



VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: January 6, 2026

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Mayor Lamb calls the January 6, 2026, Village of Cremona Special Council meeting to order at
_____ pm

RECOMMENDED ACTION:

Mayor Lamb calls the Village of Cremona Special Council
Meeting to order at _____ pm.

INTLS: CAO: KO



VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: January 6, 2026

AGENDA NO.: 2

TITLE: ACCEPTANCE OF AGENDA

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the Agenda as presented.

OR

MOTION THAT Councillor _____ accepts the Agenda as amended.

INTLS: CAO: *KO*



SPECIAL COUNCIL MEETING AGENDA

January 6, 2025, at 7:00 p.m.

Council Chambers – 106 1st Avenue East

ATTENDANCE: Mayor Lamb, Deputy Mayor Liu, Councillors, Abrams, Martin & Thompson

OTHER PRESENT: CAO, Karen O'Connor, IT Glen Harrison

ABSENT:

1. CALL TO ORDER

2. ACCEPTANCE OF AGENDA

3. BUSINESS ARISING FROM PREVIOUS MEETING:

- a) RFD 26-01-001 Urban System Agreement**
- b) RFD (Discussion) 2026 Operating Budget**

4. ADJOURNMENT:



REQUEST FOR DECISION 26-01-001

MEETING: Special Council Meeting

Date: January 6, 2026

AGENDA NO.: 3 a)

TITLE: New Business: Urban System Agreement

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL: Urban System General Advisory Agreement proposal -Renewal of 2025 Agreement is to follow/attached

When the subdivision and land sale got sidetracked, there was no ability to have the foresight to establish an additional budget for the services provided. So, without an agreement with Urban Systems and their commitment to help, they have dedicated over \$7,500 in time to help guide us through the steps, given which nothing has been very straightforward

Urban Systems followed up on December 3, 2024, with an updated draft agreement for "as and when" services for an upset limit of \$20,000 in budgeted services over the course of the year as well as this was just an estimate for the necessary work to finalize the subdivision, which would have fallen under the \$20,000 budget. This agreement was brought to Council Dec 2024, which was tabled, which now all steps that were done have expired because of the lapse of time. Urban Systems are willing to complete these steps with the village with no extra cost because the document were built already just dates need to be changed.

I have attached a step by step procedure.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION: THAT Councillor _____ accepts the Urban Systems General Advisory Agreement as presented, acknowledging that \$7,500 has already been expensed but not yet paid in 2025, and that the total cost of the agreement shall not exceed \$20,000.

INTLS: CAO KO

Good morning Karen, I hope you are doing well. I wanted to touch base with you on the proposed subdivision with an update on where things are at, outline specific tasks I need you to take on, and identify the next steps we need to move forward :

1. Update:
 - a. The package has been mailed to the adjacent landowners (the group of addresses that you provided).
2. Tasks I need you to take on:
 - a. All of the communication is designed to come from the Village and all comments from landowners and referral agencies will be retuned to you.
 - b. For the referral agencies, you can send the circulation package via email.
 - i. Message to include in the email:
 1. "The Village of Cremona has received an application for subdivision and are sending you the attached circulation package, as a referral agency on local decisions, for your comments. As noted in the attached package, please respond with any comments that you have directly to me on or before May 31, 2024."
 - ii. Email contacts for each of the referral agencies: you can send an email to each of these referral agencies with the brief introduction provided above and include the attachment.
 1. **ALBERTA TRANSPORTATION (RED DEER DISTRICT):** transdevelopmentreddeer@gov.ab.ca
 2. **ATCO GAS:** reddeerdispatch@atcogas.com; bill.lightle@atco.com; john.worsfold@atco.com; mark.fleischhauer@atco.com
 3. **CHINOOK'S EDGE SCHOOL DIV. 73:** division.office@cesd73.ca; srussell@cesd73.ca
 4. **CANADA POST CORPORATION:** Malcolm.Nevers@canadapost.postescanada.ca; cindy.boehlke@canadapost.ca
 5. **ENVIRONMENTAL PUBLIC HEALTH (AHS):** calgaryzone.environmentalhealth@ahs.ca
 6. **FORTIS ALBERTA:** landserv@fortisalberta.com
 7. **RCMP DIDSBURY:** kdidsburyservices@rcmp-grc.gc.ca
 8. **TELUS:** circulations@telus.com
 - c. You will also need to refer this internally to your Public Works Foreman as well as your Fire Department to get any feedback from the Village staff on any local things that need to be considered based on the subdivision (NOTE: this is a small subdivision and pretty straightforward so I would not expect anything of note coming from staff, but it is good practice to make sure internal departments are able to provide their perspective on any planned new development).
 - d. Review your Subdivision Authority Bylaw and confirm who represents the Authority (I think it is Council) and confirm the process to get the request for decision on the agenda. We will want to be ready to proceed relatively quickly after the May 31st deadline for comments to get this decision finalized.
 3. Next Steps:
 - a. Any comments that come back from the referral agency emails that you send out will come back directly to you and the packages that were mailed to the adjacent landowners requested that they either provide their feedback to you via email or to mail to you at the Village office.

- i. NOTE: Just as an FYI why we do it this way and don't just send out ourselves is that we will often support the municipality on putting things together, reviewing any/all responses, and summarize things in any necessary report or recommendation, this is ultimately a process and a decision that is owned/run by the Village so we try and avoid any confusion by inserting ourselves directly into the back and forth.
- ii. While all the comments will come back to you, all that we ask is that you collect all of the information and then send everything over to us and we will review and summarize.
- b. While we wait for the comments to come back from the adjacent landowners and referral agencies (deadline for comments is May 31), we will start pulling together the report that will be presented to the Village Subdivision Authority. We will include any comments that come in from all adjacent landowners and referral agencies, but barring anything unforeseen coming from them we will prepare a report that recommends approving the subdivision and will adjust if necessary based on the comments we receive.
- c. While this is ongoing, you will want to start considering how to re-acquire what will become the church parcel, if you haven't already started working that out. Once this subdivision is complete then there will be two separate titles put into place (one for the church and one for the newly created parcel) but both will still remain under the ownership of the Morstad's and the Village will need to work through the acquisition of the church parcel.

I know that is a lot! The main priority is to send those emails out with the application package to each of the referral agencies. Once those are out, we wait for the comments and work towards getting ready for the next steps. Let me know if you have any questions about this or anything coming up.

Once you have sent out the emails to the referral agencies, just give me a heads up and I will check that off the list.

In the interim, let's set up a time to chat through how you want to proceed based on my previous email (i.e., set this up as a specific project or design a service agreement for support as and when needed). We can also go through the subdivision and development permit manual that we prepared for you a few years back so you can get a sense of the process and steps so you can find ways to do as much (or as little) in-house and reduce what you spend on our support for this type of work.

Chat soon!

Chris

CHRIS ULMER, RPP, MCIP, CNU-A Community Consultant / Principal

URBAN *urban*
S Y S T E M S **matters**

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AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is entered into this _____ day of December 2025 between

Village of Cremona referred to as "the CLIENT",

AND

Urban Systems Ltd., referred to as "USL".

WHEREAS the CLIENT desires USL to perform certain services on behalf of the CLIENT, and USL desires to perform the same for compensation in accordance with the following terms and conditions.

BOTH PARTIES AGREE TO THE FOLLOWING:

1. Both parties agree to the attached STANDARD CONDITIONS OF AGREEMENT FOR USL'S SERVICES.
2. USL shall perform Work as defined by the attached Schedule A, outlining the proposal to undertake the GENERAL ADVISORY SERVICES AGREEMENT FOR 2026. Any changes to the scope of this Work will require the written authorization of the CLIENT.
3. The CLIENT will compensate USL in accordance with the fee schedule or other commercial terms attached to this agreement. The CLIENT is not obliged to compensate USL for any Work outside the defined scope, and any changes not authorized in writing.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed, as set forth below.

Village of Cremona

By: Karen O'Connor

Date: _____

Title: Chief Administrative Officer



Urban Systems Ltd.

By: Chris Ulmer RPP, MCIP, CNU-A

Date: December 10, 2025

Title: Community Consultant / Principal

STANDARD CONDITIONS OF AGREEMENT FOR USL'S SERVICES

1. INDEPENDENT CONSULTANT

USL shall be and operate as an independent consultant in the performance of the Work. USL shall perform the Work in accordance with its own methods in an orderly and professional manner and shall have complete control over and responsibility for all personnel performing the Work. Except as authorized in writing by the CLIENT, USL shall not enter into any agreements or undertakings for or on behalf of the CLIENT or act as or be an agent or employee of the CLIENT.

2. PERFORMANCE OF USL

USL shall provide and pay for all equipment, personnel, materials, and whatever else is needed for the proper execution and completion of the Work. The Work shall be performed in a timely, efficient manner. USL shall be properly licensed, equipped, organized, and financed to perform the Work, and shall pay all sales, consumer use, and other similar taxes required by law, and shall secure all permits, fees and licenses necessary for the execution of the Work including but not limited to GST/HST and Workers' Compensation registration.

USL shall carry out the Work in a manner that is consistent with the level of care and skill exercised by members of a profession currently working under similar conditions.

USL shall ensure that all persons who perform the Work shall be competent and properly qualified. USL will be responsible for the acts and omissions of its employees, subcontractors and agents.

USL shall not assign or sublet the Work without the written consent of the CLIENT, said consent not to be unreasonably withheld. Such consent shall not relieve USL of its obligations or liabilities under the agreement.

USL shall comply with all laws, rules and regulations applicable to the Work.

USL is solely responsible for the payment of all contributions or taxes to be paid on or to persons employed by USL on Work performed hereunder and will indemnify and hold harmless the CLIENT from any such liability.

USL shall be responsible for the health and safety, and shall provide and maintain a safe working environment, for all its employees, agents, subcontractors and invitees. USL shall adopt, supervise, and enforce reasonable and adequate safety requirements, including the CLIENT's site safety rules and any safety plan or requirements which may be established by the CLIENT, and shall at all times observe and comply fully with all applicable laws, codes, ordinances, rules and regulations relating to health and safety. Notwithstanding the acceptance of these responsibilities, USL shall not be the Prime Contractor for the Work as defined and contemplated by Workers' Compensation regulations.

The CLIENT may award other contracts for additional work and USL shall fully co-operate with such other contractors and carefully fit its own Work to that provided under the other contracts, as may be directed by the CLIENT. USL shall not commit or permit any act which will unreasonably interfere with the performance of work by another.

3. PAYMENT

The CLIENT shall only be obligated to reimburse USL for the performance of Work authorized by the CLIENT. Unless otherwise agreed, USL shall provide monthly invoices to the CLIENT, together with any necessary supporting documentation. The CLIENT will pay USL within thirty days of the date of USL's monthly invoice.

Invoiced amounts not paid by the CLIENT within thirty days shall bear interest at the rate of 3% above the prime commercial lending rate of the Royal Bank of Canada, which amount shall be due and payable until paid. Such interest shall be calculated and added to any unpaid amounts monthly.

4. TITLE TO DATA AND INFORMATION

The CLIENT agrees that all legal interest and title to data, documents, photographs, drawings, analyses, graphs, reports, or other subject matter, including all copyright and intellectual property, prepared, procured, or produced in the rendition of the services shall at all times remain the property of USL.

The CLIENT may copy and use any of the above described items for record and maintenance purposes and for any future renovation, repair, modification and extension work undertaken with respect to that part of the project to which USL's services relate.

5. NONDISCLOSURE

USL shall not disclose to third parties without the written consent of the CLIENT any information produced, developed, or obtained in connection with the performance of this Agreement. If so requested by the CLIENT, USL shall execute a nondisclosure agreement and shall require its suppliers and subcontractors to execute a similar nondisclosure agreement.

6. INDEMNIFICATION

USL agrees to indemnify and hold harmless the CLIENT from damages incurred by the CLIENT or any third parties (including the CLIENT's employees) to the extent arising out of or in connection with errors, omissions, or negligent or unlawful performance of the Work by USL. The CLIENT agrees to indemnify USL for damages incurred by USL or any third parties (including USL's employees) to the extent the CLIENT commits errors or omissions or is found to be negligent.

Neither party shall be liable to any other for any consequential damages arising out of or related to this Agreement.

7. INSURANCE AND LIABILITY

USL represents that it now carries and shall make reasonable efforts to continue to carry the following insurance coverage and limits:

a. Worker's Compensation	Statutory Requirements
b. Automobile Insurance	\$2,000,000
c. Comprehensive General Liability Insurance	
- Each Occurrence	\$10,000,000
- Aggregate	\$10,000,000
d. Professional Liability Insurance	
- Each Occurrence	\$10,000,000
- Aggregate	\$10,000,000

USL's liability for claims which the CLIENT has or may have against USL or USL's employees, agents, representatives and subconsultants under this agreement, whether these claims arise in contract, tort, negligence or under any other theory of liability, will be limited:

- a. To claims brought within the limitation period prescribed by law in the jurisdiction in which the project is located, or where permitted by law, within ten years of completion or termination of the Work, whichever occurs first; and
- b. To the amount of insurance carried by USL as noted above.

The CLIENT acknowledges this contract is with USL, the corporation, and agrees to limit any claim they may have to the corporation without liability on any part of any officer, director, member, employee, or agent of the corporation.

8. TERMINATION

At the CLIENT's convenience, the CLIENT may terminate this Agreement by giving USL written notice of such termination. In the event of such termination, an equitable adjustment shall be made in the compensation to be paid to USL under this Agreement. Upon receipt of any notice of termination USL shall immediately stop performance of the Work to the extent specified in such notice. In no event shall the CLIENT be liable for any loss of revenue or profit incurred by USL as a result of any termination.

If the CLIENT fails to make payment to USL in accordance with this Agreement, USL may, by written notice to the CLIENT, require that such default be corrected. If within five business days of receipt of such notice, the CLIENT has not corrected the default by making payment or by taking such other steps as are acceptable to USL, USL may immediately terminate this Agreement. In such event, all invoiced but unpaid amounts shall be immediately due and payable.

In the event of any other default by the CLIENT, USL shall have the right to claim damages but not terminate this Agreement.

The rights and obligations created by this Agreement shall survive the completion, termination or cancellation of this Agreement.

9. DISPUTE RESOLUTION

At the written request of either the CLIENT or USL, the CLIENT and USL shall attempt to resolve any dispute between them arising out of or in connection with this Agreement by entering into non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. Failing such agreement, the mediator shall be appointed by reference to a Judge of the Court of the province within which the project is located.

If a dispute cannot be settled within a period of thirty calendar days with the assistance of a mediator as outlined in this section or such longer period of time as may be agreed to by the parties, the dispute may, with the written concurrence of both parties, be referred to and resolved by way of binding arbitration by a single arbitrator. The arbitrator shall be appointed by agreement of the parties. Failing such agreement, the arbitrator shall be appointed by reference to a Judge of the Court of the province within which the project is located. The decision of the arbitrator shall be final and binding on the parties.

10. SUCCESSORS AND ASSIGNMENT

This agreement shall enure to the benefit of and be binding upon the parties hereto, and except as provided herein, shall be binding upon their successors, assigns, executors and administrators.

Except as set forth herein, neither party may assign this Agreement without the prior written consent of the other.

SCHEDULE A

General Advisory Services Agreement for 2026

December 10, 2025

File: 2553.0000.00

Village of Cremona
205 1st Street East
Cremona, AB T0M 0R0

Attention: Karen O'Connor, Chief Administrative Officer

RE: General Advisory Services Agreement for 2026

Please accept this summary outlining the procedures, scope of work, and terms for Urban Systems Ltd. (USL) to provide General Advisory Services on an as and when basis in 2026 for the Village of Cremona (Village). The General Advisory Services scope of work is in three major categories:

- **General Village Planning:** various planning engagements as requested by the Village.
- **Subdivision Review Services:** provide application review and support through each stage of the subdivision application process.
- **Miscellaneous Consulting Services:** this may constitute other services that emerge periodically including, but not limited to:
 - Asset Management
 - Economic Development
 - Off-Site Levies
 - Municipal Engineering
 - Environmental Management
 - Other service offerings relevant to Village needs

GENERAL VILLAGE PLANNING SERVICES

Scope of Services – Our scope of services for General Village Planning will be provided on an as needed basis. Fees and budgets related to work under this category will range from hourly for relatively small reviews, projects, consultation to defined work programs that outline the detailed scope and budget for larger projects that extend beyond the advisory and “as and when” nature of this agreement. The general services provided will typically fall under the following categories:

- **Development Permit Reviews:** Depending on the scale and complexity of the development permit, we can be available to provide a review of applications received by the Village, recognizing that final approval is the responsibility of the Village Development Authority.
- **Plan and Policy Reviews and Amendments:** As requested by the Village, we will undertake specific review and amendments to statutory planning documents, including the Land Use Bylaw (LUB), Municipal Development Plan (MDP), current Area Structure Plan (ASP), and others as requested. A separate work plan and budget for a review and update to statutory planning documents, including the LUB and MDP, will be provided.
- **Mapping Services:** We can provide the Village with updates to municipal maps as requested.
- Other planning-related services as requested by the Village.

SUBDIVISION REVIEW SERVICES

Scope of Services: As new subdivision applications are submitted, we will function as the Village Planners to review the application and provide recommendations to the Village Subdivision Authority and undertake the following tasks, as needed, for new subdivisions:

- **Subdivision Application Review & Recommendation:** This represents the bulk of the subdivision process and typically includes the following tasks:
 - Pre-application meeting with the applicant
 - Internal application review
 - Correspondence with the applicant to ensure all parts of the application form are completed
 - Policy and regulatory document reviews (i.e., MDP, LUB, ASP, etc.) for consistency with the proposed application
 - Site visit (if necessary)
 - Providing support to the Subdivision Authority as needed on circulation, revisions, report to Council, and decision letter
- **Land Use Redesignations and/or Plan Amendments:** Beyond any review initiated by the Village (covered under General Village Planning Services), should a proposed subdivision application require an amendment to the MDP, LUB, or any ASP, we will support the Village through the following typical approach:
 - Confirm necessary amendments through the internal application review, including any necessary site visit
 - Provide support as needed on circulation of the proposed amendment
 - Attend any public engagement events as a representative of the Village
 - Provide support, as needed on preparing the report to Council

MISCELLANEOUS CONSULTING SERVICES

Scope of Services: We recognize the scale of your needs are relatively small and will vary from year-to-year based on your needs and changing context, but as an inter-disciplinary firm we are able to offer additional services beyond planning and development support. While not an exhaustive list, in our other municipal arrangements we have periodically engaged in the following types of services:

- Asset management planning and strategic support.
- Economic development strategies.
- Strategic planning sessions with Council and Administration, and corresponding plan development.
- Conducting site specific environmental assessments or coordinating environmental reviews.
- Elected Official training sessions.
- Land economic review and highest and best use analysis.
- Legal survey of lands and liaison with Land Titles.
- Drone, aerial, and 3D scan imagery.
- GIS database and analysis.
- Traffic Impact Assessments.
- Municipal Engineering services including, but not limited to:
 - Engineering review of planning applications.
 - Engineering review for Functional servicing reports.
 - Inspection services for development construction, capital construction, and maintenance projects.
 - Preliminary and Detailed Civil Design Services.
 - Contract Administration, including the preparation of cost estimates and construction procurement documents, facilitation of the procurement process, and administration of contract documents.

- Coordination of the CCC and FAC process for new developments.
- Long-and short-term planning for the extension and upgrading of municipal infrastructure as related to transportation, storm water, water distribution and wastewater collection systems.
- Liaison with other levels of government, utility companies and community groups related to engineering issues.
- Other engineering services as requested by the Village.

Proceeding with this agreement in no way requires engagement with any of these miscellaneous services but rather presents the opportunity to engage with us as needed in multiple ways that best suit the Village's needs. We can serve as your first call to determine whether we can provide the service you need and, if not, we can support you in pursuit of finding those who can.

FEES

Regardless of the services provided, we will design our fees and scope of work with you through one of the following options:

1. Where the requested services can be defined, a scope of work will be prepared in collaboration with you. A work program will be established on a task-based budget for your review, discussion, and authorization, prior to proceeding with the work.
2. General advisory services that come up on an "as and when" basis will be billed out at an hourly rate. We will evaluate the nature of your request and assign the appropriate resource to maximize the cost effectiveness of your available budget.
3. Any planning and development support services referenced in the Master Rates and Fees Bylaw (#513-24) will be charged at the same rate. If any of the services exceed the fee applied to the applicant, we will notify you of the budget increase required to complete the work, and upon written or email approval from the Village, Urban Systems will increase the budget as specified to complete the work.

Disbursements shall be charged at 8% of billed fees for basic expenses, including information technology, communication, copying, printing, and plotting, mileage (we include mileage costs for any client within one hour of our office), and courier charges.

Invoicing for any services delivered will be issued monthly.

SUMMARY OF SERVICE AGREEMENT

1. The Village authorizes Urban Systems to establish a new project that would allow for invoicing up to a **maximum of \$20,000** on a time and expense basis for General Advisory Planning and Engineering Services on an as needed basis for work to be completed in 2025 (inclusive of any support needed in December 2024).
 - a. **NOTE:** This does not require you to spend \$20,000, rather this acknowledges the ceiling that this agreement authorizes without Village consent to expand the total budget allocation.
2. Any budgets associated with work programs are considered as drafts and may be increased or decreased with email or written authorization by the Village to address any necessary changes.
3. The signatories of this agreement will meet on a quarterly basis, or at \$5,000 expenditure increments, whatever comes first, to evaluate service delivery, ongoing work, emerging needs, and any other matter relevant to this agreement.
4. The signatories of this agreement will review the agreement on or before December 15 of each year to amend, renew, or terminate the agreement for the subsequent year.

URBAN SYSTEMS

DATE: December 10, 2025

FILE: 2553.0000.00

PAGE: 4 of 4

ATTENTION: Karen O'Connor, Chief Administrative Officer

If the Village agrees to the terms and conditions herein, please return a signed copy of the Agreement for Consulting Services, which forms part of this agreement, to the undersigned. The signed copy will form the agreement for General Advisory Services.

We strive to position our clients for success and make positive contributions to the communities we serve. Our role with the Village continues to evolve in relation to the Village's emerging needs. We know there has been considerable change with Council and Administration in recent years and that this has occurred during a time where we were not positioned as a service provider through any formal agreement, though we wanted to continue to provide you with whatever support we could through the recent SUBD-2024-01 application.

We recognize the need for support has evolved and that you are looking to reestablish an arrangement for general and specialized services with a qualified service provider. We hope that our approach and the terms within this agreement meet your needs as we would be thrilled to reengage in a trusted advisory capacity to help you meet your emerging challenges and opportunities.

Do not hesitate to contact me with any questions or concerns that you may have.

Sincerely,

URBAN SYSTEMS LTD.



Chris Ulmer RPP, MCIP, CNU-A
Community Consultant / Principal

/CU
Enclosure

U:\Projects_CAL\2553\ClientInfo\Documents\2025 Agreement\2024-11-29-Service Agreement for General Advisory Services.docx

 VILLAGE OF
Cremona
REQUEST FOR DISCUSSION

MEETING: Special Council Meeting

Date: January 6, 2026

AGENDA NO.: 3 b)

TITLE: New Business: 2026 Budget

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL: Cremona councils in must pass their annual operating and capital budgets by December 31 of the preceding year, *or* at the latest by April 30 of the budget year if more time is needed.

Property taxation is the Village's largest and most stable revenue source.

It funds general operations such as administration, governance, public works, roads, parks, and recreation.

Other revenues that Cremona has is the utility bills, which these should be self-funded, meaning they are paid for by the residents and businesses utility billing. Which can be a challenge to have a 100%-cost recovery service, but taxes or capital funds should not help pay for this service.

Another big expense that municipalities have is regional partnerships and cost-sharing, these are requisition that the village pays, Policing, PRL, MVSH.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Municipal Government Act Sec. The Municipal Government Act states:

242 (1) Each council must adopt a budget for each calendar year.

- (2) A council may adopt an interim budget for part of a calendar year.
- (3) An interim budget for a part of a calendar year ceases to have any effect when the budget for the calendar year is adopted.

248(1) A municipality may only make an expenditure that is

- (a) included in a budget, interim budget, or otherwise authorized by the council,
- (b) for an emergency, or
- (c) legally required to be paid.

(2) Each council must establish procedures to authorize and verify expenditures that are not included in the budget.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves that Council will work on the budget at the next regular meeting.

INTLS: CAO **KO**



MEETING: Special Council Meeting

Date: January 6, 2026

AGENDA NO.: 4

TITLE: Adjournment

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Mayor Lamb adjourn the Village of Cremona Special Council Meeting

on the 6th day of January at _____ p.m.

INTLS: CAO: KO