



**Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, April 19, 2016 – Commencing at 7:00 p.m.**

Present: Mayor, T. Hagen; **Deputy Mayor:** S. Temple
Councillors: M. Bigelow; R. Reid; J. Shi

Chief administrative Officer: L. Smith; **Administrative Assistant:** S. Ryan

5 members of the public including the press were in attendance.

AGENDA

The agenda was presented for Council's approval.

Mayor Hagen added two correspondence items for information on item 10 a).

Res. 069-16 **MOTION:** Moved by Councillor Bigelow that Council accept the Agenda as amended.

Carried

MINUTES

3 a) March 15, 2016 Regular Council Meeting

The March 15, 2016 Regular Council Meeting minutes were presented to Council for their review and approval.

Res. 070-16 **MOTION:** Moved by Councillor Temple that Council accept the March 15, 2016 Regular Council Meeting minutes as presented.

Carried

3 b) Minutes from Committees, Commissions and Boards

Council was provided with the following minutes for their review and information:

- Mountain View Regional Waste Management Commission – Feb. 22, 2016
- Municipal Area Partnership – March 14, 2016
- FCSS - April 5, 2016
- CAEP – March 2, 2016
- Mountain View Seniors' Housing Key Messages from March 17, 2016 meeting

Res. 071-16 **MOTION:** Moved by Councillor Temple that Council accept the minutes of the February 22, 2016 Mountain View Regional Waste Management Commission, the March 14, 2016 Municipal Area Partnership, the April 5, 2016 meeting of the Village of Cremona FCSS Advisory Board, March 2, 2016 Central Alberta Economic Partnership and the Key Messages from the March 17, 2016 meeting of the Mountain View Seniors' Housing Board information only.

Carried

BUSINESS ARISING FROM MINUTES

No items.

DELEGATIONS

No items.

PUBLIC HEARINGS

No items.

BYLAWS & POLICIES

7 a) Personnel Policy

The Personnel Policy Manual was prepared to provide a uniform, fair and effective system of personnel administration for the Village of Cremona and to provide mutual understanding between the employees, and supervisors within policy guidelines approved by Council.

Res. 072-16 **MOTION:** Moved by Councillor Reid that Council accept Personnel Policy/Manual #1701-01 as presented

Carried

OLD BUSINESS

No items

NEW BUSINESS

9 a) 2016 Operating and Capital Budget

Section 242 (1) of the Municipal Government Act requires a Council to adopt an operating budget for each calendar year while Section 245 requires a Council to adopt a capital budget for each calendar year. The initial drafts of the 2016 Operating, Capital and Staffing Budgets were presented at a budget discussion meeting on March 8, 2016 and discussed at the Public Budget Presentation Open House on March 30, 2016.

Deputy Mayor Sonia Temple abstained from the voting of the Operating Budget due to pecuniary interest.

Res. 073-16 **MOTION:** Moved by Councillor Bigelow that Council approve the 2016 Operating Budget in the amount of \$1,041,942.

Carried

Res. 074-16 **MOTION:** Moved by Councillor Bigelow that Council approve the transfer of \$67,000 from the Roads and Street Reserves to balance the 2016 operating budget.

Carried

Res. 075-16 **MOTION:** Moved by Councillor Bigelow that Council approve the 2016 Capital Budget in the amount of \$1,062,000 with the funding approvals as follows:

Centre Street Pavement	\$ 550,000	MSI Capital grant	\$ 379,982
		Gas Tax Fund grant	50,000
		Reserves	120,018
2 nd Street West Pavement	300,000	Reserves	150,000
		Borrow ACFA	150,000
Firehall Renovation	100,000	ACP grant	100,000
Fire Services AFRRCS Radio	60,000	ACP grant	40,000
		Mountain View County	20,000
Public Works Shop	40,000	ACP grant	20,000
		MSI Capital grant	20,000 (<i>Village contribution</i>)
Highway Signage	12,000	MSI Capital grant	12,000

Carried

9 b) Tax Rate Bylaw

Section 353(1) of the Municipal government Act states: Each council must pass a property tax bylaw annually.

Res. 076-16 **MOTION:** Moved by Councillor Reid that Council grant first reading to Tax Bylaw 467-16 on the 19th day of April, 2016.

Carried

Res. 077-16 **MOTION:** Moved by Councillor Reid that Council grant second reading to Tax Bylaw 467-16 on the 19th day of April, 2016.

Carried

Res. 078-16 **MOTION:** Moved by Councillor Reid that Council grant unanimous consent to proceed to a third reading to Tax Bylaw 467-16 on the 19th day of April, 2016.

Carried

Res. 079-16 **MOTION:** Moved by Councillor Reid that Council grant third and final reading to Tax Bylaw 467-16 on the 19th day of April, 2016.

Carried

9 c) Subdivision CRE1301 Extension

Council is being asked to grant an extension to Subdivision CRE1301.

Res. 080-16 **MOTION:** Moved by Councillor Reid that Council approve to extend Subdivision CRE13101 for one year.

Carried

9 d) Muniware Financial Software

The Village of Cremona Council has directed Administration to look into bringing the financial system back to being done by Village staff, rather than having a contract with Mountain View County.

Res. 081-16 **MOTION:** Moved by Councillor Bigelow that Council approve to purchase Muniware Local Government Financial Software Option 1A Full System Conversion with Full Training funding in full from the 2016 Operating Budget.

Carried

9 e) Town of Fox Creek

Mayor Jim Ahn of Fox Creek is requesting Council to provide a letter of support to the Town of Fox Creek to prepare for possible Court Proceedings for defending Business License Bylaw 736-2014 which enables the Town of Fox Creek to collect from various hotels and motels a percentage of their room fees.

Res. 082-16 **MOTION:** Moved by Councillor Reid that Council accept the letter from Town of Fox Creek Mayor Jim Ahn regarding support for Business License Bylaw 736-2014 as information only.

Carried

9 f) Special Council Meeting Date

Section 276(1) of the Municipal Government Act states: *“Each municipality must prepare annual financial statements of the municipality for the immediately preceding year”*

Due to the timelines of the Regular Council Meeting and having the audit information to Council prior to the presentation, Administration is recommending a Special Council Meeting be set for the audited financial statements to be presented.

- Res. 083-16** **MOTION:** Moved by Councillor Temple that Council hold a Special Council Meeting on Wednesday, April 27, 2016 at 9:00 a.m. for the presentation of the Audited Financial Statements and the Financial Information Return for the period ending December 31, 2015 to be held at the FCSS Office, 112 Railway Avenue.

Carried

10 a) Financial Reports

The monthly financial reports for the period ending March 31, 2016 were provided and the Procurement Card Reconciliation for the end of March 2016 was presented for Council’s review and information.

- Res. 084-16** **MOTION:** Moved by Councillor Temple that Council accept the Financial Reports for the period ending March 31, 2016 and the March 2016 Procurement Card Reconciliation as information.

Carried

10 b) Chief Administrative Officer Report

Once a month the Chief Administrative Officer provides an update on the happenings of the Village since the previous Council meeting.

- Res. 085-16** **MOTION:** Moved by Councillor Bigelow that Council accept the CAO Report for April 19, 2016 as information only.

Carried

10 c) Cremona Water Valley Chamber of Commerce

The Cremona Water Valley District Chamber of Commerce provided a report from their March 10, 2016 meeting.

- Res. 086-16** **MOTION:** Moved by Councillor Bigelow that Council accept the March 10, 2016 Cremona Water Valley District Chamber of Commerce Meeting Report as information only.

Carried

CORRESPONDENCE & INFORMATION

The following information was provided to Council for their review:

- National Public Works Week – May15-21, 2016
- AUMA Encouraged by Federal Budget to Infrastructure
- Alberta Safety Codes Authority
- Farm Safety Centre
- AUMA Board News and Small Communities Newsletter
- WCB – April 28 National Day of Mourning
- Alberta Municipal Affairs – Awarding of ACP Grant
- Town of Eckville – Invitation to Parade June 4, 2016
- April 18, 2016 Highlights of the Waste Commission Meeting

Council agreed to have the flags lowered to half-mast on April 28, 2016 for the WCB National Day of Mourning.

Res. 087-16 **MOTION:** Moved by Councillor Shi that Council accept the correspondence provided as information only.

Carried

NEXT MEETING

Council announced the location and date of the next Council Meeting. The CAO will be away at the Society of Local Government Managers Education Workshop from May 17-20th. Council may wish to change the Council date to May 16, 2016 or leave the date at May 17, 2016 and Sandi Ryan will act on Luana Smith's behalf.

Res. 088-16 **MOTION:** Moved by Councillor Temple that Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, May 17, 2016.

Carried

OPEN FORUM

Mayor Hagen: May 7, 2016 the 4-H will be doing their highway clean-up. Please drive carefully.

Linda Hagen: Asked to have information on the green compost bins on the website regarding what can go into the containers and that the kitchen waste pails are not part of the program.

Linda Newsome: Asked about composting at the Recycling Centre. Mayor Hagen stated that there will no longer be composting at the Recycling Centre due to the new curbside program for Village residents.

ADJOURNMENT

Res.089-16 **MOTION:** Moved by Councillor Temple that Council adjourn from the Village of Cremona Regular Council Meeting on the 15 day of April, 2016 at 7:59 p.m.

Carried

Mayor, Tim Hagen

CAO, Luana Smith

INTLS: _____