



**Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, December 15, 2015 – Commencing at 7:00 p.m.**

**Present:** Mayor, T. Hagen; **Deputy Mayor:** S. Temple  
**Councillors:** M. Bigelow; R. Reid; J. Shi;

**Chief administrative Officer:** L. Smith; **Administrative Assistant:** S. Ryan  
*4 members of the public including the delegation were in attendance.*

**AGENDA**

The agenda was presented for Council's approval.

Item 14 a) Legal was removed from the agenda.

**Res. 315-15** **MOTION:** Moved by Councillor Bigelow that Council accept the Agenda as amended.

**Carried**

**MINUTES**

**3 a) November 17, 2015 Regular Council Meeting**

The November 17, 2015 Regular Council Meeting minutes were presented to Council for their review and approval.

**Res. 316-15** **MOTION:** Moved by Councillor Reid that Council accept the November 17, 2015 Regular Council Meeting minutes as presented.

**Carried**

**3 b) Minutes from Committees, Commissions and Boards**

Council was provided with the following minutes for their review and information:

- October 26, 2015 Mountain View Regional Waste Management Commission
- Draft Parkland Regional Library Board November 5, 2015
- MPC November 12, 2015
- FCSS Advisory Board December 1, 2015
- Mountain View Seniors' Housing Board – August 27, 2015
- Cremona Fire Advisory Committee – November 12, 2015

**Res. 317-15** **MOTION:** Moved by Councillor Temple that Council accept minutes of the Mountain View Regional Waste Management Commission for October 26, 2015, the Parkland Regional Library Board meeting for November 5, 2015; the Municipal Planning Commission meeting for November 12, 2015, the FCSS Advisory Board meeting for December 1, 2015, the Mountain View Seniors' Housing Board meeting for August 27, 2015; and the Cremona Fire Advisory Committee for November 12, 2015 as information only.

**Carried**

**BUSINESS ARISING FROM MINUTES**

*No items.*

**DELEGATIONS**

**6 a) CCI Wireless**

Mr. Graham Fleet gave an introduction of their company as well as the proposed program for the Village.

**Res. 318-15** **MOTION:** Moved by Councillor Shi that the Village of Cremona support the letter being sent to Deputy Minister of Service Alberta with regard to current (mis) management of the SuperNet by AXIA.

**Carried**

**Res. 319-15** **MOTION:** Moved by Councillor Shi that the Village of Cremona will support the efforts of CCI Wireless to bring fibre to the village by allowing Right of Way (ROW) access and bringing additional marketing opportunities to CCI Wireless for consideration.

**Carried**

**PUBLIC HEARINGS**

*No items.*

**BYLAWS & POLICIES**

**7 a) Bylaw 429-11 East Area Structure Plan**

Bylaw 466-15 is being brought for First Reading to rescind Bylaw 429-11 East Area Structure Plan.

*Councillor Reid declared a conflict of interest and did not participate in the voting.*

**Res. 320-15** **MOTION:** Moved by Councillor Bigelow that Council grant first reading to Bylaw 466-15 to rescind Bylaw 429-11 East Area Structure Plan on the 15<sup>th</sup> day of December, 2015.

**Carried**

**Res. 321-15** **MOTION:** Moved by Councillor Bigelow that Council set a Public Hearing on January 19, 2015 during item 5 Public Hearing on the Regular Council Meeting agenda.

**Carried**

**7 b) Bylaw 456-14 Rate and Fee**

Council requested that Rate and Fee Bylaw 456-14 be brought back to Council for amendment to the utility penalty fee.

**Res. 322-15** **MOTION:** Moved by Councillor Reid that Council grant first reading to amend Bylaw 456-14 on the 15<sup>th</sup> day of December, 2015.

**Carried**

**Res. 323-15** **MOTION:** Moved by Councillor Reid that Council grant second reading to amend Bylaw 456-14 on the 15<sup>th</sup> day of December, 2015.

**Carried**

**Res. 324-15** **MOTION:** Moved by Councillor Reid that Council grant unanimous consent to proceed to a third reading to amend Bylaw 456-14 on the 15<sup>th</sup> day of December, 2015.

**Carried**

**Res. 325-15** **MOTION:** Moved by Councillor Reid that Council grant third and final reading to amend Bylaw 456-14 on the 15<sup>th</sup> day of December, 2015.

**Carried Unanimously**

### **OLD BUSINESS**

#### **8 a) RV Dumping Station Contract**

Council reviewed the contract from the Lions Club regarding the RV Dumping Station.

**Res. 326-15** **MOTION:** Moved by Councillor Temple that Council direct Administration to request a final report from the Cremona Lion's Club on the RV Dumping Station for Council to review prior to making any long-term agreement.

**Carried**

#### **8 b) Point of Sale Machine**

Council was presented with new information regarding a Point of Sale Machine for the Village Office.

**Res. 327-15** **MOTION:** Moved by Councillor Reid that Council approve for the Village of Cremona to enter into an agreement with Everlink to have a Point of Sale machine for debit card payments only at the Village Office.

**Carried**

### **NEW BUSINESS**

#### **9 a) Write off Bad Debt Expense**

Policy #1004-01 states that approval from Council is required when writing off any accounts receivable balance greater than \$300. Utility Account 275 in the amount of \$1429.49 was recommended to be written off as bad debt expense.

**Res. 328-15** **MOTION:** Moved by Councillor Bigelow that Council approve to write off U275 in the amount of \$1429.49 as bad debt expense as of the 15<sup>th</sup> day of December, 2015.

**Carried**

**1 Opposed**

#### **9 b) Cremona Municipal Library 2016 Budget**

As per the Alberta Libraries Act, the municipal library must submit their proposed budget for the upcoming year before December 1, 2015. The Cremona Municipal Library Board submitted their 2016 budget on November 25, 2015.

**Res. 329-15** **MOTION:** Moved by Councillor Temple that Council approve the Chief Administrative Officer to sign the proposed 2016 Cremona Municipal Library Board Budget.

**Carried**

### **9 c) Fire Hall Renovations**

The Cremona and District Fire Department have received two new vehicles, in order for them to fit in the hall some renovations will be required.

- Res. 330-15**     **MOTION:** Moved by Councillor Bigelow that Council approve for the Cremona and District Fire Department to remove the metal wall between the two bays in the Fire Hall.

**Carried**

## **REPORTS**

### **10 a) Financial Reports**

The monthly financial reports for the period ending November 30, 2015 are being presented to Council for their review and information.

The Procurement Card Reconciliation for end of November 2015 was provided for Council's review and information.

- Res. 331-15**     **MOTION:** Moved by Councillor Bigelow that Council accept the Financial Reports for the period ending November 30, 2015 and the November 2015 Procurement Card Reconciliation as information.

**Carried**

### **10 b) Chief Administrative Officer Report**

Once a month the Chief Administrative Officer provides an update on the happenings of the Village since the previous Council meeting.

- Res. 332-15**     **MOTION:** Moved by Councillor Reid that Council accept the CAO Report for December 15, 2015 as information only.

**Carried**

### **10 c) Cremona/Water Valley Chamber of Commerce**

Councillor Shi reported on the November 19, 2015 Cremona/Water Valley Chamber of Commerce meeting.

- Res. 333-15**     **MOTION:** Moved by Councillor Reid that Council accept the Cremona and Water Valley Chamber of Commerce Report provided by Councillor Shi for November 19, 2015 as information only.

**Carried**

#### **10 d) Mountain View Seniors' Housing Statement of Financial Position**

The draft Statement of Financial Position as at September 30, 2015 for the Mountain View Seniors' Housing Board was presented for Council's review and information.

The Key messages from the November 19, 2015 Board meeting were also presented for Council's review and information.

- Res. 334-15** **MOTION:** Moved by Councillor Bigelow that Council accept the Mountain View Seniors' Housing Board Draft Statement of Financial Position as at September 30, 2015 and the November 19, 2015 Board Meeting Key Messages of the Mountain View Seniors' Housing Board as information only.

Carried

#### **10 e) Mountain View Regional Waste Management Commission**

The meeting highlights from the November 23, 2015 meeting and the 2015-2021 Business Plan for the Mountain View Regional Waste Management Commission were presented for Council's review and information.

- Res. 335-15** **MOTION:** Moved by Councillor Temple that Council accept the Mountain View Regional Waste Management Commission November 23, 2015 Meeting Highlights and the 2016-2021 Mountain View Regional Waste Management Commission Business Plan as information only.

Carried

#### **10 f) Central Alberta Economic Partnership (CAEP) Sessions**

Councillor Shi provided a report on the two CAEP sessions he attended on November 26 and 27, 2015.

- Res. 336-15** **MOTION:** Moved by Councillor Temple that Council accept the report from Councillor Shi regarding the Central Alberta Economic Partnership session on November 26, and November 27, 2015 as information only.

Carried

#### **CORRESPONDENCE & INFORMATION**

The following information was provided to Council for their review:

- AUMA Board News
- FCM Unity Strength Collaboration
- MVRWMC Governance Structure Slide Presentation
- Mountain View County – Appointment to Boards/Commissions/Committees
- Municipal Area Partnership – Terms of Reference

- Res. 337-15** **MOTION:** Moved by Councillor Reid that Council accept the correspondence provided as information only.

Carried

**NEXT MEETING**

Council announced the location and date of the next Council Meeting.

**Res. 338-15**     **MOTION:** Moved by Councillor Bigelow that Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, January 19, 2016.

**Carried**

**OPEN FORUM**

Bonnie Scribner: A new resident to Cremona commented that she was very happy to be here and will attending future Council meetings.

**IN-CAMERA / RECONVENE**

**Res. 339-15**     **MOTION:** Moved by Councillor Temple that Council go in-camera at 8:36 p.m.

**Carried**

**Res. 340-15**     **MOTION:** Moved by Councillor Temple that Council come out of in-camera at 8:49 p.m.

**Carried**

**ADJOURNMENT**

**Res.341-15**     **MOTION:** Moved by Councillor Temple that Council adjourn from the Village of Cremona Regular Council Meeting on the 15 day of December, 2015 at 8:50 p.m.

**Carried**

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Mayor, Tim Hagen

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CAO, Luana Smith

INTLS: \_\_\_\_\_