



REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Mayor Hagen called the April 23, 2024, Village of Cremona Council meeting to order at _____
PM

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Mayor Hagen called the meeting to order
at _____ P.M.

INTLS: CAO: *KO*



REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 2

TITLE: Acceptance of the Agenda

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

Res: 24/ MOTION That Councillor _____ approves the Agenda as presented.

OR

Res: 24/ MOTION That Councillor _____ approves the Agenda as amended.

INTLS: CAO: KO



SPECIAL COUNCIL MEETING AGENDA
April 23, 2024, at 7:00 p.m.
Council Chambers – 106 1st Avenue East

ATTENDANCE:

Mayor: Hagen, **Deputy Mayor:** Canaday, **Councillors:** Goebel, Dick & Smidt

OTHER PRESENT: Karen O'Connor, CAO & Sandi Ryan, CSC, Clerk

ABSENT:

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - a) March 19, 2024, Regular Council Meeting Minutes*

- 4. DELEGATIONS / PRESENTATIONS**
 - a) Phil Reid- Ag Arena*

- 5. OPEN FORUM- PUBLIC QUESTION PERIOD**

- 6. BUSINESS ARISING FROM PREVIOUS MEETING**
 - a) RFR- Ltr to Minister Dreehen Re: Armadillo Tracker Data*

 - b) RFD 24-04-023 CCES Advisory Board Meetings*

7. BYLAWS & POLICIES

- a) *RFD 24-*
- b)

8. NEW BUSINESS

- a) **RFD 24-04-024** Cremona Council Declaring Senior Week
- b) **RFD 24-04-025** Cremona Walking Path and Bike Skill Park
- c) **RFD 24-04-026** Cremona Library Appointed Board Member
- d) **RFD 24-04-027** *Cremona Library Fund Request*
- e) **RFD 24-04-028** *Cremona Fire Hall Signage*
- f) **RFD 24-04-029** Cremona FCSS Appointed Board Member
- g) **RFD 24-04-030** Cremona FCSS External Fund

9. REPORTS

- a) Financial Reports
 - Accounts Payable -March 2024
 - Financial Report January 1-March 31, 2024
- b) CAO Reports

10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS

Mayor Hagen Reports:

- Didsbury Withdrawal from MAP Itr

Deputy Mayor Canaday Reports:

- 2024

Councillor Goebel Reports:

- FCSS Board Meeting Minutes-April 5, 2024

- FCSS Coordinator Report-March, 2024

Councillor Dick Reports:

- Cremona Library Meeting Minutes, February 22, 2024
- PRL Financial Statement-Dec. 31, 2023

11. CORRESPONDENCE & INFORMATION

- *AB Municipal Affairs- Education Requisition Credit Program Extension*
- *Funding for Municipalities, infrastructure, home development-CCBF*
- *AB Information Bulletin April 1- June 30, 2024*
- *Ltr from Minister Rebecca Schulz*
- *Ltr from Minister Ric McIver to Elected Officials, March 18, 2024*

12. NEXT MEETING

13. CLOSED MEETING one (1) land, one (1) Legal

14. RECONVENE

15. ADJOURNMENT



REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 3

TITLE: Minutes – a) March 19, 2024, Regular Council Meeting Minutes

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

March Regular Council Meeting minutes are being presented to the Council for their review for any errors or omissions to be approved.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Councillor _____ accepts March 19, 2024, Regular Council Meeting minutes as presented.

OR

Res: 24/ MOTION THAT Councillor _____ accepts March 19, 2024, Regular Council Meeting minutes as amended.

INTLS: CAO: *KO*



Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, March 19, 2024 – Commencing at 7:00 p.m.

IN ATTENDANCE: Mayor Hagen, Deputy Mayor Canaday, Councilor Goebel,
Councillor Dick, Councillor Shmidt

OTHERS PRESENT: CAO, Karen O'Connor, Corporate Services, Sandi Ryan,
and 11 members of the public.

ABSENT:

1.1 CALL TO ORDER:

Res: 24/050 **MOTION** THAT Mayor Hagen calls the meeting to order at 7:00 P.M.

2.1 ADOPTION OF AGENDA:

Res: 24/051 **MOTION** THAT Councillor Goebel accepts the agenda presented.

CARRIED

3.1 ADOPTION OF MINUTES:

Res: 24/052 **MOTION** THAT Deputy Mayor Canaday accepts February 20, 2024, Regular Council
Meeting minutes as presented.

CARRIED

4.1 DELEGATIONS / PRESENTATIONS:

a) FCSS Coordinator- Commercial Kitchen, Bylaw No. 479-17

Res: 24/053 **MOTION** THAT Deputy Mayor Canaday accepts FCSS Coordinator statement and
will leave the concerns for the CAO to address.

CARRIED

5.1 OPEN FORUM-PUBLIC QUESTION PERIOD:

One resident had concerns regarding communication between council and public. Couple
other residents had questions regarding FCSS Bylaw No. 479-17 and Policy # 1101-01 which had
informed of some discrepancy within the bylaw and policy. Also ask if the vacancy on FCSS Board
has been filled. Another resident had questions regarding the land sale and public works duties.
A resident asked if a beautification committee has been organized.

Res: 24/054 MOTION THAT Councillor Goebel accepts the questions and concerns as Information.

CARRIED

6.1 BUSINESS ARISING FROM PREVIOUS MEETING:

a) Open House Cancelled

Res: 24/055 MOTION THAT Mayor Hagen informed the resident that the land was already zoned Public Facilities and Recreation District (PFR) so they were not needed to hold an open house.

CARRIED

b) Armadillo Tracker Data

Res: 24/056 MOTION THAT Councillor Dick accepts the data collected as information and will present the data to the Didsbury RCMP, detachment.

CARRIED

c) Investing Village of Cremona Funds

Res: 24/057 MOTION THAT Deputy Mayor Canaday approves the Chief Administrative Officer to transfer saving account number 560499300500, Fire Capital account 566439300500 and Disaster Service account 569409300500 into individual 6 + 6 Redeemable Term deposits.

CARRIED
7.1

BYLAWS & POLICIES: None

NEW BUSINESS / REQUEST FOR DECISION:

8 a) RFD 24-03-019 Cremona Community Engagement Site

Res. 24/058 MOTION THAT Mayor Hagen requests council to TABLES this motion until the CAO returns with the CCES Advisory Board meeting frequency.

CARRIED

8 b) RFD 24-03-020 Scheduling Cremona 2024 Spring Clean-up

Res: 24/059 MOTION THAT Councillor Dick appointed May 24 to May 27, 2024, to be designated dates to host Cremona's 2024 Spring Clean-up.

CARRIED

8 c) RFD 24-03-021 Pledge to The Fallen Soldiers

Res: 24/060 MOTION THAT Councillor Autumn approves a pledge of \$300.00 annually as a bronze representative with The Canadian Fallen Heroes Foundation with the memories of Cremona-honoured soldiers.

CARRIED

8 d) RFD 24-03-022 Memorandum of Agreement -Transportation and Economic Corridors

Res: 24/061 MOTION THAT Councillor Schmidt approves to enter into a Memorandum of Agreement for Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ).

CARRIED

9 a) Financial Reports

Res: 24/062 MOTION THAT Deputy Mayor Canaday accepts the accounts payable report with FCSS and the village's financial reports for February 2024, as information only.

CARRIED

9 b) CAO Report

Res.24/063 MOTION THAT Deputy Mayor Canaday accepts the CAO's & Public Works February, 2024 active report for information only.

CARRIED

10. COMMITTEES/BOARDS/COMMISSIONS

Mayor Hagen Reports:

- Town of Olds letter of withdrawal from MAP, March 12, 2024

Deputy Mayor Canaday Reports:

- None

Councillor Goebel Reports:

- 2024

Councillor Dick Reports:

- Cremona Library Meeting Minutes, January 25, 2024
- M.A. letter of invitation to submissions for the 2024 Minister's Award for Municipal and Public Library Excellence.

Res. 24/064 MOTION THAT Councillor Goebel accepts all committees & and board meeting minutes and reports as information only.

CARRIED

11. CORRESPONDENCE & INFORMATION

- Municipal Services Division update February, 2024
- 2024 CPOIP and APOIP Training Dates- Update
- Re: Permanent Increase to Axle Weight Limits Allowance for All-Terrain Crane
- MVREM Contact Update
- Municipal Services Division-Feb 2024
-

Res. 24/065 MOTION THAT Deputy Mayor Canaday accepts all correspondence and information as information only.

CARRIED

12. NEXT MEETING

Res: 24/066 **MOTION** THAT Councillor Goebel declares that the next Council Meeting for the Village of Cremona will be a Special Meeting and will take place at 7 p.m. on Tuesday, April 23, 2024, at the located of 106 1st Avenue East.

CARRIED

Res: 24/067 **MOTION** THAT Mayor Hagen declares that Council will hold a Budget Meeting will take place at 6:30 p.m. on Wednesday, March 27, 2024, at the located of 106 1st Avenue East.

CARRIED

Council taken a break at 8:05 pm
Returned from a break at 8:15 pm

13. CLOSED MEETING

Res: 24/068 **MOTION** THAT Mayor Hagen calls the meeting to enter a closed meeting under two (2) Legal items at 8:15 pm.

CARRIED

14. RECONVENE

Res: 24/069 **MOTION** THAT Mayor Hagen reconvenes from a closed meeting to the public at 8:45 p.m.

CARRIED

a) LEGAL

Res: 23/070 **MOTION** THAT Councillor Goebel accepts the information that the CAO has provided them regarding the legal claim. Action # 2490100350

CARRIED

b) LAND

Res: 24/071 **MOTION** THAT Deputy Mayor Canaday accepts updated information regarding the sale of village land.

CARRIED

15. ADJOURNMENT

Res. 24/072 **MOTION** THAT Mayor Hagen adjourns the Village of Cremona Regular Council Meeting on the 19th day of March 2024, at 9:12 p.m.

CARRIED

Mayor, Tim Hagen

CAO, Karen O'Connor



MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 4 a)

TITLE: Delegations / Presentation:

ORIGINATED BY: Karen O'Connor, C.A.O.

BACKGROUND / PROPOSAL:

Attached is a email from Phil Reid, as of now, Phil has not responded to my last email.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

Res: 24/0 MOTION

INTLS: CAO: KO

Karen Oconnor

From: Karen Oconnor
Sent: April 18, 2024 10:20 AM
To: Karen Oconnor
Subject: RE: next council meeting

Importance: High

Good Morning Phil,

Is this something we can discuss in my office?
Have you found the blueprints regarding your lines?

Karen O'Connor
Chief Administrative Officer
Village of Cremona
koconnor@cremona.ca
403.637.0400

From: Karen Oconnor
Sent: Wednesday, April 17, 2024 8:34 PM
To: Cremona AgSociety <cremonaagsociety@gmail.com>
Subject: RE: next council meeting

Hi Phil,

The next council meeting will be held on April 23, 2024. I can put you in for delegation.

Karen O'Connor
Chief Administrative Officer
Village of Cremona
koconnor@cremona.ca
403.637.0400

From: Cremona AgSociety <cremonaagsociety@gmail.com>
Sent: Tuesday, April 9, 2024 8:27 PM
To: Karen Oconnor <koconnor@cremona.ca>
Subject: next council meeting

Karen, I hope this message finds you well.

When is the next Council meeting? I would like to discuss the sewer issue at the arena/curling rink. Thanks.

Sincerely,
Philip Reid

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 5 a)

TITLE: OPEN FORUM-PUBLIC QUESTION PERIOD

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: A time delegated for residents to voice any concerns or questions they may have for the village council.

RECOMMENDATIONS:

Res: 24/ MOTION THAT Councillor _____ take the public question as information.

Or

Res: 24/ MOTION THAT Councillor _____ take the public question and concerns back with Council to discuss at a later date.

INTLS: CAO **KO**

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 6 a)

TITLE: Business Arising From Previous Meeting: Council Dick Letter Regarding Armdillo Tracker

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

I have attached the letter that Councillor Dick had email to Minister Dreeshen.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Res: 24/ MOTION THAT Councillor _____ accepts the discussion as information.

INTLS: CAO KO

**Jody S. Dick
Councillor, Village of Cremona
205 1st Street East
Box 10
Cremona, AB T0M 0R0**

March 27, 2024

Mr. Devin Dreesen
Minister of Transportation and Economic Corridors
Twin Atria Building
4999 98 Ave.
Edmonton, AB
T6B 2X3

RE: VILLAGE OF CREMONA REQUEST FOR ADDITIONAL SIGNAGE AND REVIEW OF HIGHWAY 22 AND 580

Dear Minister Dreesen:

My name is Jody Dick. I am a Councillor with the Village of Cremona, AB. I am writing today to raise some concerns with a speed problem and signage issues through our Village. In late September 2023, I contacted the Maintenance Contract Inspector, Joel Niven, with regards to having larger 60km signs on Highway 22 and 580, coming through our Village. The standard size signs are inadequate as they get lost amongst the numerous other signs. My email to Mr. Niven was forwarded to Michael Baik, Operations Manager-Red Deer District. Please find these two emails attached.

Mr. Baik responded in an email saying, it was not an engineering problem, but an enforcement problem and that if I witnessed someone speeding, I should call the Didsbury RCMP. I contacted Staff Sgt. Stephen Browne from the Didsbury RCMP and forwarded the letter from Mr. Baik to him.

I am forwarding to you the data that the Village collected via an Armadillo Traffic tracker we rented from ATS that we installed for a 4 day period this month. The data we received was shocking, yet not surprising.

The reason for my correspondence is to forward concerns from residents in my community, as well as my own concerns. The speed on Highway 22 is 100km/hr. coming into the Village Cremona and then reduces to 80km, then 60km as traffic nears Highway 580 (the main road through the Village of Cremona). There is a Mobile Home Park on the West side of Highway 22 and the Village proper on the East. There are currently 5 kids that live in the Mobile home park that go to the Cremona School and have to cross Highway 22 on a daily basis. We also have a population of seniors and people in the mobile home park that don't drive and have to cross Highway 22 every day. There was a young girl hit by a vehicle a few years back and I'm constantly told about a fear of crossing Highway 22 because of the speed of traffic.

There is also a turning lane coming from the North for turning right into the Mobile Home Park that is used as a passing lane to go around vehicles turning left into Cremona. There is also no signage saying it's a turn lane, only 2 arrows near the intersection that indicate it's a turn lane.

The Village of Cremona would like to see larger 60km signs, extra flashing pedestrian lights on the light standards and School Area signs for our kids crossing on Highway 22. I live next to the intersection, and it amazes me that there has not been a major accident here. We also have school busses, oversize loads and dangerous goods amongst the general traffic.

All I asked for months ago was to get larger 60km signs to see if it would help. Now, after the data from the Armadillo Tracker, it is even more evident that something needs to be done here before something horrible happens.

I hope that with the information I'm sending you will find it prudent to at least look into our concerns. I am always available to discuss the issue further and work with you to come up with a solution. Thank you for your time and understanding.

Kindest Regards,

Jody S Dick
Councillor, Village of Cremona

Cc: Karen O'Connor, CAO, Village of Cremona
Greg Harris, Councillor, Mountain View County
Stf. Sargent Stephen Browne, Didsbury Detachment RCMP
Joel Niven, Maintenance Contract Inspector for Mountain View County
Michael Baik, Operations Manager, Transportation and Economic Corridors

Attachments: Email to Joel Niven
Email Response to Michael Baik
Armadillo Traffic Tracking Data March 2024 (includes GPS Map of concerned area)

From: Mike Baik <Mike.Baik@gov.ab.ca>
Sent: September 27, 2023 2:25 PM
To: 'jdick@cremona.ca' <jdick@cremona.ca>
Cc: ! CAO <CAO@CREMONA.CA>; Joel Niven <joel.niven@gov.ab.ca>
Subject: RE: Hwy 22 speed signs.

Hello,

Your email regarding the speed of traffic through the Village of Cremona on Highway 22 at Highway 580 was forwarded to me from our Maintenance Contract Inspector, Joel Niven. Thank you for your email, As the Operations Manager for Transportation and Economic Corridors in the Red Deer district I can offer you the following information.

Transportation and Economic Corridors implements traffic control devices in a consistent manner to ensure their effectiveness and appropriate road-user response. Consistency in applying these sign sizes provincially provides motorists with an expected standard, which helps ensure that speed signs are recognized regardless of the community that the highway passes through. The standard use of oversize signs is reserved for high-speed, multi-lane divided highways (110 km/h speed limit) as greater sign visibility due to speeds and volume is necessary on those highways. These "key corridors" (i.e., Highway 16, Highway 1, Highway 3, Highway 2, Highway 4, Highway 43) are where the need for additional sign conspicuity is greatest.

While we do understand your concern, we have also found that the overuse of traffic control devices (including sign sizing) may cause their reduced effectiveness and that the correct method of correcting the speeding concern at this location should be through enforcement and not engineering. If you observe vehicles exceeding the speed limit at this location, I encourage you to contact the local RCMP Didsbury detachment's non-emergency number at 403-335-3381 to request additional speed enforcement.

In the meantime, should you have any further questions, please contact me Mr. Mike Baik, Operations Manager with Alberta Transportation. I can be reached toll-free at 310-0000, then 403-340-5166, or at mike.baik@gov.ab.ca.

Thank you for sharing your concerns. I hope this information is helpful.

Warm Regards,

Michael Baik

Operations Manager – Red Deer District
Transportation and Economic Corridors
Government of Alberta

Tel 403-340-5166
mike.baik@gov.ab.ca

511 Alberta - Alberta's Official Road Reports
Go to 511.alberta.ca and follow [@511Alberta](https://twitter.com/511Alberta)



Classification: Protected A

From: jdick@cremona.ca <jdick@cremona.ca>
Sent: Monday, September 25, 2023 3:23 PM
To: Joel Niven <joel.niven@gov.ab.ca>
Cc: cao@cremona.ca
Subject: Hwy 22 speed signs.

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hi Joel. My name is Jody Dick. I am on council with the Village of Cremona. There has been many comments and concerns regarding the speed of traffic through the Village at hwy 22 and 580. I share those concerns. There is a progressive drop in speed from 100km -80km and finally 60km. The problem is, few motorists are following the posted limits. I would like to suggest larger 60km signs in hopes of gaining more attention to the traveling public. This would be an inexpensive change over from the regular size signs to larger ones and hopefully alleviate some of the issues. I understand that there will always be those who don't follow posted limits regardless of the size of sign or number of flashing lights. If you could have a look for us and give any feedback, it would be greatly appreciated. You are welcome to contact myself at this email, or our CAO Karen. Thank you Joel.

Jody S Dick
Cremona

 VILLAGE OF
Cremona
REQUEST FOR DECISION 24-04-023

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 6 b)

TITLE: Business Arising From Previous Meeting: CCES Advisory Board Meetings

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL: Village of Cremona Council in the past had a member on the CCES board, there has been no Cremona Council representation on the Board since Councillor Shi's departure.

Scott Davis is the Chair, Jessica Hughes is the Coordinator

CCES Advisory Council meetings are being held **every second month**. The next meeting is being held on **June 20 @ 5 pm. on Zoom**.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Description - The Cremona Community Engagement site promotes lifelong learning in our rural community. Through the local school, continuing education and leisure programs are offered, including those focused on health and wellness. CES partners with Campus Alberta Central, which is a joint venture between Red Deer College and Olds College, to provide stewardship to meet the learning needs of the communities of Central Alberta. This allows learners to participate in post-secondary education courses from their own homes or community. The CCES provides a venue for these interactive, educational opportunities and offers on-site support to participants. The facility is located in the Cremona School with a dedicated entrance to the learning site on the S.E. corner. High-speed internet is offered for those who cannot access the internet because of geographical challenges. Rooms are also available to rent for meetings or classes.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

Res: 24/0 MOTION THAT Councillor _____ nominates _____ to represent the Village of Cremona, and will attend CCES Advisory Council Meetings.

Res: 24/ MOTION THAT Councillor _____ accepts the nomination to represent the Village of Cremona and will attend CCES Advisory Council meetings.

 VILLAGE OF
Cremona
REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 7 a)

TITLE: Bylaws & Policies- None

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Attached Bylaw.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor Goebel passing the first reading of the Bylaw Bylaw .

MOTION THAT Councillor Goebel passing the second reading of the Bylaw Bylaw.

MOTION THAT Councillor _____ passing the Third and Final reading of the Bylaw.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 24-04-024

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 a)

TITLE: New Business: Cremona Council Declaring Senior Week

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: For more than 30 years, the Government of Alberta has celebrated the first week in June to honour and recognize seniors for their many contributions to our province. Seniors' Week 2022 is June 6 to 12 and will be kicked-off with a provincial launch event co-hosted by the Town of Taber on June 6. Seniors and Housing encourages communities, organizations, and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week.

The Honourable Josephine Pon, Minister of Seniors and Housing, encourages all municipalities, First Nations communities and Metis Settlements to officially declare Seniors' Week. Attached is a Community Declaration to show your community's support and to generate greater awareness of the importance of seniors in Alberta. Please notify the province of your declaration by June 2, 2022, so this information can be highlighted on the Seniors and Housing website. To register your declaration, please email seniorsinformation@gov.ab.ca.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ declares June 3-9, 2024 to be Seniors' Week.

INTLS: CAO ***KO***



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3 – 9, 2024 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to be 'J. Nixon', written over a horizontal line.

The Honourable Jason Nixon; Minister of Seniors, Community
and Social Services

 VILLAGE OF
Cremona
REQUEST FOR REVIEW 24-04-025

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 b)

TITLE: New Business: Cremona Walking Path and Bike Skill Park

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Attached to RFD is an email from Colin & Nathan that is seeking out projects within Water Valley and Cremona to develop walking trails, bike paths, bike skill park

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves that the CAO seek out more information and cost for the services that Colin and Nathan offer.

OR

MOTION THAT Councillor _____

INTLS: CAO KO

Contact

First Name: Colin

Last Name: Ryan

Email: colinryan029@gmail.com

Leave us a message...: Good morning, I wanted to contact the village and Inform you that my brother Nathan and I have put together a group of local Cremona and Water Valley residents interested in developing biking and hiking trails in the area. We are in the process of incorporating our non-profit society. Our group will be focusing on developing a trail network in the William Bagnall Wilderness Park as well as maintaining the bike skills park I constructed in Water Valley. Our group is interested in developing a bike skills park in Cremona also if there is an opportunity to do that? I have talked about that with Tim in the past and just wanted to re-open that discussion. Our goal with this Society is to fundraise projects through membership sales, government grants, events and donations. We think a bike skills park in Cremona would have many benefits to the village and also it would boost the visibility of our group and member base. Let me know if you would like to discuss this idea further?! Thanks, Colin Ryan

 VILLAGE OF
Cremona
REQUEST FOR REVIEW RFD 24-04-026

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 c)

TITLE: New Business: Cremona Library Appointed Board Member

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Present board member Jennifer Foat to serve another 3-year term being her second term as a library board member, May 19, 2024 to May 18, 2027

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ appoint Jennifer Foat to the Cremona Library Board for her second term served, for another three (3) year term with an expiration date of May 18, 2027.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 24-04-027

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 d)

TITLE: New Business: Cremona Library 2024 Fund Request

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL: Attached to this RFD is Cremona Library 2024 Approved Budget

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As per the Village of Cremona and Mountain View County Intermunicipal Collaboration Framework (ICF) Master Agreement and the pursuant Shared Facility Sub-Agreement dated January 1, 2018 and signed October 5, 2017, the Village of Cremona shall “provide equal per capita funding to the Cremona Library Board as the County. See Schedule “B”. Funding may be a combination of Cash and In Kind contributions.” (Sub-Agreement 2.5). Mountain View County has shared that the 2024 funding rate for the library is \$18.80. \$18.80 multiplied by Village of Cremona population of 452 is \$8,497.60. Additionally, we are requesting that the Village of Cremona remit the funding that was underpaid from 2018- 2023. This amounts to \$3,555.74. I have attached the breakdown of these amounts, including the applicable back-up showing the in-kind amounts that the Village of Cremona attested to on the financial reports that the library must submit to Municipal Affairs each year. Up until 2023, there were in-direct expenses that the Village incurred on behalf of the library (telephone, utilities, etc.). Commencing 2023, the Village has been invoicing the library for any expenses that the Village incurs on behalf of the library (as per Village council meeting held on May 16, 2023, Res: 23/126). The per capita rates were confirmed with the County.

COSTS / SOURCE OF FUNDING (if applicable): Total Cost Request \$12,053.34

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approve the 2024 funding rate for the library being \$18.80 multiplied by Village of Cremona population of 452 is \$8,497.60.

MOTION THAT Councillor _____ approve the additional funds that the Cremona Library Board is requesting that the Village of Cremona remit the funding that was underpaid from 2018- 2023. This amounts to \$3,555.74.

INTLS: CAO **KO**



Return the completed and signed budget, a copy of your Statement of Receipts and Disbursements or financial report from the previous year and your signed grant application form by mail or email to:

Alberta Municipal Affairs
Public Library Services Branch
17th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
libgrants@gov.ab.ca

Budget requirements are set out in Sections 8 and 12.6 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

2024 Budget

Budget approved by library board as authorized by:

Legal name of library board: Village of Cremona Library Board

Print name: Rebecca Smith Position: Library Manager

Signature: 

Date budget was approved by board: March 28, 2024

Original or emailed copies are accepted

ESTIMATED RECEIPTS FOR THE YEAR		Budget 2024
Projected cash balance at beginning of year, January 1		
01	Cash on hand	\$50.00
02	Total in current bank accounts	\$1,981.57
03	Total in savings accounts	\$36,144.80
04	Term deposits	\$46,875.62
05	Other committed funds (e.g. trust funds and bequests)	
06	TOTAL PROJECTED OPENING CASH ON HAND (add lines 01 to 05)	\$85,051.99
Government contributions		
07	Local appropriation (Cash transfer from your municipality for operations)	\$12,053.34
08	Provincial library operating grant (Do not combine with other provincial funding)	\$11,486.00
Other government contributions		
09	Cash transfer from <u>neighbouring municipality</u>	\$35,861.00
10	Cash transfer from <u>another municipal or intermunicipal library board</u>	
11	Cash transfer from <u>regional library system</u> (e.g. Library Services Grant)	\$7,688.80
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) please list	
15a	<u>Cremona Rec Board Grant (remaining from 2023 & 2024 est)</u>	\$10,000.00
15b	<u>CALP grant</u>	\$4,750.00
15c		
Other revenue		
16	Fundraising and donations (e.g. book sales, bequests)	\$1,200.00
17	Friends group donations	
18	Fees and fines	
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdues, lost/damaged book reimbursements)	\$100.00
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	\$200.00
22	GST refund	\$300.00
23	Interest and dividends	\$1,000.00
24	Transfers from reserve accounts	
25	Other income (please list)	
25a		
25b		
25c		
26	TOTAL PROJECTED CASH RECEIPTS (add lines 07 to 25)	\$84,639.14
27	TOTAL PROJECTED CASH TO BE ACCOUNTED FOR (add lines 06 and 26)	\$169,691.13

ESTIMATE OF EXPENDITURE		Budget 2024
Staff		
28	Salaries, wages and benefits (incl. worker's compensation insurance)	\$63,750.00
29	Honoraria (library volunteers)	\$200.00
30	Staff professional development (incl. travel and hospitality)	\$2,500.00
31	TOTAL PROJECTED STAFF EXPENSE (add lines 28 to 30)	\$66,450.00
Library resources		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 54)	\$5,150.00
33	Digital resources (i.e. e-content)	\$500.00
34	TOTAL PROJECTED LIBRARY RESOURCES (add lines 32 and 33)	\$5,650.00
Administration		
35	Audit and/or annual financial review	\$275.00
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$200.00
37	Equipment rentals and maintenance	
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	\$1,725.00
39	Bank charges	\$50.00
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$3,500.00
41	Association memberships (e.g. ALTA, LAA, AALT)	\$150.00
42	Postage and box rental	\$50.00
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$4,000.00
44	Telephone and internet	\$900.00
45	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	\$275.00
46	Other expenses (please list)	
46a	WCB	\$250.00
46b	scholarship, engraving	\$400.00
47	TOTAL PROJECTED ADMINISTRATION EXPENSE (add lines 35 to 46)	\$11,775.00
Building costs		
48	Insurance	\$2,020.00
49	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	\$600.00
50	Utilities	\$4,600.00
51	Occupancy costs (i.e. share of utilities/janitorial in joint-use buildings)	
52	Rent	
53	TOTAL PROJECTED BUILDING EXPENSES (add lines 48 to 52)	\$7,220.00

ESTIMATE OF EXPENDITURE (cont'd)	Budget 2024
Transfer payments	
54 Transfer to other library boards (please specify boards: may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other system charges)	
54a	
54b	
54c	
54d	
54e	
54f	
55 Contract payments to library societies (please list)	
55a	
55b	
55c	
55d	
56 TOTAL PROJECTED TRANSFER PAYMENTS (add lines 54 and 55)	
57 TOTAL PROJECTED OPERATING EXPENDITURE (add lines 31, 34, 47, 53, 56)	\$91,095.00
58 Loan interest and payments	
59 Transfer to other accounts (e.g. capital, operating reserves)	
Capital expenditures	
60 Building repairs and renovations (e.g. roof, carpet, partitions)	
61 Furniture and equipment	
62 Computer hardware (e.g. desktop computers, printers)	
63 Other (please list)	
63a	
63b	
64 TOTAL PROJECTED CAPITAL EXPENDITURE (add lines 60 to 63)	
65 TOTAL PROJECTED ESTIMATE OF EXPENDITURE (add lines 57, 58, 59, 64)	\$91,095.00

Projected cash balance at end of reporting year	
66 Cash on hand	\$50.00
67 Total in current bank accounts	\$1,981.57
68 Total in savings accounts	\$29,688.94
69 Term deposits	
70 Other committed funds (e.g. trusts and bequests, reserves, capital)	\$46,875.62
71 TOTAL PROJECTED CASH ON HAND (add lines 66 to 70)	\$78,596.13
72 TOTAL PROJECTED CASH ACCOUNTED FOR (add lines 65 and 71)	\$169,691.13

If it is anticipated that the municipality will be paying operating costs on behalf of the library board, please have the Municipal Administrator complete the Direct Payments form on the next page.



Village of Cremona

Return on Investment - 2023

population: 452

By supporting the library, you are saving your citizens \$ 513.83 each!

Total income from the community

Municipal Contribution	\$	8,030.00
Patron Driven Revenue	\$	497.03
Total community contribution:	\$	8,527.03

Direct financial return triggers by your contribution

GOA operating grant	\$	11,486.00
Total Financial Gains	\$	11,486.00

Community savings due to library use

	2023 usages		
Borrowing library books rather than buying books	8,569	\$	191,602.84
Borrowing DVDs rather than renting digital movies	1,543	\$	4,629.00
Borrowing eBooks than purchasing them	278	\$	834.00
Borrowing eAudiobooks than subscribing to Audible	466	\$	6,990.00
Attending library programs rather than paying for entertainment	1,356	\$	18,984.00
Using the library's WIFI rather than having home internet	20,276	\$	8,921.44
Using the library's computers rather than owning a computer	662	\$	291.28
Total Service Savings:		\$	232,252.56

Total Annual Savings: \$ 235,211.53

Financial Gains + Service Savings - Community Contribution

For every \$1 the community contributes to the library they get

\$ 27.24 of service!

* Savings are calculated based on market averages.

**This document does not include the services provided by the regional system, for the system's ROI visit <https://www.prl.ab.ca/about-us/return-on-investment>





Village of Cremona Return on Investment 2023

Income from the Community



Municipal Contributions
\$ 8,030.00



Patron Drive Revenue
\$497.03



Total Contributions
\$8,527.03

Direct Financial Return trigger
by your contributions:

Government of Alberta
Operating Grant

\$ 11,486.00

For every \$1 the
community
contributes to the
library they get

\$27.24
of Service

Community Savings Due to Library Use



Borrowing Books
Rather than Buying
Them
\$ 191,602.84



Borrowing DVDS
Rather than Renting
Them
\$ 4,629.00



Borrowing eBooks
Rather than Purchasing
Them
\$ 834.00



Borrowing eBooks
Rather than Purchasing
Them
\$ 6,990.00

Total Service Savings

\$ 232,252.56



Total Annual Savings
Financial Gains + Service Savings -
Community Contribution

\$ 235,211.53



Attending Programs
Rather than Paying for
Them
\$ 18,984.00



Using Computers
Rather than Buying
Them
\$ 291.28



Using Wifi
Rather than
purchasing it
\$ 8,921.44

OPERATING EXPENDITURES TO BE PAID BY MUNICIPALITY (DIRECT PAYMENTS)

effective 2023, VoFC invoices library for expenses incurred	2022	2021	2020	2019	2018
---	------	------	------	------	------

a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)										
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$ 552.76	\$ 1,380.00	\$ 1,260.00	\$ 1,250.00	\$ 800.00	\$ 688.87				
c. Insurance	\$ 830.19	\$ 769.59	\$ 800.00	\$ 800.00	\$ 800.00	\$ 688.87				
d. Utilities	\$ 4,142.72	\$ 1,150.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00				
e. Audit/financial review										
f. Rent (paid to private landlord, not to municipality)										
g. Telephone/Internet	\$ 1,217.47	\$ 1,450.00	\$ 1,450.00	\$ 1,440.00	\$ 750.00					
H. TOTAL PROJECTED LIBRARY OPERATING	\$ -	\$ 6,743.14	\$ 4,749.59	\$ 4,510.00	\$ 4,490.00	\$ 2,038.87				

Local appropriation paid (Cash transfer from VoFC):	\$ 8,030.00	\$ 4,046.66	\$ 953.34	\$ 1,195.04	\$ 1,882.94	\$ 2,500.00
total local appropriation paid + In-kind expenses:	\$ 8,030.00	\$ 10,789.80	\$ 5,702.93	\$ 5,705.04	\$ 6,372.94	\$ 4,538.87

(per capita rate, as per VoFC/MVC ICF sub-agreement)	population	total due:
18.25	452	\$ 8,249.00
17.22	452	\$ 7,783.44
16.43	452	\$ 7,426.36
16.30	444	\$ 7,237.20
15.93	444	\$ 7,072.92
\$15.60	444	\$ 6,926.40

YEAR	per capita rate	population	total
2023	18.25	452	\$ 8,249.00
2022	17.22	452	\$ 7,783.44
2021	16.43	452	\$ 7,426.36
2020	16.30	444	\$ 7,237.20
2019	15.93	444	\$ 7,072.92
2018	15.60	444	\$ 6,926.40

received from VoC	cash	*in-kind	total
8,030.00	\$ 8,030.00	\$ -	\$ 8,030.00
4,046.66	\$ 4,046.66	\$ 6,743.14	\$ 10,789.80
953.34	\$ 953.34	\$ 4,749.59	\$ 5,702.93
1,195.04	\$ 1,195.04	\$ 4,510.00	\$ 5,705.04
1,882.94	\$ 1,882.94	\$ 4,490.00	\$ 6,372.94
2,500.00	\$ 2,500.00	\$ 2,038.87	\$ 4,538.87

annual appropriation (over)/underpaid \$ 219.00 \$ (3,006.36) \$ 1,723.43 \$ 1,532.16 \$ 699.98 \$ 2,387.53 **\$ 3,555.74**

*each year, the Village must provide an accounting of the in-direct expenses (expenses they incurred, paid on behalf of the library). This is completed and signed off by the Village CAO and submitted to Municipal Affairs (PLSB) as part of our financial reporting requirements to qualify for the library operating grant. The in-kind expenses that the Village has reported are: Building maintenance (e.g. janitor, supplies, maintenance, repairs), insurance, utilities and telephone/ internet

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality *on behalf of the library board* are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. The amount of local appropriation (cash transfer from the municipality to the library board) is recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2018
a. Staff (e.g. salaries, wages and benefits, moving expenses, course fees)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
c. Insurance	688.87
d. Utilities	600.00
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	750.00
g. Telephone/Internet	
H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)	\$ 2038.87 -
Other expenditures paid by municipality	
i. Debenture interest and principal	
Capital or special grants (one-time grants)	
k. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	3605.28
L. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to k.)	\$ 5644.15 -

I, Shannon Allison, Administrator
of Village of Cremona
(name of municipality)

certify that the amounts stated above are the costs incurred by the municipality in providing the indicated services to the

Village of Cremona Library Board
(legal name of library board)

Print name: Shannon Allison

Signed: SA

Date: 30 May 2019

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality *on behalf of the library board* are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2019
a. Staff (e.g. salaries, wages and benefits, moving expenses, course fees)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$1,250.00
c. Insurance	\$800.00
d. Utilities	\$1,000.00
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	
g. Telephone/Internet	\$1,440.00
H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)	\$ 4,490.00
Other expenditures paid by municipality	
i. Debenture interest and principal	
j. Capital or special grants (one-time grants)	
k. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	
L. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to k.)	\$ 3,700.00

I, Aaron Gertzen, Administrator
of Village of Cremona
(name of municipality)

certify that the amounts stated above are the costs incurred by the municipality in providing the indicated services to the
Cremona Library Board
(legal name of library board)

Print name: Aaron Gertzen

Signed: [Signature]

Date: March 4/20

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit. Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.

Table with 2 columns: OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS) and Reporting Period 2020. Rows include Staff, Building maintenance, Insurance, Utilities, Audit/financial review, Rent, Telephone/Internet, and totals for operating and other expenditures.

I, Rudy Friesen, Administrator of (please print name)

Village of Cremona (name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality in providing the indicated services to the

Cremona Municipal Library (legal name of library board)

Signature: [Handwritten Signature]

Date: May 5th 2021

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. The amount of local appropriation (cash transfer from the municipality to the library board) is recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)		Reporting Period 2021
a.	Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
b.	Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$1,380.00
c.	Insurance	\$769.59
d.	Utilities	\$1,150.00
e.	Audit/financial review	
f.	Rent (paid to private landlord, not to municipality)	
g.	Telephone/Internet	\$1,450.00
H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)		\$ 4,749.59
Other expenditures paid by municipality		
i.	Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)	
j.	Debenture interest and principal	
k.	Capital or special grants (one-time grants)	
	Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	\$3,986.00
M. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to l.)		\$ 3,986.00

I, Rudy Friesen, Administrator of
(please print name)

Village of Cremona
(name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality in providing the indicated services to the

Village of Cremona Library Board
(legal name of library board)

Signature: [Signature]

Date: March 30th / 2022

Direct Payments - Receipts and Disbursements

Costs paid directly by the municipality on behalf of the library board are referred to as direct payments. If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit. Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's financial review. The amount of local appropriation (cash transfer from the municipality to the library board) is recorded in the library board's financial review and should not be included on this form.

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Reporting Period 2022
a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	\$552.76
c. Insurance	\$830.19
d. Utilities	\$4,142.72
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	
g. Telephone/Internet	\$1,217.47
H. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines a. to g.)	\$ 6,743.14
Other expenditures paid by municipality	
i. Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)	
j. Debenture interest and principal	
k. Capital or special grants (one-time grants)	
l. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality paid in membership fees/levies to the library system for the reporting period)	\$4,180.95
M. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines i. to l.)	\$ 4,180.95

I, Karen O'Connor, Administrator of
(please print name)

Village of Cremona
(name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality in providing the indicated services to the

Village of Cremona Library Board
(legal name of library board)

Signature: K. O'Connor

Date: March 22, 2023



REQUEST FOR REVIEW RFD 24-04-028

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 e)

TITLE: New Business: Cremona Fire Hall Signage

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Attached to this RFD is quote for a sign for Cremona Fire Hall.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council Dick had worked on this project

COSTS / SOURCE OF FUNDING (if applicable): \$425.00

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approve the purchasing of a sign for Cremona Fire Department Hall for the sum of \$425.00, and reveal the sign on Canada Day, July 1, 2024.

From: General Inbox <info@cochranesign.ca>
Sent: April 1, 2024 11:38 AM
To: Jody Dick <jdick@cremona.ca>
Subject: Re: New Message From Cochrane Sign

Are you wanting it cut to shape?

On Mon, Apr 1, 2024, 11:35 a.m. Jody Dick <jdick@cremona.ca> wrote:

Good Morning. I am sending a picture of the crest the fire department wear on their uniforms. I was wondering if you could put together a sign about 5 feet across that we could put on the front of our fire hall and an idea of the cost so I could take it to Council for approval.

Thank you.

Jody S Dick

Village of Cremona

From: General Inbox <info@cochranesign.ca>
Sent: March 23, 2024 5:12 PM
To: Jody Dick <jdick@cremona.ca>
Subject: Re: New Message From Cochrane Sign

From: General Inbox <info@cochranesign.ca>
Sent: April 1, 2024 12:01 PM
To: Jody Dick <jdick@cremona.ca>
Subject: Re: New Message From Cochrane Sign

We can do a 5' x5' polymetal sign contour cut for \$425.

On Mon, Apr 1, 2024, 11:57 a.m. Jody Dick <jdick@cremona.ca> wrote:

Ya, I think so. I guess if it was on a square backing maybe with an appropriate background color would look ok too

 **VILLAGE OF
Cremona**
REQUEST FOR REVIEW RFD 24-04-029

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 f)

TITLE: New Business: Cremona FCSS Appointed Board Member

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Present board member Corrie Tatomir to serve another 3-year term being her first term as a FCSS board member, April 31, 2024 to May 1, 2027

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ appoint Corrie Tatomir to the Cremona FCSS Board for a three (3) year term with an expiration date of May 1, 2027.

INTLS: CAO KO



REQUEST FOR REVIEW RFD 24-04-033

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 8 g)

TITLE: New Business: Cremona FCSS External Funds

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL

\$500 external funds to Mountain View Moccasin House

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): None

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approve FCSS external fund of \$500.00 to Mountain View Moccasin House for 2024.

INTLS: CAO KO

MEETING: Special Council Meeting

Date: April 23, 2023

AGENDA NO.: 9 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Accounts payable for March 2024 total sum being \$ 70,503.08

Financial Report for FCSS & Village

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

.

RECOMMENDED ACTION:

.

Res: 24/0 MOTION THAT Councillor _____ accepts Accounts Payable Reports and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO



VILLAGE OF CREMONA

Cheque Listing For Council

2024-Apr-19
2:44:50PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240097	2024-03-08	RYAN, SANDRA A				
20240098	2024-03-08	THOMPSON, JENNIE L				
20240099	2024-03-08	O'CONNOR, KAREN M				
20240100	2024-03-08	WIENS, BARRY				
20240101	2024-03-08	HAGEN, TIM A				
20240102	2024-03-08	GOEBEL, SHANE H				
20240103	2024-03-08	CANADAY, JOSEPH				
20240104	2024-03-08	DICK, JODY S				
20240105	2024-03-13	COCHRANE LAKE GAS CO-OP LTD	892	PAYMENT NAT GAS - WATER - FEB 2024	41.48	41.48
20240106	2024-03-13	DIRECT ENERGY	90	PAYMENT VOC NAT GAS - FEB 2024	2,453.04	2,453.04
20240107	2024-03-13	EPCOR	16551323	PAYMENT VOC ELECTRICITY - FEB 2024	7,633.45	7,633.45
20240108	2024-03-13	TELUS COMMUNICATIONS	2552080661 2552080662 2552080663 2552080664 2552080665	PAYMENT FCSS OFFICE PHONES - FEB 2024 VOC FAX LINE, SECURITY CAMERA VOC OFFICE PHONES - FEB 2024 FIRE INTERNET - MAR 2024 FCSS INTERNET - MAR 2024	69.97 374.62 844.60 99.81 87.46	1,476.46
20240109	2024-03-13	TELUS MOBILITY	573	PAYMENT VOC CELL PHONES - FEB 2024	119.40	119.40
20240110	2024-03-19	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000299216	PAYMENT WASTE PICKUP - FEB 2024	2,345.77	2,345.77
20240111	2024-03-19	LOCAL AUTHORITIES PENSION PLAN	8692086-Y2T8	PAYMENT EM# 450 - PP# 5 - 2024	1,472.39	1,472.39
20240112	2024-03-19	MOUNTAIN VIEW PUBLISHING INC.	MVP380879	PAYMENT NOMINATION	432.60	432.60
20240113	2024-03-19	WILD ROSE ASSESSMENT SERVICE	9315	PAYMENT PROGRESS PMT - MAR 2024	673.75	673.75
20240114	2024-03-14	ALBERTA MUNICIPALITIES	1287485 14422 206367902 24577 V207_152827326 V207_152827327 V207_152827328 V314_179.24 V314_180.24 V320_81 V434_182 V434_183 V434_184 V434_185 V47_834479 V636_8 V636_9 V746_10 V791_25 V826_4 V877_15 V954_1 V955_1	PAYMENT DATA BACKUP - FEB 2024 COMPRESSOR WATER PLANT RENEWAL OF COA - SANDI ROAD SIGNS BATTERY FOR COUNCIL COMPUTEF BATTERY FOR ADMIN COMPUTER CLOUD IMAGE BACKUP WATER POSTAGE FCSS NEWSLETTER MEAL - WINTERFEST COFFEE STORAGE HOLDER COFFEE CART COFFEE DISPENSERS COFFEE CUPS & SUGAR STORE CREDIT FOR CHRIS PAPER WORK SUPPLIES PW SUPPLIES FCSS PAINT NIGHT SUBSCRIPTION - FEB 2024 MEAL - ELECTION SUBSCRIPTION - FEB 2024 FCSS KINDNESS CHALLENGE FCSS SENIOR'S MEALS	356.21 3,131.10 50.00 2,527.35 152.20 141.70 315.00 10.92 159.80 210.11 23.27 166.95 199.58 75.59 150.00 42.27 39.32 86.21 27.29 52.50 103.61 109.94 257.05	8,387.97

Cheque Listing For Council

2024-Apr-19
2:44:50PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240115	2024-03-14	BUMPER TO BUMPER	44784	PAYMENT STARTER FOR LAGOON ENGINE	227.65	227.65
20240116	2024-03-14	CAMPBELL, PATTI	2024-03-08	PAYMENT FCSS BABYSITTING COURSE	550.00	550.00
20240117	2024-03-14	CANON CANADA INC	1400152771	PAYMENT PAPER	948.15	948.15
20240118	2024-03-14	CAPITAL REGION ASSESSMENT SERVICES COMMISS	1587	PAYMENT ANNUAL FEE - 2024	875.90	875.90
20240119	2024-03-14	CREMONA HALL SOCIETY	8	PAYMENT FCSS RENTAL - COOKING FOR SENI	100.00	100.00
20240120	2024-03-14	EVERGREEN WELLNESS	1018	PAYMENT FCSS COUNSELING	200.00	200.00
20240121	2024-03-14	FORSBERG, RICHARD	4	PAYMENT PRLS BOARD MEETING	50.00	50.00
20240122	2024-03-14	KETCHUM MANUFACTURING INC.	443969	PAYMENT DOG TAGS	229.32	229.32
20240123	2024-03-14	KLIS ELECTRIC/1938149 ALBERTA LTD	6148 6213	PAYMENT REMOVE XMAS LIGHTS,ELECTRICAL FINISH ELECTRICAL IN OFFICE	1,130.55 639.11	1,769.66
20240124	2024-03-14	MESSER CANADA INC, 15687	2107446946	PAYMENT ACETYLENE/OXYGEN	47.68	47.68
20240125	2024-03-14	MLT AIKINS	6440621 6443009	PAYMENT REPORT TO AUDITOR EMPLOYMENT ADVISING	336.00 787.00	1,123.00
20240126	2024-03-14	MOUNTAIN VIEW REGIONAL WASTE	0000053368	PAYMENT LANDFILL CHARGES - FEB 2024	588.79	588.79
20240127	2024-03-14	REIN FORTH EQUINE	2024-003 2024-02	PAYMENT FCSS EQUINE WELLNESS SESSION: FCSS EQUINE WELLNESS SESSION:	300.00 300.00	600.00
20240128	2024-03-14	SAFEGUARD BUSINESS SYSTEMS LTD	9004026472	PAYMENT INVOICE PAPER	307.60	307.60
20240129	2024-03-14	STRATEGIC STEPS INC.	2024.268	PAYMENT COUNCIL ORIENTATION	1,176.00	1,176.00
20240130	2024-03-14	WIENS, BARRY	391902	PAYMENT ENG. CONTROL MODULE - LAGOON	450.00	450.00
20240131	2024-03-22	RYAN, SANDRA A				
20240132	2024-03-22	THOMPSON, JENNIE L				
20240133	2024-03-22	O'CONNOR, KAREN M				
20240134	2024-03-22	WIENS, BARRY				
20240135	2024-03-27	EPCOR	16551324	PAYMENT ELECTRICITY - WATER - FEB 2024	38.18	38.18
20240136	2024-03-27	RECEIVER GENERAL	94	PAYMENT REMITTANCE - PP# B5 & 6, M2	7,036.95	7,036.95
20240138	2024-03-28	SUNCOR ENERGY PRODUCTS PARTNERSHIP	109 110 111 112 113 114 115 116	PAYMENT FUEL FOR PLOW TRUCK OIL FOR PLOW TRUCK FUEL FOR RANGER FUEL FOR RANGER FUEL FOR PLOW TRUCK FUEL FOR F-350 OIL FOR PLOW TRUCK FUEL FOR RANGER	140.38 27.28 86.00 90.28 86.07 111.43 57.45 67.01	874.51

Cheque Listing For Council

2024-Apr-19
2:44:50PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240138	2024-03-28	SUNCOR ENERGY PRODUCTS PARTNERSHIP	117 118 119	FUEL FOR PLOW TRUCK FUEL FOR SKID STEER DISCOUNT	155.50 63.01 (9.90)	874.51
20240139	2024-03-28	ACCU-FLO METER SERVICE LTD	112880	PAYMENT WATER METER	2,677.50	2,677.50
20240140	2024-03-28	BUMPER TO BUMPER	44969 45036 45089	PAYMENT LAGOON ENGINE LAGOON ENGINE FORD RANGER	184.63 138.48 321.24	644.35
20240141	2024-03-28	CENTRATECH TECHNICAL SERVICES LTD.	148970	PAYMENT ANNUAL INSPECTIONS - EXTINGUIS	426.44	426.44
20240142	2024-03-28	GREGG DISTRIBUTORS LP	069-326291	PAYMENT PW SUPPLIES	297.38	297.38
20240143	2024-03-28	GUNDERSON, JENNIFER	4 5	PAYMENT CLEANING SERVICES - JAN 2024 CLEANING SERVICES - FEB 2024	180.00 270.00	450.00
20240144	2024-03-28	HI-WAY 9 EXPRESS LTD	12802149	PAYMENT WATER - FREIGHT	123.49	123.49
20240145	2024-03-28	MOUNTAIN VIEW COUNTY	266800	PAYMENT PICKLED SAND	229.06	229.06
20240146	2024-03-28	SHRED-IT INTERNATIONAL ULC	8100698998	PAYMENT SHREDDING SERVICES	214.86	214.86
20240147	2024-03-28	SID'S REPAIRS LTD.	0862	PAYMENT BASKET MAN LIFT	1,500.00	1,500.00
20240148	2024-03-28	URBAN SYSTEMS LTD	4617	PAYMENT SUBDIVISION	4,725.00	4,725.00
20240149	2024-03-28	WORKERS' COMPENSATION BOARD	26776791	PAYMENT INSTALLMENT PMT - 2024	1,007.98	1,007.98
20240150	2024-03-28	ZONE 3 BUSINESS SOLUTIONS INC.	152716	PAYMENT COPIER USAGE	191.85	191.85

Total 70,503.08

*** End of Report ***



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
TAXES & REQUISITIONS					
1-00-00-111-00	Residential Property Taxes	(356,751.09)	0.00	243.63	(356,927.79)
1-00-00-112-00	Commercial Property Taxes	(80,397.24)	0.00	0.00	(79,762.75)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(337.42)	0.00	0.00	(337.42)
1-00-00-115-00	Linear Taxes	(13,262.38)	0.00	0.00	(13,261.59)
1-00-00-118-00	Designated Industrial Property	(75.40)	0.00	0.00	(73.82)
1-00-00-120-00	Alberta School Foundation Tax Levy	(130,166.11)	0.00	0.00	(130,169.67)
1-00-00-121-00	Seniors' Foundation Tax Levy	(19,645.39)	0.00	0.00	(19,588.00)
1-00-00-210-00	Grants In Lieu	(1,922.70)	0.00	0.00	(1,922.70)
1-00-00-122-00	AB Policing Levy	(18,765.51)	0.00	0.00	(21,000.00)
2-12-00-234-00	Tax Recovery	835.00	0.00	490.00	0.00
2-69-00-528-04	Maintenance & Repair - Fire	0.00	0.00	580.33	0.00
2-69-00-528-05	Maintenance & Repair - Library	0.00	0.00	580.34	0.00
2-69-00-540-05	Electricity - Library	2,913.44	214.55	473.72	0.00
2-69-00-543-04	Natural Gas - Fire Hall	2,369.43	430.80	839.61	0.00
2-69-00-543-05	Natural Gas - Library	1,184.70	215.39	419.79	0.00
*	TOTAL TAXES & REQUISITIONS	(614,020.67)	860.74	3,627.42	(623,043.74)
TAXES & REQUISITIONS EXP					
2-00-00-740-00	ASFF Requisition	130,671.23	32,667.81	32,667.81	130,169.67
2-00-00-753-00	MV Seniors's Housing Requisition	19,678.00	0.00	4,989.25	19,588.00
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	0.00	73.82
2-00-00-755-00	AB Policing Requisition	15,585.00	0.00	0.00	21,000.00
*	TOTAL TAXES & REQUISITIONS EXP	165,934.23	32,667.81	37,657.06	170,831.49
**	TOTAL TAX REVENUE FOR MUNICIPALITY	(448,086.44)	33,528.55	41,284.48	(452,212.25)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
COUNCILLOR EXPENSE					
2-11-00-232-00	Legal Fees	0.00	0.00	0.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,879.18	638.18	937.18	1,250.00
2-11-00-560-00	Building Rental	0.00	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,580.00	200.00	880.00	2,100.00
2-11-01-140-00	Benefits Cnc 1	50.04	4.90	28.01	50.00
2-11-00-146-00	Community Grants & Enhancements	0.00	0.00	0.00	500.00
2-11-00-170-00	Election Costs	4,688.37	50.00	1,187.00	2,500.00
2-11-00-220-00	Advertising	494.50	412.00	412.00	300.00
2-11-00-225-00	Registrations & Memberships	2,425.30	0.00	1,636.07	2,500.00
2-11-00-230-00	Professional & Consulting Services	255.00	1,120.00	1,120.00	4,000.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistance - Cncl 1	90.90	0.00	0.00	500.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	2,930.00	345.00	965.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	65.98	11.62	32.96	113.73
2-11-02-211-00	Travel & Subsistence - Cncl 2	117.16	0.00	94.69	500.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	1,490.00	175.00	525.00	3,100.00
2-11-03-140-00	Benefits Cnc 3	28.61	4.29	12.87	61.89
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00	0.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	0.00	0.00	0.00	500.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,100.00	175.00	525.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	40.32	4.29	12.87	50.00
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00	0.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	(30.30)	0.00	0.00	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	1,750.00	0.00	175.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	33.60	0.00	4.29	50.00
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00	0.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	137.36	0.00	0.00	500.00
*P	TOTAL COUNCILLOR EXPENSE	21,126.02	3,140.28	8,547.94	27,675.62



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
ADMIN & GENERAL					
1-00-00-510-00	Penalties & Costs on Taxes	(6,572.23)	0.00	(3,117.42)	(6,500.00)
1-12-00-155-00	Business License	(925.00)	0.00	(975.00)	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(600.00)	(80.00)	(280.00)	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	(1,000.00)
1-12-00-550-00	Return on Investments	(144.02)	(11.87)	(35.43)	(200.00)
1-12-00-590-00	Other Revenue - Admin	(1,165.37)	0.00	0.00	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	(225.16)	0.00	0.00	(50.00)
1-12-00-840-00	Provincial Grant	0.00	0.00	0.00	(27,260.00)
1-23-00-590-00	Revenue - Fire	0.00	0.00	0.00	(5,000.00)
* TOTAL ADMIN & GENERAL		(9,631.78)	(91.87)	(4,407.85)	(44,570.00)

ADMINISTRATION EXPENSE					
2-12-00-100-00	Salaries & Wages	53,113.56	3,769.92	15,487.69	50,000.00
2-12-00-140-00	Employee Benefits	7,331.99	556.08	2,268.27	6,500.00
2-12-00-148-00	Training & Development - Admin	0.00	0.00	0.00	1,000.00
2-12-00-150-00	Freight & Postage	628.30	0.00	0.00	500.00
2-12-00-210-00	Licenses & Permits - Admin	0.00	0.00	0.00	0.00
2-12-00-211-00	Travel & Subsistence	403.32	0.00	0.00	1,000.00
2-12-00-217-00	Telephone, Internet & Security	14,448.57	1,170.04	2,337.46	12,000.00
2-12-00-220-00	Advertising	1,327.73	0.00	0.00	750.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	356.50	50.00	325.00	500.00
2-12-00-230-00	Professional Services	8,220.76	843.88	9,343.13	12,300.00
2-12-00-231-00	Assessment Services	8,576.24	1,517.57	2,800.91	8,600.00
2-12-00-232-00	Legal Fees	6,754.29	1,069.52	1,069.52	5,000.00
2-12-00-233-00	Audit Fees	14,465.00	0.00	0.00	22,000.00
2-12-00-274-00	Insurance	24,416.00	0.00	0.00	20,000.00
2-12-00-510-00	General Office Supplies	3,186.47	258.00	1,317.85	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,380.60	134.95	134.95	2,000.00
2-12-00-515-00	TECHNOLOGY	4,974.43	124.67	249.08	500.00
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,228.43	363.31	991.11	3,600.00
2-12-00-526-00	SHRED-IT	193.65	0.00	0.00	0.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	0.00	0.00	400.00
2-12-00-528-01	Building -Repairs/Maint.-Admin	0.00	0.00	0.00	0.00
2-12-00-543-00	Natural Gas	0.00	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	8,101.53	1,319.27	1,718.46	7,153.21



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
2-12-00-815-00	Penny Rounding	(0.04)	0.00	0.00	100.00
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	0.00	200.00
2-12-00-850-00	Toilet Rebate	0.00	0.00	0.00	100.00
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	0.00	0.00	500.00
2-12-00-915-01	Bad Debt - Property Taxes	967.96	0.00	0.00	100.00
2-12-00-995-00	Building Amortization - Admin	0.00	0.00	0.00	0.00
2-12-00-995-01	Office Equipment Amortization	0.00	0.00	0.00	0.00
* TOTAL ADMINISTRATION EXPENSE		163,075.29	11,177.21	38,043.43	161,903.21
** NET ADMINISTRATION		174,569.53	14,225.62	42,183.52	145,008.83
 CAO EXPENSES					
2-12-01-100-00	Salaries & Wages - CAO	80,035.92	6,465.74	26,170.36	80,000.00
2-12-01-140-00	Employee Benefits - CAO	10,008.61	1,353.84	5,482.53	15,000.00
2-12-01-148-00	Training & Development - CAO	185.00	0.00	0.00	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	79.10	0.00	0.00	1,200.00
2-12-01-211-01	Accomodations - CAO	0.00	0.00	0.00	1,000.00
2-12-01-225-00	Conference Registrations - CAO	0.00	0.00	0.00	150.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	50.00	0.00	0.00	1,300.00
* TOTAL CAO EXPENSES		90,358.63	7,819.58	31,652.89	100,650.00
*** TOTAL NET ADMIN & CAO		(183,158.28)	55,573.75	115,120.89	(206,553.42)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
BYLAW & ENFORCEMENT					
1-26-00-420-00	Traffic Fines	0.00	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	0.00	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(150.00)	0.00	(25.00)	(435.00)
* TOTAL BYLAW & ENFORCEMENT		(150.00)	0.00	(25.00)	(635.00)
BYLAW & ENFORCEMENT EXPENSE					
2-26-00-230-00	Professional Services - Bylaw	150.00	0.00	0.00	1,500.00
2-26-00-510-00	General Supplies	0.00	218.40	218.40	0.00
* TOTAL BYLAW & ENFORCEMENT EXPE		150.00	218.40	218.40	1,500.00
** NET BYLAW & ENFORCEMENT		0.00	218.40	193.40	865.00
PUBLIC WORKS					
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00
* TOTAL PUBLIC WORKS		0.00	0.00	0.00	0.00
PUBLIC WORKS EXPENSE					
2-31-00-100-00	Salaries & Wages	23,677.72	1,886.25	13,042.05	10,000.00
2-31-00-140-00	Employee Benefits	3,228.42	347.78	2,464.58	250.00
2-31-00-148-00	Training & Development - Public Works	150.00	0.00	0.00	1,500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	0.00	0.00
2-31-00-211-00	Travel & Subsistance	0.00	0.00	0.00	500.00
2-31-00-217-00	Telephone & Internet	336.83	26.59	51.96	1,300.00
2-31-00-223-00	Memberships & Registration	0.00	0.00	0.00	100.00
2-31-00-230-00	Professional Services	696.95	45.41	45.41	3,000.00
2-31-00-510-00	General Supplies	2,832.18	320.67	592.41	4,039.82
2-31-00-515-00	TECHNOLOGY	1,786.10	0.00	0.00	0.00
2-31-00-518-00	Protective Clothing, Etc.	248.99	0.00	0.00	500.00
2-31-00-521-00	Fuel Costs	3,906.81	328.39	677.88	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	9,546.52	305.94	1,673.01	10,000.00
2-31-01-230-00	Professional Services - Shop	0.00	0.00	0.00	0.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	1,081.11	0.00	2,522.37	1,250.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00
2-31-01-528-01	Building Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00



VILLAGE OF CREMONA
REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
*	TOTAL PUBLIC WORKS EXPENSE	<u>47,491.63</u>	<u>3,261.03</u>	<u>21,069.67</u>	<u>39,439.82</u>
**	NET PUBLIC WORKS	47,491.63	3,261.03	21,069.67	39,439.82



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
ROADWAYS EXPENSE					
2-32-00-100-00	SALARIES & WAGES	13,138.84	2,904.54	10,800.57	50,000.00
2-32-00-140-00	Employee Benefits	1,407.05	614.15	2,241.00	10,000.00
2-32-00-150-00	Freight & Postage	0.00	0.00	0.00	0.00
2-32-00-220-00	Advertising	0.00	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	138.00	0.00	0.00	5,000.00
2-32-00-252-01	Snow Removal	2,860.00	150.00	150.00	1,000.00
2-32-00-510-00	General Supplies	1,412.08	298.84	631.78	500.00
2-32-00-514-00	Signage	0.00	0.00	0.00	500.00
2-32-00-521-00	Fuel Costs - Roads	934.19	423.78	902.78	0.00
2-32-00-520-00	Chemicals - Street	642.24	0.00	0.00	1,000.00
2-32-00-528-00	Repairs & Maintenance - Roads	17,356.70	2,407.00	4,143.57	2,000.00
2-32-00-540-00	Street Lights	19,296.96	1,678.68	3,584.19	18,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	65,455.76
2-32-01-512-00	SMALL TOOLS - ROADS	599.95	0.00	0.00	0.00
* TOTAL ROADWAYS EXPENSE		57,786.01	8,476.99	22,453.89	159,309.52



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
WATER REVENUE					
1-41-00-410-00	Basic Fees - Water	(22,593.48)	(2,801.60)	(8,404.80)	(33,696.00)
1-41-00-411-00	Water Consumption Fees	(120,433.84)	(10,845.60)	(31,161.60)	(250,000.00)
1-41-00-412-00	Bulk Water Sales	(47,422.21)	(5,005.55)	(16,427.40)	(12,000.00)
1-41-00-510-00	Utility Penalties	(3,858.33)	(453.56)	(1,271.92)	(2,500.00)
1-41-00-540-00	Franchise & Concess.	(52,728.68)	(3,701.72)	(16,727.99)	(48,897.96)
1-41-00-590-00	Other Revenue - Water	(107,502.40)	0.00	0.00	(726.06)
* TOTAL WATER		(354,538.94)	(22,808.03)	(73,993.71)	(347,820.02)
WATER EXPENSE					
2-41-00-100-00	Salaries & Wages	17,962.00	3,858.75	13,271.00	5,000.00
2-41-00-140-00	Employee Benefits	3,036.94	811.76	2,763.69	1,000.00
2-41-00-148-00	Training & Development - Water	736.58	0.00	0.00	2,000.00
2-41-00-150-00	Freight & Postage	3,770.33	128.01	766.30	5,000.00
2-41-00-210-00	Licenses - Water	0.00	0.00	0.00	0.00
2-41-00-211-00	Travel & Subsistence	0.00	0.00	0.00	1,500.00
2-41-00-223-00	Memberships - Water	2,500.00	0.00	0.00	180.00
2-41-00-225-00	Conference Registrations	0.00	0.00	0.00	1,000.00
2-41-00-230-00	Professional Services	8,169.80	0.00	2,887.62	1,000.00
2-41-00-253-00	R & M - Infrastructure	12,037.38	0.00	0.00	50,000.00
2-41-00-510-00	General Supplies	994.54	333.21	371.61	2,000.00
2-41-00-515-00	Aquatech - Sub - Contracting Services	88,488.27	0.00	0.00	104,000.00
2-41-00-516-00	Water Meters	2,372.69	0.00	0.00	10,000.00
2-41-00-520-00	Chemicals - Water	7,151.36	0.00	0.00	6,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	5,318.19	0.00	682.20	20,000.00
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	0.00	1,000.00
2-41-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	0.00	0.00
2-41-00-528-03	BULK WATER STN REPAIRS	900.00	0.00	0.00	0.00
2-41-00-540-00	Electricity Water	0.00	0.00	0.00	0.00
2-41-00-543-00	Natural Gas - Water	0.00	0.00	0.00	0.00
2-41-00-995-00	Engineered Structure - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	0.00	0.00	0.00	0.00
* TOTAL WATER EXPENSE		153,438.08	5,131.73	20,742.42	210,180.00
** NET WATER		(143,314.85)	(9,199.31)	(30,797.40)	21,669.50



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
SANITARY REVENUE					
1-42-00-410-00	Basic Fees - Sewer	(16,037.35)	(1,867.73)	(5,603.20)	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(26,152.07)	(2,576.07)	(7,401.58)	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(13,182.18)	(4,075.66)	(7,332.24)	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	0.00	0.00	0.00	(3,800.00)
*	TOTAL SANITARY	(55,371.60)	(8,519.46)	(20,337.02)	(62,264.00)
SANITARY EXPENSE					
2-42-00-100-00	Salaries & Wages	944.00	0.00	1,225.00	20,000.00
2-42-00-140-00	Employee Benefits	129.27	0.00	264.42	2,000.00
2-42-00-210-00	Licenses - Sewer	0.00	0.00	0.00	1,000.00
2-42-00-230-00	Professional Services - Sewer	455.00	0.00	0.00	25,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	0.00	20,000.00
2-42-00-270-00	Lab Testing	53.13	0.00	0.00	100.00
2-42-00-510-00	General Supplies	74.74	0.00	0.00	200.00
2-42-00-520-00	Chemicals - Sewer	1,032.41	0.00	0.00	7,500.00
2-42-00-523-00	Sewer Flushing	0.00	0.00	0.00	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	11,692.50	974.54	974.54	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	0.00	1,000.00
*	TOTAL SANITARY EXPENSE	14,381.05	974.54	2,463.96	87,800.00
**	NET WASTEWATER	(40,990.55)	(7,544.92)	(17,873.06)	25,536.00
GARBAGE REVENUE					
1-43-00-254-00	Costs Recovered - Garbage	0.00	0.00	0.00	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(48,401.27)	(4,209.33)	(12,628.00)	(45,000.00)
*	TOTAL GARBAGE	(48,401.27)	(4,209.33)	(12,628.00)	(49,000.00)
GARBAGE EXPENSE					
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	44,285.69	2,822.86	6,075.08	45,000.00
2-43-00-510-00	General Supplies	0.00	0.00	0.00	500.00
2-43-00-850-00	Waste Commission Grant	9,335.46	0.00	1,252.01	11,000.00
*	TOTAL GARBAGE EXPENSE	53,621.15	2,822.86	7,327.09	56,500.00
**	NET WASTE	5,219.88	(1,386.47)	(5,300.91)	7,500.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
FCSS REVENUE					
1-51-00-220-00	FCSS Advertising Revenue	0.00	0.00	(500.00)	0.00
1-51-00-840-00	Grant - Prov. - FCSS	(14,847.31)	0.00	(6,739.21)	(16,000.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(61,478.17)	0.00	0.00	(45,152.00)
1-51-00-850-01	MVC Wage Grant	(10,000.00)	0.00	0.00	(10,000.00)
1-51-00-990-00	Donation & Fees - FCSS	(10,789.70)	0.00	(315.00)	(3,000.00)
1-51-00-990-01	Donations/Fees - Summer Fun	(7,225.00)	0.00	0.00	(2,000.00)
1-51-00-990-04	Donation/Fees - MVCals Program	0.00	0.00	0.00	0.00
1-51-00-990-06	Senior's Programs	0.00	0.00	0.00	0.00
1-51-00-990-07	Donation/Fees - Health Families	0.00	0.00	0.00	0.00
1-51-00-990-11	Donation/Fees - Discovery Night	0.00	0.00	0.00	0.00
1-51-00-990-13	Donation/Fees - Victim Services	0.00	0.00	0.00	0.00
1-51-00-990-15	FCSS FOOD PANTRY	(1,418.80)	0.00	(1,637.35)	(562.50)
* TOTAL FCSS		(105,758.98)	0.00	(9,191.56)	(76,714.50)
FCSS EXPENSE					
2-51-00-100-00	Salaries & Wages	34,939.58	1,745.58	9,606.88	36,000.00
2-51-00-140-00	Employee Benefits	7,688.31	625.05	2,391.00	7,000.00
2-51-00-148-00	Training & Development - FCSS	0.00	0.00	0.00	0.00
2-51-00-150-00	Freight & Postage	23.14	0.00	0.00	320.00
2-51-00-211-00	Travel & Subsistence	3,175.39	0.00	0.00	4,300.00
2-51-00-217-00	Telephone & Internet	2,362.30	161.53	239.81	2,200.00
2-51-00-220-00	Advertising	988.75	0.00	0.00	500.00
2-51-00-223-00	Memberships - FCSS	114.00	0.00	0.00	125.00
2-51-00-225-00	Conference Registrations	1,005.00	0.00	0.00	1,790.00
2-51-00-230-00	Professional Services	2,680.70	800.00	800.00	4,000.00
2-51-00-410-00	Adult Programs	3,507.05	86.21	190.26	2,000.00
2-51-00-413-00	Adult & Seniors' Programs	17,668.74	344.81	344.81	2,970.00
2-51-00-414-00	Local Grants (External Funding)	6,200.00	0.00	0.00	6,300.00
2-51-00-419-00	Volunteers	767.86	0.00	0.00	600.00
2-51-00-420-00	Community Engagement	0.00	0.00	0.00	0.00
2-51-00-510-00	General Supplies	1,684.19	645.00	645.00	900.00
2-51-00-511-00	Computer Supplies & Furnishings	0.00	0.00	0.00	0.00
2-51-00-560-00	COPIER LEASE	3,105.12	0.00	467.79	3,150.00
2-51-00-990-01	Summer Fun Program	11,300.98	0.00	0.00	1,000.00
2-51-00-990-02	Babysitting/Children	0.00	0.00	0.00	0.00
2-51-00-990-05	Community Newsletter	1,126.42	152.19	152.19	1,120.00
2-51-00-231-00	Janitorial	0.00	0.00	0.00	0.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
2-51-00-400-00	Community Programs	7,122.54	104.70	104.70	3,500.00
2-51-00-411-00	Children-Youth Programs	6,884.46	550.00	550.00	2,500.00
2-51-00-412-00	Family Programs	(245.36)	0.00	0.00	1,000.00
2-51-00-990-03	Chinook Edge School	0.00	0.00	0.00	0.00
2-51-00-990-04	MVCALS	0.00	0.00	0.00	0.00
2-51-00-990-06	Seniors' Programs	0.00	0.00	0.00	0.00
2-51-00-990-14	Adult Programs	0.00	0.00	0.00	0.00
2-51-00-990-15	FOOD PANTRY	1,047.28	0.00	0.00	0.00
* TOTAL FCSS EXPENSE		113,146.45	5,215.07	15,492.44	81,275.00
** NET FCSS		7,387.47	5,215.07	6,300.88	4,560.50
CEMETERY REVENUE					
1-56-00-410-00	Plot - Cemetery	(1,350.00)	0.00	(467.50)	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,650.00)	0.00	(200.00)	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(750.00)	0.00	(150.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	0.00	0.00	(1,000.00)
* TOTAL CEMETERY		(3,750.00)	0.00	(817.50)	(4,400.00)
CEMETERY EXPENSE					
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	750.00	0.00	0.00	2,000.00
2-56-00-510-00	General Supplies	0.00	0.00	0.00	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	0.00	0.00	0.00	1,500.00
* TOTAL CEMETERY EXPENSE		750.00	0.00	0.00	4,000.00
PLAN & DEVELOPMENT REVENUE					
1-61-00-410-00	Building Permits	(528.08)	0.00	(61.63)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(100.00)	0.00	(300.00)	(1,000.00)
1-61-00-520-00	Development Permits	0.00	0.00	0.00	(1,200.00)
1-61-00-521-00	Subdivision Fees	0.00	0.00	0.00	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00
1-61-00-590-00	Land Sales	0.00	0.00	(41,935.85)	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00
* TOTAL PLANNING & DEVELOPMENT		(628.08)	0.00	(42,297.48)	(4,750.00)



VILLAGE OF CREMONA
REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
PLAN & DEVELOPMENT EXPENSE					
2-61-00-230-00	Professional Services	527.32	4,500.00	4,500.00	15,000.00
2-61-00-233-00	Land Title Changes	65.75	0.00	0.00	150.00
2-61-00-148-00	Training - Planning	57.24	0.00	0.00	500.00
2-61-00-220-00	Advertising	0.00	0.00	0.00	500.00
* TOTAL PLANNING & DEVELOPMENT E		<u>650.31</u>	<u>4,500.00</u>	<u>4,500.00</u>	<u>16,150.00</u>
** NET PLANNING & DEVELOPMENT		(2,977.77)	4,500.00	(38,614.98)	11,000.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
CULTURE & RECR. REVENUE					
1-71-00-990-02	Donation - Cremona Days	(8,850.00)	0.00	(2,325.00)	(5,400.00)
1-71-00-990-08	Donation/Fees - WinterFest	(4,000.00)	200.10	200.10	(1,795.00)
*	TOTAL CULTURE & RECREATION	(12,850.00)	200.10	(2,124.90)	(7,195.00)
CULTURE & RECR. EXPENSE					
2-71-00-990-02	Cremona Days	10,155.68	0.00	40.00	7,000.00
2-71-00-990-08	WinterFest	1,747.62	0.00	36.20	1,500.00
*	TOTAL CULTURE & RECREATION EXP	11,903.30	0.00	76.20	8,500.00
**	NET CULTURE & REC	(946.70)	200.10	(2,048.70)	1,305.00
PARKS & RECR. REV					
1-71-00-830-00	Grant - Recreation - Federal	0.00	0.00	0.00	(5,000.00)
1-71-00-850-00	Grant - Local Govt -Recreation	0.00	0.00	0.00	0.00
1-71-00-990-00	Donation - Recreation	0.00	0.00	0.00	(1,000.00)
1-71-00-990-01	Donation - Playground	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION	0.00	0.00	0.00	(6,000.00)
PARKS & RECREATION EXPENSE					
2-72-00-100-00	SALARIES & WAGES	24,374.46	0.00	640.92	8,000.00
2-72-00-140-00	Employee Benefits	4,211.11	0.00	88.31	1,500.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	1,781.00	0.00	400.00	2,500.00
2-72-00-510-00	General Supplies	2,418.04	0.00	0.00	750.00
2-72-00-513-00	Beautification - Parks	0.00	0.00	0.00	10,000.00
2-72-00-521-00	Fuel Costs - Parks	1,022.48	0.00	0.00	0.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	1,546.05	1,500.00	1,500.00	300.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00
2-72-01-512-00	Parks - Small Tools	486.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION EXPEN	35,839.14	1,500.00	2,629.23	23,050.00
**	NET PARK & REC	35,839.14	1,500.00	2,629.23	17,050.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
LIBRARY					
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(34,811.88)	0.00	0.00	(34,811.88)
*	TOTAL LIBRARY	(34,811.88)	0.00	0.00	(34,811.88)
LIBRARY EXPENSE					
2-74-00-217-00	Library Office Phone	668.00	66.65	133.30	0.00
2-74-00-274-00	Insurance Library	927.50	0.00	0.00	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	0.00	0.00
2-74-00-850-00	Cremona Library	42,841.88	0.00	0.00	36,893.81
2-74-00-850-01	Parkland Regional Library	3,657.50	0.00	1,037.34	4,180.95
*	TOTAL LIBRARY EXPENSE	48,094.88	66.65	1,170.64	41,904.95
**	SURPLUS / DEFESET	13,283.00	66.65	1,170.64	7,093.07



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
FIRE EXPENSES					
2-23-00-217-00	Telephone, Internet & Security	4,529.71	95.06	95.06	1,200.00
2-23-00-230-00	Professional Services	1,301.08	0.00	0.00	1,200.00
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	4,220.29	0.00	31,039.56	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	2,374.54	0.00	0.00	1,200.00
2-23-00-740-00	Fire Services Requisition	56,535.00	0.00	1,283.68	58,000.00
* TOTAL FIRE EXPENSES		68,960.62	95.06	32,418.30	65,600.00
DISASTER SERVICES EXPENSE					
2-24-00-230-00	Professional Services - Disaster Serv.	0.00	0.00	0.00	35.00
* TOTAL DISASTER SERVICES EXPENS		0.00	0.00	0.00	35.00
FACILITIES EXPENSE					
2-69-00-543-00	Natural Gas Admin	1,184.56	215.40	419.80	3,700.00
2-69-00-543-01	Natural Gas FCSS/Council	2,613.36	380.70	737.18	1,500.00
2-69-00-543-02	Natural Gas PW Shop	5,736.83	1,093.94	2,024.16	3,600.00
2-69-00-543-03	Natural Gas Water Wells	982.57	39.50	79.00	1,500.00
2-69-00-528-00	Building Repairs Maint - Admin	599.98	406.13	986.46	3,500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	0.00	0.00	0.00	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	0.00	0.00	854.98	3,500.00
2-69-00-528-03	Building Repairs & Main Water	0.00	0.00	0.00	0.00
2-69-00-540-00	Electricity Admin	2,913.42	214.54	473.71	4,750.00
2-69-00-540-01	Electricity FCSS/Council	2,342.70	242.83	485.93	1,250.00
2-69-00-540-02	Electricity PW	20,110.04	1,796.49	3,472.27	10,000.00
2-69-00-540-03	Electricity Water	29,812.78	2,730.12	5,250.18	25,000.00
2-69-00-230-00	Professional Services/Janitorial Admin	865.00	1,835.39	1,835.39	3,000.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	730.00	0.00	0.00	4,200.00
2-69-00-510-00	General Supplies - Admin	0.00	0.00	0.00	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	0.00	0.00	500.00
2-69-00-510-02	Building General Supplies PW Shop	0.00	0.00	0.00	701.79
2-69-00-510-03	Building General Supplies Water	0.00	0.00	0.00	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00	0.00	0.00	0.00
2-69-00-540-04	Electricity - Fire Hall	5,826.85	429.10	947.44	0.00
* TOTAL FACILITIES EXPENSE		73,718.09	9,384.14	17,566.50	69,757.22



VILLAGE OF CREMONA
REVENUE & EXPENSE OPERATING

General Ledger	Description	2023 Actual	March 2024 Actual	2024 Actual	2024 Budget
-----------------------	--------------------	--------------------	--------------------------	--------------------	--------------------

*** End of Report ***

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 9 b)

TITLE: Reports – CAO Report

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration:

- RFD 24-03-020 Scheduling Cremona 2024 Spring Clean-up, informed public works
- Worked on 2024 budget.
- Correspond. With auditors
- Had a few meetings with Urban Systems
- Corresp. With K Morstad re: land sale
- Corresp. With lawyers
- Meeting with the STGP website is still having issues
-

Events and Meetings Attended:

Website & Social Media: Working with SCTP to design new village web page

- Still not able to update the present website

Planning & Development:

- Working with Urban Systems on land sales

Public Works

- Replaced 3 more water meters in homes
- LOTS of snow removal
- Another 2 AEP Contravention calls and 7 day letters for Aquatech period of contract September And October 2023.
- March 9-10 Water main break
- Residents concerned about Boake ave needing some better snow/ice clean up-Got street scraped to pavement
- Lagoon Engine- starting to install new starter that has been taken. Install use control module that was taken.

- More alarm calls to do with well #4 500 volt motor blowing breaker at well shack.
- Take weekly bacteria samples to AB Health in Didsbury.
- March 30, Plant code with inlet valve to plant failing to open-part ordered(multiple alarms)
-

RECOMMENDED ACTION:

Res: 24/0 MOTION That Councillor _____ accepts the March CAO Report & Public Works Report as information only.

INTLS: CAO:KO

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 10

TITLE: Minutes – Boards, Committees, Commissions

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see the attached minutes for review and information.

Mayor Hagen Reports

- Didsbury Council withdrawal from MAP Itr, March 20, 2024
-
-

Deputy Mayor Canaday Reports

Councillor Goebel Reports

Councillor Dick Reports

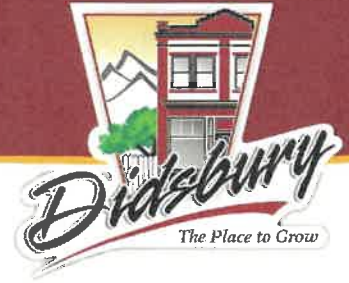
- Cremona Library Meeting Minutes, Feb 22, 2024
- PRL Financial Statement-December 31, 2023

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: K O

MAYOR HAGEN REPORTS



March 20, 2024

Mayor Richard Warnock
Town of Sundre
richard.w@sundre.com

Mayor Judy Dahl
Town of Olds
jdahl@olds.ca

Mayor Lance Colby
Town of Carstairs
lancec@carstairs.ca

Mayor Tim Hagen
Village of Cremona
thagen@cremona.ca

Re: Municipal Area Partnership Committee

Dear Mayors

Town of Didsbury Council was presented a letter from Mountain View County dated February 14, 2024, informing the urban members of the Municipal Area Partnership (MAP) that the County is stepping back from the committee to focus on the Intermunicipal Cooperation Committees. Town of Didsbury Council made the following resolution regarding members to MAP:

Res. 159-24

MOVED by Deputy Mayor Engel

To agree to the dissolution of the Municipal Area Partnership (MAP) Committee and that the remaining funds of \$23,917.21 in the MAP account be distributed based on the same ratio contributions that were made to the fund.

The Town of Didsbury would be available to participate in a meeting to discuss the dissolution of MAP should the host community, the Town of Sundre, be planning to organize such a meeting.

If you have any questions or comments, please feel free to contact me.

Sincerely, on behalf of Council

Rhonda Hunter
Mayor

Cc: Town of Didsbury Council
Town of Didsbury CAO, Ethan Gorner

COUNCILLOR GOEBEL REPORTS

Cremona FCSS Coordinators Report for February/ March 2024

It's been busy!!!!

We have been having our after-school movies each month, they have been VERY well attended (This is a partnership with the library). On Feb 12 we hosted a Crafternoon, I taught how to make Horseshoe dream catchers. We hosted a paint night, and a babysitting course, as well as A Lunch and Learn about funeral planning and the Canadian dental benefit, it was great, lots of good information. The ladies from Cochrane Country Funeral Home were the best!

We also hosted our second breath and sound workshop. I think we could do these monthly and always have a good response. People are searching for ways to disconnect and connect with other humans.

The first cook of the Meals for Seniors has been completed, the health and rec grant applied for, kindness bags are ready to go, taxes coming and going, the annual report has been started, funding agreements were handed to the office to get signed, food pantry pick-ups, youth and family trip planning, and a bunch of walk in help – everything from printing to CRA calls to Seniors services like SHARP and Special needs assistance.

And the usual stuff like email, phone calls, and Facebook updates.

The May/ June Newsletter was started a few days after the March/April was mailed.





Minutes from FCSS meeting held at FCSS office on April 2, 2024
Present – Bonnie, Shane, Greg, Tiffany, and Jen

Called to order 6:33 pm

Motion to accept the agenda as amended. Made by Greg. All in favor – Carried.

Motion to accept the minutes for February 6, 2024 as presented made by Shane. All in favor – Carried.

Motion to accept the coordinator's summary report an information made by Bonnie. All in favor – Carried.

Delegation – Shane, speaking about Open House

Old Business

Financial report - motion to accept financial report as information only made by Shane. All in favor – Carried
Board questions about funding from MVC
Senior's food program update

New Business

Cremona FCSS received Autumn's resignation from the FCSS board. Thank you Autumn for your support, time and help in the community as a member of the Cremona FCSS Board.

Motion to recommend to council that council appoint Corrie Tatomir to the Cremona Advisory FCSS board – made by Bonnie. All in favor, Carried.

Motion by Tiffany to appoint Bonnie Akkus as Vice Chair for the Cremona FCSS Advisory Board. All in favor, Carried.

Update given on our budget, grants, and outings. Some of the things planned for 2024.

Motion to partner with MVFRN and Cremona Municipal Library to provide hot dogs, buns, and snacks for the "Scrap Yard" program made by Greg. All in favor – Carried.

Update given on Funding Agreement, and the MVC wide health and wellness fair.

FSW will not be running the Acorn's and Oak's program this year. We funded them \$800, but it hasn't been sent out. We did not fund Mountain View Moccasin house in January's funding meeting.

Motion by Greg that Cremona FCSS recommends to council to fund Mountain View Moccasin House for \$500 from our External Funding. Carried

Jen will be attending the Directors Network Meeting in Grand Prairie May 1 – 3.

Open Discussion – Community Champions

Motion to adjourned made by Tiffany at 8:06 pm – All in favor, Carried

Next Meeting May 6, 2024

COUNCILLOR DICK REPORTS

The Village of Cremona Library Board — Minutes of Regular Board Meeting

February 22, 2024 at 7 PM at the Cremona Library

Call to Order at 7:03 p.m.

Attending: Jennifer Foat (Chair), Rebecca Smith (Library Manager), Jody Dick (Village Rep), Greg Harris (County Rep), Richard Forsberg.

Regrets: Rosemarie McGonigle (Secretary), Cam MacFarquhar (Vice-Chair), Jan Shand.

Missing:

Words from the Chair: Thank you for attending, I know everyone is busy and tis the season of illness so with this in mind I hope those away with illness have speedy recoveries. We have quorum so we can continue.

Adoption of Agenda: No changes to agenda

MOTION to adopt agenda as presented — Greg moves, all in favour, carried

Approval of Minutes: No changes to the minutes.

MOTION to approve January 25 Minutes – Jody moves, all in favour, carried

Correspondence:

Treasurer's Report: (As provided by Sasha in the agenda package and Profit/Loss provided by Rebecca)

MOTION to accept Treasurer's report – Richard moves, all in favour, carried

County Report: Delivered by Greg

- Still waiting on the province for final numbers from the provincial budget expected at the end of the month and Greg is sure that Rebecca is on top of the Rec Board Grant.

MOTION to accept County Report – Jody moves, all in favour, carried

Village Report: Delivered by Jody

- The Village sold a lot in the village and there was an error made in the paper work mistakenly indicating that the church and FCSS building and land was sold as well. It was not and the error is being fixed.
- The Village swore in a new councillor – Autumn Schmidt
- Richard questioned where information about town happenings could be found and Jody explained that Karen (CAO) is working on the web page that hasn't been updated in a while. The Village is trying to get the webpage up and running again.
- Feb 27 Open house to go over the survey that was distributed throughout the village.

MOTION to accept Village Report – Jennifer moves, all in favour, carried

Library Report: as provided by Rebecca in the agenda package

- Rebecca let us know that since we have been doing reports this way for a year now, she will be providing a comparison from a year ago to current stats.

- Curiously the circulation numbers are the same this year as last year.
- Rebecca remarked on our new membership numbers being down and Richard added that Parkland has noticed the same trend across the province and are attributing it to families using one membership since the Covid-19 pandemic instead of each family member having their own membership.
- Rebecca commented that she often will encourage families to get multiple cards so that the children get their own card
- Greg wonders if Parkland uses membership numbers as a guide to measure each library's effectiveness.
- Richard will ask of Parkland if there is any monetary value to the library to increase the number of membership accounts.
- Seed sales were down from last year but still beneficial as the library received \$635.00 from the fundraiser.
- Insurance went up but not as much as last year so not as steeply climbing.
- Greg questions the \$ amounts for utilities and recommends the Library opening a dialogue that more of the electricity and gas costs should be allocated to the fire hall. The fire hall doors are often full open with the furnaces just smoking and burning as well as the equipment and trucks that are plugged in 24/7 unless they are in use.

- Rebecca explains that the Village splits the bill:

[50% fire hall
Library]

[[^{Village} 25% Public works]]

[[^{25% Library} 12.5% Village Office]]

☆

- Greg suggests that it would be more equitable and more accurate to agree that the fire hall uses 75%

[75% Fire Hall]

[[^{Village} 12.5% PW]]

^{12.5% Library} ~~6.25% V~~ ~~6.25% L~~ *☆*

- This would be the responsibility of the Board Chair and/or Rebecca to address with the Village.

MOTION to accept the Library Report – Greg moves, all in favour, carried

MOTION that the Board direct the Chair and Library Manager to investigate further discussion with the Village on our Utility costs with a view to obtain a more equitable division of costs. – Greg moves , all in favour, carried.

Open Issues:

1. Jennifer acknowledges that the managers evaluation was completed earlier this month and all went well with the new evaluation form.
 2. Jennifer shares from Rosemarie that CRA has contacted her to supply minutes from meetings where the proposed owners of the CRA account were sworn in their positions. Rosemarie will get clarification and then contact Rebecca for copies of the minutes from those meetings.
 3. Governance committee policies updated are policy 3, policy 4, policy 15.
- Policy 3 Finance policy 3.2 fiscal year we took out the deadline of Dec1 and changed it to say that a budget would be presented and approved in the November board meeting.
 - 3.4 added a section about Honourariums to define and clarify.

MOTION to accept policy 3 revised – Jody moves, all in favour, carried

- Policy 4 Personnel policy

Added 4.6 Code of Conduct and Oath of Confidentiality to bring clarity to staff and job expectations.

MOTION to accept policy 4 revised – Richard moves, all in favour, carried.

- Policy 15 Library Board

Added 15.1 6.0 Code of Ethics and Oath of Confidentiality to bring clarity and accountability to board members.

Added 15.3 2 Board meetings open to the public

- Greg suggests revision to the policy lines to account for closed sessions in reference to 15.3 2. This will provide clarity as to the law around closed sessions.
- Richard recommends adding a line to our agenda to suggest the possibility of a closed session.
- Greg suggests the same changes to the policy item be changed on the guidelines as well to provide clarity that it is the law that decides what is in closed session.

MOTION to accept policy 15 revised – Richard moves, all in favour, carried.

New Business:

1. Budget moved to March meeting as we too are waiting on the provincial budget which is expected at the end of February.
2. Annual Report – The annual report is a provincial requirement for all libraries so that we can receive our provincial operating grant.

We have had a drop in circulation numbers and it can be attributed to the challenged material issue. We hope to regain numbers but keep moving forward.

We are seeing increases in our lending to other libraries circulation and an increase to our E-book and E-audio book usage. Basically an overall increase in all aspects except the drop in circulation.

MOTION to accept the annual report – Greg moves, all in favour, carried

Meeting Hours: Jennifer 1.5, Richard 1.5 – total 3 hrs

Other Volunteer Hours:

Library Operations: Jennifer 18, Richard 4 - Total 22 hours

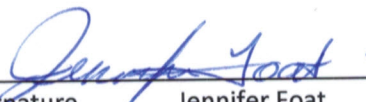
Library Outreach:

Library Programs:

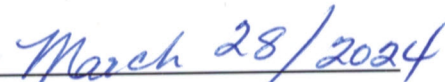
Next Meeting: Thursday March 28, 2024 at 7 p.m at the Library

Meeting Adjourned: 8:23 p.m.

Minutes respectfully submitted by Jennifer Foat



Board Chair Signature Jennifer Foat



Date of Signature

PARKLAND REGIONAL LIBRARY SYSTEM

FINANCIAL STATEMENTS

December 31, 2023

PARKLAND REGIONAL LIBRARY SYSTEM

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December 31, 2023

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MANAGEMENT'S REPORT

To the Members of Parkland Regional Library System:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The elected board is composed entirely of neither management nor employees of the Library. The board has the responsibility of meeting with management and external auditors to discuss the internal controls over the financial reporting process, auditing matters and financial reporting issues. The board is responsible for recommending the appointment of the Library's external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is appointed by the board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the board and management to discuss their audit findings. The accompanying financial statements are the responsibility of the management of Parkland Regional Library System.

e-Signed by Ron Sheppard
2024-03-26 11:49:12:12 MDT

Ron Sheppard

Executive Director

To the Members of The Parkland Library Board:

Opinion

We have audited the financial statements of The Parkland Library Board (the "Library"), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net financial assets cash flows, changes in accumulated operating surplus, and remeasurement gains and losses for the year then ended, and schedules and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Library as at December 31, 2023, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Library in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Library's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Library or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Library's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Library's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Library to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lacombe, Alberta

March 26, 2024

MNP LLP

Chartered Professional Accountants

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2023

	2023	2022
FINANCIAL ASSETS		
Cash and cash equivalents <i>(note 3)</i>	\$ 907,293	\$ 1,089,037
Accounts receivable	27,494	28,033
Investments <i>(note 4)</i>	765,417	725,120
TOTAL FINANCIAL ASSETS	1,700,204	1,842,190
LIABILITIES		
Accounts payable and accruals <i>(note 5)</i>	\$ 244,514	\$ 137,307
Book allotment	22,170	11,477
Deferred revenue <i>(note 6)</i>	152,703	176,341
TOTAL LIABILITIES	419,387	325,125
NET FINANCIAL ASSETS	1,280,817	1,517,065
NON-FINANCIAL ASSETS		
Inventory for consumption	\$ 8,770	\$ 16,632
Prepaid expenses	171,906	124,454
Tangible capital assets <i>(schedule 1)</i>	4,395,010	4,484,760
TOTAL NON-FINANCIAL ASSETS	4,575,686	4,625,846
COMMITMENTS <i>(note 7)</i>		
ACCUMULATED SURPLUS	5,856,503	6,142,911
ACCUMULATED SURPLUS CONSISTS OF:		
Accumulated operating surplus <i>(note 8)</i>	5,891,450	6,194,382
Accumulated remeasurement gain on investments	(34,947)	(51,471)
	5,856,503	6,142,911

Approved by the Library Board:
e-Signed by Barb Gilliat
2024-03-21 20:27:46:46 MDT

Chairman
e-Signed by Deb Smith
2024-03-22 10:51:18:18 MDT

Director

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget	2023	2022
REVENUE			
Investment income	\$ 28,500	\$ 93,925	\$ 52,923
Member fees	2,001,335	2,001,335	1,939,986
Miscellaneous and donations	-	8,955	1,041
Outside sales - Books and supplies	-	117,125	139,579
Provincial funding (note 9)	1,567,965	1,678,455	1,549,301
	<u>3,597,800</u>	<u>3,899,795</u>	<u>3,682,830</u>
EXPENSES			
Administration	\$ 14,500	\$ 14,314	\$ 16,111
Amortization	-	163,162	189,553
Audit	20,000	21,700	22,132
Communications, marketing and promotions	20,000	19,396	19,705
Continuing education	20,000	13,870	17,182
Dues, fees, and memberships	12,750	12,295	11,999
First Nations grant expense	78,839	108,394	60,398
Freight and postage reimbursement	3,200	2,916	2,956
Insurance	20,500	24,451	20,367
Investment fees	4,700	4,110	4,176
Library materials	419,962	448,635	475,391
Library service grant	429,742	452,928	429,742
Miscellaneous - distributions	-	7,500	-
Miscellaneous - outlet contributions	800	800	800
Outside purchases - books and supplies	-	116,770	138,732
Planned member technology purchases	68,617	325,327	70,436
Professional fees	-	15,420	13,068
Repairs and maintenance - building	56,500	52,325	54,133
Salaries and benefits	2,020,358	2,029,750	1,702,315
Supplies for library materials and inhouse stationary	48,000	44,633	41,567
Technology software, internet, maint. agreement, misc. supplies	216,332	224,567	207,197
Travel	8,000	4,792	2,923
Trustee	26,000	24,901	17,291
Utilities	36,000	27,774	28,732
Vehicle	59,000	56,499	49,636
Workshops, training for libraries	14,000	7,587	15,234
	<u>3,597,800</u>	<u>4,224,816</u>	<u>3,611,776</u>
Excess (deficiency) of revenue over expenses, before other expenses	-	(325,021)	71,054
OTHER EXPENSES			
Gain (loss) on disposal of investments	-	838	(872)
Gain (loss) on disposal of tangible capital assets	-	21,251	(440)
	<u>-</u>	<u>(302,932)</u>	<u>69,742</u>
Excess (deficiency) of revenue over expenses	-	(302,932)	69,742
Accumulated operating surplus, beginning of year	6,194,382	6,194,382	6,124,640
Accumulated operating surplus, end of year (Note 8)	<u>6,194,382</u>	<u>5,891,450</u>	<u>6,194,382</u>

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget	2023	2022
Excess (deficiency) of revenue over expenses	\$ -	(302,932)	\$ 69,742
Acquisition of tangible capital assets	-	(112,162)	(81,564)
Amortization of tangible capital assets	-	163,162	189,553
Proceeds on disposal of tangible capital assets	-	60,000	-
Loss (gain) on disposal of tangible capital assets	-	(21,251)	440
Change in prepaid expenses	-	(47,451)	(14,744)
Change in inventory for consumption	-	7,862	1,010
Change in accumulated remeasurement loss on long-term investments	-	16,524	(65,678)
Increase (decrease) in net financial assets	-	(236,248)	98,759
Net financial assets, beginning of year	1,517,065	1,517,065	1,418,306
Net financial assets, end of year	1,517,065	1,280,817	1,517,065

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2023

	2023	2022
OPERATING ACTIVITIES		
Cash receipts from membership fees, contracts, and sales	\$ 2,129,019	\$ 2,074,405
Cash receipts from grants	1,654,817	1,567,964
Investment income received	93,925	52,923
Cash paid for materials and services	(1,607,526)	(1,293,360)
Cash paid for salaries and benefits	(1,918,985)	(1,691,029)
Cash paid for library service grant	(452,928)	(429,742)
Bank and investment fees paid	(4,970)	(5,551)
	(106,648)	275,610
CAPITAL ACTIVITY		
Purchase of tangible capital assets	(112,162)	(81,564)
Proceeds on disposal of tangible capital assets	60,000	-
	(52,162)	(81,564)
INVESTING ACTIVITY		
Purchase of investments	(96,934)	(91,507)
Proceeds on sale of investments	74,000	75,000
	(22,934)	(16,507)
Net increase (decrease) in cash	(181,744)	177,539
Cash and cash equivalents, beginning of year	1,089,037	911,498
Cash and cash equivalents, end of year	907,293	1,089,037

PARKLAND REGIONAL LIBRARY SYSTEM
SCHEDULE OF TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2023
SCHEDULE 1

	Vehicles	Building	Land	Technology equipment and systems	Equipment	Furniture and fixtures	2023	2022
Original Cost:								
Balance, beginning of year	175,517	3,946,960	610,000	355,374	49,974	53,976	5,191,801	5,147,705
Acquisition of tangible capital assets	96,393	-	-	10,778	-	4,991	112,162	81,564
Disposals of tangible capital assets	(90,644)	-	-	(6,168)	(290)	-	(97,102)	(37,468)
Balance, end of year	181,266	3,946,960	610,000	359,984	49,684	58,967	5,206,861	5,191,801
Accumulated Amortization:								
Balance, beginning of year	117,149	236,817	-	294,650	29,802	28,623	707,041	554,516
Annual amortization	34,877	78,938	-	39,273	4,005	6,069	163,162	189,553
Disposals	(52,138)	-	-	(6,071)	(143)	-	(58,352)	(37,028)
Balance, end of year	99,888	315,755	-	327,852	33,664	34,692	811,851	707,041
Net Book Value	81,378	3,631,205	610,000	32,132	16,020	24,275	4,395,010	4,484,760

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Unrestricted (Note 8)	Reserves (Note 8)	Equity in Tangible Capital Assets (Note 8)	2023	2022
Balance, beginning of year	460,314	1,249,308	4,484,760	\$ 6,194,382	\$ 6,124,640
Excess of revenue over expenses	(302,932)	-	-	(302,932)	69,742
Reserves used for (transferred from) operations	(142,549)	142,549	-	-	-
Purchases of tangible capital assets	-	(112,162)	112,162	-	-
Disposal of tangible capital assets	38,750	-	(38,750)	-	-
Annual amortization expense	163,162	-	(163,162)	-	-
Balance, end of year	<u>216,745</u>	<u>1,279,695</u>	<u>4,395,010</u>	<u>5,891,450</u>	<u>6,194,382</u>

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF REMEASUREMENT GAINS AND LOSSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>2023</u>	<u>2022</u>
Accumulated remeasurement gain (loss) on investments, beginning of the year	(51,471)	14,207
Increase (decrease) in market value	16,524	(65,678)
Accumulated remeasurement loss on investments, end of year	<u>(34,947)</u>	<u>(51,471)</u>

PARKLAND REGIONAL LIBRARY SYSTEM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2023

1. Nature of activities

Parkland Regional Library System (the "Library") is an independent body established under the Alberta Libraries Act for the purpose of providing a variety of support services for the public libraries of rural Central Alberta.

The Library is exempt from tax pursuant to Section 149(1)(l) of the Income Tax Act of Canada.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards ("PSAS") and include the following significant accounting policies:

Cash and cash equivalents

Balances with original maturities of less than 3 months are included in cash and cash equivalents. Marketable securities with prices quoted in an active market are measured at fair value while those that are not quoted in an active market are measured at cost less impairment.

Revenue recognition

Member fees are recognized as revenue when the services have been provided.

Book and supply outside sales are recognized as product is shipped to the member library that placed the order through the Library.

Provincial funding and grants that are externally restricted are recorded as deferred contributions if the terms of the funding create a liability.

These funds are recognized as revenue in the year in which the related expenses are incurred and the terms of the funding are met.

Unrestricted provincial funding, miscellaneous and donations, and other revenue are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

All investment income is recognized when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Non-financial assets

Non-financial assets are assets that are not available to discharge existing liabilities but held for use in Library operations. Such assets have useful lives extending beyond the current year and are not intended for sale in the normal course of Library operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the changes in net financial assets for the year.

Non-financial assets consist of the following:

i. Inventory for consumption

Inventory of materials and supplies for consumption is recorded in the financial statements at lower of the cost of the specific item or replacement cost.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2023

2. Significant accounting policies *(continued from previous page)*

ii. Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. Contributed tangible capital assets are recorded in the financial statements at fair market value at the time of contribution.

	<i>Method</i>	<i>Rate</i>
Vehicles	declining balance	30%
Building	straight-line	50 years
Technology equipment and systems	declining balance	55%
Furniture and fixtures	declining balance	20%
Equipment	declining balance	20%

A full year of amortization is calculated in the year of acquisition. No amortization is calculated in the year of disposal.

Tangible capital assets are tested for impairment whenever events or changes in circumstances indicate that their carrying amounts may not be fully recoverable. An impairment loss is recognized when and to the extent that management assesses the future useful life of an asset to be less than originally estimated.

iii. Prepaid expenses

Expenses paid in advance where services have not been performed or materials have not been received.

Use of estimates

The preparation of financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of financial position date, and the reported amounts of revenue and expenses during the reporting period. Key components of the financial statements requiring management to make estimates include the provision for doubtful accounts in respect of receivables, the cost and net realizable value of inventories, employee benefit obligations, the useful lives of long-lived assets and the potential impairment of assets. Actual results could differ from these estimates.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in excess of revenue over expenses in the periods in which they become known.

Long-term investment

Investments are recorded at fair market value, based on quoted prices in an active market, including accrued interest. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, when they are transferred to the statement of operations.

Foreign currency translation

These financial statements have been presented in Canadian dollars, the principal currency of the Library's operations.

Transaction amounts denominated in foreign currencies are translated into their Canadian dollar equivalents at exchange rates prevailing at the transaction date. Carrying values of monetary assets and liabilities reflect the exchange rates at the balance sheet date. Gains and losses on translation or settlement are included in the determination of excess of revenue over expenditures for the current period.

Reserves for future expenditures

Reserves are determined at the discretion of the board to set aside funds for future operating and capital expenditures. Transfers to and/or from reserves are reflected as an adjustment within accumulated surplus.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2023

2. Significant accounting policies *(continued from previous page)*

Financial instruments

The Library recognizes financial instruments when the Library becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Library may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Library has not made such an election during the year. All financial assets and liabilities issued/assumed in an arm's length transaction are subsequently measured at amortized cost, except for marketable securities that are measured at fair value.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The Library assesses impairment of all its financial assets measured at cost or amortized cost. The Library groups assets for impairment testing when available information is not sufficient to permit identification of each individually impaired financial asset in the group. Management considers whether the issuer is having significant financial difficulty; whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Library determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The Library reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year excess of revenue over expenses.

The Library reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess of revenue over expenses in the year the reversal occurs.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2023

3. Cash and cash equivalents

Cash accounts bear interest at bank prime rate of 7.2% (2022 - 6.45%) less a percentage based on balance held during the year. At year-end, the unrestricted cash balances bear interest at prime less 1.90% (2022 - prime less 1.90%) on \$913,747 (2022 - \$1,070,873) and prime less 1.90% (2022 - prime less 1.90%) on \$0 (2022 - \$423).

4. Investments

	2023	2022
Bonds (original cost of \$796,484; 2022 - \$772,886)	765,417	725,120

Bonds bear interest at rates ranging from 1.10% to 3.75% and have maturity dates ranging from September 2024 to June 2033. Included in investments is \$3,861 (2022 - \$3,687) of accrued interest.

5. Accounts payable and accruals

	2023	2022
Trade accounts payable and accruals	\$ 148,727	52,040
Employee benefit obligations	81,946	71,180
Goods and Services Tax payable	13,841	14,087
	244,514	137,307

Included in trade accounts payable and accruals is a balance of \$4,817 (2022 - \$2,151) on ATB Financial Mastercards with a total credit limit of \$15,000 (2022 - \$15,000).

Employee benefit obligations consist of estimated sick leave benefits of \$60,500 (2022 - \$60,500) that accumulate but do not vest, as well as vacation and lieu time of \$21,446 (2022 - \$10,680) that employees have earned and deferred to future years.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2023

6. Deferred revenue

Deferred revenue represents unspent amounts from the Government of Alberta to offer library services to on-reserve and on-settlement First Nations populations.

	2023	2022
Opening balance	\$ 176,341	\$ 157,678
Add: amounts deferred	156,647	145,601
Less: amounts recorded as revenue	(180,285)	(126,938)
Ending balance	152,703	176,341

7. Commitments

In 2021, the Library entered into a 10 year agreement for maintenance on their elevator which commenced August 28, 2021 costing \$4,860 per year.

In 2023, the Library entered into a 5 year agreement for access to Polaris software commencing January 1, 2024 at a 2024 annual cost of \$93,311.55 which increases at 2% per year over the term.

8. Accumulated operating surplus

	2023	2022
Unrestricted reserve	216,745	460,314
Internally restricted		
Operating reserves		
Technology	474,773	542,260
Building	225,000	200,000
Contingent liability	38,851	52,530
	738,624	794,790
Capital reserves		
Amortization	323,911	295,974
Vehicle	179,454	115,847
Equipment/furnishings replacement	37,706	42,697
	541,071	454,518
Total reserves	1,279,695	1,249,308
Equity in tangible capital assets	4,395,010	4,484,760
	5,891,450	6,194,382

9. Provincial funding

	2023	2022
Government of Alberta - Municipal Affairs		
Operating grant	\$ 1,045,242	\$ 992,620
Library Service grant	452,928	429,742
Provincial First Nations grant	180,285	126,939
	1,678,455	1,549,301

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2023

10. Local Authorities Pension Plan

Employees of the Library participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 291,259 people and 437 employers. The LAPP is financed by employee and employer contributions and by earning investment earnings in the LAPP fund.

Contributions for current service are recorded as expenses in the year in which they become due.

The Library is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan, and 12.23% on pensionable earnings above that amount.

Total service contributions by the Library to the LAPP in 2023 were \$123,922 (2022 - \$118,260). Total current service contributions by employees of the Library to the LAPP in 2023 were \$110,539 (2022 - \$105,404).

As at December 31, 2022, the LAPP disclosed an actuarial surplus of \$12,671 billion (2021 - \$11,922 billion). LAPP has not yet disclosed the actuarial surplus or deficiency as at December 31, 2023.

11. Economic dependence

The Library is dependent on funding from government grants to maintain its operations. In 2023, the Province of Alberta contributed \$1,678,455 (2022 - \$1,549,301) of revenue to the Library, equalling approximately 43% (2022 - 42%) of total revenue. If funding is not received, its operations would be significantly reduced.

12. Financial instruments

The Library, as part of its operations, carries a number of financial instruments. The financial instruments consist of cash and cash equivalents, accounts receivable, investments, accounts payable and accruals, and book allotment. It is management's opinion that the Library is not exposed to a significant interest, currency, market, liquidity, or credit risks arising from these financial instruments except as otherwise disclosed.

Credit risk

The Library is exposed to credit risk as it grants credit to its members in the normal course of operations. The risk is mitigated by the fact that the receivables are from municipalities. The Library is exposed to credit risk as it has purchased bonds which are included in investments. The risk is mitigated by the fact that the Library has only purchased bonds issued by the Federal or Provincial governments.

Accounts receivable from one member library and one grantor (2022 - two member libraries) in connection with trade receivables represents 42% (2022 - 22%) of total accounts receivable at December 31, 2023. The Library believes that there is minimal risk associated with the collection of these amounts. The balance of accounts receivable is widely distributed among the remainder of the library municipalities and customer base.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities known as price risk. In seeking to minimize the risks from interest rate fluctuations, the Library manages exposure through its normal operating and financing activities. The Library is exposed to interest rate price risk primarily through its fixed rate investments and variable rate cash.

Market rate risk

The Library is exposed to market rate risk on its investments due to changes in quoted market rates on investments.

13. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

14. Approval of financial statements

These financial statements were approved by the Library board on March 21, 2024.

CORRESPONDENCE REPORTS



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114060

Subject: Provincial Education Requisition Credit Program Extension

Our government recognizes delinquent oil and gas property tax payments continue to be a concern for many municipalities. To help address this issue, *Budget 2024* included the announcement of an extension to the Provincial Education Requisition Credit (PERC) program for an additional two years up to and including the 2025 tax year. The maximum annual credit limit is \$3 million.

The extension of PERC is in addition to other recent government initiatives including:

- establishing a mandatory condition with the Alberta Energy Regulator that property taxes are to be paid before approving well licence transfers or granting new well licences;
- strengthening the liability management framework and empowering the Alberta Energy Regulator to enforce it;
- passing new legislation to give municipalities priority over other creditors through a special lien where companies owe taxes; and
- providing the Rural Municipalities of Alberta with a \$300,000 grant to provide resources and training related to enforcing the special lien.

Furthermore, our government will continue working in collaboration with our partners in industry, the Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans.

I look forward to continuing to work together on this important matter.

Sincerely,

Ric McIver
Minister

Funding for Municipalities

1 Infrastructure Canada



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of Canada

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[Canada.ca](#) > [Infrastructure Canada](#)

For Partners & Builders

Infrastructure Canada is working with all orders of government and key partners to invest in modern public infrastructure and build inclusive, connected and resilient communities across Canada

Canada Community-Building Fund (CCBF)

The Canada Community-Building Fund provides municipalities with a permanent, predictable and indexed source of long-term funding, enabling construction and rehabilitation of core public infrastructure. It offers local communities the flexibility to make strategic investments across 19 different project categories, including roads and bridges, public transit, drinking water and wastewater infrastructure, and recreational facilities. The fund promotes investments in increased productivity and economic growth, a clean environment, and strong cities and communities.

The Canada Community-Building Fund started in 2005-2006 and is ongoing.

For more information please visit the [Canada Community-Building Fund](#).

Investing in Canada Infrastructure Program (ICIP)

As part of the Investing in Canada Plan, Infrastructure Canada will deliver \$33 billion through bilateral agreements with provinces and territories under four funding streams:

- \$20.1 billion for public transit;
- \$9.2 billion for green infrastructure;
- \$1.3 billion for community, cultural and recreational infrastructure; and
- \$2 billion for wide-ranging infrastructure needs in rural and northern communities.

These agreements will provide long-term funding to address ongoing infrastructure needs over the next decade.

To address the challenges faced by communities as a result of COVID-19, the ICIP now includes a [COVID-19 Resilience stream](#), offers expanded project eligibility and allows for accelerated approvals.

For more information about the agreements with each province and territory see: [Infrastructure in your community](#).

Rural Transit Solutions Fund

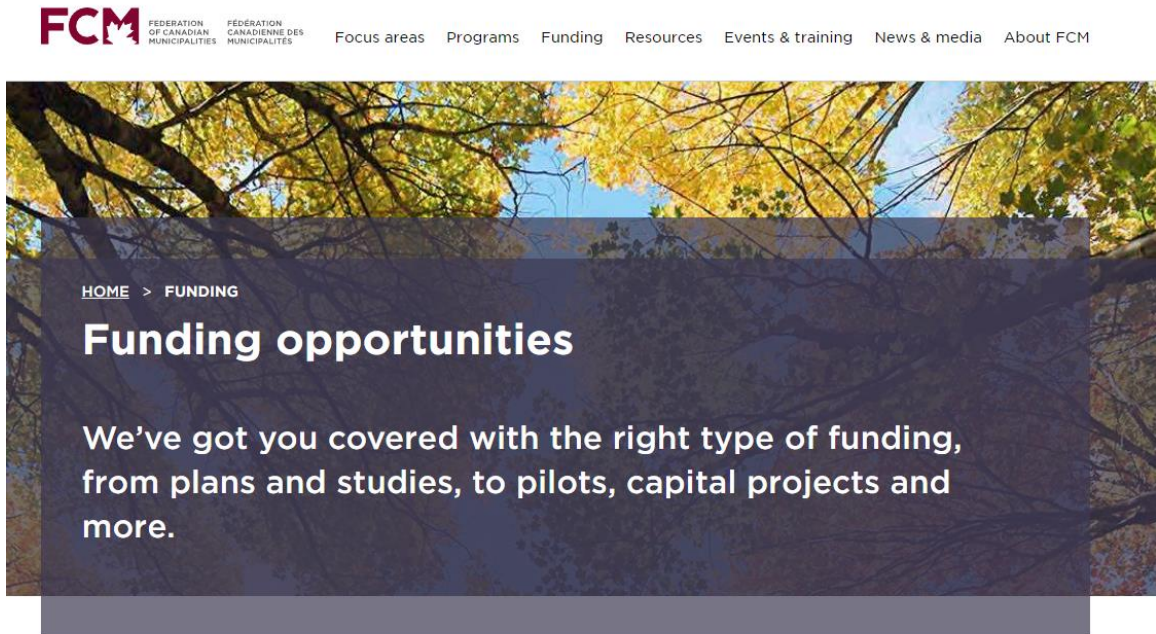
The Rural Transit Solutions Fund (RTSF) seeks to help Canadians living in rural and remote areas get around their communities more easily and connect with nearby communities.

People living in rural, remote, Northern and Indigenous communities often depend on private vehicles for transportation and more often than not lack access to transit options. Additionally, people without access to private vehicles or who are unable to drive are left isolated from essential services or are unable to travel with ease among their communities or nearby communities

The Rural Transit Solutions Fund is the first federal fund to target the development of transit solutions in rural communities. It is making \$250 million in federal funding available over 5 years, beginning in 2021, to support the development of locally-driven and transit solutions that will help people living in rural communities get to work, school, appointments, and visit loved ones.

For more information please visit the [Rural Transit Solutions Fund](#).

2 Federation of Canadian Municipalities



We offer grants for municipal environmental projects. Loans are also available to municipalities at competitive rates, and most recipients receive an additional grant of up to 15 percent of their loan amount. Municipal partners may apply for competitive, long-term financing.

Below is a list of the categories for which funds are available to municipalities.

Plans

Create a plan that builds on your sustainable community plans or strategies you already have in place.

Studies

Assess whether your initiative is technically and financially feasible, as well as its potential environmental, social and economic impact.

Pilot projects

Evaluate a small-scale version of your initiative in real-life conditions.

Capital projects

Install a full-scale version of your project (usually done after you've conducted a pilot project).

Asset management grants

Enhance your asset management practices and make informed decisions about your infrastructure.

Partner grants

These are for non-municipal organizations that help FCM implement programs, create resources, or offer training or information-sharing activities.

Funds are also available from the FCM from their Green Municipal Fund. These are projects related to retrofits or renovations of municipal or community buildings that will increase efficiency, or develop the use of green sources of energy for municipal or community buildings. Some of the categories for which funds, both grants and loans, are available include:

1. Commissioning and construction of new sustainable buildings;
2. Retrofit of existing municipal buildings;
3. Construction of community energy systems;

Some examples relevant to affordable housing are listed below:



SUSTAINABLE AFFORDABLE HOUSING

Capital project: New construction of sustainable affordable housing [↗](#)

A capital project for an initiative that constructs new affordable housing projects to a higher environmental performance standard.

MAXIMUM AWARD

Financing (a combination of a grant and a loan) for up to 20% of total eligible project costs

Up to a maximum combined financing of \$10 million

50% grant and 50% loan*

*Northern providers are eligible for a 60% grant. Please see application guide for details



SUSTAINABLE AFFORDABLE HOUSING

Pilot project: Retrofit or new construction of sustainable affordable housing [↗](#)

A pilot project for an initiative that supports the integration of leading-edge deep energy efficiency measures and onsite renewable energy generation in existing affordable housing retrofit and new build projects.

MAXIMUM AWARD

Grants of up to \$500,000 to cover up to 80% of your eligible costs.

[See Funding Opportunity](#) [↗](#)



SUSTAINABLE AFFORDABLE HOUSING

Study: Retrofit or new construction of sustainable affordable housing [↗](#)

A feasibility study for an initiative that supports the integration of leading-edge deep energy efficiency measures and onsite renewable energy generation in existing affordable housing retrofit and new build projects.

MAXIMUM AWARD

Grants of up to \$175,000 to cover up to 50% of your eligible costs.

[See Funding Opportunity](#) [↗](#)



The Green Municipal Fund is a \$1.65 billion program, delivered by the Federation of Canadian Municipalities and funded by the Government of Canada.

Address for the FCM

24 Clarence Street
Ottawa, Ontario
K1N 5P3
T. 613-241-5221

Website:

<https://fcm.ca/en>

3 Canada Mortgage and Housing Corporation



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SAVE



SHARE

Affordable Housing Fund

The Affordable Housing Fund provides capital to **partnered organizations*** for new affordable housing and the renovation and repair of existing affordable and community housing. Funds are provided as low-interest and/or forgivable loans and contributions.



* This fund is for organizations that have partnered with another organization of a level of government and have secured some funding.

IMPORTANT

On November 21, the 2023 Fall Economic Statement announced the renaming of the National Housing Co-Investment Fund (NHCF) to the **Affordable Housing Fund** with an additional funding of \$1 billion over 3 years, starting in 2025-26, to build more affordable housing.

Funding is still available under the current NHCF. The federal government intends to announce reforms to the **Affordable Housing Fund** in early 2024.

Federal Budget 2023 Boosts Funding

Projects can now get up to:

- \$75,000 per unit for exceeding affordability and energy efficiency standards
- \$25,000 per unit for meeting minimum social outcome requirements

This New Construction option of the Affordable Housing Fund provides low-interest loans and forgivable loans to build new affordable housing. The Fund prioritizes partnerships between governments, non-profits, the private sector and other partners.

To qualify, you need to partner with a level of government to ensure coordination of investments.

4. Industry Canada



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Innovation, Science and Economic Development Canada

Innovation, Science and Economic Development Canada (ISED) works with Canadians in all areas of the economy and in all parts of the country to improve conditions for investment, enhance Canada's innovation performance, increase Canada's share of global trade and build a fair, efficient and competitive marketplace. We are the federal institution that leads the [Innovation, Science and Economic Development portfolio](#).

[Business grants and financing](#)

Grants, loans, private and public sector financing and leveraging personal assets.

[International trade and investment](#)

Exporting, importing and investing in Canada and foreign markets.

Website:

<https://ised-isde.canada.ca/site/ised/en>

5 Environment Canada



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Environmental funding

Financial support for environmental projects and for participation in impact assessments.

We offer funding through various Grants and Contributions programs. Eligible groups, organizations and individuals can apply for support of projects that protect or conserve our natural environment.

For more information consult our list of programs below and refer to our [service standards](#).

Website:

<https://www.canada.ca/en/services/environment/conservation/funding.html>

Information Bulletin 02/2024

Key Municipal Dates

April 1 - June 30, 2024

- April 30** Last day for municipalities to pass a supplementary assessment bylaw or an amendment to it. See section 313 of the *Municipal Government Act (MGA)*.
- April 30** Last day for municipalities to pass a business tax bylaw or an amendment to it. See section 371 of the *MGA* and the Business Improvement Area Regulation (AR 93/2016).
- April 30** Last day for municipalities to pass a business improvement area tax bylaw or an amendment to it. See sections 50 to 53 and 381 of the *MGA* and the Business Improvement Area Regulation (AR 93/2016).
- May 1** Each municipality must make its financial statements, or a summary of them, and the auditor's report on the financial statements, available to the public in the manner the council considers appropriate. See section 276 of the *MGA*.
- May 1** Last day for municipalities to submit the audited financial statements, audited financial information return, and the auditor's report to the Minister. See section 278 of the *MGA*.
- May 1** Last day for a Regional Services Commission to submit the audited financial information return and audited financial statements to the Minister and each member of the commission. See section 602.37 of the *MGA*.
- May 1** Statement of Funding and Expenditures (SFE) submission due date for Municipal Sustainability Initiative (MSI) capital program, MSI operating program and the Canada Community-Building Fund.

June 15 Last day for municipalities (primarily rural) to submit tax arrears information for assessed persons that hold a licence or approval issued by the Alberta Energy Regulator (AER). Arrears data received by this date will be included in the June quarterly reporting to the AER.

June 28 Municipalities must submit the 2nd quarterly installment to a board or the Alberta School Foundation Fund. See section 162(3) of the *Education Act*.

Upcoming Training Opportunities

April 16 Ministry staff will be offering in-person training via the Municipal Affairs Administrators' Training Initiative (MAATI) in Lethbridge on April 16, 2024.

To learn about the sessions on offer and to register, please click on the MAATI tab at [Training for municipal officials | Alberta.ca](#).

April 17 Ministry staff will also be offering the in-person sessions in Cochrane on April 17, 2024.

To learn about the sessions on offer and to register, please click on the MAATI tab at [Training for municipal officials | Alberta.ca](#).



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Water Licence Holder,

Thank you for participating in Alberta's water-sharing negotiations over the past two months. By working to develop these water-sharing agreements, you have demonstrated the leadership, dedication and community spirit that makes Alberta great.

Negotiating water-sharing agreements is the most effective tool available to conserve water and reduce the risks posed by drought. Similar agreements struck in 2001 played a critical role in helping communities, irrigators and businesses survive and thrive. This year's discussions were the largest in Alberta's history, with licensees participating who have access of up to 90 per cent of the water that is allocated in the Red Deer, Bow and Old Man River basins.

As a result of this hard work, four draft memorandums of understanding (MOUs) have been developed covering the:

- Bow River Basin
- Red Deer River Basin
- Oldman River Basin
- Upper Tributaries of the Oldman River Basin.

While we were hoping to announce the conclusion of this important work at the end of March, it has become clear that more time will be required for each water licence holder to finalize their approval through your respective governance processes. **I am writing you to ask that you complete this work no later than April 18th, 2024.**

The conclusion of the largest water-sharing negotiations in Alberta's history will be a landmark achievement for all involved and an example to the rest of Canada. Accordingly, this achievement will be shared with the public and the media in a press conference in Calgary on Friday, April 19th. All signatories are invited to participate, please contact EPA.Minister@gov.ab.ca to confirm your attendance.

Thank you again for your generosity, ingenuity and participation. On behalf of Alberta's government, I applaud your leadership and I look forward to working further with you to manage these agreements and maximize Alberta's water supply.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is written in a cursive style with a large, prominent "R" and "S".

Rebecca Schulz
Minister of Environment and Protected Areas

CC: All stakeholders.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR113531

March 18, 2024

Dear Chief Elected Officials:

Municipal Affairs has been working with the Assessment Model Review (AMR) Steering Committee comprised of industry, assessors, and municipal partners, such as Alberta Municipalities and the Rural Municipalities of Alberta.

The committee was tasked with designing an engagement approach to update the regulated property assessment system. I support the approach and I am pleased to share that engagement will begin this year. We have a shared vision to ensure the AMR is deliberate, evidence-based, and stakeholder-driven.

The AMR will be a multi-year process to review the policies, procedures, and rates that form the regulated property assessment framework. We will engage with municipal associations, industry representatives, and professional assessors throughout the duration of the AMR.

The review of the foundational policies – principles, assessment year modifiers, and the policy document that determines how assessable costs are reported for major projects, the Construction Cost Reporting Guide – will occur in 2024. Any resulting policy and regulatory changes would not be implemented any sooner than 2025.

Reviews of the assessment models for individual property types will then occur from 2025 through 2027 in two stages. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue. Discussions of potential impacts will also include stakeholder-centered implementation strategies. To be clear, your municipality will be directly engaged on the overall results of the AMR and the potential impacts. The final decision by government on any changes to assessment models will be sought in 2028. Attached is a visual representation of the upcoming AMR engagement, and a frequently asked question document for your use.

Thank you for working in partnership with the province on this crucial task. Please continue to share your perspectives with both my department and your municipal association. I look forward to working with you and your municipal associations on this important initiative.

Sincerely,

Ric McIver
Minister

.../2

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta

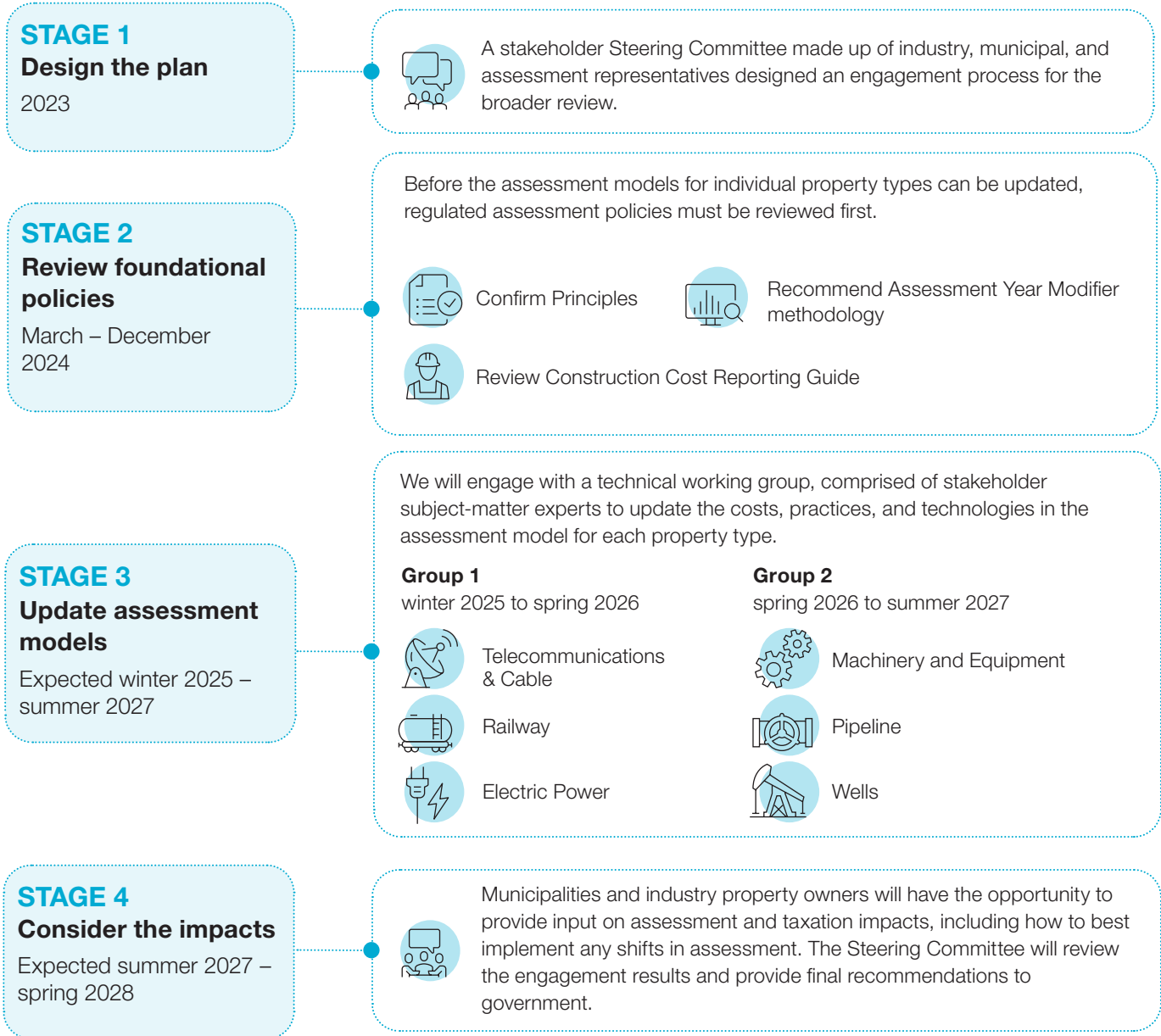
Attachments

- Infographic
- Assessment Model Review: Frequently Asked Questions

Regulated property assessment model review (AMR)

The Assessment Model Review process will update Alberta's regulated property assessment system resulting in fairer valuation of regulated property.

Stakeholder Engagement



Key municipal, industry, and assessment stakeholders will be engaged during each stage of the AMR process. For any questions, please contact the AMR Team at ma.amr@gov.ab.ca.



Frequently Asked Questions

Assessment Model Review

What are the properties that will be reviewed during the Assessment Model Review (AMR)?

Regulated properties, which include electric power systems, telecommunication and cable systems, pipelines, wells, and railway will be reviewed during the AMR process.

When will the results of the AMR be implemented?

Any government decisions on any changes to assessment models would be sought in spring or summer 2028, with implementation to follow.

The last model review was paused; how will this one be different?

In general, the previous attempts to review assessment models relied too heavily on a technical approach without a clear plan to broadly engage stakeholders in all phases of the process.

This one will be different, as this engagement approach seeks to mitigate potential controversy to the extent possible through a clear transparent stakeholder-driven process. Assessment discussions will be principle- and evidence-based, and will be separate from discussion of potential tax impacts and mitigation strategies for any resulting assessment changes.

The stakeholder steering committee that designed the engagement plan for this review will also work throughout the process to ensure the input of the represented stakeholders is considered, and will work according to jointly draft guiding principles to resolve challenges.

How are stakeholders able to participate?

Stakeholders are encouraged to provide feedback during each specific stage of the AMR process, either through their steering committee representative (list provided below) or by sending their comments to the AMR Team at ma.amr@gov.ab.ca.

How will we know the status/updates of the AMR process?

Status updates will be communicated to steering committee representatives (list provided below) and posted to the AMR website at <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Which groups are impacted by the AMR process?

Municipalities and regulated property owners may be impacted by changes in assessment values at the conclusion of the AMR process.

What are the timelines for the AMR process?

The review of AMR Principles, Assessment Year Modifiers, and the Construction Cost Reporting Guide will occur in 2024. Government will consider any resulting policy and regulatory changes in early 2025.

Reviews of the assessment models for individual regulated property types will then occur in two stages, from 2025-27.

Following this, we will begin broader engagement to comprehensively consider and understand the potential assessment and tax impacts of the new models. We will work with stakeholders to evaluate any mitigation or implementation strategies required.

Final government decisions on any changes to assessment models would be sought in 2028.

For further details please visit <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Have tax implications been considered for the AMR process?

Following preparation of new assessment models, broad engagement will be initiated with municipalities and industry groups. Stakeholders will have the opportunity to provide input during this stage of the process.

Final government decisions on any changes to assessment models would be sought after this input is received and considered.

Who is the main government contact for the AMR process?

To contact Municipal Affairs during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

Which stakeholder groups are represented on the steering committee?

The steering committee is comprised of representatives from the following organizations:

- Alberta Assessors' Association
- Alberta Federation of Rural Electrification Associations
- Alberta Municipalities
- Alberta Rural Municipal Administrators' Association
- Bell MTS
- Canadian Association of Petroleum Producers
- Canadian National Railway Company
- Canadian Pacific Railway Company
- Canadian Property Tax Association
- Canadian Renewable Energy Association
- Capital Power
- Chemistry Industry Association of Canada
- Explorers and Producers Association of Canada
- Federation of Gas Co-ops
- FORTIS Alberta
- Independent Power Producers Society of Alberta
- Local Government Administration Association of Alberta
- Northeast Capital Industry Association
- Pipeline Property Tax Group
- Rogers Communications
- Rural Municipalities of Alberta
- TELUS

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 12

TITLE: Next Meeting

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Next Meeting: April 29, 2024 for a Special Meeting, for the Village of Cremona auditor present council with 2023 audit.

Next Regular Council Meeting will be held May 21, 2024

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

RECOMMENDED ACTION:

Res: 24/0 **MOTION** THAT Councillor_____ declare that the next Special Council Meeting is the auditor Presenting the council with the 2023 audit and will take place at 9:00 a.m. on Monday, April 29, 2024, at Council Chambers located at 106 1st Avenue East.

Res: 24/ **MOTION** THAT Councillor_____ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 a.m. on Monday, May 21, 2024, at Council Chambers located at 106 1st Avenue East.



INTLS: CAO: KQ

REQUEST FOR DECISION

MEETING: Special Council Meeting

Date: April 23, 2024

AGENDA NO.: 13

TITLE: Closed Meeting

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council will be required to make a motion to go into a Closed Meeting to discuss items that are either 1 - legal, & 1 land.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

INTLS: CAO: KO



REQUEST FOR DECISION

MEETING: Closed Meeting

Date: April 23, 2024

AGENDA NO.: 14

TITLE: RECONVENE

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

RECOMMENDED ACTION:

MOTION That Councilor _____ reconvenes from a closed meeting to a Special Council meeting at ____ p.m.

INTLS: CAO: KO



MEETING: Regular Council Meeting

Date: April 23, 2024

AGENDA NO.: 15

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 23rd day of April at ____p.m.

INTLS: CAO: KO