

**Village of Cremona  
Province of Alberta  
By-law No. 493-19**

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**BEING** a Bylaw of the Village of Cremona in the Province of Alberta for the purpose of establishing assessment review boards and the appointment of a designated officer to act as clerk of the assessment review boards.

**WHEREAS** Section 454 of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, requires that Council must by bylaw establish a Local Assessment Review Board and a Composite Assessment Review Board; and

**WHEREAS** Section 456 of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, requires that Council must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Village of Cremona;

**NOW THEREFORE**, the Council for the Village of Cremona, duly assembled, enact as follows:

**1. Title**

This bylaw may be cited as the "Assessment Review Board Bylaw".

**2. Definitions**

In this bylaw:

- a) "Assessment Review Board (ARB)" means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
- b) "Clerk" means the Designated Officer appointed pursuant to Section 456 of the *Municipal Government Act* who is accredited by the Municipal Government Board to act as the Clerk of the Assessment Review Boards for the Village of Cremona;
- c) "Commission" means Capital Region Assessment Services Commission;
- d) "Composite Assessment Review Board (CARB)" means a board established pursuant to Section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in Section 460.1(2) of the *Municipal Government Act*;
- e) "Council" means the duly elected Council of the Village of Cremona;
- f) "Local Assessment Review Board (LARB)" means a board established pursuant to section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in section 460.1(1) of the *Municipal Government Act*;

- g) "Municipal Government Act" means the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto;
- h) "Panelist" means an individual who is accredited by the Alberta Municipal Government Board to hear assessment complaints and who will be appointed to the Assessment Review Boards; and
- i) "Village" means the Village of Cremona;

### 3. General

Council hereby establishes the following boards:

- a) Local Assessment Review Board; and
- b) Composite Assessment Review Board.

### 4. Duties and Authorities

The Assessment Review Boards shall carry out the duties and responsibilities as set out in the *Municipal Government Act* and its regulations.

Annually, Council shall by resolution appoint:

- a) the list of Panelists;
- b) the names of the Chair of the LARB and CARB; and
- c) the Clerk provided to the Village by the Commission.

All Panelists and the Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

### 5. Fees

Compensation payable to the Commission for its performance including annual fees, hearing fees, Panelist fees, and Clerk fees will be outlined in a Memorandum of Agreement between the Commission and the Town.

### 6. Filing a Complaint

Upon receipt of an assessment complaint, the Village shall provide to the Commission a completed Assessment Review Complaint form and supporting documentation in a timely manner.

A complaint must be accompanied by the appropriate fee as established by Council in the Tax Certificates and Other Tax Related Fees Bylaw.

**7. Effectiveness and Review**

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

This Bylaw shall come into force and effect on the date of the final passing thereof.

**READ A FIRST TIME THIS 18th DAY OF JUNE A.D., 2019.**

**READ A SECOND TIME THIS 18th DAY OF JUNE A.D., 2019.**

**READ A THIRD AND FINAL TIME THIS 18th DAY OF JUNE A.D., 2019.**

  
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**Robert Reid, Deputy Mayor**

  
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**Aaron Gertzen, CAO**