Advocacy Committee

The volunteers for the Advocacy Committee for 2023/2024 are:

Jul Bissell – Village of Elnora

Teresa Cunningham – Town of Penhold

Todd Dalke – Town of Sundre

Elaine Fossen – Village of Forestburg

Gord Lawlor - Town of Stetter

Stephen Levy – Village of Sedgewick

Jordon Northcott – Clearwater County

Ray Reckseidler – Village of Delburne

Deb Smith - Village of Lougheed

Harvey Walsh - Town of Olds

Motion by Twyla Hale to appoint Jul Bissell, Teresa Cunningham, Todd Dalke, Elaine Fossen, Gord Lawlor, Stephen Levy, Jordon Northcott, Ray Reckseidler, Deb Smith, and Harvey Walsh to the Advocacy Committee.

CARRIED PRLS 61/2023

3.5. Board Signing Authorities

Sheppard reviewed. Parkland Regional Library System requires that two trustees act as cheque signing authorities for cheques valued at \$45,000 or more, or, if the Director is unavailable to sign.

Gilliat and Twyla Hale volunteered.

Motion by Len Phillips to accept Barb Gilliat and Twyla Hale as PRLS' board signing authorities for 2023/2024.

CARRIED PRLS 62/2023

3.6. Compensation Policy Working Group Report

Twyla Hale, who was on the Compensation Policy Working Group, gave a PowerPoint presentation to the board regarding the work of the committee and their recommendations for Parkland's new salary grid and Compensation Policy. As a result of the review, and over a year's worth of work, the board decided to implement a new nine step salary grid. Before this could be done, it was necessary to rescind a previous motion which called for the reduction of the grid to seven steps.

Motion by Ray Reckseidler to rescind motion PRLS 35/2022.

CARRIED

PRLS 63/2023



Motion by Janice Wing to approve the 9-step salary grid for Parkland as well as the grids' corresponding compensation policy both to take effect January 1, 2025.

CARRIED PRLS 64/2023

Twyla Hale left the meeting at 11:37 a.m. Comfort break from 11:37 to 11:45 a.m.

3.7. Population Figures used by Parkland to Invoice Municipalities

Gilliat reviewed. In September, the following motion was passed by the board:

Motion by Joy-Anne Murphy for the Executive Committee to explore the implications of aligning the population figures used by Parkland for invoicing the municipalities with those used by the Government of Alberta for issuing public library operating grants.

After discussing the matter at length, Joy-Anne Murphy asked that this matter be brought back to the board in November to solicit input and assistance from board members to compile and present documents supporting amending the membership agreement. The idea would be to create a package to be presented to the board in February, which would allow the board to hear the pros and cons for opening the membership agreement. This request was supported by Smith who made the following motion which was passed by the Executive Committee:

Motion by Deb Smith to bring the issue of population figures for invoicing municipalities to the board for decision in February.

Deb Smith and Stephen Levy agreed to prepare documentation for supporting not opening the Parkland agreement for amendment. Shannon Wilcox, Carlene Wetthuhn, Todd Dalke, Bill Windsor, and Joy-Anne Murphy volunteered to present for opening the Parkland agreement for amendment.

Staff will assist all parties in document preparation, and will contact the volunteers so that presentations can be made to the board in February.

Joy-Anne Murphy left the meeting at 11:56 a.m.

3.8. Dates for 2024 Meetings

The board reviewed the dates for PRLS' 2024 board meetings.

February 22, 2024 10:00 a.m. – 12:00 p.m. (Annual Report, Year in Review)

May 16, 2024 10:00 a.m. – 12:00 p.m. (2023 Financial Statements presented)

September 12, 2024 10:00 a.m. – 12:00 p.m. (Budget presentation) November 14, 2024 10:00 a.m. – 12:00 p.m. (Organizational meeting)

The Executive Committee will select their 2024 meeting dates at their December meeting following the November organizational board meeting.



Janice Wing suggested that in the future, the proposed Board meeting dates be brought to the board at their September 2025 meeting, to make it easier for board members to plan.

Motion by Deb Smith to receive for information.

CARRIED PRLS 65/ 2023

Cal David left the meeting at 12:06 p.m.

3.9. Board Meetings – Virtual or in-Person?

Sheppard reviewed. For 2023, the Parkland Board chose to hold two virtual meetings (February and November) and two in-person meetings (May and September).

At their October 19th meeting, the Parkland's Executive Committee made the following motion recommending that for 2024 the board hold two virtual and two in-person meetings as in 2023.

Motion by Jamie Coston to recommend to the board that board meetings for 2024 remain with the May and September meetings being in-person and the February and November meetings being virtual.

CARRIED

There are advantages and disadvantages to both in-person and virtual board meetings. In addition, from a desire to enhance the transparency of board discussions and decisions, the Executive Committee made the following motion requiring that all board meetings be recorded.

Motion by Janice Wing to recommend to the board that all board meetings be recorded and posted publicly.

CARRIED

If the board chooses to hold in-person meetings, there would be an extra cost to recording the meetings, as staff would have to purchase equipment to do so. If meetings are entirely virtual, then there would be no additional cost since Zoom meeting are recorded already.

Since library board meetings are public meetings there is no expectation of privacy.

Parkland's board meetings could be posted on our website just as many municipal councils do. Having Parkland's meetings online would be an excellent way to counter misinformation.

Jas Payne left the meeting at 12:10 p.m.

Motion by Stephen Levy to hold two virtual and two in-person board meetings in 2024.

WITHDRAWN

Motion by Bill Windsor to hold all meetings in 2024 virtually.

CARRIED

PRLS 66/2023



3.10. Budget Approval Update

As of the date of the meeting, Parkland's budget was approved by 68% of the municipalities representing 77% of the population. The Parkland budget for 2024 has been passed.

Also included in the package was a letter of request from the Mayor of the Town of Didsbury requesting that the Parkland Board amend the PRLS 2024 budget. The board took no action to this request.

Motion by Dana Kreil to receive the budget update for information.

CARRIED PRLS 67/2023

Jamie Coston and Edna Coulter left the meeting at 12:13 p.m.

- 3.11.1. Director's Report
- 3.11.2. I.T. Report
- 3.11.3. Library Services Report
- 3.11.4. Finance & Operations Report

Gilliat asked if there were any questions regarding the Director's Report, I.T. Report, Library Services Report, or the Finance & Operations Report. There were none.

Motion by Stephen Levy to receive the Director's Report, I.T. Report, Library Services Report, and Finance & Operations Report for information.

CARRIED PRLS 68/2023

3.12. Parkland Community Update

Stettler Public Library loaned 80,000 units in 2023. The Stettler friends of the library are also holding their annual wine survivor fundraiser in December.

Penhold and District Library is holding a Community Christmas on November 24th and are holding a book dedication and signing for a local resident, who has set the world record for blood donations (208) and has an entry in the Guinness Book of World records.

Janice Wing left at 12:15 p.m.
Jul Bissell left the meeting at 12:16 p.m.

The Sedgewick and District Municipal Library is holding two fundraisers; a pre-Christmas seafood sale, and a quilt fundraiser selling \$5 tickets until December 12th. The quilt has an estimated value of \$500.

Jordon Northcott, the board representative from Clearwater County, asked about amalgamations and dissolutions of municipalities, particularly Caroline Municipal Library, and what the options were going forward for the municipality. Sheppard offered to meet with the Clearwater County council at a future date.

Carstairs Public Library is hosted their first ever ComicCon, which was so popular that they will be holding it again next year with other partners.



Castor Municipal Library has a table at the local farmer's market and are partnering with the Elks on a raffle fundraiser. They have also been able to hire a summer student this past year, and hope to next summer as well.

Sundre Public Library is holding a Silent Auction from November 14 – 24th.

Elaine Fossen and Bill Windsor left the meeting at 12:21 p.m.

4. Adjournment

7 tajo at 1111101110	
Motion by Gord Lawlor to adjourn the meeting at	12:23 p.m.
	CARRIED
	PRLS 69/2023





PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting NOVEMBER 16, 2023

Organizational Meeting

Parkland's board has approximately 15 new members. Board members in attendance elected the new Executive Committee and a brand-new Board Chair. Welcome Barb Gilliat!

Executive Committee

The Executive Committee has several new faces, along with returning members. Welcome!

Deb Coombes – Town of Bowden **Jamie Coston** – Town of Rimbey

Sarah Fahey Village of Clive

Barb Gilliat – Village of Alix (Committee Chair)

Dana Kreil – Lacombe County

Len Phillips – Town of Rocky Mtn. House

Debra Smith – Village of Lougheed

Carlene Wetthuhn – Camrose County

Shannon Wilcox – Town of Carstairs

Janice Wing – Town of Innisfail

Parkland 2024 Budget

The Parkland budget has been approved by 68% of the municipalities representing 77% of the population, with four municipalities declining.

Advocacy Committee

The Advocacy Committee continues to enthusiastically serve PRLS. The volunteers for the Advocacy Committee for 2024 are:

Jul Bissell - Village of Elnora

Teresa Cunningham – Town of Penhold

Todd Dalke - Town of Sundre

Elaine Fossen – Village of Forestburg
Barb Gilliat – Village of Alix (ex-officio)
Gord Lawlor -Town of Stettler
Stephen Levy – Village of Sedgewick
Jordon Northcott – Clearwater County
Ray Reckseidler – Village of Delburne
Debra Smith – Village of Lougheed
Harvey Walsh – Town of Olds

Board Meeting Dates for 2024

Parkland will be holding board meetings virtually in 2024. Board meeting dates are subject to change, but are set as follows:

- **February 22** Annual Report, Year in Review
- May 16 2023 Financial Statements presented
- **September 12** Budget presentation for 2025
- November 14 Organizational Meeting

Compensation Policy Working Group

The Compensation Policy Working Group presented the results of their hard work to the board. Working group member Twyla Hale gave a short PowerPoint presentation regarding their recommendations for Parkland's new 9-step salary grid and Compensation Policy.

Website Refresh Project

Parkland's new websites have launched! Check it out at Parkland Regional Library System (prl.ab.ca)

It is of note that Parkland is the first region in Alberta to have accessibility programming in its website.

Advocacy Report

While Parkland continues to move ahead with its advocacy activities in conjunction with Yellowhead Regional Library (YRL), efforts to maintain advocacy momentum with the other library systems has proven more difficult.

One important note, at Parkland's September board meeting where the 2021 budget was approved by the board, the following motion was made:

Motion by Joy-Anne Murphy to advocate to the government that the GOA provide annual cost of living increases in the future as well as cost of living catch up funding for library operating grants.

After much discussion, the following collective actions were decided to be taken by PRLS and YRL at their Advocacy Committee meeting:

- YRL will book a table for the RMA and Alberta Municipalities trade shows. Parkland will be looking for board members to volunteer.
- YRL and PRLS will advocate the GOA for improved SuperNet. Parkland (or YRL) should send out a notice in January for a meeting in February 2024 to see if the other systems want to lobby the provincial government for increased SuperNet bandwidth
- PRLS' Director and Chair need to visit Parkland's MLAs
- The committee will pursue ongoing inflationary adjustments for library grants. The committee will send any letters produced to other systems to sign in support.

Marketing Report

Parkland's October marketing initiatives were very successful. Staff reported the following results:

- 3rd annual Golden Ticket Contest There were 36 participating libraries and 601 total entries, which is a 26% increase from 2022. The winner was Martina from Clive, who was excited to receive the West Edmonton Mall Trip package.
- Library Card Sign-Up and Renewal Contest The library card sign-up and renewal contest had 1,071 entries. There were 5 winners of \$100 visa gift cards from Stettler, Innisfail, Cremona, Water Valley, and Ponoka.
- Internal Membership Drive There were over 1,700 new cardholders for October 2023 a new record! The last highest was in September of 2019 with 1,497 new cardholders. Alix Public Library won with 146 new members and renewals Over 10% of their population!

In 2023 Parkland sent out 8,750 bookmarks, 275 brochures, 750 flyers, and 900 stickers to member libraries to help them market their services in a professional and appealing manner.

This last summer, Parkland staff visited Olds, Rimbey, Hughenden, and Sylvan Lake libraries with a professional photographer and videographer to take photos and videos for libraries to use in their marketing materials.

https://www.youtube.com/watch?v=3AD6Wqu5HGY&list =PLNh8ewjLSG3JhONRtyUo612NKABqvcbEu

Committee News from Trustees

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Sundre Public Library is holding a Silent Auction from November 14 – 24th.

Board Members Present

Barb Gilliat (Vice-Chair), Twyla Hale, Gord Lawlor, Ray Reckseidler, (**Zoom**) Jul Bissell, Doug Booker, Deb Coombes, Jaime Coston, Edna Coulter, Teresa Cunningham, Todd Dalke, Cal David, Dana Depalme, Amanda Derksen, Sarah Fahey, Richard Forsberg, Elaine Fossen, Dwayne Fulton, Clark German, Barbara Gibson, Kathy Hall, Pam Hansen, Dana Kreil, Stephen Levy, Nancy Hartford, (alt. for Bryce Liddle) Julie Maplethorpe, Ricci Matthews, Marc Mousseau, Joy-Anne Murphy, Jordon Northcott, Jackie Northey, Jacquie Palm-Fraser, Jas Payne, Shawn Peach, Leonard Phillips, Diane Roth, Deb Smith, Les Stulberg, Harvey Walsh, Carlene Wetthuhn, Shannon Wilcox, Bill Windsor, Janice Wing (**Visitors**) Jocelyn Baxter, Diane Elliott

Regrets Alison Barker-Jevne

Absent Jeff Eckstrand, Doug Francoeur, Michael Hildebrandt, Cody Hillmer, Darryl Motley, Bill Rock, Sandy Shipton, Patricia Young

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.

CORRESPONDENCE REPORTS





November 24, 2023

Honourable Ric McIver Minister of Municipal Affairs 320 Legislature Building 10800 97 Avenue Edmonton, AB T5K 2B6

Dear Minister McIver:

Thank you for your ministry's engagement of Alberta Municipalities (ABmunis) for input on possible changes to the *Municipal Government Act* to enhance accountability and public trust in local elected officials.

ABmunis has reviewed Municipal Affairs' discussion guide questions and enclosed is our response to the consultation questions.

If you would like to discuss any aspect of our submission, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660. We look forward to your consideration of and response to this resolution.

Sincerely,

Tyler Gandam

President, Alberta Municipalities

Enclosure

Alberta Municipalities' Submission to Alberta Municipal Affairs' Consultation on MGA Provisions for Councillor Accountability

On October 24, 2023, the Government of Alberta began consulting on potential changes to the *Municipal Government Act* (MGA) to explore opportunities to enhance accountability and public trust in local elected officials. This document represents ABmunis' responses to Alberta Municipal Affairs' discussion guide questions focusing on the themes of:

- A. Disqualification Rules for Councillors
- B. Councillor Training
- C. Disclosure by Council Candidates
- D. Allowing Council to Caucus in Private
- E. Minister's Authority to Remove a Councillor
- F. Clarifying Conflicts of Interest for Councillors
- G. Changes to Recall Legislation
- H. Revisiting Code of Conduct Discussions from 2022

ABmunis responses are presented in blue font.

A. Disqualification Rules for Councillors

Section 174 of the MGA provides criteria for councillor disqualification, such as a councillor not being eligible for nomination as a candidate, failing to file the disclosure statement as required in the Local Authorities Election Act (LAEA), absence from all council meetings for eight consecutive weeks, or taking a position as judge of a court, a member of the Senate or House of Commons. The MGA currently requires a disqualified councillor to resign their seat voluntarily. If a disqualified councillor does not resign, the council or a member of the public must take them to court. The court process results in considerable delays as well as costs for taxpayers.

1. Should the MGA be amended to make a councillor's seat vacant upon disqualification, thus putting the onus on the councillor to make an application to court to dispute the disqualification?

Yes. The existing approach is inefficient and gives undue power to the disqualified councillor. This is particularly problematic for small municipalities that have limited fiscal resources to pursue court action due to the expected legal costs. In most cases, the rules for disqualification are generally clear such that the councillor's seat should automatically become vacant, except for issues of a pecuniary interest.

Disqualification for a Pecuniary Interest

Issues of a pecuniary interest are more subjective and therefore, there may be merit for the existing voluntary resignation rule to continue to be applied for MGA sections 174(1)(g) to 174(1)(i). This may help prevent unsubstantiated accusations of a pecuniary interest from being weaponized to automatically disqualify a councillor.

Prevention of Ineligible Candidates on the Ballot

ABmunis members have expressed concern in cases where a candidate's nomination is signed by individuals who are not eligible electors in the municipality. While we are recommending that any councillor be automatically disqualified if it is found that they were not an eligible candidate, we question if there needs to be further review of the rules to prevent a candidate's name from even being listed on the ballot where circumstances apply. We recommend that this issue be reviewed with municipal associations.

B. Councillor Training

Section 201.1 of the MGA requires municipalities to offer orientation training to each councillor within 90 days of the councillor taking the oath of office. This is intended to ensure a councillor is informed of their responsibilities and mandate of their role. However, it is not mandatory for the councillor to attend the orientation training.

1. Do you think it should be mandatory for councillors to attend orientation training?

Yes. Making orientation training mandatory will help to equip all councillors with foundational knowledge of their role and responsibilities, best practices, and legal and legislative requirements. This may help alleviate miscommunication and misunderstandings which contribute to tension between councillors and between council and administration. Orientation training is a standard practice for any employee position and while councillors are elected and serve in a governance capacity, the same standard should be applied wherein orientation training is an essential component for councillors to effectively serve in their role.

If orientation training were to be made mandatory, ABmunis recommends that enforcement of this requirement should be overseen by an independent provincial or regional body (e.g., Alberta Ombudsman) and that the MGA clarify the consequences of not participating in orientation training. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.

2. If yes, should the training be made mandatory before a Councillor takes the oath, within 90 days of taking the oath (as in the current legislation) or at some other time?

ABmunis acknowledges that making orientation training a mandatory requirement has the potential to bring forth various risks and complexities such as:

- Challenges for elected officials to access the training on a timely basis based on availability of trainers and the frequency that training is offered.
- Challenges for elected officials in rural and remote regions to access training based on travel challenges in winter months.
- Circumstances when elected officials are unable to attend a scheduled regional training due to sickness, work responsibilities, lack of childcare, medical needs, or other reasons.
- How to manage situations where an elected official attends only a portion of the training.
- Who is responsible to enforce the requirement.
- The risk of this requirement being weaponized to penalize or disqualify a councillor (e.g., organizing a training session when it is known a councillor cannot attend).

Under the current environment and availability of training options, the 90-day time period would be insufficient to mandate orientation training. Due to the value that orientation training be completed as earlier as possible in the council term, ABmunis recommends that the Government of Alberta:

- 1. Work with ABmunis and other municipal stakeholders to create an on-demand online course that elected officials can complete at their own pace within the required 90-day time period.
- 2. Use a simple reporting process where the CAO submits a notice when all councillors have completed the training. Should a councillor refuse to take training ABmunis recommends that enforcement of this requirement should be supported by an independent provincial or regional body (e.g., Alberta Ombudsman), similar to our recommendation for a third party to help investigate code of conduct violations. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.
- 3. Following a review by an independent provincial or regional body, the legislation should clarify that non-compliance will result in disqualification and removal from council.

In addition to these supports, the Alberta Elected Officials Program could adjust the curriculum of its Munis 101 course so that it can be delivered in an online format, but this option still carries the risk of scheduling challenges for elected officials, which is why the development of an on-demand course would be particularly valuable. The intention of creating an on-demand course is not to replace in-person or other online training but to serve as an option for elected officials whose personal schedules do not align with scheduled training or for elected officials who are elected in a by-election when the availability of training options is limited.

C. Disclosure by Council Candidates

Section 171 of the MGA allows municipalities to pass a bylaw that would require councillors to disclose information about family members, employers, or corporations the councillor may own or be a partner in. Section 172 of the Act sets out requirements for council members to disclose any pecuniary interest in any matter before council and to abstain from voting on any question relating to the matter. Under section 174, failure to follow the pecuniary interest requirements can result in councillor disqualification. The MGA does not have any rules for what candidates for council must disclose. The LAEA provides financial disclosure rules for candidates of what financial information must be disclosed after the election.

1. Other than financial information, what should candidates for municipal office disclose?

Any consideration of expanding requirements for disclosure must consider the constraints of municipal administration to oversee and enforce the rules on candidates. In general, municipalities do not have the resources to verify any additional disclosure information (e.g., criminal record, removal from professional associations, etc.) and make the information public prior to election day. If disclosure requirements are expanded, ABmunis recommends that an independent provincial body be responsible for oversight and enforcement to:

Ensure sufficient capacity is available, and

To avoid placing the CAO and municipal staff in a position where enforcement of the disclosure requirements may create a perception that the CAO or municipal staff is unfairly targeting a candidate and the potential risk of repercussions to the CAO or staff's employment with the municipality should that candidate be elected.

2. Should financial disclosure be mandatory for council candidates prior to an election?

Yes. In the interests of transparency and public trust in municipal elected officials, council candidates should be required to disclose required financial information prior to the election. Recognizing that candidates may receive donations right up to the election, it will be impossible for candidates to disclose all financial information prior to the election. ABmunis recommendations that the LAEA prescribe a time period (e.g., 14 days) prior to the election day when candidates must disclose available financial information. The municipality shall then be responsible to make each candidate's financial disclosure available to the public either by posting a copy at the municipal office or online.

3. Should council candidates be required to disclose other information that is not financial in nature?

ABmunis has discussed the advantages and disadvantages of requiring additional disclosures such as a criminal record check. We believe that this issue requires additional time and coordinated review with municipal stakeholders based on questions such as:

- Should all criminal acts, no matter their severity, be required for disclosure? (e.g., driving under the influence versus assault)
- Should the disclosure requirement apply to all criminal acts in the candidate's life or only those in recent history? This speaks to the question of creating a disadvantage for a candidate for a mistake that was made decades prior.
- Would a vulnerable sector check be more appropriate than a criminal record check as it relates to the position of public office and dealings with the public?
- Would a candidate be blocked from submitting their nomination if the RCMP were delayed in providing the criminal/vulnerable sector record check?

If new disclosure requirements are added, the intention should only be to better inform the public prior to the election and not serve to disqualify a candidate from running for office.

4. Should financial disclosure be mandatory for all councillors?

Yes, all councillors should be treated equally for any disclosure requirements.

D. Allowing Council to Caucus in Private

Section 193 of the MGA requires that when council meets, they do so at pre-scheduled meetings. Section 197 and 198 of the MGA establish that meetings must be open to the public and everyone has a right to attend. Any change to the schedule must include at least 24 hours notice to the public and any councillor who was not present at the meeting when the schedule was changed. Some commentators have suggested that councils should be able to caucus (meet) in private to discuss broad strategic issues in another forum, and this might also provide an avenue to address interpersonal dynamics with greater privacy. All decisions of council would still need to be made in an open public meeting.

1. Should councils have the ability to meet in private, beyond the current provisions for closed sessions?

Yes, there is merit for the MGA to be expanded to allow council to meet in private without the public, but only in prescribed situations such as:

- To address interpersonal dynamics that could reduce the need for formal code of conduct processes.
- To workshop ideas for the development or update of the municipality's strategic or statutory plans.

While any decisions should still be made in an open public meeting, the ability to caucus in private allows councillors to speak to issues more directly without concern for how their comments may be interpreted by the media or public. This is already a common practice by municipalities but would be helpful to clarify in the MGA.

2. Should there be limitations on what could be discussed in such meetings?

Yes. Careful consideration needs to be given to potential unintended consequences of enabling greater private discourse. For example, care needs to be given that this provision does not enable council to meet privately to discuss regularly day-to-day business items.

In addition, the role of the CAO in these meetings needs to be carefully considered as it is vitally important for the CAO to be kept abreast of council discussions to effectively administer council decisions with a clear understanding of the council dynamics behind them.

These questions warrant further discussion with municipal legal experts, elected officials, CAOs and municipal clerks to enable clear guidelines that enable good governance.

E. Minister's Authority to Remove a Councillor

Section 602.39 of the MGA provides the Minister with the authority to dismiss a councillor. This can happen as the result of not following ministerial directives or orders following an inspection or a report of an official administrator. In practice, procedural fairness requirements create challenges for the Minister to provide timely decisions to remove a council or councillor.

- 1. Do you think that the current process of dismissing a council or councillor needs to be changed?
- 2. What other options are there for a more streamlined process to address instances of severely inappropriate councillor behaviour?

Recognizing that procedural fairness requirements limit the ability for the Minister to make timely decisions for removal of a council or councillor, there may be value for a broader review to be conducted with legal experts and stakeholders to identify alternative measures such as suspending a councillor from conducting municipal business for a defined period.

ABmunis recommends that the rules that enable the Minister to remove a council or councillor should continue to be highly prescriptive and should only be exercised in extreme circumstances. We acknowledge that the introduction of the *Recall Act* in 2022 provides electors with additional democratic power to remove a councillor where circumstances are deemed warranted.

F. Clarifying Conflicts of Interest

The MGA requires councillors to disclose when they or their immediate family may have a financial interest in a decision before council. This could include votes on a subdivision or a development permit, or a zoning or other land use related bylaw that may benefit the councillor or their family.

1. Are there additional situations where a councillor may be considered being in a conflict of interest?

Any additions to conflict of interest rules must consider if the parameters under which a councillor needs to recuse themselves from votes could result in a loss of quorum. This is particularly relevant in small communities where some councils only have three or five councillors.

2. If yes, what additional provisions should be added to the MGA?

No recommendations.

G. Changes to Recall Legislation

As of April 2023, municipal recall is a new tool that allows the public to hold councillors accountable. A petitioner must collect signatures from eligible voters that represent 40 per cent or more of the population as a whole within 60 days. This threshold can be challenging to meet, especially in larger municipalities or in municipalities with a large number of residents who are not eligible to vote. In some cases, petitioners must solicit more signatures than the total voter turnout of the previous election. This makes the use of these provisions out of reach for some municipalities.

- 1. Should the threshold for a municipal recall petition be revisited, and if so, should it be:
 - a. based on percentage of total number of electors?
 - b. based on the percentage of electors who voted in the previous election?
 - c. tiered by population size?
 - d. Any other suggestions?

Due to the short period that the *Recall Act* has been in place, ABmunis is recommending that no changes be made to allow further time for review of the strengths and weaknesses of the existing legislation.

Councillors have a challenging job where they often need to make decisions that may be unpopular in the near term but are intended to benefit the community in the long term. Therefore, the threshold for recall should be sufficiently high such that members of the public are deterred from attempting to use it as a weapon to try to remove a councillor from office based on a personal dispute or based on a councillor not taking a certain policy position.

Our current democratic process and four-year election cycle already provide the public with the ability to retire a councillor from municipal office. Recall legislation should only serve a purpose in extreme circumstances where a councillor's actions are so egregious that a high proportion of residents deem it worthy to remove the councillor from office mid-term to avoid further disruption and harm to the municipality.

We acknowledge that basing recall thresholds on total population instead of the number of electors may create some inequities. For example, it may be more difficult to achieve the required number of signatures in municipalities with a higher proportion of youth due to the lower number of available electors as a percentage of the population. However, this would be a minor inequity and as of right now, there is no clear case for changing the recall legislation. Therefore, ABmunis recommends that recall legislation be brought back for review after a more suitable time period has passed.

If the Government of Alberta opts to change the threshold measure to a percentage of electors, ABmunis recommends that the percentage threshold be increased to at least 50 per cent of electors to avoid recall legislation being used to attempt to reverse a close election result.

H. Revisiting Prior Discussion Topics from 2022

During the 2022 engagement sessions, the following topics were discussed:

- Strengthening code of conduct legislation;
- Simplifying the code of conduct investigation process and responsibility to investigate;
- Role of third party in investigating code of conduct Issue;
- · Enforcement of code of conduct; and
- Provincial role in code of conduct disputes.

ABmunis would like to take this opportunity to express appreciation for the Minister of Municipal Affairs in maintaining provisions for code of conduct provisions in the MGA despite the challenges that the Ministry has experienced in supporting municipalities to implement the codes. We also appreciate the financial support of the ministry that enabled us to partner with the Rural Municipalities of Alberta (RMA) to develop an updated "Code of Conduct: A Guide for Municipalities".

We would also like to take this opportunity to reiterate a position we have long shared with RMA that a province-wide third-party investigation unit should be established to support more effective implementation of the codes by:

- supporting triaging of code complaints to dismiss spurious complaints and point municipalities to alternative options to resolve conflicts.
- provide investigation services that avoids councils investigating themselves, or administrators being asked to investigate their employers.
- helping to ensure procedural fairness is maintained throughout the process.

There may be an opportunity to expand the role of the Ombudsman or establish a similar body. While ABmunis appreciates that this would require provincial resources, the investment in a strong process of investigation and a body that can support municipalities in implementing good governance practices could save municipalities and the Ministry of Municipal Affairs being embroiled in conflict and reduce the need for taxpayers to fund legal costs.



November 22, 2023

Honourable Ric McIver Minister of Municipal Affairs 320 Legislature Building 10800 97 Avenue Edmonton, AB T5K 2B6

Dear Minister McIver:

Thank you for your ministry's engagement of Alberta Municipalities (ABmunis) for input on possible changes to the *Local Authorities Election Act* (LAEA).

Enclosed is ABmunis' response to Municipal Affairs' consultation questions. In addition to our enclosed responses, I will use this opportunity to reiterate our concern about the Government of Alberta's interest in encouraging the use of political parties at the municipal level. As you know, our members overwhelmingly passed a 2023 <u>resolution</u> that calls for the Government of Alberta to refrain from introducing partisan politics in local government elections.

Some have suggested that political parties could increase voter turnout in municipal elections. Voter turnout is an important issue but before any ideas are implemented, research should be conducted to fully understand the root issues associated with lower interest in municipal elections and then seek to explore possible solutions. ABmunis would be pleased to work with the Government of Alberta to explore options to increase resident engagement in municipal elections without the complexities of introducing political parties.

I also want to stress that the Government of Alberta has regularly updated the LAEA in small ways after each municipal election, but there would be value for the Government of Alberta and municipal stakeholders to undertake a holistic review of the LAEA through a working group where issues can be reviewed and researched over an extended time period to allow for comprehensive discussion and plans to better meet the future needs of local elections.

If you would like to discuss any aspect of our submission, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660. We look forward to your consideration of and response to this resolution.

Sincerely,

Tyler Gandam

President, Alberta Municipalities

Enclosure

Alberta Municipalities' Submission to Alberta Municipal Affairs' Consultation on the Local Authorities Election Act

On October 26, 2023, Alberta Municipal Affairs launched a consultation to review how the *Local Authorities Election Act* (LAEA) could be updated to strengthen integrity and public trust in local elections. This document represents ABmunis' responses to Alberta Municipal Affairs' discussion guide questions, which are focused on the themes of:

- A. Proof of Elector Eligibility
- B. Elector Lists
- C. Rules for Election Postponement in Case of Unforeseen Circumstances
- D. Political Parties
- E. Advance Voting
- F. Special Ballots
- G. Runoff Elections for Chief Elected Officials
- H. Elector Privacy (protecting voters)
- I. Third Party Advertisers
- J. Ballot Recounts for Elections Using Tabulators

ABmunis responses are presented in blue font.

A. Proof of Elector Eligibility

The LAEA outlines requirements for proof of eligibility for an elector. Electors must have proper identification. Voter identification requirements are one piece of identification issued by a federal, provincial, or local government that contains a photograph of the person, the person's name and the address of the person's residence; or one piece of identification authorized by the Chief Electoral Officer under the Election Act. Identification requirements may also be established by the municipality, by bylaw, to verify an elector's name and address. The LAEA also outlines stipulations regarding attesting and vouching for an elector without proper identification. Attesting is the act in which another elector can vouch on behalf of an elector who does not have proper identification.

1. Should the LAEA be amended to remove the ability for another elector to vouch on an elector's behalf?

No. ABmunis recommends that the ability to vouch for another elector be maintained in the legislation. The consequences of removing this ability would:

- Deprive some Albertans from the right to vote as this practice is generally used in scenarios where:
 - Seniors have moved into care homes and no longer drive a vehicle resulting in them no longer having a picture ID with their current address and no utility bill in their name.
 - o Persons that are homeless and do not have adequate picture ID.
 - Persons who have forgotten their ID and have a significant distance to travel home or face physical challenges to leave and return to a voting station with the proper ID (e.g., seniors).
- Create confusion for voters since vouching is accepted for provincial and federal elections.

It is our understanding that vouching is used infrequently and if the Government of Alberta is concerned about the potential for fraudulent voting through vouching, ABmunis recommends that further review be conducted with regards to the communication and reporting process and potential penalties for someone to fraudulently vouch for an ineligible elector.

2. Are there any challenges with the current LAEA voter identification requirements?

Yes. Many people living in smaller communities have their post office box number listed on their government-issued ID instead of their physical address. This can cause challenges to confirm if an individual lives within the municipality's electoral boundaries.

B. Elector List

Currently under section 50 of the LAEA, local authorities are granted the ability to prepare a list of electors via bylaw. The LAEA stipulates that the elected authority must conduct an enumeration of electors to create the list of electors. Elections Alberta maintains a list of electors for provincial elections and may provide this information to municipalities for local elections.

- 1. Should Elections Alberta be required to share a voter list for local elections?
- 2. Should municipalities be required to create a municipal list of electors for local elections based on the provincial voter registry?
- 3. What would be the implications if a list of electors were required for local elections? What are the pros and/or cons of requiring or using an elector list?

It is not clear what problem would be solved by requiring a municipal list of electors whether it be based on the provincial voter registry or a local enumeration. Any system has advantages and disadvantages. The moment an elector list is published, it is immediately inaccurate due to the thousands of people that are moving to different municipalities or different wards within a municipality. With an elector list, electors would still need to produce sufficient identification on election day in order to vote.

If implemented, this would add additional costs for municipal governments to create databases and systems to safeguard the personal information of electors. In addition, systems would need to be in place and ongoing administrative costs to allow electors to request that their personal information be removed from the elector list.

Overall, it is not clear what purpose municipal elector lists would serve for the municipal government unless the intention is to provide candidates or political parties with additional information to assist their campaign for election. ABmunis opposes any changes that encourage the introduction of political parties within municipal government. Therefore, ABmunis recommends that a broader review of the entire LAEA be conducted with stakeholders where there is an opportunity to review the issue of elector lists in alignment with overarching principles and other components of the LAEA.

4. Should candidates have access to the municipal list of electors upon request with individual names and personal information? Why or why not?

No. Our goal should be to strengthen public trust in Alberta municipal elections. Any instance where electors perceive that their private information has been released to persons that are not in a position to need that information has the potential to create distrust with that system.

Candidates are not bound by rules of confidentiality that would normally apply to persons who are elected or employed with organizations that are entrusted with personal information. Elections Alberta's <u>Guideline on Access to and Disclosure of Alberta's List of Electors</u> speaks directly to the importance of personal privacy and the safeguarding of information. There are also significantly more candidates that run in municipal elections so there is a greater risk of personal information being misused. There are examples where personal information has been misused in the past and there is a risk of non-serious candidates running for office solely to access personal information of Albertans.

Even if limited personal information was shared with candidates, any perception that candidates have access to personal information opens the door for the public to question what information has been shared without their permission, which can lead to a public relations problem and overall distrust with the municipal government.

- C. Rules for Election Postponement in Case of Unforeseen Circumstances

 Natural disasters and other unforeseen circumstances can affect elections. The province of Alberta has been affected by wildfires, floods, snowstorms and tornadoes, all of which have at some point caused concern among authorities and candidates about access to voting stations.
 - 1. Should elections be postponed in the case of unforeseen circumstances?
 - What considerations should be taken into account for the postponement of an election?

Yes, there is merit for the LAEA to clarify rules for the postponement of an election in the event of exceptional circumstances that will prevent electors from accessing voting stations. This would be beneficial for defining rules for elections and by-elections. ABmunis recommends that a thorough review be conducted with stakeholders to determine the appropriate criteria and process for when an election should be postponed. The review should consider:

- The advantages and disadvantages of aligning the rules for election postponement with the rules for declaring a state of local emergency.
- What position, organizational body, or government should have the authority to declare postponement of a local election. Assigning this authority to the council may create an unfair perception that councillors seeking re-election are delaying the election for political purposes. Alternatives such as assigning authority to an independent body or the provincial government should be explored.
- Situations in which returning officers should have the authority to extend voting hours at a voting station (e.g., power outage on voting day that delays voting).

D. Political Parties

There are no LAEA provisions prohibiting a candidate or councillor from being part of an organization such as a political party. The LAEA provides strict parameters for the contents of ballots to elect candidates. The ballot must only contain the name of each candidate arranged alphabetically by surname, or if approved by bylaw, in a randomized order. Accordingly, the LAEA does not permit a political affiliation or endorsement to be included on a ballot. The Act also does not contain provisions addressing financial reporting and accountability measures for these organizations.

1. Should the LAEA be amended to allow political party affiliation to be listed on the electoral ballot?

No. At ABmunis' 2023 Convention, ABmunis members voted overwhelmingly in favour for the Government of Alberta to:

- Refrain from introducing partisan politics in local government elections, and
- That the LAEA should be amended to prohibit political party endorsements of local candidates, donations directly or indirectly to local candidates, or any other measure to prohibit political parties and partisanship in local elections.

We recognize that some people have expressed concerns about the level of voter turnout in municipal elections and the suggestion that political parties could make it easier for electors to understand the positions of municipal candidates. While increasing voter turnout in municipal elections is a worthwhile goal, our members and the public are not supportive of political parties at the local level and there are other steps that could be taken to help increase voter turnout.

In September 2023, Janet Brown Opinion Research conducted a <u>public poll</u> on behalf of ABmunis that found:

- 3 in 4 Albertans would prefer to see municipal candidates run as independents as opposed to part of a political party, and
- 81% of Albertans agree that municipal officials who are part of a political party would vote along party lines, and not necessarily in the best interest of the community.

The Government of Alberta conducted its own public survey in 2020 that asked for input on issues that would increase fundraising and political parties within local elections. The results overwhelmingly demonstrated that Albertans do not want additional money or partisanship injected into local elections.

If increasing voter turnout is the primary goal, ABmunis would be interested in partnering with the Government of Alberta to consider alternative initiatives that could increase resident engagement in municipal elections without the introduction of political parties. There could be many reasons for why voter turnout is lower in municipal elections, but research should be undertaken to understand those reasons before assuming that political parties are the solution.

2. What are the pros/cons, opportunities and issues related to this?

ABmunis appreciates that political parties play important roles at the provincial and federal levels of government where the scale of the issues and geographies involved require party apparatuses to support representation and access. Municipal governments are the closest

level of government to the people where councillors may be next-door neighbours or volunteer together on local groups.

The implementation of political parties at the municipal level would require a broader rewrite of Part 5 of the *Municipal Government Act* (MGA). In particular, political parties would contravene section 153(a) that stipulates that councillors have the duty to "consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality". Each member of council is a spokesperson for the entire community – not themselves or any individual group. In addition, there are strict rules around meetings and decision making that does not allow for whipped votes as is seen at the provincial and federal level.

The presence of political parties could also inadvertently complicate collaboration, not just among municipalities, but also in partnerships between municipalities, school boards, and the provincial government. Collaboration is a linchpin for the future of municipalities and anything that undermines collaboration would undermine the efficient and effective delivery of local service delivery.

Political parties do exist at the local level in other jurisdictions with mixed outcomes. In the United Kingdom, local elections are often seen as referendums on the party in charge at the national level. Given the timing of our local elections two years after provincial elections, there is a significant risk that instead of focusing on important local issues, they would end up being proxy mid-term elections for the provincial government.

ABmunis is also concerned that the use of political parties and party fundraising could result in money being raised in other parts of Alberta being used to influence elections in a municipality in another part of the province. The addition of political parties would create several issues around fundraising such as the window for fundraising and tax receipts for parties versus individual candidates which could create an uneven playing field that disadvantages individual grass roots Albertans.

Overall, the incursion of political parties creates a number of complex election, and postelection governance challenges.

3. If political parties are permitted, should they follow the same financial disclosure rules as provincial political parties?

If the Government of Alberta opts to disregard input from municipal stakeholders and the views of the majority of Albertans and proceeds to permit political parties at the municipal level, then broader independent consultation should be undertaken to set prescriptive rules for how political parties may operate.

E. Advance Voting

Any municipality with a population over 5,000 must allow for an advance vote period. That period cannot be held within 24 hours of the general election day, and the actual days and hours are set by the returning officer.

1. Are there any issues with the current rules for advance voting?

ABmunis is supportive of the existing rules for advance voting.

2. Should electors have the ability to cast a vote at a polling station outside of their ward or municipality?

ABmunis is supportive of electors being able to cast a vote at a polling station outside of their ward or municipality that is within a reasonable geographic area. For example, many municipal districts and counties will locate voting stations in an urban centre surrounded by the municipal district even though the voting station is technically not within the municipal district's legal land boundaries. This approach is most commonly used because the urban centre has facilities with sufficient capacity to accommodate a large number of people.

In larger cities, offering the ability to vote at a polling station outside their ward but still within the city is beneficial to support accessibility for voters during the advance voting period.

It is not reasonable to expect a municipality to offer voting opportunities in other regions of the province based on an elector's personal or work commitments. The offering of advance voting and special ballots is sufficient to meet the needs of people who know they will be outside of their municipality or ward on election day or when advance voting is open.

F. Special Ballots

Special ballots, commonly known as mail-in voting, allow an elector to vote who would otherwise not be able to attend a polling station on election day. To be eligible to vote by a special ballot, an elector must have a physical disability, be absent from the local jurisdiction, or be working at a polling station on election day other than that of their place of residence.

1. Should the criteria for special ballots be removed or expanded?

Yes, the requirements for who is eligible to vote by special ballot should be removed. The requirement to force people to disclose their disability to qualify for a special ballot is not inclusive and creates a public relations challenge for the municipality. This is especially relevant since the LAEA also allows people to receive a special ballot due to travel, yet municipalities do not require those persons to provide proof of their travel plans.

Each municipality should maintain the authority to determine whether special ballots will be used during the election.

2. If expanded, what other criteria could be used for special ballots?

ABmunis has no recommendations.

G. Runoff Elections for Chief Elected Officials

A runoff election system is a voting system used to elect a single winner who has more than a preestablished percentage of the votes. For example, this can be facilitated by rounds of voting or ranked ballots. Under the two-round election system, the election process usually proceeds to a second round only if in the first round no candidate received a simple majority (more than 50%) of votes cast, or some other lower prescribed percentage. There are various methods to structure a runoff ballot. The following questions relate only to municipalities where the chief elected official is elected at large, rather than selected by council.

- 1. Would a runoff election lead to a stronger and more accountable local electoral system?
- 2. What are the pros and/or cons of a runoff election?
- 3. Are there any issues or opportunities that exist with adopting this system of election for chief elected officials?
- 4. If a runoff election system was adopted, should it apply to all municipalities that elect their chief elected official, or only a subset of those municipalities (e.g., population, municipal type, etc.)

ABmunis is not supportive of using runoff elections for the chief elected official for the following reasons:

- It creates confusion for voters because the voting process would be inconsistent with the voting processes used in federal and provincial elections. It is important to maintain consistency in voting processes to build trust in our overall electoral system.
- If the structure of a runoff election required a second vote to determine the chief elected official, it would:
 - create logistical challenges in the swearing in of new councillors while still waiting for the position of the chief electoral officer to be determined.
 - possibly lead to greater voter apathy due to the requirement to vote twice within a short period of time.
 - create inefficiency due to the delay of the election of the full council and delays in necessary governance decisions to support the operation of the municipality.
 - create a situation where next year's budget cannot be approved by the end of the year because the full council will not be in place for budget deliberations in November of the election year.
- It creates a perception that the chief elected official is more important or has special powers over other councillors. While the chief elected official often receives more information, per section 154 of the MGA, the chief elected official has no unique power compared to a councillor, other than the chief elected official chairs the meetings of council. One of the benefits of the existing municipal governance model is that the authority to enact decisions is shared equally by all elected officials. Therefore, if the electoral process were to be changed for the chief elected official, the same changes should apply for the election of all councillor positions to avoid creating a public perception that the chief elected official holds special powers.

Overall, the background information provided by Municipal Affairs does not offer any context on what problems would be solved by using a runoff election and ABmunis recommends that the existing first-past-the-post system be maintained until there can be a broader independent review to understand the current concerns and advantages and disadvantages of alternative election processes.



H. Elector Privacy (protecting voters)

Through prior engagement, stakeholders were asked their opinions regarding "objecting to an individual who has shown up to vote". Allowing candidates, their scrutineers, or their official agents the opportunity to object to electors had some support from respondents. The rationale provided was to ensure accountability and an opportunity to discourage fraudulent voters. The responses also indicated a need for further discussions on this topic.

1. Should candidates, their scrutineers, or their official agent continue to have the opportunity to object to an individual who has shown up to vote? Please explain your answer.

ABmunis recommends that this issue would be better addressed through a broader review of the LAEA through a technical working group, but we note that removal of this authority would still require a mechanism to prevent an ineligible person from voting.

I. Third Party Advertisers

Third party advertisement is an important aspect of the election process. The participants in the engagement sessions, and the written feedback, were in agreement that Third Party Advertisers (TPAs) involved in advertising for or against an issue on a ballot (e.g., plebiscite), should be required to register. Respondents to the survey also indicated a need for more clarity on definitions of some of the terms (such as "promoting", "issues", and "influence" etc.), the provision of guidelines, and addressing any impacts on transparency of legislative changes relating to TPAs. Stakeholders also supported that issues-based TPA campaigns should follow the same financial rules as candidate-based TPAs.

1. Should issues-based TPAs follow the same financial obligations and regulations as candidate-based TPAs?

Yes. We should strive to improve transparency and accountability in any form of advertising related to municipal elections. This includes preventing possible collusion between an issue based TPA and any candidate that would contravene section 166 of the LAEA. ABmunis maintains our position that TPAs should be held to similar standards and limits as individual candidates to maintain a level playing field between independent candidates and third parties.

J. Ballot Recounts for Elections Using Tabulators

Section 84(1) of the LAEA enables an elected authority to, by bylaw, provide for the taking of the votes of electors by means of voting machines, vote recorders or automated voting systems (note: this does not include online computer voting). Section 84(3) states that a judicial recount is not available for votes collected by voting machines, vote recorders or automated voting systems including tabulators.

1. Should elections conducted with electronic voting equipment be eligible for judicial recount, whereby the judge can determine how to recount ballots?

Yes. ABmunis recommends that elections conducted with electronic voting equipment should be eligible for judicial recount.

If possible, ABmunis requests that Municipal Affairs explain the background and reasoning that section 84(3) was added to the LAEA.

ABmunis Town Hall Member priorities











Welcome

We're glad you're here



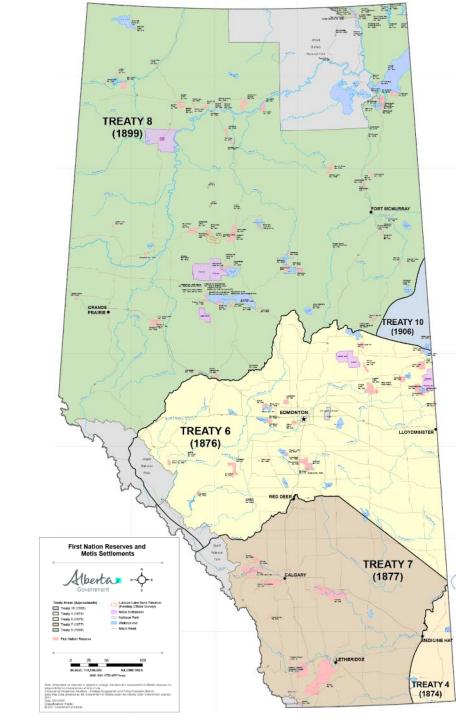




Land acknowledgement

Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

We acknowledge the courageous and resilient community leadership of Indigenous leaders, of all ages, Knowledge Keepers, and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation, gratitude, and commitment to pursuing an inclusive, collaborative, and respectful path towards building strong communities.



Agenda

- 1. Consultation on the Local Authorities Election Act
- 2. Consultation on the Municipal Government Act
- 3. Local Government Fiscal Framework
- 4. Renewable Energy Development
- 5. Q&A



Post Event Materials

After this event, we will email you a copy of:

- 1. This presentation.
- 2. ABmunis' submission on the LAEA consultation.
- 3. ABmunis' submission on the MGA consultation.



Provincial Consultation: Local Authorities Election Act







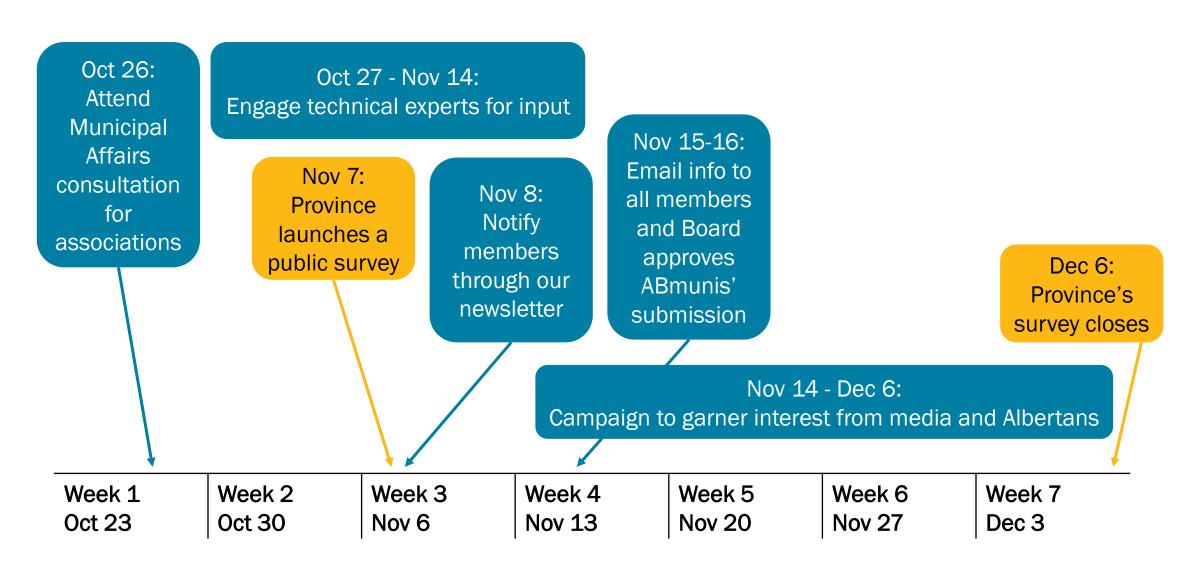


Scope of LAEA Consultation

- Political parties listed on election ballots
- Advance voting
- Making voter lists available to candidates
- Rules for postponement of local elections
- Ability to vouch for electors without ID
- Use of special ballots
- Using runoff elections for the mayor



Our Response to the LAEA Consultation

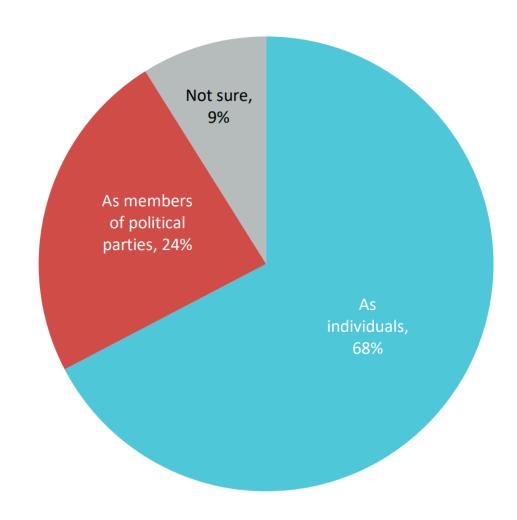


ABmunis' Janet Brown Opinion Research Poll Party Affiliation in Municipal Elections

Survey respondents were reminded that most candidates who run in federal and provincial elections in Canada represent political parties, but this is not the case in municipal elections. They were then asked if they would prefer to see municipal candidates continue to run as individuals, or as members of a political party.

More than two in three Albertans (68%) would prefer to see municipal candidates run as individuals. One in four (24%) would prefer to see them run as members of a political party, and nine per cent are unsure.

Those with a post graduate education are particularly likely prefer to see candidates run as individuals (77%).



Our Response to the LAEA Consultation

Oct 26:
Attend
Municipal
Affairs
consultation
for
associations

Oct 27 - Nov 14: Engage technical experts for input

Nov 7:
Province
launches a
public survey

Nov 8: Notify members through our newsletter Nov 15-16:
Email info to all members and Board approves ABmunis' submission

Dec 6: Province's survey closes

Nov 14 - Dec 6:

Campaign to garner interest from media and Albertans

Week 1 Oct 23 Week 2 Oct 30 Week 3 Nov 6 Week 4 Nov 13 Week 5 Nov 20

Week 6 Nov 27 Week 7 Dec 3

News Coverage

ABmunis' LAEA information campaign

137

Total mentions of ABmunis in related news articles (Nov. 7-24) 93%

ABmunis' share of voice on this issue

LAEA Consultation: ABmunis' Key Positions

We oppose the listing of political parties on the election ballot because:

- 1. Contravenes the MGA requirement that councillors must "...consider the welfare and interests of the municipality as a whole..." not a political party.
- 2. The MGA prevents councillors from meeting privately to 'whip' votes.
- 3. Potential to complicate collaboration inter-municipally and between municipalities and the province.
- 4. Risk of municipal elections being seen as mid-terms for provincial elections, taking the focus off local issues.
- 5. Risk of increased money within local elections.

Province's survey:

https://your.alberta.ca/councilor-accountability-laea/survey_tools/laea







Provincial Consultation: Municipal Government Act





Scope of MGA Consultation

- Mandating orientation training for councillors
- Expanding the ability for councils to meet in private
- Authority for the Minister to remove a councillor
- Changes to recall legislation
- Rules for councillors to disclose business interests or other personal history
- Rules for councillor disqualification
- Clarify councillor conflicts of interest





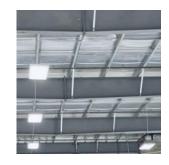


MGA Consultation: ABmunis' Key Positions

- Support mandatory training
- More time needed for review of the Recall Act
- MGA should prescribe that municipalities be able to meet in private to deal with interpersonal issues between councillors and to develop strategic plans
- Disqualified candidates should automatically be removed from council instead of requiring the municipality to apply to the courts
- More review needed of the benefits/risks of requiring candidates to disclose any criminal history.



Local Government Fiscal Framework





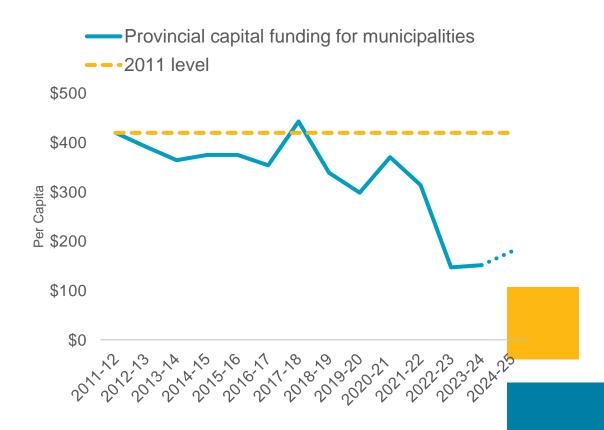


Time to Reverse the Trend

Capital Funding as a % of Provincial Expenditures

— Municipal capital funding as % of provincial expenditures -- 2011 level 4.0% 3.5% 3.0% 2.5% 2.0% 1.5% 1.0% 0.5% 0.0%

Capital Funding Per Capita



Figures are based on ABmunis calculations using the total of capital funding programs delivered by the Government of Alberta, excluding funding from the Government of Canada that flows through the Government of Alberta. Figures are sourced from the Government of Alberta's annual fiscal plans and consist of the Municipal Sustainability Initiative Capital, Basic Municipal Transportation Grant, Water for Life, Municipal Water and Wastewater Partnership, Strategic Transportation Infrastructure Program, First Nations Water Tie-In Program, GreenTRIP, Alberta Community Resiliency Program, and the Municipal Stimulus Program. Population is based on Statistics Canada Table 17-10-0005-01, Population Estimates on July 1st. The projection for 2024-25 is based on targets presented in the Government of Alberta's 2023 Fiscal Plan and estimated population based on the average annual change from 2011 to 2023.

Call to Restore Adequate Funding through the LGFF



98% of members approved a resolution at our 2023 Convention that calls for the starting amount of LGFF capital to be increased from:

\$722 million



\$1.75 billion

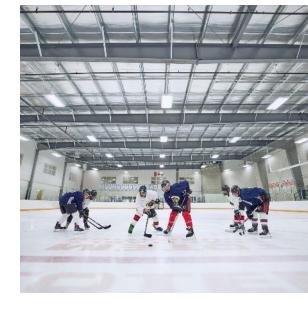




Public Advocacy on LGFF in 2023

Medium	# of Impressions
Digital / online promotion	2.65 million
Social media posts	33,500
News media coverage	265 million
Total	267.7 million







Our Message is Stronger Together

One-time project funding

Increase the LGFF funding pot

- **/**
- Alberta is Calling campaign is attracting people to Alberta and we need to invest in infrastructure.
- Infrastructure is critical to our quality of life and ability to attract and retain people and business.
- Tell your MLA why increasing LGFF funding will support your community's long-term future.







LGFF Capital Allocation Formula

- Fall 2022 ABmunis and RMA made separate submissions.
- August 2023 Minister presented a draft formula to ABmunis and RMA for input.
- Sept 2023 ABmunis recommended improvements to the draft formula.
- Expecting the Minister of Municipal Affairs to announce the formula soon.







Renewable Energy Development (AUC Proceeding 28501)



Calls to Action

- 1. Complete the province's LAEA and MGA surveys
- 2. Encourage your residents to complete the LAEA survey
- 3. Tell MLAs and Ministers about your story and how provincial infrastructure is essential to your community's future.
- 4. Ignore suggestions about one-time funding and push for an increase in the LGFF pot.
- 5. Create ribbon cutting opportunities to give provincial leaders credit for their funding contributions.



Questions & Answers







Upcoming Events

Dec 12 Building a Grant Calendar

Mar 14-15 Municipal Leaders' Caucus (Edmonton)



www.abmunis.ca/events



Thank you

Questions can be emailed to advocacy@abmunis.ca

300, 8616 51 Avenue NW Edmonton, AB T6E 6E6 abmunis.ca hello@abmunis.ca 310-MUNI











From: Tyler Gandam
To: CAO

Subject: Materials from ABmunis' Town Hall and Submissions on the LAEA & MGA Consultations

Date: November 30, 2023 5:56:32 PM

Attachments: ABmunis Submission re Fall 2023 Consultation on MGA Councillor Accountability.pdf

ABmunis Submission re Fall 2023 LAEA Consultation.pdf

ABmunis Town Hall - Nov 30, 2023.pdf

Dear Mayors, Councillors, and CAOs:

Thank you to those of you that attended ABmunis' online Town Hall this afternoon. I appreciated the opportunity to discuss our advocacy to the Government of Alberta on their current consultations on the possible introduction of political parties at the local level, potential changes to the MGA related to councillor accountability, the status of the Local Government Fiscal Framework funding, and our submission to the Alberta Utilities Commission on renewal energy development.

This email includes the following materials for your review and action:

- 1. Slide deck from today's Town Hall meeting.
- 2. ABmunis' submission to the province's consultation on the *Local Authorities Election Act* (LAEA)
- 3. ABmunis' submission to the province's consultation on the *Municipal Government Act* (MGA) and councillor accountability

Please reach out to our Advocacy team (advocacy@abmunis.ca) if you have questions about the materials. A final reminder to please complete the province's online surveys on the LAEA and MGA before December 6 at https://www.alberta.ca/local-elections-and-councillor-accountability-engagement.

Thank you,

Tyler Gandam | President

E: president@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

From: lwoodward@cesd73.ca on behalf of Board Of Trustees

Subject:Board e-News - November 29, 2023Date:November 29, 2023 2:19:54 PM

Chinook's Edge trustees recently attended the Alberta School Boards Association meeting in Edmonton, where 61 publicly funded boards meet, in part, to develop advocacy to the provincial government on behalf of school divisions. In advance of that meeting, Chinook's Edge trustees developed a brief, visual advocacy document that outlines key priorities that trustees will use in their conversations with local and provincial leaders.

While attending the ASBA meeting, trustees were thrilled to celebrate Amy Severtson, a teacher at Bowden Grandview School, who was recognized as one of six exceptional first year teachers in the province.

During the <u>November 14, 2023 Board meeting</u>, trustees approved capital funding of up to \$90,000 to purchase furniture at Westglen School in Didsbury that will go in four relocatable classrooms being placed at the school.

Trustees were honored to participate in <u>Remembrance Day ceremonies</u> in their communities on and prior to November 11th. Trustees are pleased to be a part of the events created by staff and students, focused on remembering and reflecting on the sacrifices of individual Canadians in times of conflict.

The Board is pleased to support efforts in Chinook's Edge to forward the work of Truth and Reconciliation. Recently trustee Linda Wagers, Chinook's Edge staff, and Indigenous partners <u>visited</u> <u>key geographical locations</u> in the division to discuss and deepen understanding about Indigenous use of the land and history in this region. The visits are a part of the work underway to create a new land acknowledgement. The division anticipates completion of a new statement, reflecting local context, by the end of the school year.

The Board recently received a report outlining the achievements of the <u>Youth Empowerment & Support</u> (<u>YES</u>) program in the division's schools. Through the YES program, almost 7,400 students in Kindergarten through Grade 8 have access to proactive programming that helps students learn a common language about mental health, and to strengthen their social skills. In addition, YES Success Coaches also form clubs and groups with the intent of providing positive opportunities for students.

The Board is interested in and supportive of schools as they create a variety of opportunities to build the social and emotional wellbeing of students. One recent example is at Spruce View School where students are serving as mentors for senior citizens seeking to better understand technology. The program that began in September is bridging technology gaps, and bringing generations together in increased understanding. Also, it is increasing a sense of community belonging.

Another example is a small but mighty journaling club that recently got underway at Sundre High School. Students are focused on prompts that help them reflect on what they are grateful for, with an intent for students to build healthy habits for positive thinking. The Board thanks staff for helping students develop strong social emotional skills.

The Board was very pleased to see that <u>Penhold Crossing School students and staff have developed a thrift store</u> in their school. <u>The idea was developed in response to students' needs.</u> Community donations of clothing often go to Red Deer facilities, although some Penhold families may not have

transportation to access those facilities. Having a thrift store in the school provides access. Any student can access the thrift store and clothing items are free. The school plans to open the store one or two days a month.

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You received this message because you are subscribed to the Google Groups "Municipal List for Brd eNews" group.

To view this discussion on the web visit https://groups.google.com/a/cesd73.ca/d/msgid/municipal-list-for-brd-enews-

ucgroup/CALtrBZ 9qaQVrT3N%3DZb8pHo%3D1C%2BwiaEhbafhVtJcer4OyTZbsw%40mail.gmail.com.



NEWS

November 17, 2023: Calgary, AB

Final Draft Available: New Damage Prevention Legislation for Alberta

Utility Safety Partners (formerly Alberta One-Call) is proposing comprehensive provincial damage prevention legislation for buried and above-ground utilities in Alberta. Currently, only the Canada Energy Regulator's (CER) Damage Prevention Regulations and the Alberta Energy Regulator's (AER) Pipeline Rules require mandatory registration with Utility Safety Partners.

Following the integration of feedback from three public comment periods, the final draft of the proposed Damage Prevention legislation is now available on our specially designed <u>microsite</u> that has been developed as an information and engagement hub for this important initiative.

The new legislation would enhance safety across the province by creating a comprehensive provincial energy and utility notification system that would require the registration of all critical infrastructure with Utility Safety Partners by every:

- Municipality in Alberta
- Gas distributor and every gas transmitter
- Operator of a distribution system
- Person or entity that owns or operates underground infrastructure within a public right of way or that crosses a public right of way
- Electricity distributor and electricity transmitter

The new Legislation would also require submission of a locate request to Utility Safety Partners prior to every ground disturbance.

While the majority of Alberta's municipalities have registered their assets as members of Utility Safety Partners, many others would need to register their critical infrastructure assets if the proposed Damage Prevention legislation is approved. While the cost of registering with Utility Safety Partners is minimal, identifying all critical assets can require a significant initial investment. The comment period process has provided recommendations to reduce the impacts by providing municipalities with a five-year grace period to register the location of their buried assets via polygon / shapefile which will help manage long-term operating costs.



The risks and impacts of an incident far outweigh the costs of registration.

- Digging without a line locate is dangerous: It puts workers, communities and the environment at risk
- Hitting a utility line can disrupt essential services, require costly repairs, and cause fires, explosions, environmental damage, personal injury and death
- Direct and indirect costs of hitting a single line (power, oil & gas, telecom/cable) average \$70,000 per strike
- Damage to underground infrastructure alone is estimated to cost Albertans \$350 million annually
- Registering your assets and being part of USP provides a reliable notification system that reduces liability risk for those who have not registered and identified their infrastructure

We are hopeful the proposed legislation will be brought to the Alberta Legislature in the near future. We want all organizations in Alberta that own or operate buried or above-ground energy and utility infrastructure to register with Utility Safety Partners — a certified and trusted communication service and notification centre that ensures one click or call will initiate a damage prevention process that keeps Albertans safe and avoids interruptions to important services in our communities and economy.

For more information about the proposed legislation visit: https://damage-prevention.utilitysafety.ca

If you are unsure of your membership status, please go to Member List Utility Safety Partners.

Thank you,

Mike Sullivan

President

Utility Safety Partners



December 13, 2023

RE: Update regarding FortisAlberta's 2024 Estimated Distribution & Transmission Rates

As a follow up to our correspondence in September 2023, FortisAlberta is expecting to receive the Alberta Utilities Commission (AUC) approval of the 2024 rates in mid-January. The AUC usually approves the annual rates by mid-December but the process was delayed by a few weeks this year. The 2024 rates are higher than the 2023 rates due to three main factors:

- 1. Inflation alone has contributed to about half of the rates increase;
- 2. Increased cost of financing the capital that has been invested in the electricity distribution system infrastructure; and
- 3. Increased costs of new facilities that are required for maintaining reliability or wildfire mitigation.

The attached charts compare total billing amounts from December 2023 and the projection for January 2024. The total billing amounts include transmission, distribution, and energy charges. The first table highlights the estimated percentage change and average change for each rate class based on estimated consumption and demand. The second table highlights the increases to Maximum Investment Levels, which are the maximum amounts by rate class that FortisAlberta is allowed to invest in new and upgraded services.

Once the rates have been approved, FortisAlberta will issue another letter to highlight the rate and investment impacts. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

Ralph Leriger

Manager, Stakeholder Engagement

Rolph Jeriger

P: (780) 609-1307

2024 Estimated Rates - Average Monthly Bill Impacts by Rate Class BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

					Monthly/Seas	sonal Bill	
Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2023 Bill	Jan 2024 Bill	\$ Difference	% Change
		300 kWh		\$131.52	\$135.20	\$3.68	2.8%
11	Residential	640 kWh		\$239.75	\$244.58	\$4.83	2.0%
		1200 kWh		\$418.01	\$424.75	\$6.74	1.6%
		900 kWh	5 kVA	\$153.83	\$161.82	\$7.99	5.2%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$589.46	\$604.01	\$14.55	2.5%
		7,500 kWh	25 kVA	\$2,700.80	\$2,739.21	\$38.41	1.4%
22	Farm (Demand Metered)	700 kWh	10 KVA	\$398.20	\$414.69	\$16.49	4.1%
		3000 kWh	20 kVA	\$1,240.83	\$1,270.59	\$29.75	2.4%
		15,000 kWh	60 kVA	\$5,424.51	\$5,504.00	\$79.49	1.5%
		6,000 kWh	20 kW	\$2,775.33	\$2,809.07	\$33.74	1.2%
26	FortisAlberta Irrigation	15,000 kWh	33 kW	\$5,957.97	\$5,955.71	-\$2.25	0.0%
		45,000 kWh	100 kW	\$17,834.59	\$17,830.47	-\$4.12	0.0%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,867.28	\$4,176.11	\$308.83	8.0%
33	Streetlighting (Non-Investment)	7,900 kWh	20,000W	\$2,534.01	\$2,706.05	\$172.04	6.8%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,662.07	\$2,862.73	\$200.66	7.5%
	Rates 31, 33 and 38 i	<u> </u>					
		1,083 kWh	5 kW	\$414.13	\$413.20	-\$0.93	-0.2%
41	Small General Service	2,165 kWh	10 kW	\$788.96	\$784.23	-\$4.73	-0.6%
		10,825 kWh	50 kW	\$3,787.59	\$3,752.47	-\$35.12	-0.9%
		2,590 kWh	7.5 kW	\$963.00	\$965.78	\$2.78	0.3%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,875.95	\$1,879.78	\$3.83	0.2%
		25,895 kWh	75 kW	\$9,179.59	\$9,191.81	\$12.23	0.1%
		32,137 kWh	100 kW	\$8,361.23	\$7,762.61	-\$598.62	-7.2%
61	General Service	63,071 kWh	196 kW	\$16,372.61	\$15,194.42	-\$1,178.19	-7.2%
		482,055 kWh	1500 kW	\$124,884.08	\$115,855.80	-\$9,028.28	-7.2%
		500 kWh		\$457.51	\$449.81	-\$7.70	-1.7%
62	EV Fast Charging Station Service	4,500 kWh		\$3,752.19	\$3,654.80	-\$97.39	-2.6%
		40,000 kWh		\$32,992.44	\$32,099.16	-\$893.28	-2.7%
		824,585 kWh	2500 kW	\$208,920.50	\$200,000.92	-\$8,919.58	-4.3%
63	Large General Service	1,529,769 kWh	4638 kW	\$380,306.65	\$363,091.60	-\$17,215.05	-4.5%
		3,298,338 kWh	10,000 kW	\$810,134.77	\$772,115.08	-\$38,019.69	-4.7%
65	Transmission Connected Service	The Distribution Component is the		l increase to \$49. e of the AESO.	256273/per day.	The Transmissi	on

CUSTOMER CONTRIBUTIONS SCHEDULES

Table 1 2024 Maximum Investment Levels for Distribution Facilities When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$3,016 per service
Rate 11 Residential Development	\$3,016 per service, less FortisAlberta's costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,461 base investment, plus \$924 per kVA of Peak Demand
Rate 26 Irrigation	\$6,461 base investment, plus \$1,028 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,325 per fixture
Rate 38 Yard Lighting	\$919 per fixture
Rate 41 Small General Service	\$6,461 base investment, plus \$1,028 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,461 base investment, plus \$1,028 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,461 base investment, plus \$1,028 per kW for the first 150 kW, plus \$128 for additional kW of Peak Demand
Rate 63 Large General Service	\$116 per kW of Peak Demand, plus \$127 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years.



l	MEETING: Regular Council Meeting	Date: December 19, 2023
	AGENDA NO.: 12	
	TITLE: Next Meeting	
	ORIGINATED BY: Karen O'Connor, CAO	
_		
	BACKGROUND / PROPOSAL:	
	Next Meeting: January 16, 2024	
	Council may also want to have additional meetings such as Commo resolutions are made but Council can have discussions about por any item they wish to discuss.	
	RECOMMENDED ACTION:	
	MOTION THAT Councillor declare that the next Regular Co Cremona Council will take place at 7:00 p.m. on Tuesday, January located at 106 1 st Avenue East.	

INTLS: CAO:<u>KO</u>



MEETING: Regular Council Meeting Date: December 19, 2023

AGENDA NO.: 13

TITLE: Closed Meeting One (1) Legal & One (1) Labor

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The council will be required to make a motion to go into a Closed Meeting to discuss the legal item.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:	
MOTION THAT Councillor	that council enter into a closed meeting to discuss one
(1) Legal item and one (1) Labour item	on December 19, 2023, at pm.

INTLS: CAO: KO



REQUEST FOR DECISION

MEETING: Regular Council Meeting Date December 19, 2023

AGENDA NO.: 14

TITLE: RECONVENE- Legal & Labor

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the

meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

RECOMMENDED ACTION	l:
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MOTION That Councilor _		reconvenes from a closed meeting to a Regular Council
meeting at	p.m.	

INTLS: CAO: KO



MEETING: Regular Council Meeting	Date: December 19, 2023

AGENDA NO.: 15
TITLE: Adjournment

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Council adjourns the Village of Cremona Regular Council Meeting on the 19th day of December at____p.m.

INTLS: CAO: KO