



**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 1

**TITLE:** Call to Order

**ORIGINATED BY:** *Karen O'Connor, CAO*

Deputy Mayor Canaday called the May 16, 2023, Village of Cremona Council meeting to order at \_\_\_\_ PM

**RECOMMENDED ACTION:**

**MOTION** THAT Deputy Mayor Canaday called the meeting to order at \_\_\_\_ P.M.

INTLS: CAO: *KO*



**REGULAR COUNCIL MEETING AGENDA**  
**May 16, 2023, at 7:00 p.m.**  
**Council Chambers – 106 1<sup>st</sup> Avenue East**

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**ATTENDANCE:**

**Deputy Mayor:** Canaday, **Councillors:** Goebel, Thompson

**OTHER PRESENT:** Karen O'Connor, CAO & Sandi Ryan, CSC, Clerk

**ABSENT:** Mayor Hagen

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- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
  - a) *April 18, 2023, Regular Council Meeting Minutes*
  - b) *May 1, 2023, Special Council Meeting Minutes*
- 4. DELEGATIONS / PRESENTATIONS-NONE**
- 5. OPEN FORUM- PUBLIC QUESTION PERIOD**
- 6. BUSINESS ARISING FROM PREVIOUS MEETING**
  - a) **RFD 23-05-058** Passing 2023 Budget
- 7. BYLAWS & POLICIES**
  - a) **RFD 23-04-059** Bylaw Tax Rate Bylaw No.505-23
- 8. NEW BUSINESS**
  - a) **RFD 23-05-060** Cremona and District Library Request
  - b) **RFD 23-05-061** Prioritizing Municipal Input in Future RCMP Contract Policing Decision
  - c) **RFD 23-05-062** Cremona Water Valley Chamber of Commerce- Park Benches
  - d) **RFD 23-05-063** Prioritizing Municipal Input in Future Contract Policing Decisions
  - e) **RFD 23-05-064** Appointing Cremona Board Members
  - f) **RFD 23-05-065** CAO Evaluation

## **9. REPORTS**

- a) Financial Reports
- b) CAO Reports
  - Algar Geothermal Inc. -Apr 24, 2023
  - MAP meeting minutes- Apr. 13, 2023

## **10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS**

Mayor Hagen Reports:

Deputy Mayor Canaday Reports:

- Mountain View Seniors Housing 2022 Financial Statements
- MV & Cremona & District Recreation Board Agenda-Apr 26, 2023

Councillor Goebel Reports:

- Cremona & District Library Board Meeting Minutes-Mar. 22,2023
- FCSS May 2, 2023, Meeting Minutes
- FCSS Coordinator Activities
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## **11. CORRESPONDENCE & INFORMATION**

- Camrose Resort Casino
- Cremona WaterValley Chamber of Commerce Meeting- Mar.16,2023
- Ltr. MA -Apr. 11, 2023
- Ltr. Tofield to Minister Environment & Protected Areas-Apr 12, 2023
- Ma-plsb Public Library Services in AB
- Ministerial Order No. MSD-020-23A
- RCMP Quarter 1 Newsletter 2023-2024

## **12. NEXT MEETING**

## **13. CLOSED MEETING- 1 Legal, 1 Land & 1 Labour**

## **14. RECONVENE**

## **15. ADJOURNMENT**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 2

**TITLE:** Acceptance of the Agenda

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

By resolution, Council must accept the agenda.

**RECOMMENDED ACTION:**

**MOTION** That Councillor \_\_\_\_\_  
accepts the Agenda as presented.

OR

**MOTION** That Councillor \_\_\_\_\_  
accepts Council accepts the Agenda  
as amended.

INTLS: CAO: KO

**MEETING: Regular Council Meeting**

**Date: May 16, 2023**

**AGENDA NO.: 3 a)**

**TITLE: Minutes – April 18, 2023, Regular Council Meeting Minutes  
-May 1, 2023, Special Meeting Minutes**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

April 18, 2023, Regular Council Meeting & May 1, 2023, Special Council Meeting minutes are being presented to Council for their review and approval.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

**MOVED** THAT Councillor \_\_\_\_\_ accepts April 18, 2023, Regular Council Meeting minutes as presented.

OR

**MOVED** THAT Councillor \_\_\_\_\_ accepts the April 18, 2023, Regular Council Meeting minutes as amended.

**MOVED** THAT Councillor \_\_\_\_\_ accepts May 1, 2023, Special Council Meeting minutes as presented.

OR

**MOVED** THAT Councillor \_\_\_\_\_ accepts the May 1, 2023, Special Council Meeting minutes as amended.

INTLS: CAO: KO



Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, April 18, 2023 – Commencing at 7:00 p.m.

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<b><u>IN ATTENDANCE:</u></b>	Deputy Mayor Canaday, Councilor Goebel, Councillor Thompson
<b><u>OTHERS PRESENT:</u></b>	CAO, Karen O’Connor, Corporate Services, Sandi Ryan and 5 members of the public.
<b><u>ABSENT:</u></b>	Mayor Hagen

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**1.1 CALL TO ORDER:**

**Res. 23/087** MOTION THAT Deputy Mayor Canaday calls the meeting to order at 7:00 P.M.

**1.2 ADOPTION OF AGENDA:**

**Res: 23/088** MOTION THAT Councillor Goebel accepts the agenda as presented.

**1.3 ADOPTION OF MINUTES:**

**Res: 23/089** MOTION THAT Councillor Goebel accepts March 21, 2023, Regular Council Meeting minutes as presented.

**CARRIED**

**Res: 23/090** MOTION THAT Councillor Goebel accepts March 23, 2023, Special Council Meeting minutes As presented.

**CARRIED**

**4.1 DELEGATIONS / PRESENTATIONS:**

*No items*

**5.1 PUBLIC HEARINGS**

*No items.*

**6.1 OPEN FORUM-PUBLIC QUESTION PERIOD**

A member of the public had questions regarding the 2023 Tax Levy, Water meters & rates, bulk water usage, trailer dump expense & street paving. Another resident needed clarification on the new utility rates that will be in effect on June 1, 2023.

**Res: 23/091 MOTION** THAT Deputy Mayor Canaday accepts the concerns and questions as information presented.

**CARRIED**

**7.1 BUSINESS ARISING FROM PREVIOUS MEETING**

**RFD 23-04-051 2nd Quote for Manganese Dioxide Filter**

**Res: 23/092 MOTION** THAT Councillor Thompson wishes to table the accepting the lowest quote given by Aquatech, being the 1<sup>st</sup> quote, \$ 7,481.39, the 2<sup>nd</sup> quote being \$ 11,460.50. Council will revisit this at a later date.

**CARRIED**

**8.1 BYLAWS & POLICIES**

**8 a) RFD 23-04-052 Tax Rate Bylaw No. 505-23**

**Res: 23/093 MOTION** THAT Councillor Goebel wishes to table the reading of the 2023 Tax Rate Bylaw No. 505-23, revisit at a special meeting being held on Tuesday, April 25, 2023 at 6 pm.

**CARRIED**

**8 b) RFD 23-04-053 Tax Penalty Bylaw No. 506-23**

**23/094 MOTION** THAT Councillor Goebel passed the first reading of the Tax Penalty Bylaw No. 506-23.

**CARRIED**

**23/095 MOTION** THAT Councillor Thompson passed the second reading of the Tax Penalty Bylaw No. 506-23.

**CARRIED**

**23/096 MOTION** THAT Councillor Goebel present unanimously to proceed to the third reading of the Tax Penalty Bylaw No. 506-23.

**CARRIED**

**23/097 MOTION** THAT Councillor Thompson passed the Third and Final reading of the Tax Penalty Bylaw No. 506-23.

**CARRIED**

**8 c) Personnel Policy No, 1701-04**

**Res: 23/98** MOTION THAT Councillor Goebel tables the reviewing the Personnel Policy No. 1701-04 for a later date.

**CARRIED**

**NEW BUSINESS / REQUEST FOR DECISION:**

**9 a) RFD 23-04-055 Hiring new Water Operators**

**Res. 23/099** MOTION THAT Councillor Thompson directs the CAO to hire a new ticketed water operator for the Village of Cremona for reasonable wages in the \$35/ per hour range.

**DEFEATED**

**REPORTS**

**10 a) Financial Reports**

**Res. 23/100** MOTION THAT Councillor Goebel accepts the accounts payable report with FCSS and village's financial reports for March 2023, as information only.

**CARRIED**

**10 b) CAO Report**

**Res.23/101** MOTION THAT Councillor Thompson accepts the CAO's March active report for information only.

**CARRIED**

**11. COMMITTEES/BOARDS/COMMISSIONS**

**Mayor Hagen Reports:** None

**Deputy Mayor Canaday Reports:**

- FCSS Coordinators Report, March. 2023
- FCSS Board Meeting Minutes, March. 2023



**Councillor Goebel Reports:** None

**Councillor Thompson Reports:** None

**Res. 23/102** **MOTION** THAT Councillor Thompson accepts all committees & board meeting minutes and reports as information only.

**CARRIED**

**CORRESPONDENCE & INFORMATION**

- PRL System 2022 Annual Report
- PRL Board Meeting -Feb 23, 2023
- Lights On After School
- Ltr Town of Barrhead-April 3,2023
- Ltr M.A. Ministerial Order MSD: 00123

**Res. 23/103** **MOTION** THAT Councillor Goebel accepts the attached correspondence as information only.

**CARRIED**

**NEXT MEETING**

**Res: 23/104** **MOTION** THAT Deputy Mayor Canaday declare that Council holds a Special Council Meeting Tuesday, April 25, 2023, at 6 p. m. at the located of 106 1<sup>st</sup> Avenue East.

**CARRIED**

**Res: 23/105**      **MOTION** THAT Councilor Goebel declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday May 15, 2023, located at 106 1<sup>st</sup> Avenue East.

**CARRIED**

**ADJOURNMENT**

**Res. 23/106**      **MOTION** THAT Deputy Mayor Canaday adjourns the Village of Cremona Regular Council Meeting on the 18<sup>th</sup> day of April 2023, at 8:15 p.m.

**CARRIED**

\_\_\_\_\_  
Deputy Mayor, Joe Canaday

\_\_\_\_\_  
CAO, Karen O'Connor



Minutes of the Village of Cremona Special Council Meeting held on  
Monday, May 1, 2023 – Commencing at 9:00 a.m.

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<b><u>IN ATTENDANCE:</u></b>	Deputy Mayor Canaday, Councilor Goebel, Councillor Thompson
<b><u>OTHERS PRESENT:</u></b>	Karen O'Connor, CAO, Grant Strange, B. Comm., CPA, CA
<b><u>ABSENT:</u></b>	Mayor Hagen

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**1.1 CALL TO ORDER:**

**Res. 23/108** MOTION THAT Deputy Mayor Canaday calls the meeting to order at 9:03 A.M.

**1.2 ADOPTION OF AGENDA:**

**Res: 23/109** MOTION THAT Councillor Goebel accepts the agenda as presented.

**3.1 DELEGATIONS / PRESENTATIONS:**

***RFD 23-04-056 RLM Canada 2022 Presents Council 2022 Audit Report***

**23/110 Motion** THAT Councillor Goebel accepts the Village of Cremona 2022 Financial Audit, presented to Council, by Grant Stange B. Comm., CPA CA from RSM Canada, 546 Laura Avenue, Red Deer, AB.

**CARRIED**

**4.1 PUBLIC HEARINGS**

*No items.*

**5 a) Bylaws & Policies**

**RFD 23-05-057 Reading Bylaw No. 505-23**

**23/112 MOTION** THAT Councillor Goebel passed the first reading of Tax Rate Bylaw No. 505-23.

**APPROVED-Deputy Mayor Canaday  
APPROVED-Councillor Goebel  
APPOSED-Councillor Thompson**

**CARRIED**

**23/113 MOTION** THAT Councillor Goebel passed the second reading of Tax Rate Bylaw No. 505-23.

**APPROVED-Deputy Mayor Canaday  
APPROVED-Councillor Goebel  
APPOSED-Councillor Thompson**

**CARRIED**

**ADJOURNMENT**

**Res. 23/114 MOTION** THAT Deputy Mayor Canaday adjourns the Village of Cremona Special Council Meeting on the 1<sup>st</sup> day of May 2023, at 10:14 a.m.

**CARRIED**

\_\_\_\_\_  
Deputy Mayor, Joe Canaday

\_\_\_\_\_  
CAO, Karen O'Connor



**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 4 a)

**TITLE:** Delegations / Presentation: *None*

**ORIGINATED BY:** Karen O'Connor, C.A.O.

**BACKGROUND / PROPOSAL:**

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

INTLS: CAO: KO

**MEETING: Regular Council Meeting**

**Date: May 16, 2023**

**AGENDA NO.: 5 a)**

**TITLE: OPEN FORUM-PUBLIC QUESTION PERIOD**

**ORIGINATED BY: *Karen O'Connor, CAO***

**BACKGROUND / PROPOSAL:** A time delegated time for residents to voice any concerns or questions they may have for the village council.

**RECOMMENDATIONS:**

**MOTION** THAT Councillor \_\_\_\_\_ take the public question as information.

Or

**MOTION** THAT Councillor \_\_\_\_\_ take the public question and concerns back with Council to discuss at a later date.

INTLS: CAO **KO**



## REQUEST FOR DECISION 23-05-058

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 6 a)

**TITLE:** BUSINESS ARISING FROM PREVIOUS MEETING

**ORIGINATED BY:** *Karen O'Connor, CAO*

### **BACKGROUND / PROPOSAL:**

Councillors are to pass the 2023 Village of Cremona Budget

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Cremona's 2023 budget has implemented the new utility rates and a zero (0) increase in the Tax Levy, staying the same as 2022 Levies.

### **RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves the Village of Cremona 2023 Budget presented with the new utility rates implemented and no changes in the tax levies, stays the same levy as the 2022 tax levy.

INTLS: CAO: *KO*



# Cremona Budget Plan

*2023-2025 - Operating*  
*2023-2028 - Capital*



# Vision Statement



*The vibrant and tranquil  
village of TOM ORO*



Cremona is and will always be a serene place that inspires citizens and visitors alike to dare to think about how beautiful their future can be.



# Our Strategic Goals



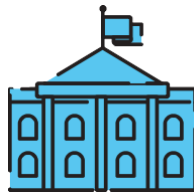
Two-way communication both seizes opportunities and bridges gaps in our community.



The beautification of our natural areas and the value of surrounding attractions benefits Village residents.



Our developed commercial and open spaces have enhanced our business community and residential properties.



Village Council has established bylaws, policies and plans that drive sustained growth and financial sustainability.



# Linking the Strategic Plan to Budget

The Council's key areas of focus in its' Strategic Plan involve good Governance, growth and development, strong lines of communication with the community, and Village Beautification. The 2023–2025 Operating budget begins the work of achieving those strategic objectives.

In the 2023 budget, extra funds are focused on those projects that will enhance the water use accountability for the Village. Of course, this is a continuous work project as the village's water meters have been aging, and is time for replacements.

Community Development is also a priority. A key component of positive development involves a solid plan for managing and directing that growth. Budget dollars in the operating budget recognize a focus on solid planning in the next year or so that will support that future growth.

Council has also committed time and resources to continue the work it has started in ensuring a strong set of bylaws is in place to govern the operation of the Village. This work continues in 2023.

Most importantly, the Village has created both Operating and Capital budget plans that support the achievement of strategic goals with Zero (0) increase in tax rates for its residents and non-residential property.

**VILLAGE OF CREMONA  
2023 BUDGET**

<b>OPERATING CASH REQUIREMENTS</b>		
1	Operating cost excluding non-cash items and interest expense	1,142,391.04
1b	Requisition Expense	171,660.59
2	Less: Other Operating Revenue (excluding tax levy)	-573,471.84
3	Operating debt interest	200.00
		740,779.79
4a	Anticipated draw from prior year accum surplus - restricted	0.00
4b	Anticipated draw from prior year accum surplus - unrestricted	
<b>TAX LEVY FOR OPERATIONS</b>		740,779.79
<b>CAPITAL CASH REQUIREMENTS</b>		
5a	Capital expenditures	180,000.00
5b	Capital A/P	
5c	Grant money moved to deferred	0.00
6	Capital debt interest	5,653.76
7	Capital debt principal payments	65,455.76
		251,109.52
8	Less: Capital revenue	-254,691.00
9	Less: Proceeds from Sales	0.00
		-3,581.48
10	Proceeds from new debt	
11a	Anticipated draw from prior year accum surplus - restricted	
11b	Anticipated draw from prior year accum surplus - unrestricted	0.00
11c	Direct Restricted Fund (i.e. Donations to Deferred)	
<b>TAX LEVY FOR CAPITAL</b>		-3,581.48
<b>MINIMUM TAX LEVY</b>		737,198.31
12	<b>TOTAL TAX LEVY</b>	737,198.31
13	<b>NET BUDGETED CASH DRAW ON ACCUM SURPLUS</b>	
	<b>TAX LEVY</b>	737,198.31
14	<b>TAXES BUDGETED</b>	452,286.07
	<b>SHORTFALL / (SURPLUS)</b>	284,912.24

# VILLAGE OF CREMONA 2023 BUDGET

## OPERATING BUDGET SUMMARY

	2023 Budget
<b>REVENUES</b>	
Admin & General	41,410.00
Bylaw & Enforcement	350.00
Water	313,397.96
Sanitary (Wastewater)	39,800.00
Garbage	49,000.00
FCSS	74,152.00
Cemetery	4,400.00
Planning & Development	4,750.00
Culture & Recreation	5,400.00
Parks & Recreation	6,000.00
Library	34,811.88
<b>TOTAL (2)</b>	<b>573,471.84</b>
Taxes and Requisitions (18)	623,043.74
<b>TOTAL REVENUES</b>	<b>1,196,515.58</b>
<b>EXPENSES</b>	
Council General	33,400.00
General Administration	173,000.00
CAO	100,650.00
Bylaw & Enforcement	1,500.00
Public Works	62,500.00
Roads	159,309.52
Water	235,680.00
Sanitary (Wastewater)	86,800.00
Garbage (Solid Waste)	56,500.00
FCSS	89,025.00
Cemetery	9,000.00
Planning & Development	16,150.00
Culture & Recreation	8,500.00
Parks & Recreation	21,550.00
Library	46,525.00
Fire Department	83,550.00
Disaster Services	-
<b>TOTAL EXPENSES</b>	<b>1,183,639.52</b>
<b>RECURRING / NON-RECURRING EXPENSES</b>	
TOTAL EXPENSES (1)	1,183,639.52
TAX & REQUISITION EXPENSE (1b)	171,660.59
OPERATING DEBT INTEREST (3)	200.00
<b>TOTAL EXPENSES</b>	<b>1,355,500.11</b>

VILLAGE OF CREMONA 2023 BUDGET			
OPERATING BUDGET SUMMARY			
	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>REVENUES</b>			
Admin & General	45,960.00	41,410.00	46,768.00
Bylaw & Enforcement	350.00	350.00	350.00
Public Works	0.00	0.00	0.00
Water	197,031.24	194,497.63	195,000.00
Sanitary	52,490.40	46,800.00	47,000.00
Garbage	49,000.00	49,000.00	49,000.00
FCSS	90,908.02	74,152.00	76,325.00
Cemetery	2,250.00	3,000.00	3,000.00
Planning & Development	6,818.48	4,750.00	4,750.00
Culture & Recreation	8,414.16	5,400.00	5,000.00
Parks & Recreation	5,000.00	6,000.00	5,000.00
Library	32,847.00	34,811.88	34,800.00
<b>TOTAL (2)</b>	<b>491,069.30</b>	<b>460,171.51</b>	<b>466,993.00</b>
Taxes and Requisitions (18)	575,162.26	696,560.00	696,560.00
<b>TOTAL REVENUES</b>	<b>1,066,231.56</b>	<b>1,156,731.51</b>	<b>1,163,553.00</b>
<b>EXPENSES</b>			
	2022 BUDGET	2023 BUDGET	2024 BUDGET
Councillor	40,594.70	33,400.00	35,000.00
General Administration	202,943.92	173,000.00	175,000.00
CAO	73,559.61	100,650.00	110,000.00
Fire Department	81,373.59	83,550.00	85,000.00
Disaster Servcies	35.00	35.00	35.00
Bylaw & Enforcement	0.00	1,500.00	1,750.00
Public Works	208,685.25	62,500.00	70,000.00
Roadways	31,217.93	159,309.52	160,000.00
Water	164,759.69	206,680.00	210,000.00
Sanitary	53,576.24	86,800.00	87,000.00
Garbage	52,430.71	56,500.00	55,000.00
FCSS	129,349.42	89,025.00	90,000.00
Cemetery	0.00	9,000.00	10,000.00
Planning & Development	10,203.45	17,287.50	16,000.00
Culture & Recreation	11,067.93	8,500.00	9,000.00
Parks & Recreation	24,152.80	21,550.00	22,000.00
Library	58,475.80	46,525.00	47,000.00
<b>TOTAL EXPENSES</b>	<b>1,142,426.04</b>	<b>1,155,812.02</b>	<b>1,182,785.00</b>
<b>TOTAL EXPENSES (1)</b>	<b>1,142,426.04</b>	<b>1,155,812.02</b>	<b>1,182,785.00</b>
<b>TOTAL</b>	<b>1,142,426.04</b>	<b>1,155,812.02</b>	<b>1,182,785.00</b>
TAX & REQUISITION EXPENSE (1b)	157,644.88	171,660.59	172,000.00
OPERATING DEBT INTEREST (3)	200.00	200.00	200.00
<b>TOTAL EXPENSES</b>	<b>1,300,270.92</b>	<b>1,327,672.61</b>	<b>1,354,985.00</b>

VILLAGE OF CREMONA  
REVENUE & EXPENSE OPERATING



General Ledger	Description	2021 YTD Actual	2022 YTD Actual	2023 Budget
<b>TAXES &amp; REQUISITIONS</b>				
1-00-00-111-00	Residential Property Taxes	(326,032.73)	(333,995.83)	(356,927.79)
1-00-00-112-00	Commercial Property Taxes	(76,594.40)	(76,561.77)	(79,762.75)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	
1-00-00-114-00	Farmland Property Taxes	(342.38)	(342.38)	(337.42)
1-00-00-115-00	Linear Taxes	(12,326.90)	(12,409.75)	(13,261.59)
1-00-00-118-00	Designated Industrial Property	(71.58)	(72.60)	(73.82)
1-00-00-120-00	Alberta School Foundation Tax Levy	(123,499.77)	(124,098.14)	(130,169.67)
1-00-00-121-00	Seniors' Foundation Tax Levy	(16,925.37)	(17,288.88)	(19,588.00)
1-00-00-210-00	Grants In Lieu	(1,933.57)	(1,933.57)	(1,922.70)
1-00-00-122-00	AB Policing Levy	(12,284.50)	(17,195.95)	(21,000.00)
<b>* TOTAL TAXES &amp; REQUISITIONS</b>		<b>(570,011.20)</b>	<b>(583,898.87)</b>	<b>(623,043.74)</b>
<b>TAXES &amp; REQUISITIONS EXP</b>				
2-00-00-740-00	ASFF Requisition	123,455.89	130,169.67	130,169.67
2-00-00-753-00	MV Seniors's Housing Requisition	16,878.00	16,863.00	19,588.00
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	73.82
2-00-00-755-00	AB Policing Requisition	0.00	20,480.94	21,000.00
<b>* TOTAL TAXES &amp; REQUISITIONS EXP</b>		<b>0.00</b>	<b>167,513.61</b>	<b>170,831.49</b>
<b>** TOTAL TAX REVENUE FOR MUNICIPA</b>		<b>-570,011.20</b>	<b>-416,385.26</b>	<b>-452,212.25</b>

COUNCILLOR EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-11-00-232-00	Legal Fees	0.00	0.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,118.77	1,034.34	1,250.00
2-11-00-560-00	Building Rental	0.00	0.00	0.00
2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,015.00	1,625.00	2,100.00
2-11-01-140-00	Benefits Cnc 1	31.08	27.30	50.00
2-11-00-146-00	Community Grants & Enhancements	640.00	250.00	500.00
2-11-00-170-00	Election Costs	2,365.58	2,215.44	2,500.00
2-11-00-220-00	Advertising	288.50	239.00	300.00
2-11-00-225-00	Registrations & Memberships	2,121.55	2,079.40	2,500.00
2-11-00-230-00	Professional & Consulting Services	3,868.46	8,464.54	4,000.00
2-11-01-148-00	CONVENTN/COUN 1/PER DIEM	0.00	0.00	0.00
2-11-01-211-00	Travel & Subsistence - Cncl 1	0.00	306.03	500.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	3,110.00	4,030.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	48.50	113.73	100.00
2-11-02-211-00	Travel & Subsistence - Cncl 2	214.26	444.40	500.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	2,440.00	3,090.00	3,100.00
2-11-03-140-00	Benefits Cnc 3	41.32	61.89	50.00
2-11-03-148-00	CONVENTIONS/TRAINING-CNC 3	0.00	0.00	0.00
2-11-03-211-00	Travel & Subsistence - Cncl 3	101.00	156.55	500.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,297.50	2,270.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	39.92	38.33	50.00
2-11-04-148-00	CONVENTION/COUN4/PER DIEM	0.00	0.00	0.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	0.00	30.30	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	2,847.50	2,280.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	48.31	38.50	50.00
2-11-05-148-00	CONVENTN/COUN 2/PER DIEM	0.00	0.00	0.00
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	1,045.30	500.00
2-69-00-543-01	Natural Gas FCSS/Council	2907.17	2902.00	1500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1734.51	5733.82	3000.00
2-69-00-540-01	Electricity FCSS/Council	1,586.37	2,118.83	1,250.00
<b>*P</b>	<b>TOTAL COUNCILLOR EXPENSE</b>	<b>0.00</b>	<b>40,594.70</b>	<b>33,400.00</b>



ADMIN & GENERAL		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-00-00-510-00	Penalties & Costs on Taxes	(9,838.29)	(7,327.57)	(6,500.00)
1-12-00-155-00	Business License	(1,045.85)	(1,233.36)	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(1,800.00)	(1,560.00)	1,000.00
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	(100.00)
1-12-00-550-00	Return on Investments	(608.90)	(178.51)	(500.00)
1-12-00-590-00	Other Revenue - Admin	(2,570.34)	(1,803.48)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	0.00	(50.00)
1-12-00-840-00	Provincial Grant	(27,268.00)	(27,268.00)	(27,260.00)
1-23-00-590-00	Revenue - Fire	(8,287.66)	0.00	(5,000.00)
<b>* TOTAL ADMIN &amp; GENERAL</b>		<b>0.00</b>	<b>(39,370.92)</b>	<b>(41,410.00)</b>
ADMINISTRATION EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-12-00-100-00	Salaries & Wages	55,362.12	57,337.75	50,000.00
2-12-00-140-00	Employee Benefits	7,603.85	7,602.19	6,500.00
2-12-00-148-00	Training & Development - Admin	95.00	0.00	1,000.00
2-12-00-150-00	Freight & Postage	491.89	173.18	500.00
2-12-00-210-00	Licenses & Permits - Admin	25.00	0.00	25.00
2-12-00-211-00	Travel & Subsistence	1,256.74	241.85	1,000.00
2-12-00-217-00	Telephone & Internet	14,498.63	12,725.04	12,000.00
2-12-00-220-00	Advertising	632.00	1,382.33	750.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	450.00	225.00	500.00
2-12-00-230-00	Professional Services	15,882.61	16,376.42	12,300.00
2-12-00-231-00	Assessment Services	8,589.72	8,543.65	8,600.00
2-12-00-232-00	Legal Fees	5,938.79	11,204.68	5,000.00
2-12-00-233-00	Audit Fees	23,750.00	21,026.19	22,000.00
2-12-00-274-00	Insurance	20,426.33	20,392.69	20,000.00
2-12-00-510-00	General Office Supplies	8,760.87	6,669.92	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,632.15	1,450.10	2,000.00
2-12-00-515-00	TECHNOLOGY	0.00	222.89	500.00
2-12-00-519-00	Miscellaneous Supplies & Costs	0.00	0.00	0.00
2-12-00-525-00	Rentals & Leases	4,192.08	2,860.15	3,600.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	802.00	400.00
2-12-00-528-01	Building -Repairs/Maint.-Admin	0.00	0.00	0.00
2-12-00-814-00	Service Charges & Interest	9,583.21	9,254.48	9,000.00
2-12-00-815-00	Penny Rounding	0.00	0.01	100.00
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	200.00
2-12-00-850-00	Toilet Rebate	150.00	50.00	100.00
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	299.50	500.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	0.00	100.00
2-12-00-995-00	Building Amortization - Admin	5,223.21	0.00	0.00
2-69-00-528-00	Building Repairs Maint - Admin	4,294.34	1,835.05	3,500.00
2-69-00-540-00	Electricity Admin/Fire	8,308.50	9,247.82	2,375.00
2-69-00-230-00	Professional Services/Janitorial Admin	4,050.00	5,698.00	1,500.00
2-69-00-543-00	Natural Gas Admin	4,326.10	7,323.03	1,850.00
<b>* TOTAL ADMINISTRATION EXPENSE</b>		<b>0.00</b>	<b>202,943.92</b>	<b>173,000.00</b>
<b>** NET ADMINISTRATION</b>		<b>0.0</b>	<b>163,573.00</b>	<b>131,590.00</b>

CAO EXPENSES		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-12-01-100-00	Salaries & Wages - CAO	84,267.75	60,034.08	80,000.00
2-12-01-140-00	Employee Benefits - CAO	10,991.00	11,123.08	15,000.00
2-12-01-148-00	Training & Development - CAO	6,495.00	0.00	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	427.47	1,627.45	1,200.00
2-12-01-211-01	Accomodations - CAO	416.99	0.00	1,000.00
2-12-01-225-00	Conference Registrations - CAO	0.00	550.00	150.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	152.25	225.00	1,300.00
* TOTAL CAO EXPENSES		0.00	73,559.61	100,650.00
*** TOTAL NET ADMIN & CAO		(170,164.44)	(176,777.24)	232,240.00
BYLAW & ENFORCEMENT		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-26-00-420-00	Traffic Fines	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	(149.00)	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(330.00)	(435.00)	(150.00)
* TOTAL BYLAW & ENFORCEMENT		0.00	(435.00)	(350.00)
BYLAW & ENFORCEMENT EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	1,500.00
2-26-00-510-00	General Supplies	0.00	0.00	0.00
* TOTAL BYLAW & ENFORCEMENT EXPE		0.00	0.00	1,500.00
** NET BYLAW & ENFORCEMENT		(479.00)	(435.00)	(350.00)

PUBLIC WORKS		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00
* TOTAL PUBLIC WORKS		0.00	0.00	0.00
PUBLIC WORKS EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-31-00-100-00	Salaries & Wages	126,005.50	96,568.62	10,000.00
2-31-00-140-00	Employee Benefits	21,135.20	16,367.00	250.00
2-31-00-148-00	Training & Development - Public Works	0.00	301.67	1,500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	0.00
2-31-00-211-00	Travel & Subsistence	256.54	3,642.44	500.00
2-31-00-217-00	Telephone & Internet	782.15	1,261.17	1,300.00
2-31-00-223-00	Memberships & Registration	84.00	57.14	100.00
2-31-00-230-00	Professional Services	2,518.70	2,787.35	3,000.00
2-31-00-518-00	Protective Clothing, Etc.	380.96	350.67	500.00
2-31-00-521-00	Fuel Costs	5,902.25	12,417.86	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	18,231.33	26,374.82	10,000.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	1,589.17	2,284.00	1,250.00
2-69-00-528-02	Building Repairs & Main PW Shop	5,764.03	4,334.88	3,500.00
2-69-00-540-02	Electricity PW	13,117.31	17,732.62	10,000.00
2-69-00-540-02	Electricity PW	13,117.31	17,732.62	10,000.00
2-69-00-510-02	Building General Supplies PW Shop	0.00	701.79	0.00
2-69-00-543-02	Natural Gas PW Shop	4,338.69	5,770.60	3,600.00
* TOTAL PUBLIC WORKS EXPENSE		0.00	208,685.25	62,500.00
** NET PUBLIC WORKS		0.00	208,685.25	62,500.00
ROADWAYS EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-32-00-100-00	Salaries & Wages	0.00	0.00	50,000.00
2-32-00-140-00	Employee Benefits	0.00	0.00	10,000.00
2-32-00-220-00	Advertising	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	0.00	0.00	5,000.00
2-32-00-252-01	Snow Removal	1,150.00	11,231.60	1,000.00
2-32-00-510-00	General Supplies	0.00	452.37	500.00
2-32-00-514-00	Signage	0.00	0.00	500.00
2-32-00-520-00	Chemicals - Street	0.00	0.00	1,000.00
2-32-00-528-00	Repairs & Maintenance - Roads	6,714.02	1,618.04	2,000.00
2-32-00-540-00	Street Lights	16,068.55	17,915.92	18,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	65,455.76
* TOTAL ROADWAYS EXPENSE		0.00	31,217.93	159,309.52

WATER REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-41-00-411-00	Water Consumption Fees	(122,754.08)	(120,897.50)	(250,000.00)
1-41-00-412-00	Bulk Water Sales	(9,873.38)	(10,025.30)	(12,000.00)
1-41-00-510-00	Utility Penalties	(2,301.40)	(2,299.45)	(2,500.00)
1-41-00-540-00	Franchise & Concess.	(52,235.99)	(56,036.42)	(48,897.96)
1-41-00-590-00	Other Revenue - Water	(1,110.76)	(726.06)	0.00
1-41-00-410-00	Basic Fees - Water	(7,054.00)	(7,046.51)	(33,696.00)
* TOTAL WATER		0.00	(197,031.24)	(313,397.96)
WATER EXPENSE				
2-41-00-100-00	Salaries & Wages	0.00	0.00	5,000.00
2-41-00-140-00	Employee Benefits	0.00	0.00	1,000.00
2-41-00-148-00	Training & Development - Water	550.00	752.50	2,000.00
2-41-00-150-00	Freight & Postage	3,719.45	4,875.37	5,000.00
2-41-00-210-00	Licenses - Water	0.00	0.00	0.00
2-41-00-211-00	Travel & Subsistence	36.61	935.32	1,500.00
2-41-00-223-00	Memberships - Water	0.00	0.00	180.00
2-41-00-225-00	Conference Registrations	345.00	0.00	1,000.00
2-41-00-230-00	Professional Services	14,302.94	49,445.79	104,000.00
2-41-00-253-00	R & M - Infrastructure	0.00	47,893.61	50,000.00
2-41-00-510-00	General Supplies	636.15	1,746.20	2,000.00
2-41-00-516-00	Water Meters	0.00	0.00	10,000.00
2-41-00-520-00	Chemicals - Water	5,178.70	6,208.37	6,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	20,769.61	26,795.66	20,000.00
2-41-00-528-01	Building - Repairs/Maintenance	0.00	0.00	1,000.00
2-41-00-995-00	Engineered Structure - Amortization	61,570.02	0.00	0.00
2-41-00-995-01	Land/Improvement - Amortization	0.00	0.00	0.00
2-41-00-995-02	Water Equip & Meter - Amortization	6,185.50	0.00	0.00
2-69-00-540-03	Electricity Water	20,159.38	24,843.54	25,000.00
2-69-00-543-03	Natural Gas Water Wells	1,380.70	1,263.33	1,500.00
* TOTAL WATER EXPENSE		0.00	164,759.69	235,680.00
** NET WATER		0.00	-32,271.55	-77,717.96

SANITARY REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-42-00-410-00	Basic Fees - Sewer	(7,054.00)	(7,046.51)	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(22,499.15)	(22,271.31)	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(13,058.97)	(14,009.08)	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	(3,870.00)	(3,075.00)	(3,800.00)
* TOTAL SANITARY		0.00	(46,401.90)	(39,800.00)
SANITARY EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-42-00-100-00	Salaries & Wages	0	0	20,000.00
2-42-00-140-00	Employee Benefits	0	0	2,000.00
2-42-00-230-00	Professional Services - Sewer	0.00	33,871.09	25,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	20,000.00
2-42-00-270-00	Lab Testing	0.00	459.79	100.00
2-42-00-510-00	General Supplies	0.00	136.96	200.00
2-42-00-520-00	Chemicals - Sewer	6,855.75	7,288.00	7,500.00
2-42-00-523-00	Sewer Flushing	0.00	11,120.40	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	2,302.00	700.00	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	1,000.00
* TOTAL SANITARY EXPENSE		0.00	53,576.24	86,800.00
** NET WASTEWATER		0.00	7,174.34	47,000.00
GARBAGE REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-43-00-254-00	Costs Recovered - Garbage	(7,200.00)	(7,200.00)	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(45,316.80)	(45,290.40)	(45,000.00)
* TOTAL GARBAGE		0.00	(52,490.40)	(49,000.00)
GARBAGE EXPENSE		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00
2-43-00-241-00	Solid Waste Disposal	38,510.47	41,022.99	45,000.00
2-43-00-510-00	General Supplies	0.00	472.00	500.00
2-43-00-850-00	MVRWC	10,980.12	10,935.72	11,000.00
* TOTAL GARBAGE EXPENSE		0.00	52,430.71	56,500.00
** NET WASTE		0.00	-59.69	7,500.00

FCSS REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-51-00-840-00	Grant - Prov. - FCSS	(15,040.00)	(10,712.00)	(16,000.00)
1-51-00-850-00	Grant - Local Govt. - FCSS	(57,802.00)	(67,578.68)	(45,152.00)
1-51-00-990-00	Donation & Fees - FCSS	(3,069.40)	(12,617.34)	(3,000.00)
1-51-00-990-01	MVC Wage Grant	0.00	0.00	(10,000.00)
* TOTAL FCSS		0.00	(90,908.02)	(74,152.00)
FCSS EXPENSE				
2-51-00-100-00	Salaries & Wages	28,165.40	35,597.95	36,000.00
2-51-00-140-00	Employee Benefits	5,582.74	6,359.65	7,000.00
2-51-00-148-00	Training & Development - FCSS	0.00	0.00	0.00
2-51-00-150-00	Freight & Postage	18.40	310.83	320.00
2-51-00-211-00	Travel & Subsistence	1,145.75	2,971.11	4,300.00
2-51-00-217-00	Telephone & Internet	2,019.86	2,123.55	2,200.00
2-51-00-220-00	Advertising	582.27	400.00	500.00
2-51-00-223-00	Memberships - FCSS	0.00	114.00	125.00
2-51-00-225-00	Conference Registrations	0.00	1,372.80	1,790.00
2-51-00-230-00	Professional Services	1,243.76	5,693.09	4,000.00
2-51-00-231-00	Janitorial	0.00	0.00	0.00
2-51-00-400-00	Community Programs	14,498.17	13,824.35	3,500.00
2-51-00-410-00	Adult Programs	553.30	6,343.13	2,000.00
2-51-00-411-00	Children-Youth Programs	11,168.34	8,974.79	2,500.00
2-51-00-412-00	Family Programs	5,226.39	8,188.10	1,000.00
2-51-00-413-00	Seniors' Programs	1,112.27	8,729.94	2,970.00
2-51-00-414-00	Local Grants (External Funding)	0.00	133.94	6,300.00
2-51-00-419-00	Volunteers	394.92	215.48	600.00
2-51-00-420-00	Community Engagement	0.00	125.37	
2-51-00-510-00	General Supplies	1,654.97	1,290.05	900.00
2-51-00-511-00	Computer Supplies & Furnishings	0.00	0.00	
2-51-00-560-00	COPIER LEASE	0.00	935.58	3,150.00
2-51-00-990-01	Summer Fun Program	0.00	6,525.41	1,000.00
2-51-00-990-02	Babysitting/Children	0.00	0.00	0.00
2-51-00-990-05	Community Newsletter	868.19	1,622.35	1,120.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1,734.51	5,733.82	3,000.00
2-69-00-540-01	Electricity FCSS/Council	1,586.37	2,118.83	1,250.00
2-69-00-230-00	Professional Services/Janitorial Admin	4,050.00	5,698.00	1,500.00
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	1,045.30	500.00
2-69-00-543-01	Natural Gas FCSS/Council	2,907.17	2,902.00	1,500.00
* TOTAL FCSS EXPENSE		0.00	129,349.42	89,025.00
** NET FCSS		0.00	38,441.40	14,873.00

CEMETERY REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-56-00-410-00	Plot - Cemetery	(1,250.00)	(1,150.00)	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,450.00)	(900.00)	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(450.00)	(200.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	0.00	(1,000.00)
<b>* TOTAL CEMETERY</b>		<b>0.00</b>	<b>(2,250.00)</b>	<b>(4,400.00)</b>
CEMETERY EXPENSE				
2-56-00-100-00	Salaries & Wages	0.00	0.00	5000.00
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	550.00	0.00	2,000.00
2-56-00-510-00	General Supplies	11.79	0.00	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	560.00	0.00	1,500.00
<b>* TOTAL CEMETERY EXPENSE</b>		<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>

PLAN & DEVELOPMENT REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-61-00-410-00	Building Permits	(992.42)	(1,468.48)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(1,000.00)	(600.00)	(1,000.00)
1-61-00-520-00	Development Permits	(1,228.24)	(2,650.00)	(1,200.00)
1-61-00-521-00	Subdivision Fees	0.00	(2,100.00)	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT</b>		<b>0.00</b>	<b>(6,818.48)</b>	<b>(4,750.00)</b>
PLAN & DEVELOPMENT EXPENSE				
2-61-00-230-00	Professional Services	9,311.85	10,203.45	15,000.00
2-61-00-233-00	Land Title Changes	0.00	0.00	150.00
	Economic Development(Regional)			1,137.50
2-61-00-148-00	Training - Planning	0.00	0.00	500.00
2-61-00-220-00	Advertising	0.00	0.00	500.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT E</b>		<b>0.00</b>	<b>10,203.45</b>	<b>17,287.50</b>
<b>** NET PLANNING &amp; DEVELOPMENT</b>		<b>0</b>	<b>3,384.97</b>	<b>12,537.50</b>

CULTURE & RECR. REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-71-00-990-02	Donation - Cremona Days	0.00	(6,619.16)	(5,400.00)
1-71-00-990-08	Donation/Fees - WinterFest	0.00	(1,795.00)	0.00
* TOTAL CULTURE & RECREATION		0.00	(8,414.16)	(5,400.00)
<b>CULTURE &amp; RECR. EXPENSE</b>				
2-71-00-990-02	Cremona Days	5,781.91	8,560.61	7,000.00
2-71-00-990-08	WinterFest	120.00	2,507.32	1,500.00
* TOTAL CULTURE & RECREATION EXP		5,901.91	11,067.93	8,500.00
** NET CULTURE & REC		5,901.91	2,653.77	3,100.00

PARKS & RECR. REV		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-71-00-830-00	Grant - Recreation - Federal	(7,000.00)	(5,000.00)	(5,000.00)
1-71-00-990-00	Donation - Recreation	0.00	0.00	(1,000.00)
* TOTAL PARKS & RECREATION		(7,000.00)	(5,000.00)	(6,000.00)
<b>PARKS &amp; RECREATION EXPENSE</b>				
2-72-00-100-00	Salaries & Wages	0.00	0.00	8,000.00
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	4,830.49	2,506.68	2,500.00
2-72-00-510-00	General Supplies	125.99	163.36	750.00
2-72-00-513-00	Beautification - Parks	11,930.25	18,836.08	10,000.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	10,874.73	325.24	300.00
* TOTAL PARKS & RECREATION EXPEN		0.00	24,152.80	21,550.00
** NET PARK & REC		20,761.46	19,152.80	7,550.00

LIBRARY REVENUE		2021 YTD Actual	2022 YTD Actual	2023 Budget
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(30,546.66)	(32,847.15)	(34,811.88)
* TOTAL LIBRARY		(30,546.66)	(32,847.15)	(34,811.88)
<b>LIBRARY EXPENSE</b>				
2-74-00-274-00	Insurance Library	769.59	830.19	850.00
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	250.00
2-74-00-850-00	Cremona Library	31,500.00	36,893.81	37,000.00
2-74-00-850-01	Parkland Regional Library	3,796.20	4,180.95	4,200.00
2-69-00-543-00	Natural Gas	4,326.10	7,323.03	1,850.00
2-69-00-540-00	Electricity Admin/Fire	8,308.50	9,247.82	2,375.00
* TOTAL LIBRARY EXPENSE		0.00	58,475.80	46,525.00
** SURPLUS / DEFESET		-30,546.66	25,628.65	11,713.12



FIRE EXPENSES		2021 YTD Actual	2022 YTD Actual	2023 Budget
2-23-00-217-00	Telephone & Internet	1,165.94	1,164.00	1,200.00
2-23-00-230-00	Professional Services	4,246.72	1,176.60	1,200.00
2-23-00-510-00	General Supplies	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	11,431.31	4,089.14	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	0.00	0.00	1,200.00
2-23-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	6,500.00
2-23-00-740-00	Fire Services Requisition	47,096.00	52,675.00	58,000.00
2-69-00-230-00	Professional Services/Janitorial Admin	4,050.00	5,698.00	3,000.00
2-69-00-543-00	Natural Gas Admin	4,326.10	7,323.03	3,700.00
2-69-00-540-00	Electricity Admin/Fire	8,308.50	9,247.82	4,750.00
<b>* TOTAL FIRE EXPENSES</b>		<b>0.00</b>	<b>81,373.59</b>	<b>83,550.00</b>
DISASTER SERVICES EXPENSE				
2-24-00-230-00	Professional Services - Disaster Serv.	31.08	0.00	35.00
<b>* TOTAL DISASTER SERVICES EXPENS</b>		<b>31.08</b>	<b>0.00</b>	<b>35.00</b>
<b>TOTAL DEPARTMENT REVENUE</b>			<b>-481,967.27</b>	<b>573,471.84</b>
<b>TOTAL REVENUE</b>		<b>-607,557.86</b>	<b>-1,065,866.14</b>	<b>-1,196,515.58</b>
<b>TOTAL EXPENSE</b>		<b>5,932.99</b>	<b>1,142,391.04</b>	<b>1,183,312.02</b>
<b>SURPLUS / (DEFICIT)</b>		<b>-601,624.87</b>	<b>76,524.90</b>	<b>-13,203.56</b>

## CAPITAL FUNDING

Description	2021	2022	2023	2024
Municipal Sustainability Initiative (8)	207,836.00	84,281.00	84,281.00	84,281.00
Federal Gas Tax (8)	50,000.00	50,000.00	50,000.00	50,000.00
Carry Forward (Federal Gas Tax)	-			
Carry Forward (MSI)	-	40,410.00	40,410.00	
Capital Portion from MVC (8)	234,000.00	80,000.00	80,000.00	
Transfer from Reserves - unrestricted (11b)	52,778.00			
Transfer from Reserves - restricted (11a)	288,000.00			
Asset Sales (9)	-	-		-
New Debt (10)	-	-	-	-
	<b>832,614.00</b>	<b>254,691.00</b>	<b>254,691.00</b>	<b>134,281.00</b>

**8 491,836.00      214,281.00**  
**9                    -**  
**10                   -**  
**11a 288,000.00**  
**11b 52,778.00**

Capital Expenses	767,000.00	210,000.00	140,000.00	180,000.00
Capital Debt Interest (6)	3,188.95	2,116.35		
Capital Debt Principle Payment (7)	29,696.49	30,769.09		
2021 Capital Debt Interest (6)	4,443.26		7,632.21	
2021 Capital Debt Principle Payment (7)	28,127.06	33,836.00	57,823.55	33,836.00
	<b>832,455.76</b>	<b>276,721.44</b>	<b>205,455.76</b>	<b>213,836.00</b>

SURPLUSS/DEFECIT 158.24 (22,030.44) 49,235.24 (79,555.00)

**6 7,632.21**  
**7 57,823.55**

**VILLAGE OF CREMONA CAPITAL PROJECTS**

<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	
Completion Bulk Water Station	\$3,500.00						
Water System Monitoring Upgrades		\$83,331.00					
6 Way Blade							
2nd Public Works Truck							
2nd Street West (Hawks Nest)	\$4,596.00						
KC Foods Parking Lot	\$12,640.00						
Highway 580	\$10,950.00						
Sidewalk Repairs (Top of Centre St/KC Foods)	\$4,600.00						
Centre Street Paving	\$85,959.00						
1st Street West Storm Management							
1st Street East	\$45,331.00						
PW Office relocation		\$8,000.00					
Village office windows	\$8,701.00						
Road construction Railway Ave Sub	\$						
Concrete Replacement/Road Repairs		\$20,000.00					
Paving Projects (MSI)		\$200,000.00					
Paving Project (new debt)		\$300,000.00					
Back shop Upgrades (Firehall wash station & Welding Shop)		\$25,000.00					
Arena fire hydrant/Centre North		ICC Reserve					
Sport Park		Grant Funded					
FCSS Roof		\$25,000.00					
Trailer Purchase		\$12,500.00					
Woodchipper & brushcutter		\$8,000.00					
Concrete Lifecycle or install	FGT						
Pumpstation and PLC Upgrades	MSI		\$53,000.00				
Truck/snowplow purchase	MSI		\$30,000.00				
Truck repair	MSI		\$10,000.00				
Church Roof	MSI		\$36,000.00				
Skatepark	OUTSIDE		\$288,000.00				
Centre St N	ICC/MSP		\$350,000.00				
Firehall	MOST						
3 St E Stormwater				\$110,000.00			
Concrete Lifecycle or install				\$45,000.00			
Bobcat Lifecycle Replacement				\$25,000.00			
Water meter lifecycle				\$30,000.00			
Pumphouse Upgrade	MSI				\$140,000.00		
Water Meters replacement					\$10,000.00		
Repair of Sewer lines					\$20,000.00		
Water Vessel New Media					\$10,000.00		
Water Meters Replacement Plan						\$130,000.00	
Water line upgrades						\$50,000.00	
Playground replacement Edey Close	<b>UNFUNDED</b>					\$200,000.00	
Playground - fitness park ball diamond						\$200,000.00	
Sewer lining - Railway to lagoon						\$300,000.00	
Stormwater pond - East St						\$600,000.00	
Utility Install - East St						\$500,000.00	
<b>TOTAL</b>	<b>\$176,277.00</b>	<b>\$681,831.00</b>	<b>\$767,000.00</b>	<b>\$210,000.00</b>	<b>\$180,000.00</b>	<b>\$180,000.00</b>	<b>\$1,800,000.00</b>

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**VILLAGE OF CREMONA  
DEBT SERVICING BUDGET**

**LOANS & DEBENTURES**

Year	Description	Beginning Balance	Budgeted Principle Payments	Budgeted Interest Payments	Ending Balance	Interest Rate (%)	Years Remaining
2020	Debenture ACFA - Street Improvement Program	215,519.35	29,174.28	3,711.16	186,345.07	1.782	6
2021	Debenture ACFA - Street Improvement Program	186,345.07	29,696.49	3,188.95	156,648.58		5
2022	Debenture ACFA - Street Improvement Program	156,648.58	30,228.03	2,657.41	126,420.55		4
2023	Debenture ACFA - Street Improvement Program	126,420.55	30,769.09	2,116.35	95,651.46		3
2024	Debenture ACFA - Street Improvement Program	95,651.46	31,319.85	1,565.59	64,331.61		2
2025	Debenture ACFA - Street Improvement Program	64,331.61	31,880.45	1,004.99	32,451.16		1
2026	Debenture ACFA - Street Improvement Program	32,451.16	32,451.16	434.28	0.00		0
<b>TOTALS</b>			<b>\$183,068.19</b>	<b>\$14,244.45</b>			

**\$65,455.76**

Year	Description	Beginning Balance	Budgeted Principle Payments	Budgeted Interest Payments	Ending Balance	Interest Rate (%)	Years Remaining
2020	Debenture ACFA - 2020 Street Program	300,000.00	13,897.16	2,388.00	286,102.84	1.592	10
2021	Debenture ACFA - 2020 Street Program	286,102.84	28,127.06	4,443.26	257,975.78		9
2022	Debenture ACFA - 2020 Street Program	257,975.78	28,576.63	3,993.69	229,399.15		8
2023	Debenture ACFA - 2020 Street Program	229,399.15	29,033.38	3,536.94	200,365.77		7
2024	Debenture ACFA - 2020 Street Program	200,365.77	29,497.43	3,072.89	170,868.34		6
2025	Debenture ACFA - 2020 Street Program	170,868.34	29,968.90	2,601.42	140,899.44		5
2026	Debenture ACFA - 2020 Street Program	140,899.44	30,447.90	2,122.42	110,451.54		4
<b>TOTALS</b>			<b>\$159,100.56</b>	<b>\$20,036.20</b>			

Village of Cremona-2023

Assessment	Description	Total	Mill Rate	Tax Levy	Mill Rate 2%	Mill Rate 3%	3%	
Res	Residential	41,182,710	8.415000000	346,552.50	8.58330	353,483.55	8.66745	356,949.08
	Residential-Vacant	743,000	12.495000000	9,283.79	12.74500	9,469.54	12.86985	9,562.30
	Residential-Special	369,000	2.958000000	1,091.50	3.01716	1,113.33	3.34674	1,234.95
	Farmland	40,000	8.435400000	337.42	8.60411	344.16	8.68846	347.54
	Commercial	5,417,290	13.260000000	71,833.27	13.52520	73,269.93	13.65780	73,988.26
	Commercial-Vacant	598,000	13.260000000	7,929.48	13.52520	8,088.07	13.65780	8,167.36
	Linear	1,000,120	13.260000000	13,261.59	13.52520	13,526.82	13.65780	13,659.44
	Grant in Lieu GIL-Non Residential	145,000	13.260000000	1,922.70	13.52520	1,961.15	13.65780	1,980.38
	DIP Requisition	989,560	0.074600000	73.82	0.07475	73.97	0.07699	76.19
		-		-				
				-				
	<b>Taxable Assessment</b>	<b>50,484,680</b>						
Exempt	Exempt							
		12,270,000						
	<b>Total Assessment</b>	<b>62,754,680</b>		<b>452,286.07</b>		<b>461,330.53</b>		<b>465,965.53</b>
				452,286.07				

Education Requisition				
Code	Description	Total	ASFF Res&FL	ASFF Non-Res
300	Residential-Vacant	743,000	743,000	
301	Farmland-Vacant	40,000	40,000	
310	Residential	38,325,710	38,325,710	
311	Residential Duplex	683,000	683,000	
317	Mobile Home in Park	1,303,000	1,303,000	
319	Mobile Home Community	1,240,000	1,240,000	
500	Commercial Vacant	598,000		598,000
510	Commercial	5,417,290		5,417,290
520	Designated Industrial Property Industrial - Vacant	989,560		11,870
619	Non -Residential-Linear CI 2	1,000,120		1,000,120
770	Designated Grant in Lieu	145,000		145,000
	Senior Apartments			
	<b>Total Assessment</b>	<b>50,484,680</b>	<b>42,334,710</b>	<b>7,172,280</b>
	ASFF - Res & FL	103,238		
	ASFF - Non-Res	26,932		
	<b>Total Education Requisition</b>	<b>130,169.67</b>	<b>totals ASFF &amp; AB Policing</b>	<b>49,506,990</b>
	Res & FL Mill Rate		2.43861125	
	Non-Res Mill Rate			3.75498029
	<b>Total Education Levy</b>			

split



**Tax Comparison**

	2018	2019	2020	2021	2022	2023	2023 -2%	2023-3%
Residential	7.81000	8.25000	8.41500	8.41500	8.41500	8.41500	8.58330.	8.66745
Residential Vaca	11.14000	12.25000	12.49500	12.49500	12.49500	12.49500	12.7450	12.86985
Commerical	15.39000	13.00000	13.26000	13.26000	13.26000	13.26000	13.5252	13.6578
Commercial Vac	16.15000	13.00000	13.26000	13.26000	13.26000	13.26000	13.5252	13.6578
<b>Residential</b>								
Assessment	39,308,140.00	37,160,370.00	36,500,540.00	37,517,460.00	38,487,200.00	41,551,710.00	41,551,710.00	41,551,710.00
Taxes	405,242.00	306,573.05	307,152.04	315,709.43	323,869.79	347,644.00	354,596.88	356,949.08
Difference		- 98,668.95	578.99	8,557.38	8,160.36	23,774.21	6,952.88	2,352.20
<b>Vacant Residential</b>								
Assessment	1,074,000.00	889,510.00	844,550.00	744,920.00	744,920.00	743,000.00	743,000.00	743,000.00
Taxes	11,964.36	10,896.50	10,552.65	9,307.78	9,307.78	9,283.79	9,469.54	9,562.30
Difference		- 1,067.86	- 343.85	- 1,244.88	-	- 23.99	185.75	92.76
<b>Commercial</b>								
Assessment	4,590,610.00	4,827,490.00	5,212,140.00	5,177,520.00	5,187,740.00	5,417,290.00	5,417,290.00	5,417,290.00
Taxes	70,649.49	62,757.37	69,112.98	68,653.92	68,789.43	71,833.27	73,269.93	73,988.26
Difference		-7,892.12	6,355.61	-459.06	135.52	3,043.84	1,436.66	718.33
<b>Vacant Commercial</b>								
Assessment	352,460.00	478,000.00	506,390.00	598,830.00	598,830.00	598,000.00	598,000.00	598,000.00
Taxes	5,692.23	6,214.00	6,714.73	6,215.00	7,940.49	7,929.48	8,088.07	8,167.36
Difference		521.77	500.73	-499.73	1,725.49	-11.01	158.59	79.29
Municipal rate-Av	7.8100	8.2500	11.8600	10.9560	11.8600	11.8600	9.9489	12.21323
Requisition Rate	2.6100	2.6605		1.2630		1.7500	1.7500	1.75
Total Mill Rate	10.5800	11.0760				85.4180	85.4180	85.418



**VILLAGE OF CREMONA  
2019 BUDGET**

**CAPITAL LISTING**

Department GL	Description	Expense	
	Repairing Sewer Line 1st Street		\$ 30,000.00
	Repairing Sewer Line (Behind Arena)		\$ 13,400.00
	Replaying Neptune Meters		\$ 156,204.00
<b>TOTAL</b>		-	<b>\$ 199,604.00</b>

TOTAL COSTS & PROGRESS						
TOTAL JANUARY 2023						
METER TYPE	COST PER UNIT	REQUIRED	COST TALLED			SPENT
3/4" Mach 10 Ultrasonic M3 W/R900i	\$724.00	171	\$123,804.00	N/A		N/A
3/4" T10 R900i E-Coder W/R900i V4	\$648.00	50	\$32,400.00	14		N/A
TOTALS		221	\$156,204.00	14		N/A
PROGRESS - UPDATED AUTOMATICALLY						
3/4" Mach 10 Ultrasonic M3 W/R900i	\$724.00	171	\$123,804.00	0		\$0.00
3/4" T10 R900i E-Coder W/R900i V4	\$648.00	50	\$32,400.00	0		\$0.00
<b>REMAINING</b>		<b>221</b>	<b>\$156,204.00</b>	<b>0</b>		<b>\$0.00</b>

## REPLACEMENT PLAN

### 2023 - UPDATED AUTOMATICALLY

METER TYPE	COST PER UNIT	INSTALLED	REMAINING	COST		SPENT	
3/4" Mach 10 Ultrasonic M3 W/R900i	\$724.00	0	27	\$19,548.00		\$0.00	
3/4" T10 R900i E-Coder W/R900i V4	\$648.00	0	50	\$32,400.00		\$0.00	
TOTAL AMOUNTS		0	77	\$51,948.00		N/A	
<b>REMAINING</b>				<b>\$51,948.00</b>		<b>\$0.00</b>	
<b>2024 - UPDATED AUTOMATICALLY</b>							
3/4" Mach 10 Ultrasonic M3 W/R900i	\$724.00	0	72	\$52,128.00		\$0.00	
3/4" T10 R900i E-Coder W/R900i V4	\$648.00	0	0	\$0.00		\$0.00	
TOTAL AMOUNTS		0	72	\$52,128.00		N/A	
<b>REMAINING</b>				<b>\$52,128.00</b>		<b>\$0.00</b>	
<b>2025 - UPDATED AUTOMATICALLY</b>							
3/4" Mach 10 Ultrasonic M3 W/R900i	\$724.00	0	72	\$52,128.00		\$0.00	
3/4" T10 R900i E-Coder W/R900i V4	\$648.00	0	0	\$0.00		\$0.00	
TOTAL AMOUNTS		0	72	\$52,128.00		N/A	
<b>REMAINING</b>				<b>\$52,128.00</b>		<b>\$0.00</b>	

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 23-05-059**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 7 a)

**TITLE:** Bylaws & Policies -Reading of Bylaw No. 505-23  
Tax Rate Bylaw

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

2023 Tax Rate Bylaw with a zero (0) increase with the tax levy.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ passing the first reading of the Tax Rate Bylaw No. 505-23.

**MOTION** THAT Councillor \_\_\_\_\_ passing the second reading of the Tax Rate Bylaw No. 505-23

**MOTION** THAT Councillor \_\_\_\_\_ present unanimously to proceed to the third reading of the Tax Rate Bylaw No. 505-23.

**MOTION** THAT Councillor \_\_\_\_\_ passing the Third and Final reading of the Rate Fees Bylaw No. 505-23.

Being no change in the tax rates, as presented

INTLS: CAO KO

**BEING** a Bylaw of the Village of Cremona in the Province of Alberta, for the purpose of which is to authorize several rates of taxation for all purposes of the year 2023.

**WHEREAS**, the Village of Cremona has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the regular council meeting held Tuesday, May 16<sup>th</sup>, 2023; and

**WHEREAS** the estimated municipal expenditures and transfers set out in the budget for the Village of Cremona for 2023 total \$1,025,757.91: and

**WHEREAS** the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$573,471.84 and the balance of \$452,286.07 is to be raised by general municipal taxation; and

**WHEREAS** the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential	104,907.16
Non-residential	25,764.07
Mountain View Seniors Housing Authority	19,588.00
AB Policing	21,000.00
Designated Industrial Properties	75.40

**WHEREAS** the Council of the Village of Cremona is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

**WHEREAS** the assessed value of all property in the Village of Cremona as shown on the assessment roll is:

	<u>Assessment</u>
Residential	41,182,710
Residential Vacant	743,000
Special Residential	369,000
Farmland Vacant	40,000
Commercial	5,417,290
Commercial Vacant	598,000
Federal Grants in Lieu	145,000
Linear	1,000,120
Designated Industrial Property	989,560
Exempt Property	12,270,000
	<b>\$62,754,680</b>

**NOW THEREFORE**, pursuant to Section 326, Municipal Taxation Act, Chapter M-26.1 T.F.S.A. 2000 and amendments thereto, Council of the Village of Cremona duly assembled and pursuant to the Municipal Government Act, Chapter M-26-1 of the Revised Statutes of Alberta enact as follows:

That the Chief Administrative Officer be authorized and required to levy the following rates of taxation on the assessed value of all lands, buildings, and improvements shown on this assessment and tax roll for 2023:

<b>General Municipal</b>	<b>Tax Levy Required</b>	<b>Assessment</b>	<b>Mill Rate</b>	<b>Tax Rate</b>
Residential	346,552.50	41,182,710	8.415000	0.008415
Residential - Vacant	9,283.79	743,000	12.495000	0.012495
Residential - Special	1091.50	369,000	2.958000	0.002958
Farmland	337.42	40,000	8.435400	0.008435
Commercial	71,833.27	5,417,290	13.260000	0.013260
Commercial - Vacant	7,929.48	598,000	13.260000	0.013260
Federal Grants in Lieu - Non-Res	1,922.70	145,000	13.260000	0.013260
Linear	13,261.59	1,000,120	13.260000	0.013260
Designated Industrial	73.92	989,560	0.07460	0.00007460
<b>Alberta School Foundation Fund</b>				
Residential	42,334,710	42,334,710	2.43861	0.002439
Non-Residential	7172,280	7,172,280	3.75498	0.003755
<b>Designated Industrial</b>				
Non-Residential	75.40	969,560	0.07460	0.000075
<b>Mountain View Seniors Housing Authority</b>				
Residential	14,385.72	42,33,710	0.38799	0.000388
Non-Residential	2550.51	6,015,290	0.38799	0.000388
<b>AB Policing</b>				
Residential	14,682.06	42,334,710	0.39566	0.000395
Non-Residential	2,519.63	6,015,290	0.39566	0.000395

This Bylaw shall come into force and effect on the date of the final passing thereof.

**READ A FIRST TIME THIS 16th DAY OF MAY A.D., 2023.**

**READ A SECOND TIME THIS 16th DAY OF MAY A.D., 2023.**

**READ A THIRD AND FINAL TIME THIS 16th DAY OF MAY A.D., 2023.**

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**Joe Canaday, Deputy Mayor**

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**Karen O'Connor, CAO**

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 23-05-060**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 8 a) Village Office Invoice the Library

b) 2023 Appropriation Amount Request

**TITLE:** New Business: Cremona & District Public Library

**BACKGROUND / PROPOSAL:** Cremona & District Library is asking for support for the village in a format then the previous years.

Mountain View County has shared that the 2023 funding rate for the library is \$18.25. \$18.25 multiplied by Village of Cremona population of 440 is \$8,030.00.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

In previous years, the Village of Cremona gave the library \$2,500 annually.

**RECOMMENDED ACTION:**

a)

**MOTION** THAT Councillor \_\_\_\_\_ accepts the proposal that Cremona & District Library Board is requesting that for 2023, the Village invoice the library for their share of the telephone, utilities and any other expenses that the Village incurs on behalf of the library.

b)

**MOTION** THAT Councillor \_\_\_\_\_ approves the Cremona Library Board's request of a local appropriation amount of \$8,030.00 from the Village of Cremona for 2023.

INTLS: CAO KO

**From:** [Rebecca Smith](#)  
**To:** [cao@Cremona.ca](mailto:cao@Cremona.ca)  
**Subject:** Village of Cremona Library Board budget 2023 for Village council approval of local appropriation  
**Date:** April 13, 2023 6:15:16 PM  
**Attachments:** [2023 Budget Village of Cremona Library Board.xlsx](#)  
[ma-plsb-municipal-councils-and-library-boards-roles-and-responsibilities-2022-01.pdf](#)  
**Importance:** High

---

Hi Karen,

Attached is the budget that the library Board approved at our March 22, 2023 board meeting. As per The Libraries Act (section 8), municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1. It is the responsibility of council to approve, in whole or in part, the estimate of local appropriation requested by the library board (see budget line 07, under Government contributions on attached). Council **does not** have the authority to approve the library board's budget. If council is unable or unwilling to provide the requested amount in full, it is the responsibility of the library board to make adjustments to the budget to reflect their funding situation. I have attached a copy of Municipal Affairs "Municipal Councils and Library Boards, Roles & Responsibilities" document that I am citing.

The Library Board was unable to approve the 2023 budget by December 1, 2022 due to several factors and I did contact PLSB, Municipal Affairs, back in October 2022 to get clarification about the December 1 date in the Libraries Act. I was advised that there is no regulation making this a required deadline. It can be treated as more of a guidance/ best practice and there would be no repercussions from PLSB/ the province if our budget was not completed and submitted to Village council by this date. We are required to submit an approved budget by June 15, 2023 to Municipal Affairs, PLSB in order to qualify for the provincial operating grant.

In previous years, the Village of Cremona has paid the telephone, utilities and 50% of the library board content insurance (Direct Payments on attached, page 5) and provided the library with \$2,500 local appropriation/ cash transfer. **The Library Board is requesting that for 2023, the Village invoice the library for their share of the telephone, utilities and any other expenses that the Village incurs on behalf of the library.** Please note that Parkland System membership fees are the responsibility of and incurred 100% by the municipality and **do not** count towards the annual local appropriation amount to the library. **The Library Board is requesting a local appropriation amount/ cash transfer of \$8,030.00 from the Village of Cremona for 2023.** As per the Village of Cremona & Mountain View County Intermunicipal Collaboration Framework (ICF) Master Agreement, the funding rate for the library by the municipalities should be a per capita funding rate, increased from 2019 and beyond by Consumer Price Index. Mountain View County has shared that the 2023 funding rate for the library is \$18.25. \$18.25 multiplied by Village of Cremona population of 440 is \$8,030.00.

Please let me know if you have any questions or require any additional information.

On behalf of the library staff and Board, thank you to the Village of Cremona administration and council for your continued support.



**Rebecca Smith** | Library Manager

403-637-3100 | [rsmith@prl.ab.ca](mailto:rsmith@prl.ab.ca)

205, 1<sup>st</sup> Street E | Cremona, AB | T0M 0R0

[www.cremonalibrary.prl.ab.ca](http://www.cremonalibrary.prl.ab.ca)



Return the completed and signed budget, a copy of your Statement of Receipts and Disbursements or financial report from the previous year and your signed grant application form by mail or email to:

Alberta Municipal Affairs  
Public Library Services Branch  
17th Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
Phone: (780) 427-4871  
libgrants@gov.ab.ca

Budget requirements are set out in Sections 8 and 12.6 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

## 2023 Budget

Budget approved by library board as authorized by:

Legal name of library board: Village of Cremona Library Board

Print name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date budget was approved by board: March 22, 2023

**Original or emailed copies are accepted**

ESTIMATED RECEIPTS FOR THE YEAR		Budget 2023
<b>Projected cash balance at beginning of year, January 1</b>		
01	Cash on hand	\$50.00
02	Total in current bank accounts	\$4,804.05
03	Total in savings accounts	\$20,730.18
04	Term deposits	
05	Other committed funds (e.g. trust funds and bequests)	\$45,902.71
<b>06</b>	<b>TOTAL PROJECTED OPENING CASH ON HAND</b> (add lines 01 to 05)	<b>\$71,486.94</b>
<b>Government contributions</b>		
07	Local appropriation (Cash transfer from <b>your municipality for operations</b> )	<b>\$8,030.00</b>
08	Provincial library operating grant (do not combine with other provincial funding)	\$6,660.00
<b>Other government contributions</b>		
09	Cash transfer from <u>neighbouring municipality</u>	\$34,811.88
10	Cash transfer from <u>another municipal or intermunicipal library board</u>	
11	Cash transfer from <u>regional library system</u> (e.g. Library Services Grant)	\$6,859.80
12	Cash transfer from Improvement District/Summer Village	
13	Cash transfer from School board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. capital grants from your municipality, CFEP, CIP) please list	
15a	<u>Cremona Rec Board Grant</u>	\$5,000.00
15b		
15c		
<b>Other revenue</b>		
16	Book sales	\$200.00
17	Fundraising (donations and other fundraising activities, incl. from Friends groups)	\$6,000.00
18	Fees and fines (card fees, fines, non-resident deposits)	
18a	Fees	
18b	Fines	
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts)	\$200.00
22	GST refund	\$350.00
23	Interest	\$300.00
24	Transfers from reserve accounts	
25	Other income (please list)	
25a	<u>book replacement</u>	\$100.00
25b		
25c		
<b>26</b>	<b>TOTAL PROJECTED CASH RECEIPTS</b> (add lines 07 to 25)	<b>\$68,511.68</b>
<b>27</b>	<b>TOTAL PROJECTED CASH TO BE ACCOUNTED FOR</b> (add lines 06 and 26)	<b>\$139,998.62</b>

ESTIMATE OF EXPENDITURE		Budget 2023
<b>Staff</b>		
28	Salaries, wages and benefits	\$49,000.00
29	Honoraria (volunteers)	
30	Moving expenses	
31	Course or conference fees	\$250.00
32	Travel and hospitality (staff)	
<b>33</b>	<b>TOTAL PROJECTED STAFF EXPENSE</b> (add lines 28 to 32)	<b>\$49,250.00</b>
<b>Library resources</b>		
34	Books (include freight and purchased cataloguing; <b>do not</b> include money you transfer to your library system for book purchases, that info goes on line 59)	\$3,000.00
35	Periodicals and newspapers	
36	Non-print materials (e.g. audio-visual materials, loanable objects)	\$250.00
37	Digital and electronic resources	\$500.00
<b>38</b>	<b>TOTAL PROJECTED LIBRARY RESOURCES</b> (add lines 34 to 37)	<b>\$3,750.00</b>
<b>Administration</b>		
39	Audit and/or annual financial review	\$250.00
40	Board expenses (incl. honoraria, travel, course and conference fees)	\$400.00
41	Equipment rentals and maintenance	
42	Contracts for services (e.g. bookkeeping, IT services)	\$2,500.00
43	Legal fees, bank charges, refunds and deposits	\$50.00
44	Library supplies (incl. binding & repair)	
45	Association memberships ( <b>Do not include payments to a regional library system, that info goes on line 59</b> )	\$100.00
46	Postage and box rental	\$100.00
47	Program expense (incl. publicity/advertising, equipment rental, artist's fees)	\$3,500.00
48	General office supplies (incl. stationery, printing and copier supplies)	\$2,500.00
49	Telephone and telecommunications (incl. internet connections)	\$540.00
50	Other materials and supplies	\$1,000.00
51	Other expenses	\$650.00
<b>52</b>	<b>TOTAL PROJECTED ADMINISTRATION EXPENSE</b> (add lines 39 to 51)	<b>\$11,590.00</b>
<b>Building costs</b>		
53	Insurance	\$1,855.00
54	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	\$500.00
55	Utilities	\$3,240.00
56	Occupancy costs (e.g. share of building costs in joint-use buildings)	
57	Rent	
<b>58</b>	<b>TOTAL PROJECTED BUILDING EXPENSES</b> (add lines 53 to 57)	<b>\$5,595.00</b>

ESTIMATE OF EXPENDITURE (cont'd)	Budget 2023
<b>Transfer payments</b>	
59 Transfer to other library boards ( <b>please specify boards:</b> may include municipal or library system boards for membership fees, etc.)	
59a	
59b	
59c	
59d	
59e	
59f	
60 Contract payments to library societies (please list)	
60a	
60b	
60c	
60d	
<b>61 TOTAL PROJECTED TRANSFER PAYMENTS</b> (add lines 59 and 60)	
<b>62 TOTAL PROJECTED OPERATING EXPENDITURE</b> (add lines 33, 38, 52, 58, and 61)	<b>\$70,185.00</b>
63 Loan interest and payments	
64 Transfer to other accounts (e.g. capital, operating reserves)	
<b>Capital expenditures</b>	
65 Building repairs and renovations (e.g. roof, carpet, partitions)	
66 Furniture and equipment (incl. computer hardware)	
67 Other (please list)	
67a	
67b	
<b>68 TOTAL PROJECTED CAPITAL EXPENDITURE</b> (add lines 65 to 67)	
<b>69 TOTAL PROJECTED ESTIMATE OF EXPENDITURE</b> (add lines 62, 63, 64, 68)	<b>\$70,185.00</b>

<b>Projected cash balance at end of reporting year</b>	
70 Cash on hand	\$50.00
71 Total in current bank accounts	\$4,804.05
72 Total in savings accounts	\$20,730.18
73 Term deposits	
74 Other committed funds (e.g. trusts and bequests, reserves, capital)	\$45,902.71
<b>75 TOTAL PROJECTED CASH ON HAND</b> (add lines 70 to 74)	<b>\$71,486.94</b>
<b>76 TOTAL PROJECTED CASH ACCOUNTED FOR</b> (add lines 69 and 75)	<b>\$141,671.94</b>

**If it is anticipated that the municipality will be paying operating costs on behalf of the library board, please have the Municipal Administrator complete the Direct Payments form on the next page.**

## Direct Payments - Budget

**Costs paid directly by the municipality on behalf of the library board are referred to as direct payments.** If it is anticipated that the municipality will pay costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is anticipated to be paid on behalf of the library board. These figures may be subject to audit Do not include in kind contributions. The funds in lines a. through L. should not be included in the library board's budget. Also, the amount of local appropriation (cash transfer from the municipality to the library board) is already recorded in the library board's budget and should not be included on this form.

OPERATING EXPENDITURES TO BE PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Budget 2023
a. Library Staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
b. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
c. Insurance	
d. Utilities	
e. Audit/financial review	
f. Rent (paid to private landlord, not to municipality)	
g. Telephone/Internet	
<b>H. TOTAL PROJECTED LIBRARY OPERATING EXPENDITURES TO BE PAID BY MUNICIPALITY (add lines a. to g.)</b>	<b>\$ -</b>
<b>Other expenditures to be paid by municipality</b>	
i. Municipal staff costs (e.g. if a municipal employee spends a portion of time on library business)	
j. Debenture interest and principal	
k. Capital or special grants (one-time grants)	
l. Library system membership (If your municipality is a member of a regional library system, report only the amount the municipality will pay in membership fees/levies to the regional library system for the reporting period)	\$3,824.00
<b>M. TOTAL PROJECTED OTHER EXPENDITURES TO BE PAID BY MUNICIPALITY (add lines i. to l.)</b>	<b>\$ 3,824.00</b>

I, \_\_\_\_\_, Administrator of  
 (please print name)

\_\_\_\_\_  
 (name of municipality)

**certify that the amounts stated above are the costs expected to be incurred by the municipality  
 in providing the indicated services to the**

\_\_\_\_\_  
 (legal name of library board)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Village of Cremona

## Return on Investment - 2022

population: 452

By supporting the library, you are saving your citizens \$ 552.23 each!

### Total income from the community

Municipal Contribution	\$	9,243.14
Patron Driven Revenue	\$	437.35
<b>Total community contribution:</b>	<b>\$</b>	<b>9,680.49</b>

### Direct financial return triggers by your contribution

GOA operating grant	\$	6,660.00
<b>Total Financial Gains</b>	<b>\$</b>	<b>6,660.00</b>

### Community savings due to library use

	2022 usages		
Borrowing library books rather than buying books	9,675	\$	216,333.00
Borrowing DVDs rather than renting digital movies	1,580	\$	4,740.00
Borrowing eBooks than purchasing them	203	\$	609.00
Borrowing eAudiobooks than subscribing to Audible	568	\$	8,520.00
Attending library programs rather than paying for	926	\$	12,964.00
Using the library's WIFI rather than having home	14,116	\$	6,211.04
Using the library's computers rather than owning a computer	525	\$	231.00
<b>Total Service Savings:</b>	<b>\$</b>	<b>249,608.04</b>	

**Total Annual Savings: \$ 246,587.55**

*Financial Gains + Service Savings - Community Contribution*

For every \$1 the community contributes to the library they get

**\$ 25.78** of service!



\* Savings are calculated based on market averages.

\*\*This document does not include the services provided by the regional system, for the system's ROI visit <https://www.prl.ab.ca/about-us/return-on-investment>



# Village of Cremona Return on Investment 2022

## Income from the Community



Municiple Contributions  
\$ 9,243.14



Patron Drive Revenue  
\$437.35



Total Contributions  
\$9,680.49

Direct Financial Return trigger  
by your contributions:

Government of Alberta  
Operating Grant

\$ 6,660.00

For every \$1 the  
community  
contributes to the  
library they get

**\$25.78**  
of Service

Total Service Savings

\$ 249,608.04



Total Annual Savings  
Financial Gains + Service Savings -  
Community Contribution

\$ 246,587.55

## Community Savings Due to Library Use



Borrowing Books  
Rather than Buying  
Them  
\$ 216,333.00



Borrowing DVDS Rather than  
Renting Them  
\$ 4,740.00



Borrowing eBooks Rather  
then Purchasing Them  
\$ 609.00



Borrowing eBooks Rather than  
Purchasing Them  
\$ 8,520.00



Attending Programs  
Rather then Paying for  
Them  
\$ 12,964.00



Using Computers Rather  
then Buying Them  
\$ 231.00



Using Wifi Rather then  
purchaing it  
\$ 6,211.04



 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 23-05-061**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 8 c)

**TITLE:** New Business: Cremona & WaterValley Chambers of  
Commerce

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Cremona & WaterValley Chambers of Commerce proposing the purchase of 4 new benches for the village and the proposed areas to place the benches.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

No cost to the village. The Village of Cremona is a member of the Cremona & WaterValley Chambers of Commerce.

Locations would be the following:

second bench in front of Papa Luigi's

west corner at the Carwash ( on the grass beside the sign post )

2 on the south side of the 580 in the vicinity of the farmers market

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves the proposal placements for the new benches as indicated, in front of Pap Luigi's, west corner at the Carwash and two placed on the south side of Hwy # 580 in the vicinity of the farmer's market site.

INTLS: CAO KO

**From:** [Clarke Erwin](#)  
**To:** [Village of Cremona](#)  
**Subject:** Park Benches  
**Date:** April 30, 2023 10:03:41 AM

---

Good morning Karen.

The Chamber is looking at possibly adding 3-4 benches in the Village.

Locations would be the following:

second bench in front of Papa Luigi's

west corner at the Carwash ( on the grass beside the sign post )

2 on the south side of the 580 in the vicinity of the farmers market

Can you please add this to the May council meeting and advise. I have sent for quotes and styles. My thoughts are the precast concrete legs with pressure treated seat and backs. The weight will then be a theft deterrent and the materials will last a very long time.

Thank you in advance for your consideration.

Clarke Erwin

President  
CSE Holdings Ltd  
403 875 4473  
[clarke.c.erwin@gmail.com](mailto:clarke.c.erwin@gmail.com)

President  
Cremona Water Valley Chamber of Commerce Society

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 23-05-062**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 8 d)

**TITLE:** New Business: Cremona Councillor Support Letter

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Prioritizing Municipal Input in Future RCMP Contract Policing Decisions

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further

**COSTS / SOURCE OF FUNDING (if applicable):**

\*The Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and

\*Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves that the CAO sends a letter to Federal Government to request that they will ensure that the local municipal governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe.

INTLS: CAO KO

## **Template Resolution – Prioritizing Municipal Input in Future RCMP Contract Policing Decisions**

**WHEREAS**, The Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and

**WHEREAS**, These extraordinary one-time costs, which in some jurisdictions amount to millions of dollars, will cause significant hardship for communities and residents across the country, and were negotiated without meaningful consultation or a seat at the table for the municipalities responsible for paying the bill; and

**WHEREAS**, Municipal governments are already paying a growing share of policing costs, but unlike other orders of government, cannot run deficits to spread out the impact of these extraordinary one-time sums, and have limited revenue tools; and

**WHEREAS**, Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising; and

**WHEREAS**, Going forward, it is critical that municipalities be proactively engaged in any forthcoming processes related to contract policing to prevent this from occurring again; therefore be it

**RESOLVED**, That [insert municipality's name] joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further

**RESOLVED**, That [insert municipality's name] conveys this support in writing to local Members of Parliament.

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 23-05-063**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 8 e)

**TITLE:** New Business: Cremona & District Public Library

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Council must approve the appointing of the Board members for the Cremona & District Library with a end date of the board member.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approves the appointment of Jennifer Foat as a board member for the Cremona Library Board with an expiration date of May 18, 2024.

**MOTION** THAT Councillor \_\_\_\_\_ approves the appointment of Greg Harris as a board member for the Cremona Library Board with an expiration date of November 21, 2023.

**MOTION** THAT Councillor \_\_\_\_\_ approves the appointment of Shane Goebel as a board member for the Cremona Library Board with an expiration date of October 17, 2023.

**MOTION** THAT Councillor \_\_\_\_\_ approves the appointment of Cam MacFarquhar as a board member for the Cremona Library Board with an expiration date of October 18, 2025.

**MOTION** THAT Councillor \_\_\_\_\_ approves the appointment of Richard Forsberg as a board member for the Cremona Library Board with an expiration date of October 18, 2025.

INTLS: CAO KO

**From:** [Rebecca Smith](#)  
**To:** [cao@Cremona.ca](mailto:cao@Cremona.ca)  
**Subject:** Village of Cremona Library Board budget 2023 for Village council approval of local appropriation  
**Date:** April 13, 2023 6:15:16 PM  
**Attachments:** [2023 Budget Village of Cremona Library Board.xlsx](#)  
[ma-plsb-municipal-councils-and-library-boards-roles-and-responsibilities-2022-01.pdf](#)  
**Importance:** High

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Hi Karen,

Attached is the budget that the library Board approved at our March 22, 2023 board meeting. As per The Libraries Act (section 8), municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1. It is the responsibility of council to approve, in whole or in part, the estimate of local appropriation requested by the library board (see budget line 07, under Government contributions on attached). Council **does not** have the authority to approve the library board's budget. If council is unable or unwilling to provide the requested amount in full, it is the responsibility of the library board to make adjustments to the budget to reflect their funding situation. I have attached a copy of Municipal Affairs "Municipal Councils and Library Boards, Roles & Responsibilities" document that I am citing.

The Library Board was unable to approve the 2023 budget by December 1, 2022 due to several factors and I did contact PLSB, Municipal Affairs, back in October 2022 to get clarification about the December 1 date in the Libraries Act. I was advised that there is no regulation making this a required deadline. It can be treated as more of a guidance/ best practice and there would be no repercussions from PLSB/ the province if our budget was not completed and submitted to Village council by this date. We are required to submit an approved budget by June 15, 2023 to Municipal Affairs, PLSB in order to qualify for the provincial operating grant.

In previous years, the Village of Cremona has paid the telephone, utilities and 50% of the library board content insurance (Direct Payments on attached, page 5) and provided the library with \$2,500 local appropriation/ cash transfer. **The Library Board is requesting that for 2023, the Village invoice the library for their share of the telephone, utilities and any other expenses that the Village incurs on behalf of the library.** Please note that Parkland System membership fees are the responsibility of and incurred 100% by the municipality and **do not** count towards the annual local appropriation amount to the library. **The Library Board is requesting a local appropriation amount/ cash transfer of \$8,030.00 from the Village of Cremona for 2023.** As per the Village of Cremona & Mountain View County Intermunicipal Collaboration Framework (ICF) Master Agreement, the funding rate for the library by the municipalities should be a per capita funding rate, increased from 2019 and beyond by Consumer Price Index. Mountain View County has shared that the 2023 funding rate for the library is \$18.25. \$18.25 multiplied by Village of Cremona population of 440 is \$8,030.00.

Please let me know if you have any questions or require any additional information.

On behalf of the library staff and Board, thank you to the Village of Cremona administration and council for your continued support.

**Rebecca Smith** | Library Manager

403-637-3100 | [rsmith@prl.ab.ca](mailto:rsmith@prl.ab.ca)

205, 1<sup>st</sup> Street E | Cremona, AB | T0M 0R0

[www.cremonalibrary.prl.ab.ca](http://www.cremonalibrary.prl.ab.ca)



**Minutes of the Village of Cremona Organizational Meeting held on  
Tuesday October 18, 2022 at 6:30 p.m.**

**Present:**           **Mayor:** T. Hagen;  
                          **Councilors:** J. Canaday; S. Goebel, T Thompson (arrived at 6:43 p.m.)  
                          **Absent: Deputy Mayor:** J. Shi **Acting CAO:** Sandi Ryan  
                          *8 members of the public were in attendance*

- Res. 121-22**    **MOTION:** Moved by Councilor Goebel that Council accept the Agenda for the October 18, 2022 Organizational Meeting as amended. **Carried**
- Res. 122-22**    **MOTION:** Moved by Councilor Goebel that Council accept appoint Joe Canaday as Deputy Mayor from October 18, 2022 until the Organizational Meeting in 2023. **Carried**
- Res. 123-22**    **MOTION:** Moved by Councilor Canaday that Council set the Regular Meeting Schedule for the third Tuesday of each month at 7:00 p.m. And that Council approve to take a hiatus from Council Meetings for the month of August. **Carried**
- Res. 124-22**    **MOTION:** Moved by Councilor Canaday that Council approve the appointment of Cam MacFarquhar to The Village of Cremona Library Board. **Carried**
- Res. 125-22**    **MOTION:** Moved by Councilor Goebel that Council approve the appointment of Richard Forsberg to The Village of Cremona Library Board. **Carried**
- Res. 126-22**    **MOTION:** Moved by Councilor Goebel that Council approve the appointments Of the Council Members to the Boards, Commissions and Committees as listed until the Organizational Meeting in October 2023. **Carried**

INTLS: 





**Res. 127-22** **MOTION:** Moved by Councilor Goebel that Council declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday November 15, 2022 at Council Chambers located at 106 1<sup>st</sup> Avenue East. And furthermore,

**Carried**

**Res. 128-22** **MOTION:** Moved by Councilor Goebel that Council Adjourn the Village of Cremona Organizational Meeting on the 18<sup>th</sup> day of October, 2022 at 6:56 p.m.

  
\_\_\_\_\_  
Mayor, Tim Hagen

  
\_\_\_\_\_  
Acting CAO, Sandi Ryan

INTLS: 

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 23-05-064**

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 8 f)

**TITLE:** New Business: CAO Evaluation

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** CAO six (6) months' probation period in due May 1, 2023.  
Councillor needs to complete an evaluation on the CAO.  
An annual evaluation with the CAO needs to be completed yearly.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Labor discussion will take place in camera.

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_

INTLS: CAO **KO**



**STAFF EFFECTIVENESS**

PROMOTES THE DEVELOPMENT AND PERFORMANCE OF STAFF AND EMPLOYEES THROUGHOUT THE ORGANIZATION

- \_\_\_ **Coaching/Mentoring:** Provides direction, support, and feedback to enable others to meet their Full potential
- \_\_\_ **Coaching/Mentoring:** Exercises knowledge of feedback techniques, ability to assess performance and identify others' developmental needs to coach and mentor staff and employees throughout the organization.
- \_\_\_ **Team Leadership:** Facilitates and leads teamwork by demonstrating the ability to direct and coordinate group efforts.
- \_\_\_ **Empowerment:** Creates a work environment that encourages responsibility and decision-making at all organizational levels by sharing authority and removing barriers to creativity.
- **Delegating:** Assigns responsibility to others by defining expectations, providing direction and support and evaluating results.

Council's Comments (if required), or examples provided for other than "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_ + \_ = \_ score for this component.

CAO Comments:

**POLICY FACILITATION**

HELPS ELECTED OFFICIALS AND OTHER COMMUNITY ACTORS IDENTIFY, WORK TOWARD, AND ACHIEVE COMMON GOALS

**\_\_\_ Facilitative Leadership:** Builds cooperation and consensus among and within diverse groups, helping them identify common goals and act effectively to achieve them.

**\_\_\_ Facilitative Leadership:** Recognizes interdependent relationships and multiple causes of community issues and anticipates the consequences of policy decisions.

**\_\_\_ Facilitating Council Effectiveness:** Helps elected officials develop a policy agenda that can be implemented effectively and that serves the best interest of the community (requires knowledge of role/authority relationships between elected and appointed officials).

**\_\_\_ Facilitating Council Effectiveness:** Demonstrates skill in responsibly following the lead of others when appropriate and communicating sound information and recommendations when appropriate.

**\_\_\_ Mediation/Negotiation:** Acts as a neutral party in the resolution of policy disputes (requires knowledge of mediation/negotiation principles, skill in mediation/negotiation techniques).

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

CAO Comments:

- 5=Excellent
- 4=Above average
- 3=Average
- 2= Below average
- 1=Poor

**FUNCTIONAL AND OPERATIONAL EXPERTISE AND PLANNING**

(REQUIRES KNOWLEDGE OF SERVICE AREAS AND DELIVERY OPTIONS)

- \_\_\_ **Functional/Operational Expertise:** Understands the basic principles of service delivery in functional areas such as public safety, community, and economic development, human and social services, administrative services, and public works.
- \_\_\_ **Operational Planning:** Anticipates future needs.
- \_\_\_ **Operational Planning:** Demonstrates knowledge of technological advances, trends, and changing standards.
- \_\_\_ **Operational Planning:** Predicts the impact of service delivery decisions.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_ + \_ = \_ score for this component.

CAO's Comments:

- 5=Excellent
- 4=Above average
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**SERVICE DELIVERY MANAGEMENT**

MAINTAINS A CONSISTENTLY HIGH LEVEL OF QUALITY IN STAFF WORK, OPERATIONAL PROCEDURES, AND SERVICE DELIVERY

\_\_\_ **Citizen Services:** Is an effective ambassador for the municipality by speaking at conferences and Community events as requested.

\_\_\_ **Citizen Services:** Supports Council in developing plans and initiatives to promote and service community interests.

\_\_\_ **Performance Measurement:** Enhance performance measurement and improve the overall quality and accuracy of performance measures in the business plan.

\_\_\_ **Performance Management:** Develops leaders through regular coaching, career planning, and proactive performance management.

\_\_\_ **Quality Assurance:** Ensures actions taken and results achieved are consistent with the values and Environment desired by municipal residents.

Council's Comments (if required), or examples provided for other than "Achieves Expectations" rating:

Rating: {Add the ratings and enter subtotal \_ + \_ = \_ score for this component.

CAO Comments:

- 5=Excellent
- 4=Above average
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- 1=Poor

**STRATEGIC LEADERSHIP**

SETS AN EXAMPLE THAT URGES THE ORGANIZATION AND THE COMMUNITY TOWARD EXPERIMENTATION, CHANGE, CREATIVE PROBLEM-SOLVING, AND PROMPT ACTION

- \_\_\_ **Initiative/Risk Taking:** Demonstrates a personal orientation toward action and accepting responsibility for the results; resists the status quo and removes stumbling blocks that delay progress toward goals.
- \_\_\_ **Vision:** Conceptualizes an ideal future state and communicates it to the organization and the community.
- \_\_\_ **Creativity:** Applies existing ideas and practices to new situations.
- \_\_\_ **Innovation:** Develops new ideas or practices.
- \_\_\_ **Technological Literacy:** Demonstrates an understanding of information technology and ensures that it is incorporated appropriately in the lens to improve service delivery, information sharing, organizational communication, and citizen access.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

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**DEMOCRATIC ADVOCACY AND CITIZEN PARTICIPATION**

DEMONSTRATES A COMMITMENT TO DEMOCRATIC PRINCIPLES BY RESPECTING ELECTED OFFICIALS, COMMUNITY INTEREST GROUPS, AND THE DECISION-MAKING PROCESS

- \_\_\_ **Democratic Advocacy:** Fosters the values and integrity of representative government and local democracy through action and example.
- \_\_\_ **Democratic Advocacy:** Ensures the effective participation of local government in the intergovernmental system (requires knowledge and skill in intergovernmental relations).
- \_\_\_ **Citizen Participation:** Recognizes the right of citizens to influence local decisions and promote active citizen involvement in local governance.
- \_\_\_ **Citizen Participation:** Acquires knowledge of the social, economic, and political history of the community.
- \_\_\_ **Citizen Participation:** Educates citizens about local government.

Council's Comments (if required), or examples provided for other than "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

CAO Comments:



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**DIVERSITY**

UNDERSTANDS AND VALUES THE DIFFERENCES AMONG INDIVIDUALS AND FOSTERS THESE VALUES THROUGHOUT THE ORGANIZATION AND COMMUNITY

- \_\_\_ **Mutual Respect:** Attracts, retains, and develops a talented and diverse labor pool
- \_\_\_ **Mutual Respect:** Sustains a respectful workplace.
- \_\_\_ **Mutual Respect:** Build alignment and engagement among employees and teams.
- \_\_\_ **Adaptability:** Strategically plans and initiates long-term goals and changes to ensure the organization is responsive to a diverse range of needs and situations.
  
- \_\_\_ **Communications:** Effectively exchanges (obtains and transmits) information, in a variety of mediums, for diverse audiences.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

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**BUDGETING**

PREPARES AND ADMINISTERS THE BUDGET

- \_\_\_ **Fiscal Management:** Prepares a balanced budget to provide services at a level directed by the council.
- \_\_\_ **Fiscal Management:** Promotes fiscal discipline and accountability.
- \_\_\_ **Fiscal Management:** Protects organizational funds and assets.
- \_\_\_ **Implements:** Ensures proper processes are in place for capital budget priority setting, The maintenance and funding of critical infrastructure, and identification of funding gaps.
- \_\_\_ **Budget:** Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively.

Council's Comments (if required), or examples provided for other than "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

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**FINANCIAL ANALYSIS**

INTERPRETS FINANCIAL INFORMATION TO ASSESS THE SHORT-TERM AND LONG-TERM FISCAL CONDITION OF THE COMMUNITY

- \_\_\_ **Fiscal Management:** Determines the cost-effectiveness of programs, and compares alternative strategies.
- \_\_\_ **Fiscal Analysis:** Analyzes whether municipal resources are liked, integrated, and appropriated allocated.
- \_\_\_ **Fiscal Analysis:** Uses sound/viable/realistic research and analysis of available financial data in decision-making processes.
- \_\_\_ **Fiscal Discipline:** Promotes fiscal discipline and accountability
- \_\_\_ **Funding Opportunities:** Ensures the municipality is positioned to access all funding programs for which is eligible for senior levels of government.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

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**HUMAN RESOURCES MANAGEMENT**

ENSURES THE POLICIES AND PROCEDURES FOR EMPLOYEE HIRING, PROMOTION, PERFORMANCE APPRAISAL, AND DISCIPLINE ARE EQUITABLE, LEGAL, AND CURRENT

- \_\_\_ **Decision-making and Performance:** Ensuring that human resources are adequate to accomplish programmatic objectives.
- \_\_\_ **Ethics/Integrity:** Promotes ethical behavior and holds individuals at all levels, including external contractors and internal staff, accountable for meeting ethical standards.
- \_\_\_ **Awareness of Morale:** Effectively responds to any issues of staff morale and satisfaction.
- \_\_\_ **Hiring:** Recruits and retains competent personnel for staff positions.
- \_\_\_ **Performance Appraisal:** Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

CAO Comments:

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**STRATEGIC PLANNING**

POSITIONS THE ORGANIZATION AND THE COMMUNITY FOR EVENTS AND CIRCUMSTANCES THAT ARE ANTICIPATED IN THE FUTURE

\_\_\_ **Accomplishment of Goals:** Participates in the development of annual priorities with Council and senior management; identifies new initiatives for Council to consider

\_\_\_ **Adaptability:** Establishes direction based on continual assessment *of the* environment and emerging trends, issues, and opportunities.

\_\_\_ **Accountable for Results:** leading the municipality and articulating a clear plan for the A municipality that reflects Council's vision, mission, and strategic plan, and is well-understood, widely supported, consistently applied, and effectively implemented.

\_\_\_ **Anticipates Change:** Anticipates the effects of change and develops plans to manage impacts, and possesses the strategic skills to anticipate opportunities and overcome challenges.

\_\_\_ **Succession Planning:** Prepares for employees eligible for retirement by focusing on talent management and succession planning.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

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**ADVOCACY AND INTERPERSONAL COMMUNICATION**

FACILITATES THE FLOW OF IDEAS, INFORMATION, AND UNDERSTANDING BETWEEN AND AMONG INDIVIDUALS.

- \_\_\_ **Advocacy:** Advocates effectively in the community interest.
- \_\_\_ **Advocacy:** Communicates personal support for policies, programs, or ideals that serve the best interests of the community.
- \_\_\_ **Interpersonal Communication:** Exchanges verbal and nonverbal messages with others in a way that demonstrates respect for the individual.
- \_\_\_ **Interpersonal Communication:** Exchanges verbal and nonverbal messages in a way that furthers organizational and community objectives
- \_\_\_ **Interpersonal Communication:** Demonstrates skill in selecting the most effective communication method for each interchange.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

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- 1=Poor

**PRESENTATION SKILLS**

CONVEYS IDEAS OR INFORMATION EFFECTIVELY TO OTHERS

- \_\_\_ **Effective Presentation:** Possesses strong verbal, written and presentation skills demonstrating a clear, concise, and positive style
- \_\_\_ **Ethics/Integrity:** Ensures public processes are transparent and accountability is clear when dealing with issues.
- \_\_\_ **Effective Presentation:** Effectively exchanges (obtains and transmits) information, in a variety of mediums, for diverse audiences.
- \_\_\_ **Effective Presentation:** Disseminates complete and accurate information equally to all Council members in a timely manner.
- \_\_\_ **Leadership:** Builds trust through presenting ideas clearly and effectively listening to others, even when not in agreement.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

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**MEDIA RELATIONS**

COMMUNICATES INFORMATION TO THE MEDIA IN A WAY THAT INCREASES PUBLIC UNDERSTANDING OF LOCAL GOVERNMENT ISSUES AND ACTIVITIES

- \_\_\_ **Media Relations:** Builds a positive relationship with the press.
- \_\_\_ **Media Relations:** Demonstrates no bias when working with all news media.
- \_\_\_ **Networking:** Maintains a robust network of mutually beneficial professional contacts
- \_\_\_ **Responsiveness:** Actively responds to inquiries and communicates municipal policies, procedures and processes.
  
- \_\_\_ **Media Relations:** Communicates the strategic direction and priorities of the organization in a clear and compelling manner.

Council's Comments (if required), or examples provided for other than "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

CAO Comments:



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- 1=Poor

**INTEGRITY**

DEMONSTRATES FAIRNESS, HONESTY, AND ETHICAL AND LEGAL AWARENESS IN PERSONAL AND PROFESSIONAL RELATIONSHIPS AND ACTIVITIES

- \_\_\_ **Personal Integrity:** Demonstrates accountability for personal actions.
- \_\_\_ **Personal Integrity:** Conducts personal relationships and activities fairly and honestly.
- \_\_\_ **Professional Integrity:** Conducts professional relationships and activities fairly, honestly, legally and with knowledge of administrative ethics.
  
- \_\_\_ **Organizational Integrity:** Fosters ethical behaviour throughout the organization through personal example, management practices, and training.
- \_\_\_ **Organizational Integrity:** Instills accountability into operations and communicates ethical standards and guidelines to others.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

CAO Comments:

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- 2= Below average
- 1=Poor

**PERSONAL DEVELOPMENT**

DEMONSTRATES A COMMITMENT TO A BALANCED LIFE

- \_\_\_ **Professional Proficiency:** Attends personal professional development and training.
- \_\_\_ **Professional Development:** Ensures personal growth and competence through his / her own education and training.
- \_\_\_ **Work Habits:** Conveys a clean, safe, and professional image through personal hygiene, grooming, and appearance.
  
- \_\_\_ **Learning:** Values lifelong learning in oneself and others.
- \_\_\_ **Personal Development:** Demonstrates ongoing self-renewal and development to increase personal capacity.

Council's Comments (if required), or examples provided other than the "Achieves Expectations" rating:

Rating: (Add the ratings and enter subtotal \_\_\_ + \_\_\_ = \_\_\_ score for this component.

CAO Comments:

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 9 a)

**TITLE:** Reports – Financial Reports

**ORIGINATED BY:** *Karen O'Connor CAO*

**BACKGROUND / PROPOSAL:**

Accounts payable for April 2023 total sum being \$67,417.54

Financial Report for FCSS & Village

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts Accounts Payable Report and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO



# VILLAGE OF CREMONA

## Cheque Listing For Council

2023-May-8  
9:45:10PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230145	2023-04-04	LOCAL AUTHORITIES PENSION PLAN	756	PAYMENT EM# 450 - PP# 6 - 2023	228.34	228.34
20230159	2023-04-06	RYAN, SANDRA A				
20230160	2023-04-06	THOMPSON, JENNIE L				
20230161	2023-04-06	O'CONNOR, KAREN M				
20230162	2023-04-06	WIENS, BARRY				
20230163	2023-04-18	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000247543	PAYMENT WASTE PICKUP - MARCH 2023	2,253.15	2,253.15
20230164	2023-04-18	LOCAL AUTHORITIES PENSION PLAN	7610671-W7M6	PAYMENT EM# 450 - PP# 7 - 2023	220.46	220.46
20230165	2023-04-18	MOUNTAIN VIEW PUBLISHING INC.	MVP277542	PAYMENT TRIBUTE TO AGRICULTURE	87.15	87.15
20230166	2023-04-18	WILD ROSE ASSESSMENT SERVICE	8955	PAYMENT PROGRESS PMT - APRIL 2023	673.75	673.75
20230167	2023-04-12	COCHRANE LAKE GAS CO-OP LTD	882	PAYMENT NAT GAS - WATER - MARCH 2023	30.98	30.98
20230168	2023-04-12	TELUS COMMUNICATIONS	2552080607 2552080608 2552080609 2552080610 2552080611	PAYMENT FCSS OFFICE PHONE - MARCH 2023 FAX LINE, SECURITY CAMERAS ETC FCSS INTERNET - APR 2023 FIRE INTERNET - APR 2023 VOC OFFICE PHONES - APR 2023	70.93 437.25 89.25 101.85 845.53	1,544.81
20230169	2023-04-12	TELUS MOBILITY	562	PAYMENT VOC CELL PHONES - MAR 2023	118.74	118.74
20230170	2023-04-13	AQUATECH CANADIAN WATER SERVICES INC.	021447	PAYMENT WATER MAIN BREAK - MARCH 2023	7,614.68	7,614.68
20230171	2023-04-13	FEDERATION OF CANADIAN MUNICIPALITIES	34588-W4S4H0	PAYMENT MEMBERSHIP - 2023-2024	243.90	243.90
20230172	2023-04-13	MESSER CANADA INC, 15687	2106254735	PAYMENT OXYGEN	40.75	40.75
20230173	2023-04-13	MOUNTAIN VIEW REGIONAL WASTE	0000052672 0000052715	PAYMENT LANDFILL CHARGES - MAR 2023 ASSESSMENT CHARGES - QTR 2	981.64 2,823.02	3,804.66
20230174	2023-04-13	TAXSERVICE	2400691	PAYMENT TAX RECOVERY SERVICES	441.00	441.00
20230175	2023-04-13	VIRGINIA RANCH INC.	GRVLTRK03-2023	PAYMENT TRUCK RENTAL - SNOW REMOVAL	2,152.50	2,152.50
20230176	2023-04-13	WINDSOR, KATHLEEN	07005	PAYMENT WEBSITE UPDATING MAR 2023	59.06	59.06
20230177	2023-04-13	ZONE 3 BUSINESS SOLUTIONS INC.	133210	PAYMENT COPIER USAGE	223.47	223.47
20230178	2023-04-21	RYAN, SANDRA A				
20230179	2023-04-21	THOMPSON, JENNIE L				
20230180	2023-04-21	O'CONNOR, KAREN M				
20230181	2023-04-21	WIENS, BARRY				
20230182	2023-04-21	HAGEN, TIM A				
20230183	2023-04-21	GOEBEL, SHANE H				
20230184	2023-04-21	THOMPSON, TERRY W				

## Cheque Listing For Council

2023-May-8

9:45:10PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230185	2023-04-21	CANADAY, JOSEPH				
20230187	2023-04-26	DIRECT ENERGY	79	PAYMENT VOC NAT GAS - MAR 2023	1,749.09	1,749.09
20230188	2023-04-26	EPCOR	16551305	PAYMENT VOC ELECTRICITY - MAR 2023	6,138.09	6,138.09
20230189	2023-04-26	RECEIVER GENERAL	83	PAYMENT REMITTANCE - PP# 7 & 8 - 2023	5,654.66	5,654.66
20230190	2023-04-27	ALBERTA MUNICIPALITIES		PAYMENT		4,763.88
			1064152	DATA BACK UP	2.32	
			1064964	DATA BACKUP - MARCH 2023	178.34	
			V207_131769521	REMOTE ACCESS	15.75	
			V314_160.24	FCSS FREIGHT & POSTAGE	155.90	
			V314_161.24	STAMPS & POSTAGE	514.82	
			V320_76	FCSS BABYSITTING LUNCH	109.73	
			V326_40	FCSS SENIORS TRIP	1,530.00	
			V326_41	SENIOR'S TRIP	144.00	
			V349_56	FCSS GENERAL SUPPLIES	75.60	
			V350_58	FCSS SENIORS & YOUTH	49.81	
			V351_54	FCSS BABYSITTING COURSE	24.74	
			V351_55	FOOD PANTRY	442.04	
			V434_157	FCSS GENERAL SUPPLIES	88.20	
			V47_365	FCSS CRAFTERNOON	16.78	
			V47_366	FCSS EGG PAINTING	17.35	
			V492_2	CAO ATTRACTING IMMIGRATION	57.24	
			V499_2	FCSS YOUTH TRIP	388.50	
			V622_5	FCSS DEPOSIT SUMMER FUN TRIP	800.00	
			V791_14	SUBSCRIPTION - MAR 2023	27.29	
			V877_4	SUBSCRIPTION - MAR 2023	106.57	
			V890_2	FCSS CANVAS BOARDS	18.90	
20230193	2023-04-27	AIC CONSTRUCTION	328	PAYMENT WATER MAIN BREAK - 206 1ST STRE	12,639.25	12,639.25
20230194	2023-04-27	CALMONT EQUIPMENT LTD	P17513	PAYMENT BRUSHES FOR SKIDSTEER	714.65	714.65
20230195	2023-04-27	CBSC CAPITAL INC	8974753	PAYMENT FCSS COPIER LEASE	426.10	426.10
20230196	2023-04-27	KC FOODS		PAYMENT		231.18
			246100	PW CLEANING/ADMIN WATER	66.04	
			246362	ICE MELT/ADMIN WATER	43.05	
			247363	PW TOILET TISSUE/ADMIN WATER	19.98	
			826749	ADMIN WATER	9.49	
			827691	PW CLEANING/ADMIN WATER	19.44	
			830873	ADMIN WATER	28.98	
			833371	PW CLEANING/ADMIN WATER	25.22	
			834464	ADMIN WATER	9.49	
			V47_830874	ADMIN WATER	9.49	
20230197	2023-04-27	MOUNTAIN VIEW COUNTY	264499	PAYMENT PICKLED SAND	267.32	267.32
20230198	2023-04-27	MY OVERHEAD DOORS	703 CFD IN-C	PAYMENT BI-ANNUAL MAINTENANCE - FIRE DC	404.25	404.25
20230199	2023-04-27	NARAI, LETITIA	1	PAYMENT FCSS PAINT NIGHT	440.00	440.00
20230200	2023-04-27	SHRED-IT INTERNATIONAL ULC	8100435669	PAYMENT SHREDDING SERVICES	203.33	203.33

**Total 67,417.54**

\*\*\* End of Report \*\*\*



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
<b>TAXES &amp; REQUISITIONS</b>						
1-00-00-111-00	Residential Property Taxes	(326,032.73)	(327,000.00)	(333,995.83)	0.00	(333,995.83)
1-00-00-112-00	Commercial Property Taxes	(76,594.40)	(75,825.00)	(76,561.77)	0.00	(76,561.77)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(342.38)	(342.38)	(342.38)	0.00	(342.38)
1-00-00-115-00	Linear Taxes	(12,326.90)	(12,408.84)	(12,409.75)	0.00	(12,409.75)
1-00-00-118-00	Designated Industrial Property	(71.58)	(72.59)	(72.60)	0.00	(72.60)
1-00-00-120-00	Alberta School Foundation Tax Levy	(123,499.77)	(123,455.88)	(124,098.14)	0.00	(124,098.14)
1-00-00-121-00	Seniors' Foundation Tax Levy	(16,925.37)	(16,925.00)	(17,288.88)	0.00	(17,288.88)
1-00-00-122-00	AB Policing Levy	(12,284.50)	(17,199.00)	(17,195.95)	0.00	(17,195.95)
1-00-00-210-00	Grants In Lieu	(1,933.57)	(1,933.57)	(1,933.57)	0.00	(1,933.57)
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS</b>	<b>(570,011.20)</b>	<b>(575,162.26)</b>	<b>(583,898.87)</b>	<b>0.00</b>	<b>(583,898.87)</b>
<b>TAXES &amp; REQUISITIONS EXP</b>						
2-00-00-740-00	ASFF Requisition	123,455.89	123,445.88	130,169.67	0.00	92,591.91
2-00-00-753-00	MV Seniors's Housing Requisition	16,878.00	17,000.00	16,863.00	0.00	16,863.00
2-00-00-754-00	Designated Industrial Requisition	0.00	72.59	0.00	0.00	0.00
2-00-00-755-00	AB Policing Requisition	0.00	17,199.00	20,480.94	0.00	20,480.94
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS EXP</b>	<b>140,333.89</b>	<b>157,717.47</b>	<b>167,513.61</b>	<b>0.00</b>	<b>129,935.85</b>
<b>**</b>	<b>TOTAL TAX REVENUE FOR MUNICIPALITY</b>	<b>(429,677.31)</b>	<b>(417,444.79)</b>	<b>(416,385.26)</b>	<b>0.00</b>	<b>(453,963.02)</b>
<b>ADMIN &amp; GENERAL</b>						
1-00-00-510-00	Penalties & Costs on Taxes	(9,838.29)	(6,500.00)	(7,327.57)	(420.00)	(7,327.57)
1-12-00-155-00	Business License	(1,045.85)	(1,000.00)	(1,233.36)	0.00	(1,233.36)
1-12-00-410-00	Tax Certificate & Information	(1,800.00)	1,000.00	(1,560.00)	(80.00)	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	(100.00)	0.00	0.00	0.00
1-12-00-550-00	Return on Investments	(608.90)	(500.00)	(189.72)	0.00	(176.45)
1-12-00-590-00	Other Revenue - Admin	(2,570.34)	(4,500.00)	(1,803.48)	0.00	(1,803.48)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	(100.00)	0.00	0.00	0.00
1-12-00-840-00	Provincial Grant	(27,268.00)	(27,260.00)	(27,268.00)	0.00	(27,268.00)
1-23-00-590-00	Revenue - Fire	(8,287.66)	(5,000.00)	0.00	0.00	0.00
<b>*</b>	<b>TOTAL ADMIN &amp; GENERAL</b>	<b>(51,419.04)</b>	<b>(43,960.00)</b>	<b>(39,382.13)</b>	<b>(500.00)</b>	<b>(39,368.86)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
<b>BYLAW &amp; ENFORCEMENT</b>						
1-26-00-420-00	Traffic Fines	0.00	(100.00)	0.00	0.00	0.00
1-26-00-450-00	Bylaw Fines	(149.00)	(100.00)	0.00	0.00	0.00
1-26-00-521-00	Dog License Fees	(330.00)	(150.00)	(435.00)	0.00	(435.00)
<b>* TOTAL BYLAW &amp; ENFORCEMENT</b>		<b>(479.00)</b>	<b>(350.00)</b>	<b>(435.00)</b>	<b>0.00</b>	<b>(435.00)</b>
<b>PUBLIC WORKS</b>						
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL PUBLIC WORKS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WATER</b>						
1-41-00-410-00	Basic Fees - Water	(7,054.00)	(7,100.00)	(7,046.51)	(583.25)	(7,046.51)
1-41-00-411-00	Water Consumption Fees	(122,754.08)	(124,000.00)	(120,897.50)	(8,813.52)	(120,897.50)
1-41-00-412-00	Bulk Water Sales	(9,873.38)	(12,000.00)	(10,025.30)	(3,559.60)	(10,025.30)
1-41-00-510-00	Utility Penalties	(2,301.40)	(2,500.00)	(2,299.45)	(138.46)	(2,299.45)
1-41-00-540-00	Franchise & Concess.	(52,235.99)	(48,897.96)	(57,540.10)	(5,406.34)	(56,036.42)
1-41-00-590-00	Other Revenue - Water	(1,110.76)	0.00	(726.06)	0.00	(726.06)
<b>* TOTAL WATER</b>		<b>(195,329.61)</b>	<b>(194,497.96)</b>	<b>(198,534.92)</b>	<b>(18,501.17)</b>	<b>(197,031.24)</b>
<b>SANITARY</b>						
1-42-00-410-00	Basic Fees - Sewer	(7,054.00)	(7,000.00)	(7,046.51)	(583.25)	(7,046.51)
1-42-00-411-00	Sewer Consumption Fees	(22,499.15)	(24,000.00)	(22,271.31)	(1,615.82)	(22,271.31)
1-42-00-540-00	Franchise & Concess.	(13,058.97)	(12,000.00)	(14,317.67)	(1,351.58)	(14,009.08)
1-42-00-590-00	Sewer Dumping Fees	(3,870.00)	(3,800.00)	(3,075.00)	0.00	(3,075.00)
<b>* TOTAL SANITARY</b>		<b>(46,482.12)</b>	<b>(46,800.00)</b>	<b>(46,710.49)</b>	<b>(3,550.65)</b>	<b>(46,401.90)</b>
<b>GARBAGE</b>						
1-43-00-254-00	Costs Recovered - Garbage	(7,200.00)	(4,000.00)	(7,200.00)	0.00	(7,200.00)
1-43-00-410-00	Solid Waste Collection Fee	(45,316.80)	(45,000.00)	(45,290.40)	(3,767.40)	(45,290.40)
<b>* TOTAL GARBAGE</b>		<b>(52,516.80)</b>	<b>(49,000.00)</b>	<b>(52,490.40)</b>	<b>(3,767.40)</b>	<b>(52,490.40)</b>
<b>FCSS</b>						
1-51-00-840-00	Grant - Prov. - FCSS	(15,040.00)	(15,000.00)	(10,712.00)	(3,224.50)	(10,712.00)



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
1-51-00-850-00	Grant - Local Govt. - FCSS	(57,802.00)	(56,325.00)	(67,578.68)	(3,750.00)	(67,578.68)
1-51-00-990-00	Donation & Fees - FCSS	(3,069.40)	(3,000.00)	(12,617.34)	(2,896.50)	(13,627.34)
1-51-00-990-01	MVC Wage Grant	0.00	(2,000.00)	0.00	0.00	0.00
<b>* TOTAL FCSS</b>		<b>(75,911.40)</b>	<b>(76,325.00)</b>	<b>(90,908.02)</b>	<b>(9,871.00)</b>	<b>(91,918.02)</b>
<b>CEMETERY</b>						
1-56-00-410-00	Plot - Cemetery	(1,250.00)	(1,200.00)	(1,150.00)	(200.00)	(1,150.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,450.00)	(1,200.00)	(900.00)	(400.00)	(900.00)
1-56-00-412-00	Opening & Closing - Cemetery	(450.00)	(1,000.00)	(200.00)	(50.00)	(200.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	(1,000.00)	0.00	0.00	0.00
<b>* TOTAL CEMETERY</b>		<b>(3,150.00)</b>	<b>(4,400.00)</b>	<b>(2,250.00)</b>	<b>(650.00)</b>	<b>(2,250.00)</b>
<b>PLANNING &amp; DEVELOPMENT</b>						
1-61-00-410-00	Building Permits	(992.42)	(1,100.00)	(1,468.48)	0.00	(1,468.48)
1-61-00-419-00	Compliance Certificates	(1,000.00)	(1,000.00)	(600.00)	0.00	(600.00)
1-61-00-520-00	Development Permits	(1,228.24)	(1,200.00)	(2,650.00)	0.00	(2,650.00)
1-61-00-521-00	Subdivision Fees	0.00	(1,200.00)	(2,100.00)	0.00	(2,100.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	(250.00)	0.00	0.00	0.00
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT</b>		<b>(3,220.66)</b>	<b>(4,750.00)</b>	<b>(6,818.48)</b>	<b>0.00</b>	<b>(6,818.48)</b>
<b>CULTURE &amp; RECREATION</b>						
1-71-00-990-02	Donation - Cremona Days	0.00	(5,400.00)	(6,619.16)	0.00	(6,619.16)
1-71-00-990-08	Donation/Fees - WinterFest	0.00	0.00	(1,795.00)	0.00	(1,795.00)
<b>* TOTAL CULTURE &amp; RECREATION</b>		<b>0.00</b>	<b>(5,400.00)</b>	<b>(8,414.16)</b>	<b>0.00</b>	<b>(8,414.16)</b>
<b>PARKS &amp; RECREATION</b>						
1-71-00-830-00	Grant - Recreation - Federal	(7,000.00)	(5,000.00)	(5,000.00)	0.00	(5,000.00)
1-71-00-990-00	Donation - Recreation	0.00	(1,000.00)	0.00	0.00	0.00
<b>* TOTAL PARKS &amp; RECREATION</b>		<b>(7,000.00)</b>	<b>(6,000.00)</b>	<b>(5,000.00)</b>	<b>0.00</b>	<b>(5,000.00)</b>
<b>LIBRARY</b>						
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(30,546.66)	(32,847.00)	(32,847.15)	0.00	(32,847.15)





# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
* TOTAL LIBRARY		(30,546.66)	(32,847.00)	(32,847.15)	0.00	(32,847.15)
**P TOTAL DEPARTMENT REVENUES		(466,055.29)	(464,329.96)	(483,790.75)	(36,840.22)	(482,975.21)
*** TOTAL REVENUE		(895,732.60)	(881,774.75)	(900,176.01)	(36,840.22)	(936,938.23)

### COUNCIL GENERAL EXPENSE

2-11-00-146-00	Community Grants & Enhancements	640.00	500.00	250.00	0.00	250.00
2-11-00-220-00	Advertising	288.50	300.00	239.00	83.00	239.00
2-11-00-225-00	Registrations & Memberships	2,121.55	2,500.00	2,079.40	232.29	2,079.40
2-11-00-230-00	Professional & Consulting Services	3,868.46	1,500.00	8,464.54	0.00	8,464.54
2-11-00-232-00	Legal Fees	0.00	0.00	0.00	0.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,118.77	1,250.00	1,034.34	0.00	1,034.34
* TOTAL COUNCIL GENERAL EXPENSE		8,037.28	6,050.00	12,067.28	315.29	12,067.28

### COUNCILLOR EXPENSE

2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,015.00	2,100.00	1,625.00	200.00	1,625.00
2-11-01-140-00	Benefits Cnc 1	31.08	50.00	27.30	3.84	27.30
2-11-01-211-00	Travel & Subsistence - Cncl 1	0.00	500.00	306.03	0.00	306.03
2-11-02-100-00	Per Diems & Meetings - Cnc 2	3,110.00	4,000.00	4,030.00	225.00	4,030.00
2-11-02-140-00	Benefits Cnc 2	48.50	100.00	113.73	4.32	113.73
2-11-02-211-00	Travel & Subsistence - Cncl 2	214.26	500.00	444.40	0.00	444.40
2-11-03-100-00	Per Diems & Meetings - Cnc 3	2,440.00	2,400.00	3,090.00	0.00	3,090.00
2-11-03-140-00	Benefits Cnc 3	41.32	50.00	61.89	0.00	61.89
2-11-03-211-00	Travel & Subsistence - Cncl 3	101.00	500.00	156.55	0.00	156.55
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,297.50	2,100.00	2,270.00	175.00	2,270.00
2-11-04-140-00	Benefits Cnc 4	39.92	50.00	38.33	3.36	38.33
2-11-04-211-00	Travel & Subsistence - Cncl 4	0.00	500.00	30.30	0.00	30.30
2-11-05-100-00	Per Diems & Meetings - Cnc 5	2,847.50	2,100.00	2,280.00	175.00	2,280.00
2-11-05-140-00	Benefits Cnc 5	48.31	50.00	38.50	3.36	38.50
2-11-05-211-00	Travel & Subsistence - Cncl 5	298.96	500.00	(137.36)	0.00	(137.36)
* TOTAL COUNCILLOR EXPENSE		13,533.35	15,500.00	14,374.67	789.88	14,374.67

### GENERAL ADMINISTRATION EXPENSE

2-12-00-100-00	Salaries & Wages	55,362.12	50,000.00	59,344.22	3,684.17	57,337.75
2-12-00-140-00	Employee Benefits	7,603.85	6,500.00	7,602.19	525.91	7,602.19
2-12-00-141-00	One Time Retention Bonus	0.00	0.00	0.00	0.00	0.00
2-12-00-148-00	Training & Development - Admin	95.00	500.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
2-12-00-150-00	Freight & Postage	491.89	500.00	173.18	490.30	173.18
2-12-00-210-00	Licenses & Permits - Admin	25.00	0.00	0.00	0.00	0.00
2-12-00-211-00	Travel & Subsistance	1,256.74	1,000.00	241.85	0.00	241.85
2-12-00-217-00	Telephone & Internet	14,498.63	12,000.00	12,725.04	1,356.16	11,426.44
2-12-00-220-00	Advertising	632.00	750.00	1,382.33	0.00	1,382.33
2-12-00-224-00	Resource Materials/Supplies	0.00	100.00	0.00	0.00	0.00
2-12-00-225-00	Registrations & Memberships	450.00	500.00	225.00	0.00	225.00
2-12-00-230-00	Professional Services	15,882.61	12,300.00	16,376.42	172.06	15,854.59
2-12-00-231-00	Assessment Services	8,589.72	8,600.00	8,543.65	641.67	8,543.65
2-12-00-232-00	Legal Fees	5,938.79	5,000.00	11,204.68	0.00	11,204.68
2-12-00-233-00	Audit Fees	23,750.00	22,000.00	21,026.19	0.00	16,026.19
2-12-00-274-00	Insurance	20,426.33	20,000.00	20,392.69	0.00	20,392.69
2-12-00-510-00	General Office Supplies	8,760.87	7,000.00	6,669.92	134.39	6,647.31
2-12-00-511-00	Computer Supplies & Furnishings	1,632.15	1,500.00	1,450.10	0.00	1,450.10
2-12-00-525-00	Rentals & Leases	4,192.08	3,600.00	2,860.15	212.83	2,679.55
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	400.00	802.00	0.00	802.00
2-12-00-814-00	Service Charges & Interest	9,583.21	7,200.00	9,254.48	0.00	7,153.21
2-12-00-815-00	Penny Rounding	0.00	100.00	0.01	(0.01)	0.01
2-12-00-850-00	Toilet Rebate	150.00	100.00	50.00	0.00	50.00
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	500.00	299.50	0.00	299.50
2-12-00-915-01	Bad Debt - Property Taxes	0.00	100.00	0.00	0.00	0.00
2-12-00-823-00	Loan Interest - LOC	0.00	200.00	0.00	0.00	0.00
<b>* TOTAL GENERAL ADMINISTRATION E</b>		<b>179,320.99</b>	<b>160,450.00</b>	<b>180,623.60</b>	<b>7,217.48</b>	<b>169,492.22</b>
<b>CAO EXPENSES</b>						
2-12-01-100-00	Salaries & Wages - CAO	84,267.75	80,000.00	60,034.08	6,157.84	60,034.08
2-12-01-140-00	Employee Benefits - CAO	10,991.00	15,000.00	11,123.08	700.42	11,123.08
2-12-01-148-00	Training & Development - CAO	6,495.00	2,000.00	0.00	0.00	0.00
2-12-01-211-00	Travel & Subsistance - CAO	427.47	1,200.00	1,627.45	0.00	1,627.45
2-12-01-211-01	Accomodations - CAO	416.99	1,000.00	0.00	0.00	0.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	152.25	1,300.00	225.00	0.00	225.00
2-12-01-225-00	Conference Registrations - CAO	0.00	150.00	550.00	0.00	550.00
<b>* TOTAL CAO EXPENSES</b>		<b>102,750.46</b>	<b>100,650.00</b>	<b>73,559.61</b>	<b>6,858.26</b>	<b>73,559.61</b>
<b>FIRE EXPENSES</b>						
2-23-00-217-00	Telephone & Internet	1,165.94	1,200.00	1,164.00	97.00	1,164.00
2-23-00-230-00	Professional Services	4,246.72	1,200.00	4,233.54	0.00	1,176.60



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	11,431.31	6,500.00	4,089.14	0.00	4,089.14
2-23-00-528-01	Firehall Repairs & Maintenance	0.00	1,200.00	0.00	385.00	0.00
2-23-00-740-00	Fire Services Requisition	47,096.00	58,000.00	52,675.00	0.00	52,675.00
<b>*</b>	<b>TOTAL FIRE EXPENSES</b>	<b>63,939.97</b>	<b>68,100.00</b>	<b>62,161.68</b>	<b>482.00</b>	<b>59,104.74</b>
<b>DISASTER SERVICES EXPENSE</b>						
2-24-00-230-00	Professional Services - Disaster Serv.	31.08	35.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL DISASTER SERVICES EXPENS</b>	<b>31.08</b>	<b>35.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>BYLAW &amp; ENFORCEMENT EXPENSE</b>						
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	0.00	0.00	0.00
2-26-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL BYLAW &amp; ENFORCEMENT EXPE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC WORKS EXPENSE</b>						
2-31-00-100-00	Salaries & Wages	126,005.50	100,000.00	96,568.62	2,282.00	96,568.62
2-31-00-140-00	Employee Benefits	21,135.20	23,000.00	16,367.00	180.92	16,367.00
2-31-00-148-00	Training & Development - Public Works	0.00	500.00	301.67	0.00	301.67
2-31-00-150-00	Freight & Postage	0.00	500.00	0.00	0.00	0.00
2-31-00-211-00	Travel & Subsistence	256.54	500.00	3,642.44	0.00	3,642.44
2-31-00-217-00	Telephone & Internet	782.15	900.00	1,261.17	26.55	1,235.08
2-31-00-223-00	Memberships & Registration	84.00	100.00	57.14	0.00	57.14
2-31-00-230-00	Professional Services	2,518.70	3,000.00	2,787.35	38.81	2,787.35
2-31-00-518-00	Protective Clothing, Etc.	380.96	500.00	350.67	0.00	350.67
2-31-00-521-00	Fuel Costs	5,902.25	7,000.00	12,417.86	0.00	12,062.55
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	18,231.33	10,000.00	26,374.82	0.00	26,065.99
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	1,589.17	1,250.00	2,284.00	0.00	2,284.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	1,750.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PUBLIC WORKS EXPENSE</b>	<b>176,885.80</b>	<b>149,000.00</b>	<b>162,412.74</b>	<b>2,528.28</b>	<b>161,722.51</b>
<b>ROADWAYS EXPENSE</b>						
2-32-00-220-00	Advertising	0.00	200.00	0.00	0.00	0.00
2-32-00-230-00	Other Contracted Services - Streets	0.00	8,000.00	0.00	0.00	0.00
2-32-00-252-01	Snow Removal	1,150.00	1,000.00	11,231.60	2,050.00	2,670.71



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
2-32-00-510-00	General Supplies	0.00	500.00	452.37	680.62	452.37
2-32-00-514-00	Signage	0.00	500.00	0.00	0.00	0.00
2-32-00-520-00	Chemicals - Street	0.00	1,000.00	0.00	254.59	0.00
2-32-00-528-00	Repairs & Maintenance - Roads	6,714.02	2,000.00	1,618.04	31.96	1,618.04
2-32-00-540-00	Street Lights	16,068.55	16,000.00	17,915.92	1,689.86	16,005.86
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	0.00	0.00
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL ROADWAYS EXPENSE</b>	<b>23,932.57</b>	<b>29,200.00</b>	<b>31,217.93</b>	<b>4,707.03</b>	<b>20,746.98</b>
<b>WATER EXPENSE</b>						
2-41-00-148-00	Training & Development - Water	550.00	1,000.00	752.50	0.00	752.50
2-41-00-150-00	Freight & Postage	3,719.45	3,700.00	4,875.37	0.00	4,507.37
2-41-00-211-00	Travel & Subsistance	36.61	3,000.00	935.32	0.00	935.32
2-41-00-223-00	Memberships - Water	0.00	180.00	0.00	0.00	0.00
2-41-00-225-00	Conference Registrations	345.00	500.00	0.00	0.00	0.00
2-41-00-230-00	Professional Services	14,302.94	5,000.00	32,618.35	0.00	45,765.01
2-41-00-253-00	R & M - Infrastructure	0.00	8,000.00	47,893.61	12,037.38	47,893.61
2-41-00-510-00	General Supplies	636.15	800.00	1,746.20	0.00	1,746.20
2-41-00-516-00	Water Meters	0.00	0.00	0.00	0.00	0.00
2-41-00-520-00	Chemicals - Water	5,178.70	5,000.00	6,208.37	0.00	6,208.37
2-41-00-528-00	Equipment - Repairs/Maintenance	20,769.61	6,000.00	26,795.66	0.00	26,795.66
2-41-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL WATER EXPENSE</b>	<b>45,538.46</b>	<b>33,180.00</b>	<b>121,825.38</b>	<b>12,037.38</b>	<b>134,604.04</b>
<b>SANITARY EXPENSE</b>						
2-42-00-230-00	Professional Services - Sewer	0.00	3,000.00	34,086.09	0.00	34,086.09
2-42-00-253-00	R & M - Infrastructure	0.00	5,000.00	0.00	0.00	0.00
2-42-00-270-00	Lab Testing	0.00	500.00	459.79	0.00	459.79
2-42-00-510-00	General Supplies	0.00	200.00	136.96	0.00	136.96
2-42-00-520-00	Chemicals - Sewer	6,855.75	5,000.00	7,288.00	0.00	7,288.00
2-42-00-523-00	Sewer Flushing	0.00	1,000.00	0.00	0.00	0.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	2,302.00	2,000.00	11,605.40	0.00	11,605.40
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	1,000.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL SANITARY EXPENSE</b>	<b>9,157.75</b>	<b>17,700.00</b>	<b>53,576.24</b>	<b>0.00</b>	<b>53,576.24</b>
<b>GARBAGE EXPENSE</b>						
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
2-43-00-241-00	Solid Waste Disposal	38,510.47	36,000.00	41,022.99	3,127.50	38,190.80
2-43-00-510-00	General Supplies	0.00	0.00	472.00	0.00	472.00
2-43-00-850-00	Waste Commission Grant	10,980.12	10,000.00	10,935.72	2,823.02	10,935.72
<b>*</b>	<b>TOTAL GARBAGE EXPENSE</b>	<b>49,490.59</b>	<b>46,000.00</b>	<b>52,430.71</b>	<b>5,950.52</b>	<b>49,598.52</b>
<b>FCSS EXPENSE</b>						
2-51-00-100-00	Salaries & Wages	28,165.40	36,000.00	35,597.95	3,373.76	36,000.00
2-51-00-140-00	Employee Benefits	5,582.74	6,500.00	6,359.65	610.42	7,000.00
2-51-00-148-00	Training & Development - FCSS	0.00	550.00	0.00	0.00	0.00
2-51-00-150-00	Freight & Postage	18.40	550.00	310.83	148.48	320.00
2-51-00-211-00	Travel & Subsistence	1,145.75	1,200.00	2,620.61	0.00	4,300.00
2-51-00-217-00	Telephone & Internet	2,019.86	2,200.00	2,474.05	168.22	2,200.00
2-51-00-220-00	Advertising	582.27	600.00	400.00	0.00	500.00
2-51-00-223-00	Memberships - FCSS	0.00	300.00	114.00	0.00	125.00
2-51-00-225-00	Conference Registrations	0.00	500.00	1,372.80	0.00	1,790.00
2-51-00-230-00	Professional Services	1,243.76	1,200.00	5,693.09	0.00	4,000.00
2-51-00-231-00	Janitorial	0.00	3,500.00	0.00	0.00	0.00
2-51-00-400-00	Community Programs	14,498.17	15,000.00	14,316.53	0.00	3,500.00
2-51-00-410-00	Adult Programs	553.30	3,500.00	2,933.13	440.00	2,000.00
2-51-00-411-00	Children-Youth Programs	11,168.34	12,000.00	4,954.79	1,265.17	2,500.00
2-51-00-412-00	Family Programs	5,226.39	5,000.00	8,188.10	17.00	1,000.00
2-51-00-413-00	Adult & Seniors' Programs	1,112.27	1,000.00	8,324.94	1,649.03	2,970.00
2-51-00-414-00	Local Grants (External Funding)	0.00	3,000.00	6,948.94	0.00	6,300.00
2-51-00-419-00	Volunteers	394.92	600.00	215.48	0.00	600.00
2-51-00-420-00	Community Engagement	0.00	2,500.00	0.00	0.00	0.00
2-51-00-510-00	General Supplies	1,654.97	1,500.00	897.35	156.00	900.00
2-51-00-511-00	Computer Supplies & Furnishings	0.00	500.00	0.00	0.00	0.00
2-51-00-560-00	COPIER LEASE	0.00	500.00	1,328.28	405.81	3,150.00
2-51-00-990-01	Summer Fun Program	0.00	5,000.00	6,525.41	0.00	1,000.00
2-51-00-990-02	Babysitting/Children	0.00	1,000.00	0.00	0.00	0.00
2-51-00-990-05	Community Newsletter	868.19	800.00	1,622.35	0.00	1,120.00
<b>*</b>	<b>TOTAL FCSS EXPENSE</b>	<b>74,234.73</b>	<b>105,000.00</b>	<b>111,198.28</b>	<b>8,233.89</b>	<b>81,275.00</b>
<b>CEMETERY EXPENSE</b>						
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	550.00	2,000.00	0.00	0.00	0.00
2-56-00-510-00	General Supplies	11.79	500.00	0.00	0.00	0.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	560.00	1,500.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
<b>* TOTAL CEMETERY EXPENSE</b>		<b>1,121.79</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PLANNING &amp; DEVELOPMENT EXPENSE</b>						
2-61-00-230-00	Professional Services	9,311.85	15,000.00	10,203.45	0.00	10,086.45
2-61-00-233-00	Land Title Changes	0.00	0.00	0.00	0.00	0.00
2-61-00-148-00	Training - Planning	0.00	500.00	0.00	57.24	0.00
2-61-00-220-00	Advertising	0.00	500.00	0.00	0.00	0.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT E</b>		<b>9,311.85</b>	<b>16,000.00</b>	<b>10,203.45</b>	<b>57.24</b>	<b>10,086.45</b>
<b>FACILITIES EXPENSE</b>						
2-69-00-543-00	Natural Gas Admin	4,326.10	3,300.00	7,323.03	166.60	5,753.70
2-69-00-543-01	Natural Gas FCSS/Council	2,907.17	2,400.00	2,902.00	276.04	1,500.00
2-69-00-543-02	Natural Gas PW Shop	4,338.69	3,600.00	5,770.60	723.34	4,601.80
2-69-00-543-03	Natural Gas Water Wells	1,380.70	1,500.00	1,263.33	29.50	1,233.83
2-69-00-528-00	Building Repairs Maint - Admin	4,294.34	3,500.00	1,835.05	0.00	1,835.05
2-69-00-528-01	Building Repairs Main FCSS/Council	1,734.51	2,000.00	5,733.82	0.00	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	5,764.03	3,500.00	4,334.88	0.00	4,334.88
2-69-00-528-03	Building Repairs & Main Water	0.00	500.00	0.00	0.00	0.00
2-69-00-540-00	Electricity Admin	8,308.50	7,500.00	9,247.82	225.07	8,225.88
2-69-00-540-01	Electricity FCSS/Council	1,586.37	1,500.00	2,118.83	125.67	1,250.00
2-69-00-540-02	Electricity PW	13,117.31	10,000.00	17,732.62	1,369.30	16,211.64
2-69-00-540-03	Electricity Water	20,159.38	18,000.00	24,843.54	1,745.21	22,563.02
2-69-00-540-04	Electricity - Fire Hall	0.00	0.00	0.00	450.15	0.00
2-69-00-230-00	Professional Services/Janitorial Admin	4,050.00	3,500.00	5,698.00	0.00	1,500.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	3,950.00	0.00	4,200.00	0.00	4,200.00
2-69-00-510-00	General Supplies - Admin	69.50	0.00	55.43	0.00	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	0.00	1,045.30	0.00	500.00
2-69-00-510-02	Building General Supplies PW Shop	0.00	0.00	701.79	0.00	701.79
2-69-00-510-03	Building General Supplies Water	0.00	0.00	0.00	0.00	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL FACILITIES EXPENSE</b>		<b>75,986.60</b>	<b>60,800.00</b>	<b>94,806.04</b>	<b>5,110.88</b>	<b>77,467.02</b>
<b>CULTURE &amp; RECREATION EXPENSE</b>						
2-71-00-990-02	Cremona Days	5,781.91	7,000.00	8,560.61	0.00	8,560.61
2-71-00-990-08	WinterFest	120.00	1,500.00	2,507.32	0.00	2,507.32
<b>* TOTAL CULTURE &amp; RECREATION EXP</b>		<b>5,901.91</b>	<b>8,500.00</b>	<b>11,067.93</b>	<b>0.00</b>	<b>11,067.93</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	April 2023 Actual	2023 Budget
<b>PARKS &amp; RECREATION EXPENSE</b>						
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	4,830.49	2,500.00	4,828.12	0.00	4,828.12
2-72-00-510-00	General Supplies	125.99	750.00	163.36	0.00	163.36
2-72-00-513-00	Beautification - Parks	11,930.25	10,000.00	8,189.53	0.00	18,836.08
2-72-00-528-00	Equipment Repairs & Maint. - Park	10,874.73	300.00	325.24	0.00	325.24
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PARKS &amp; RECREATION EXPEN</b>	<b>27,761.46</b>	<b>13,550.00</b>	<b>13,506.25</b>	<b>0.00</b>	<b>24,152.80</b>
<b>LIBRARY EXPENSE</b>						
2-74-00-274-00	Insurance Library	769.59	800.00	830.19	0.00	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00	250.00	0.00	0.00	0.00
2-74-00-850-00	Cremona Library	31,500.00	32,847.00	36,893.81	0.00	36,893.81
2-74-00-850-01	Parkland Regional Library	3,796.20	3,800.00	4,180.95	0.00	4,180.95
<b>*</b>	<b>TOTAL LIBRARY EXPENSE</b>	<b>36,065.79</b>	<b>37,697.00</b>	<b>41,904.95</b>	<b>0.00</b>	<b>41,904.95</b>
<b>***</b>	<b>TOTAL EXPENSES</b>	<b>903,002.43</b>	<b>871,412.00</b>	<b>1,046,936.74</b>	<b>54,288.13</b>	<b>994,800.96</b>
<b>****</b>	<b>SURPLUS / DEFICIT</b>	<b>7,269.83</b>	<b>(10,362.75)</b>	<b>146,760.73</b>	<b>17,447.91</b>	<b>57,862.73</b>

\*\*\* End of Report \*\*\*

**From:** \_\_\_\_\_  
**To:** [Karen O'Connor](#) \_\_\_\_\_  
**Cc:** Algar Geothermal and the out of service Aurora Greenhouse  
**Subject:** April 24, 2023 4:35:07 PM  
**Date:** [Village of Cremona .pdf](#)  
**Attachments:** \_\_\_\_\_

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Hello, my business partner Peter Graham and I are interested in the disposition of the out of service Greenhouse operation that was built by Aurora Cannabis that is Northwest of cremona. Our startup company is looking for a greenhouse that is close to an out of service oil or gas well. We have found a well that is within 300 M of the Aurora greenhouse and could probably heat the greenhouse using our patented process.

We're talking to Mark Olson about this facility and he suggested that we contact you to find out who owns the well and if we could get access to it or purchase it if need be.

Can you please give me a call at 403-617-9624, or just reply to this email and I will get back to you. We recently met with Karen O'Connor chief administrative officer of the village of cremona and we had a presentation that we created for her and I have attached it for your information.

Thank you for your attention to this matter and I hope to hear from you soon.

**Blair Shunk**  
**Co-Founder & Director Business Development**  
**Algar Geothermal Inc.**  
**Cell: +1.403.617.9624**  
**Email: [blair.shunk@algargeothermal.com](mailto:blair.shunk@algargeothermal.com)**



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**MEETING: Regular Council Meeting**

**Date: May 16, 2023**

**AGENDA NO.: 9 b)**

**TITLE: Reports – CAO Report**

**ORIGINATED BY: Karen O'Connor CAO**

**BACKGROUND / PROPOSAL:**

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**Administration:**

\*

**Public Works:**

- Placed a notice for a summer job position on the Cremona web site.
- Webinar re: Immigration
- Held regular and special council meetings-making packages.
- Still working with Tech support regarding remote working
- Correspond with Ryan Fitzsimmons re: Pump Station Upgrade project
- Correspond with Jeff Homes re: ICC annual meeting, Did up the agenda
- Did up the Council Highlights in Voice
- Research signage for the Elk's -Angle Parking
- Correspond with Josie from the County re: Rec. Board Grant application
- Worked with Grant & gals re: RSM Canada, Audit.
- Had a meeting with the potential new business within the Cremona area -Blair & Peter
- Working with MyAlberta site 😞
- Had notified Kathleen of some updates needed on web site.
- Correspond with village legal rep.

**Planning & Development:**

\*Working with Mountain View County with support on some projects

**RECOMMENDED ACTION:**

**MOTION** That Councillor \_\_\_\_\_ accepts the April CAO Report as information only.

INTLS: CAO:KO



## KEY MESSAGES

Municipal Area Partnership (MAP) Committee

Thursday, April 13, 2023, at 9:30 a.m.

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### **KEY MESSAGES:**

#### **Urban Systems:**

- What is driving the needs for a housing assessment / study?
- Is Funding acting as a driver (grant specific to seniors/affordable) housings etc.)?
- What are you going to do with it? Now What, who sees it, action taken?
- Data to be objective, demographics, income statistics, labour force, what does housing mean to the community / industry;
- Recommendations based on current, future needs;
- each individual community should have its own unique assessment, and unique set of recommendations.

#### **Policing Grant:**

Committee members to share information on availability for regional policing grant:

- Town of Olds is only municipality doing this at this time.

#### **Mountain View Film Office:**

- The Mountain View Regional Film Office is a collaboration between the Towns of Didsbury, Sundre and Mountain View County, to promote the advancement of film, TV media and tech development in the Mountain View region of Alberta. Eventually the MVRFO aspires to increase capacity and grow its membership;
- The MVRFO has been developed as a multi-purpose presence to diversify the economy through film and tech development in support of business investment, attraction, retention and expansion, and tourism growth;
- The MVRFO's website is its prime tool. It features location photo galleries and search functionality, a crew database, and other useful information on resources and grants. The MVRFO also acts as a FDI Mechanism to attract tech firms that serve film, TV and media (i.e., for CGI, video games etc.);
- More information may be obtained from the website: [mountainviewfilm.ca](http://mountainviewfilm.ca)

#### **Next Meeting:**

June 8, 2023, Mountain View County Chambers, 9:30 a.m.

# Village of Cremona and Mountain View County

## Inter-municipal Cooperation Committee (ICC)

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Inter-Municipal Cooperation Committee Meeting held on May 3, 2023, at 9:30 a.m., in Cremona Council Chambers.

### ATTENDANCE

**Mountain View County**  
Deputy Reeve Greg Harris  
Councillor Dwayne Fulton  
CAO Jeff Holmes

**Village of Cremona**  
Councillor Shane Goebel  
Councillor Joseph Canaday  
CAO Karen O'Connor

#### 1. Introductory Remarks

The meeting opened at 9:30 a.m.

#### 2. Confirm quorum

Quorum confirmed.

#### 3. Added Items:

Orientation / History of ICF Agreement: provided by MVC CAO

**Appointment of Chair:** Councillor Dwayne Fulton appointed the new chair.

**CONSENSUS**

#### 4. Confirmation of Agenda Items

The committee accepted the agenda for May 3, 2023.

**CONSENSUS**

#### 5. Review the Summary Session Notes from June 28, 2022.

The committee acknowledged that no session notes from June 28, 2022, were created.

**CONSENSUS**

#### 6. Village of Cremona Request for Funds –Pumpstation Upgrades

- Improving flow to fire hydrants and sorting out metered connections.
- Work on the project is starting today.
- \$146,000 total costs: project related to providing service for fire hydrants and bulk water filling station.
- Village of Cremona to confirm if generator upgrades are included in the \$146,000 costs, the Village expressed a desire to have both the pumpstation upgrades and generator (discussed June 28, 2022) included in request for intermunicipal funding.
- CAOs to work through details of both projects and return to MVC Council for funding consideration.

**CONSENSUS**

#### 7. Mountain View County Motion RC21-769 re: 2021/22 Alberta Community Partnership grant

- Study complete. Village CAO to email a copy of the Stormwater study to MVC CAO for distribution to MVC members.

# Village of Cremona and Mountain View County Inter-municipal Cooperation Committee (ICC)

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CONSENSUS

## 8. Summary and Next Meeting Dates

June 20, 2023 9:00 a.m. in Cremona Chambers was selected as the next meeting date. The primary purpose of the next meeting will be to start discussions on the ICF Review Process. Library funding (included in Shared Facility agreement) was suggested as a potential topic for the next meeting.

CONSENSUS

## 9. Key Messages and Media Statement

None.

## 10. Concluding Remarks

Members had the opportunity to provide closing remarks.

Councillor Fulton thanked everyone for their participation.

## 11. Adjournment: Chair, Councillor Fulton, adjourned the meeting at 11:00 a.m.

These session notes were approved on the \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chair, Inter-municipal Cooperation Committee

\_\_\_\_\_  
Date

**MEETING: Regular Council Meeting**

**Date: May 16, 2023**

**AGENDA NO.: 10**

**TITLE: Minutes – Boards, Committees, Commissions**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached minutes for review and information.

- Mountain View Seniors Housing 2022 Financial Statements
- MV & Cremona & District Recreation Board Agenda-Ap 26, 2023
- Cremona & District Library 2022 Financial Statements
- Cremona & District Library 2023 Budget
- Coordinator Notes
- Cremona & District Library Board Meeting Minutes-Mar. 22,2023
- Cremona Municipal Library ROI-2022
- FCSS May 2, 2023, Meeting Minutes
- FCSS Coordinator Activities

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: KO

# DEPUTY MAYOR CANADY REPORTS

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**MOUNTAIN VIEW SENIORS' HOUSING**  
Financial Statements  
Year Ended December 31, 2022

# **MOUNTAIN VIEW SENIORS' HOUSING**

Index to Financial Statements

Year Ended December 31, 2022

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Mountain View Seniors' Housing

### *Opinion*

We have audited the financial statements of Mountain View Seniors' Housing (the management body), which comprise the statement of financial position as at December 31, 2022, statement of financial position as at December 31, 2022, and the statements of operations, lodge operations, changes in net assets and cash flows for the year then ended and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the management body as at December 31, 2022, and its operations, changes in net assets and its cash flows for the year then ended December 31, 2022 in accordance with Canadian public sector accounting standards.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Management Body in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the management body's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the management body or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the management body's financial reporting process.

*(continues)*

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### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Management Body's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the management body's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the management body to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*RSM Canada LLP*

Edmonton, Alberta  
March 29, 2023

Chartered Professional Accountants

**Mountain View Seniors' Housing**  
**Statement of Financial Position**  
**As at December 31, 2022**

	Lodges & Life Lease	Housing	2022	2021
<b>ASSETS</b>				
<b>Current assets</b>				
Cash and cash equivalents	268,615	252,977	521,592	967,420
Restricted cash (Note 3)	1,179,197	1,180,451	2,359,648	2,107,590
Accounts receivable	186,785	4,635	191,420	156,220
Prepaid expenses	13,821	328	14,149	12,992
Due from Mountain View Seniors' Housing Foundation	49,333	-	49,333	8,045
Goods and services taxes receivable	64,197	19,712	83,909	84,614
	<u>1,761,948</u>	<u>1,458,103</u>	<u>3,220,051</u>	<u>3,336,881</u>
Security deposit (Note 4)	10,875	-	10,875	10,875
Cash for resident security deposits (Note 5)	249,494	80,790	330,284	301,000
Investments (Note 6)	60,186	-	60,186	57,347
Tangible capital assets (Note 7)	52,441,784	339,180	52,780,964	54,821,641
	<u>54,524,287</u>	<u>1,878,073</u>	<u>56,402,360</u>	<u>58,527,744</u>
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Accounts payable and accruals	1,246,658	71,055	1,317,713	869,546
Payable to Alberta Social Housing (Note 8)	-	171,280	171,280	104,455
Deferred revenues (Note 9)	446,342	390,699	837,041	878,829
Current portion of long-term debt (Note 10)	2,022,318	-	2,022,318	2,053,501
	<u>3,715,318</u>	<u>633,034</u>	<u>4,348,352</u>	<u>3,906,331</u>
Resident security deposits (Note 5)	247,446	80,790	328,236	300,997
Life Lease fees (Note 11)	1,316,080	-	1,316,080	1,671,740
Restricted operating reserve fund (Note 12)	-	1,164,249	1,164,249	1,187,053
Deferred contributions - future capital	49,169	-	49,169	-
Long-term debt (Note 10)	25,128,931	-	25,128,931	27,133,838
Unamortized capital contributions (Note 13)	20,739,467	-	20,739,467	21,386,713
	<u>51,196,411</u>	<u>1,878,073</u>	<u>53,074,484</u>	<u>55,586,672</u>
<b>NET ASSETS</b>				
Invested in tangible capital assets	12,417,614	-	12,417,614	11,920,879
Internally restricted (Note 14)	1,122,972	-	1,122,972	1,111,661
Unrestricted	(10,212,710)	-	(10,212,710)	(10,091,468)
	<u>3,327,876</u>	<u>-</u>	<u>3,327,876</u>	<u>2,941,072</u>
	<u>54,524,287</u>	<u>1,878,073</u>	<u>56,402,360</u>	<u>58,527,744</u>

**Commitments (Note 19)**

Approved by the Board:

 Director  
 Director

See accompanying notes to the financial statements

**Mountain View Seniors' Housing**  
**Statement of Changes in Net Assets**  
**For the year ended December 31, 2022**

	Unrestricted	Internally Restricted	Invested in Tangible Capital Assets	2022	2021
<b>Net assets, beginning of year</b>	<b>\$ (10,091,468)</b>	<b>\$ 1,111,661</b>	<b>\$ 11,920,879</b>	<b>\$ 2,941,072</b>	<b>\$ 2,723,543</b>
Excess (deficiency) of revenue over expenditures	1,528,874	(6,158)	(1,153,381)	369,335	217,529
Invested in long-term debt	(1,633,208)		1,633,208		
Invested in tangible capital assets	(16,908)		16,908	-	-
Interest on reserves or interfund transfers (Note 14)		17,468		17,468	-
<b>Net assets, end of year</b>	<b>\$ (10,212,710)</b>	<b>\$ 1,122,972</b>	<b>\$ 12,417,614</b>	<b>\$ 3,327,876</b>	<b>\$ 2,941,072</b>

*See accompanying notes to the financial statements*

**Mountain View Seniors' Housing**  
**Statement of Operations**  
**For the year ended December 31, 2022**

	Lodges	Housing	Life Lease	2022 Total	2021 Total
<b>Revenues</b>					
Rent and service fees (Note 21)	7,437,301	1,020,963	505,603	8,963,867	\$ 8,514,578
MVSH Subsidy for Low Income Residents (Note 21)	(1,728,722)	-	-	(1,728,722)	(1,519,238)
Requisitions - Municipalities (Note 15)	2,849,408	-	-	2,849,408	2,899,407
Health Authority grants (Note 22)	-	-	-	-	1,086,420
Alberta Seniors' & Housing grants (Note 20)	714,684	98,724	-	813,408	714,684
Amortization of deferred capital contributions	621,382	-	-	621,382	603,391
Utility recovery	-	68,679	-	68,679	66,441
Other grants and donations	43,689	19,090	-	62,779	38,938
Capital maintenance (Note 12)	-	56,888	-	56,888	88,088
Interest	35,465	1,239	18,079	54,783	47,333
Sundry	51,589	4,390	-	55,979	102,157
	<b>10,024,796</b>	<b>1,269,973</b>	<b>523,682</b>	<b>11,818,451</b>	<b>12,642,199</b>
<b>Expenditures (Note 17)</b>					
Salaries, wages and benefits	4,709,032	171,905	25,000	4,905,937	5,789,047
Amortization of tangible capital assets	1,623,946	-	150,817	1,774,763	1,766,621
Maintenance and facility services	897,883	654,162	82,969	1,635,014	1,497,329
Capital maintenance renewal	-	56,887	-	56,887	88,088
Interest and bank charges	649,804	-	100,827	750,631	875,958
Telephone and utilities	760,853	273,272	70,052	1,104,177	1,045,855
Food, kitchen and linen supplies	880,346	-	19,677	900,023	766,349
Purchased services	339,098	45,841	2,593	387,532	696,227
Staff training, travel and memberships	43,932	5,792	-	49,724	56,438
Office and miscellaneous	66,701	11,549	13,113	91,363	99,785
Insurance	193,529	15,076	16,064	224,669	185,679
Rent	69,658	24,000	-	93,658	90,877
Resident travel and activities	71,874	1,990	-	73,864	54,268
Resident Care contracts and health care supplies	-	-	-	-	20,297
Property taxes	-	-	48,728	48,728	46,119
Audit	11,475	9,500	-	20,975	29,015
Directors' expenses	25,948	-	-	25,948	13,654
	<b>10,344,080</b>	<b>1,269,974</b>	<b>529,840</b>	<b>12,143,893</b>	<b>13,121,607</b>
<b>(Deficiency) of revenues over expenses before other income (expenses)</b>	<b>(319,284)</b>	<b>-</b>	<b>(6,158)</b>	<b>(325,441)</b>	<b>(479,408)</b>
<b>Other income (expenses)</b>					
Loss on write-off of work in progress	(431,725)	-	-	(431,725)	-
Grants and subsidies related to COVID-19 (Note 16)	1,394,354	-	-	1,394,354	1,419,104
Wages related to COVID-19 (Note 16)	(246,996)	-	-	(246,996)	(677,586)
Other costs related to COVID-19 (Note 16)	(20,856)	-	-	(20,856)	(44,582)
<b>Excess (deficiency) of revenues over expenses</b>	<b>375,493</b>	<b>-</b>	<b>(6,158)</b>	<b>369,335</b>	<b>217,529</b>

See accompanying notes to the financial statements

**Mountain View Seniors' Housing**  
**Statement of Cash Flows**  
**For the year ended December 31, 2022**

<b>CASH PROVIDED BY (USED FOR)</b>	<b>2022</b>	<b>2021</b>
<b>Operating activities</b>		
Excess of revenues over expenses	\$ 369,335	\$ 217,529
Items not affecting cash:		
Amortization of tangible capital assets	1,774,763	1,766,621
Amortization of deferred capital contributions	(621,382)	(603,391)
Loss on write-off of work in progress	431,725	-
Interest accrual	57,514	35,048
	<u>2,011,955</u>	<u>1,415,807</u>
Changes in working capital:		
Accounts receivable	(35,200)	73,747
Prepaid expenses	(1,157)	(829)
Goods and services taxes receivable	705	24,139
Accounts payable and payable to Alberta Social Housing	514,992	(448,951)
Deferred revenues	(41,788)	(66,550)
	<u>2,449,507</u>	<u>997,363</u>
<b>Investing activities</b>		
Capital contributions	23,304	4,861
Interest on restricted reserves	17,468	-
Purchase of tangible capital assets	(165,811)	(178,161)
Restricted operating reserve funds	(22,804)	352,040
Interest on short-term investment	(2,839)	(1,670)
	<u>(150,682)</u>	<u>177,070</u>
<b>Financing activities</b>		
Advances of long-term debt	-	4,000,000
Repayment of long-term debt	(2,093,602)	(1,878,593)
Advances from life lease fee	-	58,800
Repayments of life lease fee	(355,660)	(1,131,230)
Repayment of bank indebtedness	-	(511,463)
Due from MVSH Foundation	(41,288)	56,708
Resident security deposits	27,239	(373)
	<u>(2,463,311)</u>	<u>593,849</u>
<b>(Decrease) increase in cash and cash equivalents</b>	<b>(164,486)</b>	<b>1,768,282</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>3,376,010</b>	<b>1,607,728</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 3,211,524</b>	<b>\$ 3,376,010</b>
<b>Cash consists of:</b>		
Cash & cash equivalents	521,592	967,420
Restricted cash	2,359,648	2,107,590
Cash held for resident security deposits	330,284	301,000
	<u>\$ 3,211,524</u>	<u>\$ 3,376,010</u>

See accompanying notes to the financial statements

**Mountain View Seniors' Housing  
Statement of Lodge Operations  
As at December 31, 2022**

	Aspen Ridge Lodge	Chinook Winds Lodge	Mount View Lodge	Sundre Lodge	2022	2021
<b>Revenues</b>						
Rent and service fees (Note 21)	\$ 1,786,616	\$ 969,238	\$ 2,272,677	\$ 2,408,770	\$ 7,437,301	\$ 7,119,276
MVSH Subsidy for Low Income Residents (Note 21)	(333,065)	(271,521)	(635,945)	(488,191)	(1,728,722)	(1,519,238)
Requisitions - Municipalities (Note 15)	419,913	629,869	1,139,763	659,863	2,849,408	2,899,407
Health Authority Grants (Note 22)	41,404	-	-	38,022	79,426	1,404,614
Alberta Seniors' & Housing Grants (Note 20)	404,670	366,964	661,870	596,108	2,029,612	1,815,594
Amortization of deferred capital contributions	83,937	4,479	253,865	279,102	621,383	603,391
Other grants and donations	9,867	9,680	10,717	13,425	43,689	34,263
Interest	7,912	5,729	10,367	11,458	35,466	18,313
Sundry	12,918	6,907	12,647	19,117	51,589	90,284
	<b>2,434,171</b>	<b>1,721,345</b>	<b>3,725,960</b>	<b>3,537,674</b>	<b>11,419,151</b>	<b>12,465,904</b>
<b>Expenditures</b>						
Salaries, wages and benefits	1,077,363	863,307	1,456,010	1,559,329	4,956,029	6,276,720
Amortization of tangible capital assets	219,041	76,694	542,246	785,965	1,623,946	1,616,182
Maintenance and facility services	231,846	110,607	253,044	316,158	911,655	919,331
Interest and bank charges	99,206	16,160	209,576	324,862	649,804	843,540
Telephone & utilities	185,494	111,179	194,671	269,509	760,853	722,283
Food, kitchen and linen supplies	210,067	107,281	217,129	348,305	882,782	766,594
Purchased services	71,527	48,610	94,532	125,408	340,077	616,047
Staff training, travel & memberships	12,670	7,172	11,305	12,785	43,932	50,856
Office & miscellaneous	19,222	11,501	17,139	22,508	70,370	88,749
Insurance	39,707	8,226	63,381	82,214	193,528	172,845
Administration office rent	15,539	11,253	20,362	22,505	69,659	66,877
Resident travel and activities	18,019	15,048	14,135	24,673	71,875	48,768
Resident care contracts and health care supplies	-	-	-	-	-	20,546
Audit	2,560	1,854	3,354	3,707	11,475	19,515
Loss on write-off of work in progress	210,853	13,500	175,872	31,500	431,725	-
Directors' expenses	5,788	4,192	7,585	8,383	25,948	13,654
	<b>2,418,922</b>	<b>1,406,584</b>	<b>3,280,341</b>	<b>3,937,811</b>	<b>11,043,658</b>	<b>12,242,507</b>
<b>Excess (deficiency) of revenue over expenditures</b>	<b>\$ 15,249</b>	<b>\$ 314,761</b>	<b>\$ 445,620</b>	<b>\$ (400,137)</b>	<b>\$ 375,493</b>	<b>\$ 223,397</b>

See accompanying notes to the financial statements

# Mountain View Seniors' Housing

## Notes to the Financial Statements

### As at December 31, 2022

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#### Note 1 Nature of Operations

Mountain View Seniors' Housing is a not-for-profit organization with the objective of providing affordable accommodations for seniors who require a supportive living environment and housing for low-income families.

The organization was established as a management body by authority of the Alberta Housing Act under a provincial ministerial order effective February 1, 1995. The organization is a registered charity under the Income Tax Act and is therefore exempt from income tax in accordance with Section 149 of the Income Tax Act.

#### Note 2 Summary of Significant Accounting Policies

These financial statements are prepared in accordance with Chartered Professional Accountants of Canada Public Sector Accounting Standards (PSA Standards), including standards for Government Not-For-Profit Organizations. The significant policies are detailed as follows:

##### (a) Measurement Uncertainty

The preparation of financial statements in conformity with the PSA Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Significant areas requiring the use of estimates include: certain accounts payable and accruals, estimated useful lives of tangible capital assets and impairment of long-lived assets. Actual results may differ from management's best estimates as additional information becomes available in the future.

##### (b) Investment

The investment is carried at cost and consists of shares in Connect First Credit Union.

##### (c) Tangible Capital Assets

Amortization of tangible capital assets is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Buildings and improvements	50 years
Furniture and equipment	10 years
Business systems	10 years
Leasehold improvements	10 years
Computer hardware	4 years
Capital WIP	see note below

Half-year amortization is taken in the year of acquisition.

No amortization is taken on the amount spent on capital work in progress until the year the asset is put into use.

When conditions indicate a tangible capital asset is impaired, the carrying value of the tangible capital asset is written down to the asset's fair value or replacement cost. The write down of tangible capital assets is recorded as an expense in the statement of operations. A write down shall not be reversed.



## **Note 2 Significant Accounting Policies (continued)**

### *(d) Contributed Goods and Services*

The organization benefits from contributed services in the form of volunteer time to assist the organization in carrying out its activities. Due to the difficulty in determining the fair value of this time, the contributed services are not recognized in the financial statements. Donations of goods are recognized when the goods would otherwise have been purchased and fair market value can be reasonably estimated.

### *(e) Revenue Recognition*

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Rental and service package revenue for Lodge residents is recorded at the start of each month the service is provided.

Capital contributions that have been utilized to acquire related capital assets are recorded as unamortized capital contributions and amortized to revenue using the same amortization rates as the funded tangible capital asset. Capital contributions that have not been utilized to acquire a related capital asset are recorded as deferred capital contributions. A half-year of amortization is taken in the year an asset is acquired.

Government assistance is recognized as other income in the year the related expenses are incurred. When the Organization qualifies to receive a forgivable loan, it accounts for it in the same manner as government assistance and the forgivable loan is recognized when the Organization has received the funds and the related expenses have been incurred, and not at the time such loans are forgiven.

### *(f) Cash and cash equivalents*

Cash and equivalents include cash on deposit and temporary bank overdrafts which form an integral part of the organization's cash management.

### *(g) Financial Instruments*

#### *Measurement of Financial Instruments*

Financial instruments are financial assets or liabilities of the management body where, in general, the management body has the right to receive cash or another financial asset from another party or the management body has the obligation to pay another party cash or other financial assets.

The management body initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions that are measured at the exchange amount.

The management body subsequently measures all its financial assets and financial liabilities at amortized cost. Changes in fair value are recognized in operations.

## **Note 2 Significant Accounting Policies (continued)**

### (g) Financial Instruments (continued)

#### *Measurement of Financial Instruments (continued)*

Financial assets measured at amortized cost include cash and cash equivalents, restricted cash, cash for resident security deposits, accounts receivable, due from Mountain View Seniors' Housing Foundation, and

Financial liabilities measured at amortized cost include accounts payable and accruals, payable to Alberta Social Housing, resident security deposits, long-term debt and life lease fees.

#### *Transactions costs*

Transaction costs and financing fees are expensed as incurred for financial instruments measured at fair value and capitalized for financial instruments that are subsequently measured at cost or amortized cost.

The management body recognizes its transaction costs in operations in the period incurred for its equity investments and all other financial assets and liabilities subsequently measured at fair value. Financial instruments, that are subsequently measured at cost or amortized cost, are adjusted by the transaction costs and financing fees that are directly attributable to their origination, issuance or assumption. Long term debt is also reduced by financing fees and any debt premiums or discounts. The management body uses the effective interest method to amortize these adjustments to long term debt.

It is management's opinion that the organization is not exposed to significant interest rate, currency, market, liquidity or credit risks arising from these financial instruments except as follows:

#### Interest rate risk:

The organization is exposed to interest rate cash flow risk as certain overdrafts and long-term debt bear interest at variable rates. The organization is exposed to interest rate price risk as certain long-term debt bears interest at fixed interest rates.

#### Liquidity risk:

The organization has an excess of current liabilities over current assets. Management budgets for and monitors cash flows to mitigate this risk.

#### *Impairment*

Financial assets measured at cost or amortized cost are tested for impairment, at the end of each year, to determine whether there are indicators that the asset may be impaired. The amount of the write-down, if any, is recognized in operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account. The reversal may be recorded provided it is no greater than the amount that had been previously reported as a reduction in the asset and it does not exceed original cost. The amount of the reversal is recognized in operations.

**Note 3 Restricted Cash**

Separate bank accounts for internally and externally restricted cash are maintained as follows:

	2022	2021
Internally restricted for Life Lease reserve funds and Life Lease deposits (Note 14)	\$ 104	\$ 101
Externally restricted CMR Grant funds for capital projects	42,590	
Externally restricted by Alberta Social Housing Corporation for Housing use: Direct Rent Supplement (Note 9) and Operating Reserve Fund (Note 12)	50,802	50,802
Internally restricted snow and ice reserve (Note 14)	50,000	-
Internally restricted equipment replacement reserve (Note 14)	50,000	-
Internally restricted maintenance reserve (Note 14)	67,529	
Internally restricted lodge capital reserve (Note 14)	455,233	380,895
Internally restricted operating cash reserves (Note 14)	513,741	501,505
Externally restricted by Alberta Social Housing Corporation (Note 12)	1,129,649	1,174,287
	<b>\$ 2,359,648</b>	<b>\$ 2,107,590</b>

The organization has an available line of credit to a maximum of \$2,500,000 bearing interest at the Connect First Credit Union prime rate (currently 6.45%). Security is provided by a General Security Agreement.

As part of the organization's current credit facility agreements with Connect First Credit Union, the organization is required to monitor and maintain a minimum Debt Service Ratio of 1:1. At year end, the organization has a Debt Service Ratio of 1.20 (2021 - 1.07). The organization is compliant with the loan covenant.

**Note 4 Security Deposit**

This security deposit was paid in 2013 for the administration office lease.

**Note 5 Resident Security Deposits**

Resident security deposits are held in a separate bank account.

**Note 6 Investments**

Investments consist of shares in Connect First Credit Union.

**Note 7 Tangible Capital Assets**

	Cost	Accumulated Amortization	2022 Net	2021 Net
Land	\$ 1,281,148	\$ -	\$ 1,281,148	\$ 1,281,148
Buildings and improvements	61,076,304	12,048,035	49,028,269	50,216,577
Furniture and equipment	4,705,326	2,668,917	2,036,409	2,395,071
Business systems	451,834	289,029	162,805	207,988
Leasehold improvements	67,587	54,642	12,945	21,816
Computer equipment	197,567	130,173	67,394	75,323
Capital WIP	191,994	-	191,994	623,718
	<b>\$ 67,971,761</b>	<b>\$ 15,190,796</b>	<b>\$ 52,780,964</b>	<b>\$ 54,821,641</b>

**Note 8 Payable to Alberta Social Housing**

A surplus from housing operations of \$171,280 (2021 - \$104,455) has been recorded as a current liability restricted by Alberta Social Housing Corporation. The organization has requested approval to carry forward the funds to the next fiscal year.

**Note 9 Deferred Revenues**

	Opening Balance	Contributions Received	Contributions Recognized as Revenue or Capital Contributions	Ending Balance
Direct Rent Supplement (Note 3)	15,000	-	-	15,000
AHS COVID Funding (a)	524,649	127,123	455,430	196,342
ASHC COVID Funding (b) (Note 16)	-	1,564,928	1,314,928	250,000
Community Housing Assets held for sale	339,180	-	-	339,180
Rent Assistance Benefit (c)	-	80,170	43,651	36,519
	<b>\$ 878,829</b>	<b>\$ 1,772,221</b>	<b>\$ 1,814,009</b>	<b>\$ 837,041</b>

(a) This represents AHS COVID Funding and is subject to the AHS reconciliation process for the AHS year ended March 31, 2023. Contributions recognized include amounts returned to AHS from the 2020 and 2021 reconciliations.

(b) This represents ASHC COVID funding and is subject to reconciliation with ASHC.

(c) The Rent Assistance Benefit (RAB) program is administered on behalf of the Province. Rent subsidies are received and paid to qualified individuals.

**Note 10 Long-term Debt**

	2022	2021
Mountain View County Alberta Capital Finance Authority debentures repayable in monthly installments totaling \$102,876 including interest at 2.68% to 6.0%, final instalments due March 2025 to December 2039 (2021 - instalments due March 2025 to September 2029). Collateral provided by future municipal	\$ 6,624,820	\$ 7,589,373
Connect First Credit Union Ltd, non-revolving mortgage. Payment in monthly installments of \$2,146 including principal and interest at a rate of 3.68%. Mortgage is a 60 month fixed term to be renewed September 2027 (2021 - renewed September 2022) and is amortized over 25 years ending May 2038.	303,910	318,258
Connect First Credit Union Ltd, non-revolving mortgage. Payment in monthly installments of \$14,125 including principal and interest at a rate of 3.69%. Mortgage is a 60 month fixed term to be renewed October 2027 and is amortized over 25 years ending May 2038.	1,997,255	2,098,376
Connect First Credit Union Ltd, non-revolving mortgage. Payment in monthly installments of \$70,233 including principal and interest at a rate of 1.97%. Mortgage is a 60 month fixed term to be renewed June 2026 and is amortized over 20 years ending May 2041.	13,125,237	13,703,290
Connect First Credit Union Ltd, non-revolving mortgage. Payment in monthly installments of 3,926 including principal and interest at a rate of 1.97%. Mortgage is a 60 month fixed term to be renewed June 2026 and is amortized over 20 years ending May 2041.	733,709	766,022
Connect First Credit Union Ltd, loan. Payment in monthly installments of \$5,665 including principal and interest at a rate of prime (currently 2.45%). Loan is a 5 year term ending July 1, 2022.	-	36,625
Connect First Credit Union Ltd, loan. Payment in monthly installments of \$6,914 including principal and interest at a rate of prime (currently 2.45%). Loan is a 5 year term ending July 1, 2022.	-	44,706
Connect First Credit Union Ltd, loan. Payment in monthly installments of \$1,207 including principal and interest at a rate of prime (currently 2.45%). Loan is a 4 year term ending August 1, 2022.	-	8,950
Connect First Credit Union Ltd, loan. Payment in monthly installments of \$9,117 including principal and interest at a rate of prime (currently 6.45%). Loan is a 5 year term to be renewed August 1, 2023 and is amortized over 10 years ending August 1, 2028.	533,962	621,739
Connect First Credit Union Ltd, non-revolving mortgage. Payment in monthly installments of \$20,028 including principal and interest at a rate of 1.89%. Loan is a 5 year term to be renewed December 1, 2026 and is amortized over 20 years ending December 1, 2041.	3,832,356	4,000,000
	27,151,249	29,187,339
Current portion	(2,022,318)	(2,053,501)
	<b>\$ 25,128,931</b>	<b>\$ 27,133,838</b>

All borrowing facilities provided by Connect First Credit Union Ltd. are secured by assignment of rents and general security agreement, along with a first charge mortgage over the land and buildings of Sundre Seniors' Supportive Living Facility that has a net book value of \$20,585,442 (2021 - \$21,024,377) and a first charge mortgage over the land and buildings of Mountain View Lodge in the amount of \$26.5 million.

**Note 10 Long-term Debt, continued**

Assuming similar renewal terms upon term renewals, the estimated principal repayments are as follows.

2023	2,022,318
2024	2,084,251
2025	2,015,842
2026	1,627,559
2027	1,673,785
Subsequent	17,727,494
	<u>\$ 27,151,249</u>

See Note 3 details of financial covenants.

**Note 11 Life Lease Fees**

The organization has leased 4 Life Lease suites in Olds and 5 Life Lease suites in Sundre which can be occupied by entering a life lease agreement. On termination of the lease of a Life Lease suite the fee is to be repaid to the tenant without interest and after deducting an amount as described below. At year end, the organization has a life lease fee of \$1,316,080 (2021 - \$1,671,740)

Upon termination of the life lease agreement the amount of the lease fee refunded is calculated as follows:

One year or less	Fee less 1%
Greater than one year to two years	Fee less 2%
Greater than two years to three years	Fee less 3%
Greater than three years to four years	Fee less 4%
Greater than four years to five years	Fee less 5%
Greater than five years to six years	Fee less 6%
Greater than six years to seven years	Fee less 7%
Greater than seven years	Fee less 8%

**Note 12 Restricted Operating Reserve Fund**

This fund includes \$34,600 (2021 - \$34,600) restricted by the Alberta Government and is held in a separate bank account. These funds are not to be used to address unbudgeted expenditures and any use of the funds must have approval from the Alberta Government.

The fund also includes proceeds from the sale of community housing properties purchased from Alberta Social Housing Corporation (ASHC), for the nominal amount of \$1 in 2019. The conditions of the sale required the properties or proceeds from the sale of the properties be used solely for the purpose of providing social and affordable housing accommodations and capital project spending as approved by ASHC. In 2020, ASHC approved \$600,000 for use to cover unfunded MVSH capital project costs from 2019 and also approved \$400,000 for use on approved ASHC capital projects. The \$600,000 has been transferred to unamortized capital contributions and the \$400,000 remains within this reserve fund, of which \$56,887 was spent in 2022 (2021 - \$88,088). The remainder is restricted for future ASHC approved capital projects.

	Opening Balance	Sales Proceeds & interest	ASHC capital projects	Ending Balance
ASHC restricted for housing	34,600	-	-	34,600
Housing sales proceeds	1,152,453	34,993	57,798	1,129,649
	<u>\$ 1,187,053</u>	<u>\$ 34,993</u>	<u>\$ 57,798</u>	<u>\$ 1,164,249</u>

**Note 13 Unamortized Capital Contributions**

Deferred contributions related to future capital projects represent unspent grant funding.

	2022	2021
<b>Balance, beginning of year</b>	<b>\$21,386,713</b>	\$21,985,242
Mountain View Seniors' Housing Foundation	23,305	4,862
ASHC CMR Grant	6,578	-
Transfer unspent CMR grant funds to deferred contributions	(55,747)	-
<b>Amortization of capital contributions</b>	<b>(621,382)</b>	(603,391)
<b>Balance, end of year</b>	<b>\$20,739,467</b>	\$21,386,713

**Note 14 Restricted Net Assets**

The Mountain View Seniors' Housing Board has approved the restriction of any surplus of funds for the Life Lease operations for future capital and maintenance for Life Lease.

**Olds Life Lease**

	<u>2022</u>	<u>2021</u>
Life Lease surplus	\$ 35,745	\$ 352
Restricted reserve, opening balance	352	-
Transfer to Life Lease surplus	35,745	352
Restricted reserve, ending balance	<u>\$ 36,097</u>	<u>\$ 352</u>

**Sundre Life Lease**

	<u>2022</u>	<u>2021</u>
Life Lease (deficit)	\$ (41,903)	\$ (6,220)
Restricted reserve, opening balance	(6,220)	-
Transfer (from) Life Lease (deficit)	(41,903)	(6,220)
Restricted reserve, ending balance	<u>(48,123)</u>	<u>(6,220)</u>
<b>Total Life Leases</b>	<u>\$ (12,026)</u>	<u>\$ (5,868.00)</u>

**Capital Reserve**

	<u>2022</u>	<u>2021</u>
Capital Reserve, opening balance	\$ 450,000	\$ 400,000
Transfer to (from) capital reserve	5,233	50,000
Capital reserve, ending balance	<u>\$ 455,233</u>	<u>\$ 450,000</u>

**Note 14 Restricted Net Assets (continued)**

**Maintenance reserve**

	<u>2022</u>	<u>2021</u>
Maintenance Reserve, opening balance	\$ 67,529	\$ -
Transfer to Maintenance reserve	<u>-</u>	<u>67,529</u>
Maintenance reserve, ending balance	<u>\$ 67,529</u>	<u>\$ 67,529</u>

**Snow and Ice Reserve**

	<u>2022</u>	<u>2021</u>
Snow and Ice Reserve, opening balance	\$ 50,000	\$ -
Transfer to Snow and Ice reserve	<u>-</u>	<u>50,000</u>
Snow and Ice reserve, ending balance	<u>\$ 50,000</u>	<u>\$ 50,000</u>

**Equipment Replacement Reserve**

	<u>2022</u>	<u>2021</u>
Equipment Replacement Reserve, opening balance	\$ 50,000	\$ -
Transfer to Equipment Replacement Reserve	<u>-</u>	<u>50,000</u>
Equipment Replacement Reserve, ending balance	<u>\$ 50,000</u>	<u>\$ 50,000</u>

**Restricted Operating Reserve Account**

	<u>2022</u>	<u>2021</u>
Restricted Operating Reserve, opening balance	\$ 500,000	\$ 500,000
Transfer to Restricted Operating Reserve	<u>12,236</u>	<u>-</u>
Restricted Operating reserve, ending balance	<u>\$ 512,236</u>	<u>\$ 500,000</u>
<b>Total restricted net assets</b>	<u><b>\$ 1,122,972</b></u>	<u><b>\$ 1,111,661</b></u>

**Note 15 Municipal Requisitions**

The Alberta Housing Act, Part 7 - Requisitions, states that a housing management body which provides lodge accommodation may requisition the municipalities for which it provides this accommodation. The requisition can be for the management body's annual deficit arising from provision of this accommodation for the previous fiscal year, and it can also be for any amounts necessary to establish or continue a reserve fund for the management body.

	<u>2022</u>	<u>2021</u>
Mountain View County	\$ 1,701,771	\$ 1,715,827
Town of Olds	554,525	569,318
Town of Carstairs	233,539	238,402
Town of Didsbury	202,079	213,621
Town of Sundre	140,631	145,361
Village of Cremona	16,863	16,878
	<u>\$ 2,849,408</u>	<u>\$ 2,899,407</u>

The requisitions for 2023 have been approved as follows:

	<u>2023</u>
Mountain View County	\$ 2,006,113
Town of Olds	622,180
Town of Carstairs	277,413
Town of Didsbury	253,765
Town of Sundre	161,552
Village of Cremona	19,588
	<u>\$ 3,340,611</u>

**Note 16 Government Assistance**

Included in COVID revenues is \$79,426 (2021 - \$318,195) received from Alberta Health Services to help address immediate cost pressures due to COVID-19. Additionally, an amount of \$1,564,928 (2021 - \$1,100,909) was received from Alberta Seniors' and Housing to manage enhanced cleaning, staffing and to subsidize revenue losses.

**Note 17 Administrative Expenses**

Included in expenditures is administrative expenses in the amount of \$1,937,453 (2021 - \$2,106,859). Included in administrative expenses were \$4,648 (2021 - \$17,638) of expenses directly related to COVID.



**Note 18 Related Party Transactions**

Mountain View Seniors' Housing Foundation is a society which was established in 2002. The Foundation is intended to be the fundraiser for the benefit of Mountain View Seniors' Housing and is related by common board. During the year, the organization received \$23,305 (2021 - \$4,862) in capital contributions from Mountain View Seniors' Housing Foundation and \$14,848 (2021 - \$11,447) in operating contributions.

**Note 19 Commitments**

The organization has committed to contracts for information technology services, administrative consulting, administration office lease and maintenance service contracts expiring from March 2023 to June 2025. The minimum aggregate payments under the various contracts are as follows:

2023	<b>962,344</b>
2024	<b>543,913</b>
2025	<b>106,813</b>
	<b>\$ 1,613,070</b>

In addition, the organization has entered into a fixed natural gas contract for 75% of MVSH's usage requirements, at a rate of \$2.48 per GJ to December 31, 2022 and a rate of \$2.24 per GJ from January 1, 2023 to December 31, 2024.

The organization has also entered into a fixed electricity contract for 100% of MVSH's estimated usage, at a rate of \$0.06227 per kWh until December 31, 2023.

**Note 20 Alberta Seniors and Housing Grants - Housing**

	<u>2022</u>	<u>2021</u>
Deficit funding received in the current year	\$ 101,743	\$ 102,646
Deficit funding carried over from 2021	104,455	-
Unused portion of 2021 carryover	(5,731)	-
Surplus deficit funding	(101,743)	(104,455)
Balance, end of the year	<u>98,724</u>	<u>(1,809)</u>

**Note 21 Lodge Rent and Subsidies**

The Mountain View Seniors' Housing Lodge Program offers rooms, meals, services and recreational opportunities for functionally independent seniors. A basic lodge rate is set annually by MVSH for this program. Rent payable by a resident is calculated in accordance with the Alberta Housing Act, Social Housing Accommodation Regulation based on income. Each resident must be left with a monthly disposable income amount determined by the Province. If a resident does not have sufficient income to pay the basic lodge rate, MVSH provides a subsidy.

**Note 22 Alberta Health Services**

In 2019 the Board moved to terminate the Master Service Agreement with Alberta Health Services for providing health care services to residents in Aspen Ridge, Mount View and Sundre lodges. The agreement concluded in April 2021. Health care services are now being provided by another organization contracted by Alberta Health Services.

**Note 23 Comparative Figures**

The presentation of certain accounts of the previous year has been changed to conform to the presentation adopted for the current year. Statement of cash flows has been changed from the direct to the indirect method in the current year.



# Mountain View C O U N T Y

## AGENDA

### Cremona & District Recreation Board – Committee Meeting Mountain View County

The Cremona & District Recreation Board will hold a committee meeting on Wednesday, April 26, 2023, at 7:00 p.m., at the Cremona FCSS Office.

1. CALL TO ORDER
2. ELECTION OF CHAIR AND VICE-CHAIR
  - 2.1 Chair \_\_\_\_\_
  - 2.2 Vice-Chair \_\_\_\_\_
3. AGENDA
  - 3.1 Additions or Deletions
  - 3.2 Adoption of Agenda
4. ADOPTION OF MINUTES
  - 4.1 Adoption of Minutes
    - a) Minutes of the Cremona & District Rec Board Meeting of April 26, 2022
5. BUSINESS ARISING  
Nil
6. OLD BUSINESS  
Nil
7. NEW BUSINESS
  - 7.1 2023 Grant Application Approvals
8. CORRESPONDENCE  
Nil
9. CONFIDENTIAL ITEMS  
Nil
10. ADJOURNMENT

MINUTES

CREMONA & DISTRICT RECREATION BOARD MEETING

Mountain View County

Minutes of the Cremona & District Recreation Board Meeting held on Tuesday, April 26, 2022, at 7:00 p.m. at the Cremona FCSS Office.

PRESENT: J. Gunderson; Chair, Member at Large  
T. Mailer; Vice Chair, Member at Large  
Deputy Reeve G. Harris – Mountain View County  
T. Hagen – Village of Cremona

ABSENT: E. VandenEnden, Member at Large  
D. Street, Member at Large  
D. Richmond, Member at Large

IN ATTENDANCE: J. Abraham, Community Outreach Coordinator  
R. Meyers, Recording Secretary

CALL TO ORDER: J. Abraham called the meeting to order at 7:02 p.m.

ELECTION OF CHAIR AND VICE-CHAIR:

Chair  
CRB22-001 Moved by Reeve Harris  
To nominate J. Gunderson for the position of Chair for the Cremona & District Recreation Board.  
Carried.

J. Gunderson accepted the nomination to sit as Chair.

No other nominations were accepted; J. Gunderson was appointed Chair of the Cremona & District Recreation Board for the 2022 term by acclamation.

Vice-Chair  
CRB22-002 Moved by J. Gunderson  
To nominate T. Mailer for the position of Vice Chair for the Cremona & District Recreation Board.  
Carried.

T. Mailer accepted the nomination to sit as Vice Chair.

No other nominations were accepted; T. Mailer was appointed Vice Chair of the Cremona & District Recreation Board for the 2022 term by acclamation.

AGENDA

Moved by G. Harris  
 CRB22-003 That the Cremona & District Recreation Board adopt the agenda of the Cremona & District Recreation Board of April 26, 2022.  
 Carried.

MINUTES

Moved by T. Hagen  
 CRB22-004 That the Cremona & District Recreation Board adopt the Minutes of the Cremona & District Recreation Board of May 31, 2021.  
 Carried.

BUSINESS ARISING

Nil.

OLD BUSINESS

Report on 2021

Funded Applications

J. Abraham provided an overview of 2021 funded applications during discussions for 2022 applications.

NEW BUSINESS

2022 Grant Application Approvals

The Cremona & District Recreation Board discussed each application individually and determined appropriate funding, as per the following table.

Organization	Project - (2022)	2022 Approved
Chinook Creative Arts Foundation	UV System/Office Equipment/building maintenance etc.	10,000.00
Cremona & District Ag Society	Upgrades and Yearly Costs	40,000.00
Cremona Arena User Groups	Purchase of photo display boards	-
Cremona Community Curling Club	Operating Expenses	9,000.00
Cremona Comm Engagement Soc	Rural Community Programming	7,500.00
Cremona Community Hall Society	Insurance Costs	8,200.00
Cremona FCSS/Village of Cremona	Summer Fun Day Camp	8,500.00
Cremona Fun Team Hockey	2022-2023 Hockey Season	7,500.00
Cremona Gold & Silver	Carpet Replacement and Operating Expenses	12,000.00
Cremona Minor Baseball Assoc	Equipment Purchase/Operating Costs	7,000.00

Cremona Minor Hockey Assoc	Cremona Minor Hockey	7,500.00
Cremona Municipal Library	Programs/Workshops	8,500.00
Cremona Skatepark Association	Multi Use Rec Park and Reading Garden	20,000.00
Cremona Skating Club	Operating Fees	7,500.00
Cremona Soccer Club	2022 Soccer Season	4,000.00
Cremona/WV Chamber Commerce	Annual Show & Shine	8,000.00
Mountain View Moccasin House	Indigenous Cultural Camp - Horse Teachings	-
Mountain View Tractor Rodeo Soc	2022 Mountain View Tractor Rodeo	3,400.00
Mountain View Tractor Rodeo Soc	Aggie Days Mountain View	16,000.00
Village of Cremona	July 1st - Canada Day Celebration	6,500.00
Water Valley Boots & Saddle Club	Operating Costs	1,500.00
Water Valley Community Assoc	WV Days; Movie; Celtic Festival; Rink Lights	15,000.00
Water Valley Public Library	Operating; and Programs	18,500.00
Water Valley Stampede Assoc	Arena Perimeter Fence Upgrade	13,500.00
<b>Totals</b>		<b>239,600.00</b>

Moved by Reeve Harris  
 CRB22-005 That the Cremona & District Recreation Board approves funding in the amount of \$239,600.00 as determined in the table above.

Carried.

**ADJOURNMENT**

Moved by J. Gunderson  
 CRB22-006 That the Cremona & District Recreation Board Meeting of April 26, 2022, be adjourned at 8:47 p.m.

Carried.

\_\_\_\_\_

Chair

I hereby certify these minutes are correct.

\_\_\_\_\_

Community Outreach Coordinator



# Policy # 8016

1408 Twp. Rd. 320 / Postal Bag 100, Didsbury, AB Canada TOM 0W0  
T 403.335.3311 F 403.335.9207 Toll Free 1.877.264.9754  
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**Policy Title:** Cremona and District Recreation Board Grant Funding  
**Policy No.:** 8016  
**Approval:** County Council  
**Effective Date:** April 24, 2019  
**Approval Date:** April 24, 2019  
**Supersedes Policy No.:** Policy No. 8004 Rural Recreation and Culture Funding

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**Policy Statement:** Mountain View County provides annual funding to the urban municipalities (Carstairs, Didsbury, Olds and Sundre) for recreation and cultural programs, and facilities that are available for use by rural residents in Mountain View County.

The Cremona and District Recreation Board distributes funds on behalf of the County due to the high percentage of rural residents in that community, within the Cremona Recreation District.

**Purpose:** The goal of the Cremona and District Recreation Board is to assist in application review and to make funding allocations within the Council approved budget and to encourage and provide organizations, recreation, leisure and culture, that is affordable and accessible. This funding model ensures this district has a fair and equitable method to distribute recreation and culture funding.

Capital Funding investments will be dealt with independently from this Policy and Procedure.

**Principles:**

1. Committees/Boards strengthen our communities by allowing competent and interested citizens to bring forward their ideas and solutions to address the needs of the broader community. Public members of Council committees are valuable additions to the political and administration team.
2. Mountain View County recognizes the value of rural recreation, culture and community associations.
3. Mountain View County supports community development in the rural areas.
4. The amount per rural resident for the Cremona and District Recreation and Culture Funding Area is identified in the Shared Facility Funding Sub-Agreement between The Village of Cremona and Mountain View County.

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Procedure Title: Cremona and District Recreation Board Grant Funding  
Procedure No.: 8016-01  
Approval: CAO  
Effective Date: April 24, 2019  
Approval Date: April 24, 2019  
Amended Date: April 21, 2022



Supersedes Procedure No.: Policy 8004 Rural Recreation and Culture Funding

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## 1. Definitions

- 1.1 “**Annual Grant Funds**” mean the amount of funds allocated annually to the General Grants component of the County’s Budget for the Cremona Recreation and Culture Funding area.
- 1.2 “**Applicant**” means the person or group applying for funding on behalf of a registered organization.
- 1.3 “**Community Organization**” means community based non-profit organizations that are registered or incorporated under the Province of Alberta Societies Act.
- 1.4 “**Community Outreach Coordinator**” means designated staff of Mountain View County.
- 1.5 “**Council**” means the Council of Mountain View County.
- 1.6 “**Councillors**” means the individual Council members elected to Council.
- 1.7 “**County**” means Mountain View County
- 1.8 “**Cremona & District Recreation Board**” means a committee established and appointed by Council, responsible for reviewing and approving grant funding applications received through this grant program..
- 1.9 “**Cremona Recreation District**” means that area outlined in Appendix A of this Procedure
- 1.10 “**Facility**” means a non-profit amenity that provides indoor and/or outdoor services for active and/or passive recreation or social and cultural events, organizations and programs, and is available to the public.
- 1.11 “**Grant Application**” means the application form that the applicant remits to the County, as part of its efforts to obtain a grant under this policy, outlining a specific project or program.
- 1.12 “**Non-Profit Organizations**” means an organization which exists for charitable reasons and from which its shareholders, trustees or board members do not benefit financially, and are registered or incorporated under the Province of Alberta Societies Act.
- 1.13 “**Project Completion/Financial Report**” means the report an applicant must submit on the required form by December 31, to the County that outlines how the funds received, were spent.



- 1.14 **“Project/Program”** means the specifics of the application for which any approved funding will be allocated.
- 1.15 **“Recreation Districts”** means the geographic areas within the county which designates the delivery of recreation services to residents.
- 1.16 **“Urban”** means those incorporated urban communities within the boundaries of Mountain View County, including: Village of Cremona; and the Towns of Carstairs, Didsbury, Olds and Sundre.
- 1.17 **“Village”** means the Village of Cremona.

## 2. **General**

- 2.1 The Village and County agree that recreation and culture facilities and programs require assistance from the taxpayers in order to subsidize youth, family and senior programs.
- 2.2 Council has established the Cremona Recreation Board and appoints members at their annual organizational meeting to review rural recreation and culture grant applications within the Cremona Recreation District. The Board will take a community development approach to its purpose and function.
- 2.3 The amount per rural resident for the Cremona Recreation District is identified in the Shared Facility Funding Sub-Agreement with the Village of Cremona and distributed under this policy. The Cremona Recreation Board is responsible for grant allocations within the Cremona Recreation District. The results will be circulated to Council as an information item.
- 2.4 Annual per capita increases are based on the Consumer Price Index as per Article 15.4 of the Master Agreement.
- 2.5 As a condition of receiving financial support, County rural residents shall be granted the same access and pay the same user and/or registration fees as residents of the Village.
- 2.6 Non-profit organizations requesting funding must be registered or incorporated under the Province of Alberta Societies Act.
- 2.7 Funds not distributed in the fiscal year will be held in a funded reserve for future years. The Board may distribute funds up to the total of the current annual allocation, plus reserves from previous years.
- 2.8 Funding approved in one fiscal year does not guarantee approved funding in subsequent years.
- 2.9 The Cremona & District Recreation Board may approve all, part, or deny any request received.
- 2.10 The Cremona Community Hall located within the Village of Cremona shall be eligible under this Policy and therefore not eligible under Mountain View County’s Rural Community Hall Grant program.
- 2.11 Council has the authority to amend funding criteria, as they deem appropriate, to meet the needs of the Cremona Recreation District.

## 3. **Procedures**

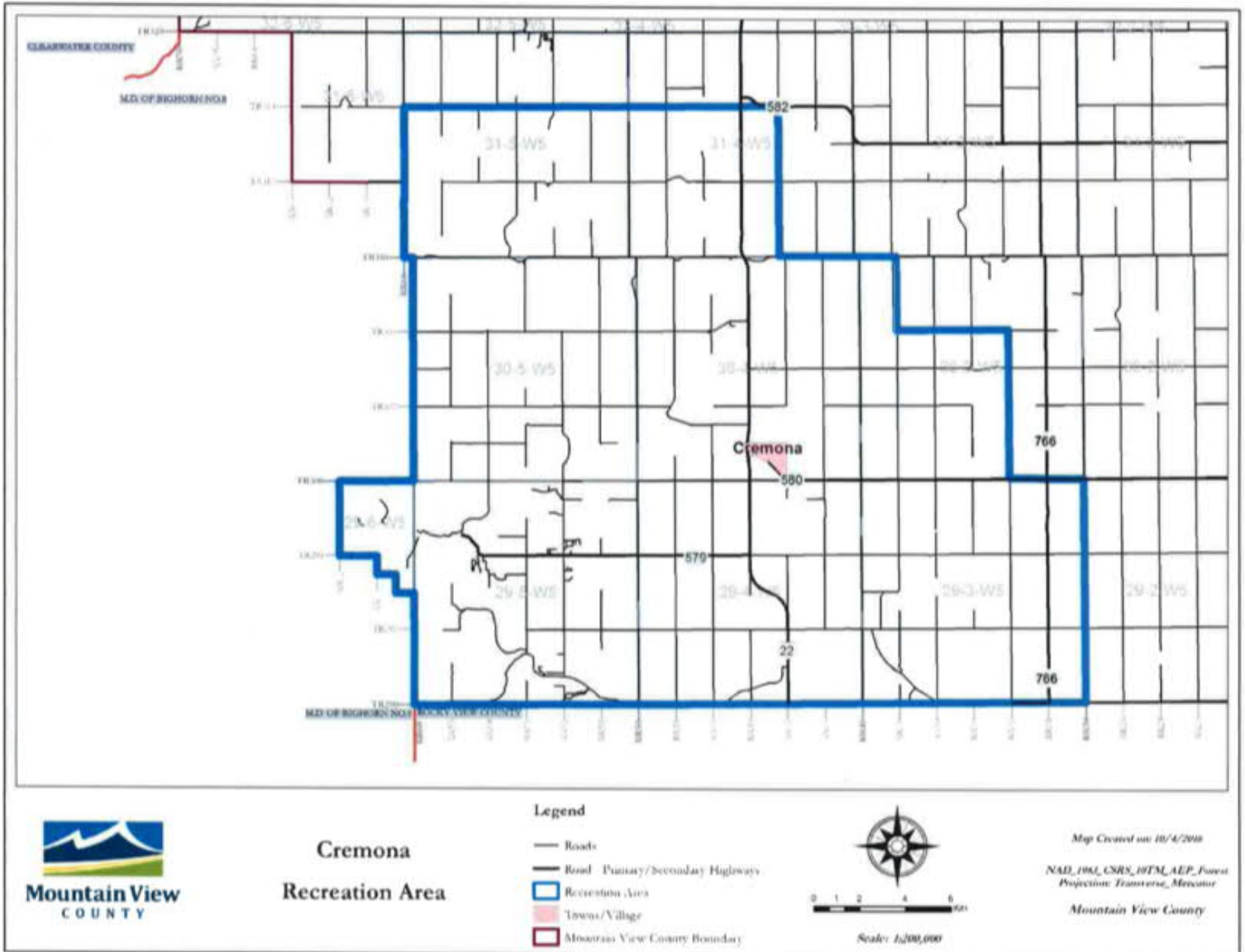
- 3.1 Funding requests must be submitted on the approved annual Cremona & District Recreation Grant application form. Additional information may be requested by the Board to aid in the funding process.

- 3.2 This grant may be used towards operating or facility upgrade costs and expenditures for recreation and cultural programs and facilities.
- 3.3 Applications will be reviewed by the Community Outreach Coordinator and recommendations brought forward to the Cremona & District Recreation Board for approvals, then forwarded to Council as an information item.
- 3.4 The Cremona & District Recreation Board will meet once annually to review grant applications. The County will administer and distribute grant funds upon the direction of the Board.
- 3.5 Mountain View County will notify applicants, in writing, of the Board's decision.
- 3.6 The approved organizations shall be accountable for the expenditure of funds provided. The approved funding must be used exclusively for the project/program identified in the application.
- 3.7 Amounts of \$2,000 or less will receive 100% of the funds upon approval &/or commencement of the project/program. Amounts greater than \$2,000 will receive 75% upon approval &/or commencement of the project/program, and the remaining 25% will be provided upon the conclusion of the project/program.
- 3.8 A Project Completion/Financial Report form shall be completed prior to December 31 of the grant year and forwarded to the County, with accompanying invoices/receipts, prior to the release of the remaining 25% grant payment. In the event that a Project Completion/Final Report is not submitted, the Board may deny any or all future funding requests.
- 3.9 Funded recipients are required to repay any surplus project/program funds or unaccounted expenditures prior to December 31 of the grant year.
- 3.10 The project/program must be completed in the year in which the financial support was approved.
- 3.11 If the organization is unable to complete the project/program or request a project/program change, a written letter to extend or amend the project/program must be submitted to the County prior to December 31 of that year. The request will be forwarded to the Board via e-mail, or a Board Meeting scheduled at the call of the chair.
- 3.12 Multiple grant applications to different funding projects/programs will generally not be accepted.

**4. Ineligible**

- 4.1 Education and Family Service programs
- 4.2 Youth and Adult Individual Sports Teams
- 4.3 School Reunions
- 4.4 Private Functions
- 4.5 For-Profit Organizations
- 4.6 Projects/programs that receive funding through other County grant programs may not be eligible to receive Cremona Recreation and Culture Funding, excluding funding received from Family and Community Support Services (FCSS)

Appendix A: Cremona Recreation District



**2023 Cremona Recreation Board - Application Summary**

2023 G/L: 1.4.0.24.2.2.651

		2,656 x 79.31	2,656 x 79.94		2,725 x 83.78		2,725 x 88.81
		210,647.36	212,320.64		228,300.50		242,007.25
Budget Name	Project - (2023)	2020 Approved	2021 Approved	2022 Requested	2022 Approved	2023 Requested	2023 Approved
Big Prairie Community Assoc	Operating Costs and Dust Suppression					5,189.63	
Cremona & District Ag Society	Yearly Operating Costs	25,000.00	69,000.00	75,749.00	40,000.00	45,546.00	
Cremona & District Ag Society	Aggie Days					20,000.00	
Cremona Community Curling Club	Assistance with Operating Expenses	8,500.00	9,950.00	9,950.00	9,000.00	9,464.00	
Cremona Comm Engagement Soc	Rural Community Programming	10,000.00	10,000.00	15,930.00	7,500.00	15,430.00	
Cremona Community Hall Society	Insurance/Utilities/Hot Water System	3,075.00	7,660.00	8,191.00	8,200.00	31,894.50	
Cremona FCSS	Summer Fun Day Camp			9,872.00	8,500.00	7,829.00	
Cremona Fun Team Hockey	Expenses for 2022-2023 Season	10,000.00	7,500.00	10,000.00	7,500.00	10,566.00	
Cremona Minor Baseball Assoc	Equipment purchase/Diamond Maintenance and Improvements	2,300.00		7,250.00	7,000.00	9,600.00	
Cremona Minor Hockey Assoc	Ice Fees; PowerSkate; Insurance	10,000.00	10,000.00	16,100.00	7,500.00	10,000.00	
Cremona Municipal Library	Summer Reading; Bookds and DVDs; Storage	6,040.00	7,500.00	46,120.00	8,500.00	21,965.00	
Cremona School Enhancement Soc	Playground Replacement					24,800.00	
Cremona Skatepark Association	Multi Use Rec Park and Reading Garden			57,838.85	20,000.00	8,484.25	
Cremona Skating Club	Operating Costs	15,000.00	20,200.00	27,800.00	7,500.00	15,000.00	
Cremona Soccer Club	2023 Soccer Season		4,050.00	5,300.00	4,000.00	5,055.00	
Cremona/WV Chamber Commerce	Annual Show and Shine	6,400.00	2,000.00	8,500.00	8,000.00	8,400.00	
Mountain View Tractor Rodeo Soc	Annual Tractor Rodeo	-	2,550.00	3,430.00	3,400.00	3,310.00	
Village of Cremona	Canada Day Celebrations	5,500.00	6,000.00	6,450.00	6,500.00	9,276.87	
Water Valley Arts and Wellness	Renovations/Upgrades/Maintenance	13,900.00	14,400.00	13,184.75	10,000.00	14,660.00	
Water Valley Boots & Saddle Club				1,470.00	1,500.00	1,245.00	
Water Valley Community Assoc	Celtic Festival/Nature Trail/WV Day/Playground/Sound System	4,550.00	14,000.00	17,600.00	15,000.00	13,535.00	
Water Valley Public Library	Library Programs	11,200.00	8,150.00	20,363.00	18,500.00	23,994.00	
Water Valley Stampede Assoc	Arena Rake			13,497.12	13,500.00	4,272.45	
<b>Totals</b>		<b>142,065.00</b>	<b>199,610.00</b>	<b>408,240.72</b>	<b>239,600.00</b>	<b>319,516.70</b>	<b>-</b>

2023 Recreation Total	242,007.25
2022 Reserve Balance	116,908.93
<b>Total Available for 2023</b>	<b>\$ 358,908.18</b>

<b>Left in the Reserve for 2023</b>	<b>\$ 358,908.18</b>
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# 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Big Prairie Community Association</b> Box 532 Cremona, AB TOM ORO		<b>Project/Program Name:</b> <b>Operational/Utility Costs &amp; Dust Suppression</b>	
<b>Funding Information:</b> Previous Funding Year – 2015		Dollars Allocated: <b>\$882</b>	2023 Funding Request: <b>\$5,189.63</b>

2020	Big Prairie Community Hall	Rural Community Hall	\$4,500.00	Gazebo & Picnic Tables
2020	Big Prairie Community Hall	Rural Community Hall	(\$4,500.00)	Funds Returned
2021	Big Prairie Community Hall	MOST Funding	\$2,500.00	COVID-Insurance; Utilities
<b>Subtotal</b>			<b>\$2,500.00</b>	
<b>Total</b>			<b>32,396.00</b>	

<b>Information:</b> <ul style="list-style-type: none"> <li>The Big Prairie Hall is applying for funding to help cover the cost of their gas and power bills for 2023 as well as to cover the cost of the Dust Suppression along the road.</li> <li>Total Expenditures \$5,189.63                             <ul style="list-style-type: none"> <li>Utilities \$4,534.43</li> <li>Dust Suppression \$655.20</li> </ul> </li> <li>Estimated Revenue &amp; Contributions \$0</li> <li>In-Kind Contributions \$12,720                             <ul style="list-style-type: none"> <li>Use of mowers, tractor and jeep for plowing</li> <li>848 Volunteer hours at \$15/hr \$12,720</li> </ul> </li> </ul>	
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<b>2022 Project Report Comments:</b> <ul style="list-style-type: none"> <li>The Hall has not received Cremona Recreation Board Funding since 2015 in which they received \$882 for the installation of a handrail and new folding tables.</li> </ul>	
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<b>Community Outreach Coordinator Comments:</b> <ul style="list-style-type: none"> <li>They do not have a Registered Societies Return from 2021, they plan to submit the paperwork for 2022 Return and will provide a copy then.</li> <li>Applied and received funding through the Rural Community Hall Grant for 2023.</li> </ul>	
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## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona &amp; District Agricultural Society</b> Box 219 Cremona, AB TOM ORO		<b>Project/Program Name:</b> <b>Application 1: Yearly Operating Costs</b> <b>Application 2: Aggie Days</b>
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$40,000</b>	<b>2023 Funding Request:</b> <b>Application 1: \$45,546</b> <b>Application 2: \$20,000</b>

2018	Cremona & District Ag Society	Cremona Rec Board	22,000.00	Mtce/Insurance/Ammonia Det
2019	Cremona & District Ag Society	Cremona Rec Board	25,000.00	Utilities
2019	Cremona & District Ag Society	Cremona Rec Board	50,000.00	Compressor
2019	Cremona & District Ag Society	Capital Project	434,000.00	Arena Funding - Initial Payment
2020	Cremona & District Ag Society	Capital Project	66,000.00	Arena Funding - Final Payment
2020	Cremona & District Ag Society	Cremona Rec Board	25,000.00	Public Skating; Insurance
2021	Cremona & District Ag Society	MOST Funding	2,500.00	MOST-COVID-19 Funding
2021	Cremona & District Ag Society	Cremona Rec Board	69,000.00	Washroom; Public Skate; Insurance
2022	Cremona & District Ag Society	Cremona Rec Board	40,000.00	Upgrades and Yearly Costs
<b>Subtotal</b>			<b>733,500.00</b>	
<b>Total</b>			<b>959,430.00</b>	

### Information:

- The Cremona & District Ag Society owns, operates, and maintains the Cremona Arena including the ice surface. This facility also offers a location for off ice community events such as the library summer reading program, Canada Day, as well as other activities and programs.
- The Cremona Ag Society provides the facility for local user groups to operate Cremona Minor Hockey, Cremona Fun Team Hockey, Cremona Skate Club, as well as several local Recreational Hockey teams.
- **Application 1:**
- They are looking for funding to assist in offering Public Skate and Sticks and Pucks for the community, including helping with the cost of power, water usage, as well as insurance cost for the building and directors.
- Total Expenditures \$45,546
  - Insurance \$36,546
  - Public Skate/Sticks & Pucks \$8,000
- Estimated Revenue & Contributions \$0
- In-Kind Contributions \$2,850
  - Truck, Bobcat, Trailer, Tractor \$600
  - 150 Volunteer Hours @ \$15.00/hr \$2,250
- **Application 2:**
- Cremona and District Ag Society will be hosting the 2023 Aggie Days Mountain View County on June 9 and 10. Aggie days is an informal, interactive celebration of the legacy, importance, and future of agriculture in Mountain View County and beyond. There will be aspects directed at school children as well as all ages, with the goal being to educate children and the general public about agriculture, and to connect them with the agricultural industry and culture. There will be exhibitors consisting of producer groups such as Alberta Chicken and non producer including Ag For Life and the Farm Safety Center. Olds College and Lakeland College have also been invited.
- The event is a collaboration between the agricultural societies of Cremona, Carstairs, Didsbury and Sundre as well as Mountain View County and the Cremona and Water Valley Chamber of Commerce.
- This will be the second Aggie Days Mountain View County.

- In 2022 the event had over 2,000 attendees, similar to last year this year will have school groups attending on Friday, all grades 4-6 classes from Mountain View County Schools as well as Westbrook School have been invited. Saturday will be open to everyone with a free pancake breakfast organized by the Cremona and Water Valley Chamber of Commerce.
- Total Expenditures \$28,500
  - Advertising \$3,000
  - Office Supplies \$200
  - Facility Rental \$600
  - Insurance \$1,200
  - Food/Beverage \$5,500
  - Equipment Rental \$7,000
  - Trainers/Speakers Fees \$3,500
  - Take home resources/door prizes/promotional items \$4,500
  - School transportation \$3,000
- Estimated Revenue and Contributions \$8,500
  - Funding from own Organization \$1,400
  - AAAs grant pending review \$3,500
  - Donations \$3,600

**2022 Project Report Comments:**

- Funds for 2022 assisted in covering the cost of insurance, and allowed the Ag Society to offer Public Skate & Sticks and Pucks on Fridays as well as Public Skate times each Sunday.
- Approximately 300 people attend weekly from various groups including Minor hockey, fun league, figure skating, and 3 men's hockey teams.

**Community Outreach Coordinator Comments:**

- Aggie Days was funded \$16,000 in 2022 from Cremona Recreation Board through the Mountain View Tractor Rodeo Society.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b style="color: red;">Cremona Community Curling Club</b> Box 223 Cremona, AB T0M 0R0	<b>Project/Program Name:</b> <b style="color: red;">Assistance with Operating Expenses</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b style="color: purple;">\$9,000</b>	<b style="color: red;">2023 Funding Request: \$9,464</b>

2018	Cremona Comm Curling Club	Cremona Rec Board	8,000.00	Replace Flooring/Paint Ice Surface
2019	Cremona Comm Curling Club	Cremona Rec Board	7,000.00	Hot Water Tank; Ice Plant
2020	Cremona Comm Curling Club	Cremona Rec Board	8,500.00	Facility Exterior Upgrade-Lounge
2021	Cremona Comm Curling Club	Cremona Rec Board	9,950.00	Facility Exterior Upgrade- South End
2022	Cremona Comm Curling Club	Cremona Rec Board	9,000.00	Operating Expenses
<b>Subtotal</b>			<b>42,450.00</b>	
<b>Total</b>			<b>139,497.00</b>	

<b>Information:</b> <ul style="list-style-type: none"> <li>The Cremona Community Curling Club is a non-profit recreational organization open to all those wishing to join.</li> <li>This season they had 3 leagues, the evening open square draw league; the ladies square draw league; and the seniors square draw league. There were 20 evening square draw teams (80 curlers); 5 ladies league teams (20 curlers); and 12 senior teams (48 curlers) and about 12 junior curlers, involving a total of 160 people from the community. As well as 30 people who signed up to serve as spare curlers.</li> <li>The season ran from November 8- March 17.</li> <li>The Junior Curlers made up of the Cremona School Senior Mixed Team and won bronze at this years Zones, the facility was also utilized by the school for their physical education program at no charge.</li> <li>They are looking at increasing membership fees again next year and plan to hold a fundraising dinner May 6<sup>th</sup> for the Club.</li> <li>This year’s funding will help offset the costs of facility insurance \$18,934, as well as natural gas and electricity costing \$28,850.</li> <li>Total Expenditures \$83,264                         <ul style="list-style-type: none"> <li>Estimated 2022-2023 Budget Year Disbursements \$83,264</li> </ul> </li> <li>Estimated Revenue and Contributions \$73,800                         <ul style="list-style-type: none"> <li>Funding from own Organization \$52,900</li> <li>Fundraising \$8,500</li> <li>Cremona Rec Board 2022 \$12,400</li> </ul> </li> </ul>
<b>2022 Project Report Comments:</b> <ul style="list-style-type: none"> <li>The 2022 funds helped to offset the rising costs of facility insurance.</li> </ul>



## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Community Engagement Society</b> Box 141 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>Rural Community Programming</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$7,500</b>	<b>2023 Funding Request: \$15,430</b>	

2018	Cremona Comm Engagement	Annual Budget Amount	2,500.00	Annual Budget Amount
2018	Cremona Comm Engagement	Cremona Rec Board	10,000.00	Wages; Instructor Fees; Equip
2019	Cremona Comm Engagement	Annual Budget Amount	2,500.00	Annual Budget Amount
2019	Cremona Comm Engagement	Cremona Rec Board	10,000.00	Wages; Instructor Fees; Equip
2020	Cremona Comm Engagement	Annual Budget Amount	2,500.00	Annual Budget Amount
2020	Cremona Comm Engagement	Cremona Rec Board	10,000.00	Wages; Instructor Fees; Equip
2021	Cremona Comm Engagement	Cremona Rec Board	10,000.00	Community Programming
2022	Cremona Comm Engagement	Cremona Rec Board	7,500.00	Rural Community Programming
<b>Subtotal</b>			<b>55,000.00</b>	
<b>Total</b>			<b>165,125.00</b>	

### Information:

- Cremona Community Engagement Sites goal is to provide rural learning opportunities that are accessible and affordable in areas of arts & culture, technology, health and wellness and more.
- Funding will help the ongoing community programming for Cremona and surrounding rural areas. Classes include technology, health and wellness, arts and cultures and more. Programing is for all ages and offered for free when possible.
- Total Expenditures \$44,430
  - Wages \$22,080
  - Program supplies and instruction \$21,150
  - Facility Rental \$1,200
- Estimated Revenue and Contributions \$29,000
  - New Horizons for Seniors \$25,000
  - Mountain View County \$2,500
  - Campus Alberta Central \$1,500
- In-Kind Contributions \$1,500.00
  - 100 Volunteer hours @ \$15/hr \$1,500.00

### 2022 Project Report Comments:

- Funding allowed the engagement site to be able to continue offering programming for seniors and families on topics such as arts and culture, technology and health and wellness.
- 610 individuals utilized the rural programming for 2022.
- 7 volunteers contributed 240 hours to the project.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Community Hall Society</b> Box 354 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>Insurance/Utilities/Hot Water System</b>	
<b>Funding Information:</b> Previous Funding Year – 2022		Dollars Allocated: <b>\$8,200</b>	<b>2023 Funding Request: \$31,894.50</b>

2018	Cremona Community Hall	Cremona Rec Board	9,900.00	Replace Flooring in Mtg Room
2019	Cremona Community Hall	Cremona Rec Board	23,500.00	Beautify Front Entry
2020	Cremona Community Hall	Cremona Rec Board	3,075.00	Maintenance/Upgrading Main Hall
2021	Cremona Community Hall	MOST Funding	2,500.00	MOST-COVID-19 Funding
2021	Cremona Community Hall	Cremona Rec Board	7,660.00	Insurance Costs
2022	Cremona Community Hall	Cremona Rec Board	8,200.00	Insurance Costs
<b>Subtotal</b>			<b>54,835.00</b>	
<b>Total</b>			<b>162,625.00</b>	

### Information:

- The funding requested for 2023 is to cover the increasing costs of insurance, utilities and the replacement of their hot water tank.
- Normally the Hall relies on their casino money to help cover utilities however their last casino fundraiser was held between Covid shutdowns so the attendance was lower than normal. Along with a lack of rental income during Covid, they have depleted their funds and anticipate they will have difficulty covering their costs until their next Casino in the 2<sup>nd</sup> quarter of 2024.
- To reduce utility costs they upgraded the furnace to an automatic ignition and made other repairs to the air exchange system over the past year.
- The hot water tank is 25 years old, and they would like to replace it with a more efficient unit.
- The hall is back to normal use and bookings, with 2 types of exercise classes and pickleball being held weekly. They are also hosting public concerts in the fall and spring to generate some income as well as they are in the planning stages of hosting a fundraiser.
- Total Expenditures \$31,894.50 (in order of priority)
  - Building and Executive Insurance \$10,332
  - Operating Utilities \$15,000
  - Hot water tank \$6,562.50
- Estimated Revenue and Contributions \$0
- In-Kind Contributions \$375
  - 25 Volunteer Hours at \$15/hr \$375

### 2022 Project Report Comments:

- 2022 funds were able to cover the costs of Insurance for the Hall.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona FCSS/Village of Cremona</b> Box 10 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>Summer Fun Day Camp</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$8,500</b>	<b>2023 Funding Request: \$7,829</b>	

2018	Cremona FCSS	FCSS	10,000.00	Coordinator
2018	Cremona FCSS	FCSS	45,152.00	2018 Grant Transfer
2018	Cremona FCSS	Rural Community Grant	800.00	Community First Aid Course
2018	Cremona FCSS	Cremona Rec Board	6,500.00	Summer Fun; Bus Trips
2019	Cremona FCSS	FCSS	45,152.00	2019 Grant Transfer
2019	Cremona FCSS	FCSS	10,000.00	Coordinator
2019	Cremona FCSS	Health Funding	690.37	Wellness Kits
2019	Cremona FCSS	Cremona Rec Board	6,500.00	Summer Fun; Bus Trips
2019	Cremona FCSS	Cremona Rec Board	850.00	First Aid Course
2019	Cremona FCSS	Cremona Rec Board	- 850.00	First Aid Course not held in 2019
2022	Cremona FCSS	Cremona Rec Board	8,500.00	Summer Fun Day Camps
<b>Subtotal</b>			<b>133,294.37</b>	
<b>Total</b>			<b>651,572.69</b>	

### Information:

- FCSS Summer fun day camp runs every Tuesday and Thursday at the FCSS. They employ 4 students that are responsible for the days activities which include outdoor games and a craft each day. They have kept the cost at an affordable \$5/day/child ages 6-12, including a snack each day. They have up to 15 kids/day and often have a waitlist.
- They also include a trip each year while trying to keep it affordable, this year they are basing it off 40 kids attending. They are still in the planning stages but have booked Jubilations Junior with a second stop at Calgary Zoo or Calaway Park depending on adult supervisors.
- They have seen a very positive impact from this program, parents can have a safe affordable place to bring their kids in the summer, kids can socialize with others their age and do something fun during the summer.
- Total Expenditures: \$12,229
  - Student Staff (\$15/hr) \$6,840
  - Craft Items (\$3/kid/day) \$972
  - Snacks (\$2/kid/day) \$648
  - Bus for trip (applied for MVC Transportation Grant) \$600
  - Jubilations for kids \$1,800
  - Calaway Park \$1,369
- Estimated Revenue and Contributions \$4,400
  - Funding from Summer Fun \$500
  - Summer Fun Fees \$1,200
  - Participant Trip Fees @\$50/trip) \$2,200
  - Funding from Summer Fun for Trip fees \$500
- In-Kind Contributions \$4,200
  - Cremona FCSS provides space, planning, registration and general supervision of all things summer fun \$1,500
  - Subsidies to those that can't afford the programs \$250
  - Existing craft supplies/outdoor games \$200
  - Volunteer Hours: 150 hrs @\$15/hr \$2,250

**2022 Project Report Comments:**

- This grant allowed children to attend day camps in Cremona for only \$5/day, allowing the program to employ 4 local students for the summer. The program ran 2 days a week, all summer.

**Community Outreach Coordinator Comments:**

- Received funding from the MVC Transportation grant.

# 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Fun Team Hockey</b> c/o Philip Reid Box 493 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>Expenses for the 2022-2023 Hockey Season</b>	
<b>Funding Information:</b> Previous Funding Year – 2022		Dollars Allocated: <b>\$7,500</b>	2023 Funding Request: <b>\$10,566</b>

2018	Cremona Fun Team Hockey	Cremona Rec Board	10,000.00	Offset Expenses
2019	Cremona Fun Team Hockey	Cremona Rec Board	10,000.00	Offset Expenses
2020	Cremona Fun Team Hockey	Cremona Rec Board	10,000.00	Offset Expenses
2021	Cremona Fun Team Hockey	Cremona Rec Board	7,500.00	Ice Rental
2022	Cremona Fun Team Hockey	Cremona Rec Board	7,500.00	2022 Hockey Season
<b>Subtotal</b>			<b>45,000.00</b>	
<b>Total</b>			<b>164,988.08</b>	

## Information:

- Cremona Fun Team is a non-profit organization that was established to provide an alternate option for area families to play hockey that is more accessible in terms of cost and time commitment, while providing an opportunity for physical activity and skill development.
- It is entirely run by volunteers, from the board of directors through team managers & coaches, and timekeepers.
- Total Expenditures \$39,466
  - Ice Fees \$31,701
  - Board Insurance \$765
  - Uniforms \$1,000
  - Tournament Supplies \$700
  - Power Skating \$550
  - Referee Fees \$2,500
  - Team Snap \$750
  - Pictures \$1,500
- Estimated Revenue and Contributions \$28,900
  - Player Fees \$18,000
  - Tournament \$10,900
- In-Kind Contributions \$94,590
  - 6,306 Volunteer Hours @ \$15.00/hour \$94,590

## 2022 Project Report Comments:

- Funding for 2022 assisted the program and ultimately got more kids out on the ice getting exercise. The grant offsets a portion of ice fees and allows them to keep their fees low, making hockey a viable option for over 120 kids who otherwise wouldn't be on the ice.
- Cremona Fun Team Hockey provides a low cost, low time commitment option for children in the area to play hockey.
- 30 Volunteers contributed 900 volunteer hours for 2022
- Around 130 individuals took part in the program.

## Community Outreach Coordinator Comments:

- They did not provide a Registered Societies Return but are registered under Fun Team Alberta.

## 2023 Cremona Recreation Board Grant Application Summary Report

Organization Name: <b>Cremona Minor Baseball</b> Box 195, Cremona, Alberta T0M 0R0		Project/Program Name: <b>Equipment Purchase &amp; Operating Costs/Diamond Maintenance/Diamond Improvements</b>	
<b>Funding Information:</b> Previous Funding Year – 2022		Dollars Allocated: <b>\$7,000</b>	<b>2023 Funding Request Total \$9,600</b>

2018	Cremona Minor Ball	Cremona Rec Board	4,700.00	Operating; Fees; Equipment
2019	Cremona Minor Ball	Cremona Rec Board	5,000.00	Operating; Fees; Equipment
2020	Cremona Minor Ball	Cremona Rec Board	2,300.00	Ball Diamond Maintenance
2021	Cremona Minor Ball	MOST Funding	1,250.00	MOST-COVID-19 Funding
2022	Cremona Minor Ball	Cremona Rec Board	7,000.00	Equipment Purchase/Operating Costs
<b>Subtotal</b>			<b>20,250.00</b>	
<b>Total</b>			<b>69,057.00</b>	

### Information:

- Cremona Minor Baseball is looking for funding for three projects prioritized as following: Equipment Purchase/Operating Costs, Diamond Maintenance, Diamond Improvements.
- Equipment purchase/operating costs includes new bats, baseballs and T's, insurance, Uniforms/hats, new team equipment, and new pitching machines (\$5,000)
- Diamond Maintenance aeration Cremona/Water Valley Diamonds (Spring and Fall), Fertilization of Fields (Spring only) (\$1,450)
- Diamond Improvement – Cremona Storage Shed needs major repairs and/or replacement. (\$3,000)
- Total Expenses for all 3 projects: \$10,550
  - Uniforms \$600
  - Insurance \$500
  - Equipment \$5,000
  - Aeration (spring and fall) \$900
  - Fertilizer \$550
  - New Storage Shed \$3,000
- Estimated Revue and Contributions \$950
  - Funding from own organization \$950
- In-Kind Contributions \$300
  - 20 Volunteer Hours @ \$15/hour \$300

### 2022 Project Report Comments:

- Funding was for Diamond Maintenance and allowed them to put a load of shale on the Water Valley Ball Diamond. They were able to maintain the baseball diamonds in both Cremona and Water Valley and a place for kids aged 5-18 to play organized baseball.
- They also were able to purchase additional equipment that was needed.

### Community Outreach Coordinator Comments:

- Did not provide a Registered Societies Return.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Minor Hockey Association</b> Box 366, Cremona, AB, T0M 0R0		<b>Project/Program Name:</b> <b>Ice Fees; PowerSkate; Insurance</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$7,500</b>	<b>2023 Funding Request: \$10,000</b>	

2018	Cremona Minor Hockey Assoc	Cremona Rec Board	18,000.00	Ice Rentals; Referee Costs
2019	Cremona Minor Hockey Assoc	Cremona Rec Board	12,000.00	Operating
2020	Cremona Minor Hockey Assoc	Cremona Rec Board	10,000.00	Operating - Ice Rentals
2021	Cremona Minor Hockey Assoc	Cremona Rec Board	10,000.00	Ice Fees; Powerskate; Insurance
2022	Cremona Minor Hockey Assoc	Cremona Rec Board	7,500.00	Minor Hockey season
<b>Subtotal</b>			<b>57,500.00</b>	
<b>Total</b>			<b>348,500.00</b>	

### Information:

- Cremona Minor Hockey is focused on maintaining low-cost registration fees and to encourage new families to join, they have over 90 players at this time.
- 2023 Funding will help cover costs associated with the season including ice fees, power skating/ coach clinics, the associations insurance, ref/courses etc.
- Total Expenditures \$121,000 (filled out for the entire years expenditures)
  - Ice Fees \$81,000
  - Ice Scheduler \$2,000
  - Hockey Alberta/CAHL \$8,200
  - RAMP (platform) \$1,300
  - Insurance \$600
  - Refs & Courses \$12,200
  - Pictures, Misc. 50/50 payouts \$6,700
  - Power Skating/Coach Clinics/ Equipment \$9,000
- Estimated Revenue & Contributions \$120,500
  - Funding from Own Organization \$61,000
  - Fundraising \$16,000
  - MVC Grant 2022 \$7,500
  - Outside Ice Rental \$16,000
  - Casino 2023 position \$20,000

### 2022 Project Report Comments:

- These funds were used for ice rental fess for the season and to purchase new hockey socks for the teams. Ice rental fees were increased by \$6.92/hr.
- Funding allows Cremona Minor Hockey to keep their registration fees affordable to families.
- They had 97 kids registered for 2022 making up 6 teams ages 5-16.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Municipal Library</b> General Delivery Cremona, AB TOM ORO		<b>Project/Program Name:</b> <b>Summer Reading Program; Books and DVDs;          Storage &amp; Library of Things</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$8,500</b>		<b>2023 Funding Request Total:</b> <b>\$21,965</b>

2018	Cremona Municipal Library	Cremona Rec Board	3,000.00	Summer Reading Program
2019	Cremona Municipal Library	Cremona Rec Board	5,465.00	Summer Reading Program
2020	Cremona Municipal Library	Cremona Rec Board	6,040.00	Summer Reading; Crafts; Books
2021	Cremona Municipal Library	MOST Funding	500.00	COVID-MOST Funding
2021	Cremona Municipal Library	Cremona Rec Board	7,500.00	Reading club; Craft program; Books DVDs
2022	Cremona Municipal Library	Cremona Rec Board	8,500.00	Summer Reading Program
<b>Subtotal</b>			<b>31,005.00</b>	
<b>Total</b>			<b>76,457.00</b>	

### Information:

- The variety of free programs and projects affords an opportunity for a wide range of area residents to use the library, barrier-free and have enriching experiences.
- They are asking for funding to go towards 3 different programs for 2023.
- Project 1: Summer Reading Program is a free program for children of all ages designed to inspire children to explore the fun of reading their way. The program aims to encourage literacy skills and help children stay engaged with learning over the summer months. The program will run one day a week for 9 weeks from July to August. It will take 1 library staff member and 4 summer students to run the program for 36 children. They have also secured additional space at a nearby location to accommodate the group.
- Project 2: Books and DVDs – funding to purchase new adult fiction and non-fiction books, replace frequently circulated well-worn books and purchase new DVDs and replace damaged ones.
- Project 3: Storage and ‘Library of Things’ – The Library is looking to purchase an 8’x20’ Seacan storage unit as the library currently has very little storage. The seacan will be placed behind the library building on the east side. The Village has given them their approval and support as the area for the project is located on Village property. Fill and gravel will need to be brought in so that the ground can be levelled, shelving will also need to be acquired to store items and extra vents will need to be installed to control humidity. The extra space will allow them to optimize their space and offer flexibility in their programming. The seacan will also house the library collection of “things” that patrons can borrow and return as needed. Items will be purchased and donations will be solicited to stock the library of things, initial inventory purchases will be recreation related; trekking poles and snowshoes, scooters, skateboards, helmets/pads, lawn games etc.
- Total Expenditures: \$21,965
  - Project 1: Summer Reading Program \$7,840
  - Facilitator fees/honorariums \$3,155



- Snacks \$950
- Craft Supplies \$1,210
- Game supplies \$200
- Welcome Totes \$375
- Books for Reading Program \$1,400
- Prizes \$550
- Project 2: Books & DVDs \$1,500
  - New Books and DVDs \$1,500
- Project 3: Storage & Library of Things \$12,625
  - Seacan \$5,850
  - Gravel, fill and delivery \$1,550
  - Ground Tamper (rent) \$315
  - Metal Shelving \$2,100
  - Lock \$200
  - Vents \$210
  - Signage and item cataloging materials \$400
  - Start-up Recreation Inventory \$2,000
- Estimated Revenue and Contributions \$0
- In-Kind Contributions \$300
  - 20 Volunteer Hours @ \$15/hour \$300

**2022 Project Report Comments:**

- The grant allowed them to run the Summer Reading Program one day a week July-August. Each day included a story, craft and activity and included weekly reading challenges.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona School Enhancement Society</b> 206 3 Street E Cremona, AB TOM ORO		<b>Project/Program Name:</b> <b>Playground Replacement</b>	
<b>Funding Information:</b> Previous Funding Year – 2019		Dollars Allocated: <b>\$3,000</b>	
		<b>2023 Funding Request: \$24,800</b>	

2018	Cremona School Enhancement	Transportation Grant	2,800.00	Bussing for swimming; Post sec
2018	Cremona School Enhancement	Cremona Rec Board	4,000.00	Sports Clinics; Programs
2019	Cremona School Enhancement	Transportation Grant	2,800.00	Bussing for swimming; Post sec
2019	Cremona School Enhancement	Cremona Rec Board	3,000.00	Sports Clinics
2020	Cremona School Enhancement	Transportation Grant	4,500.00	Transportation & Operating
2020	Cremona School Enhancement	Transportation Grant	- 4,500.00	Grant Returned due to COVID-19
<b>Subtotal</b>			<b>12,600.00</b>	
<b>Total</b>			<b>90,350.00</b>	

### Information:

- The older portion of the playground currently at Cremona School no longer meets safety standards and will be removed at the completion of the 2022/2023 school year. The replacement playground project will be purchasing and installing new equipment.
- Chinooks Edge School Division will be dismantling and removing current expired equipment however they will not be contributing financially to the new equipment.
- The Cremona School playground is utilized by not only the school but by Cremona and surrounding area residents.
- They have already raised \$10,000 for the project and will be hosting a fundraiser in April with the hopes of more funds being generated. They are also hoping to secure more in-kind donations once they officially kick off the project.
- Total Expenditures: \$34,800
  - New Playground Equipment \$25,000
  - Skid Steer (auguring holes) \$250
  - Concrete \$1,000
  - Safety Surfacing \$3,500
  - Landscape Rehabilitation \$2,000
  - Garbage Removal \$500
  - Overnight Security \$250
  - Excavation \$2,300
- Estimated Revenue and Contributions \$10,000
  - Funding from own organization \$10,000
- In-Kind Contributions \$5,050
  - Equipment: Skid Steer with operator (spread surface) \$550
  - 300 Volunteer Hours @ \$15/hr \$4,500

### 2019 Project Report Comments:

- Last received funding in 2019 for an In-Line Skating Clinic.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Skate Park Association</b> Box 509 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>Multi-Use Rec Park and Reading Garden</b>
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: \$20,000	<b>2023 Funding Request: \$8,484.25</b>

Year	Applicant	Program	Amount	Project Description
2022	Cremona Skate Park Association	Cremona Rec Board	20,000.00	Multi Use Rec Park and Reading Garden
<b>Total</b>			<b>20,000.00</b>	

### Information:

- The landscaping project was completed last year, they would like to now complete the line painting on the asphalt by the toddler park this summer. They would also like to add rule signs and thank you signs.
- They would also like to add a couple benches, picnic tables and a free-standing bike rack so people have a place to sit and enjoy. The Skate Park members will assemble the benches/tables/rack once arrived.
- Total Expenditures \$8,484.25
  - 10 space bike rack \$600
  - Picnic Tables 8 feet (2) \$2,857.70
  - Benches (2) \$3,077.70
  - Bench \$1,948.85
- Estimated Revenue & Contributions \$0
- In-Kind Contributions \$225
  - 15 Volunteer Hours @ 15.00/hour \$225

### 2022 Project Report Comments:

- Funding allowed them to successfully complete the landscaping around the Skate Park. Creating a beautiful reading garden, nice walking paths and a spot for people to enjoy.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Skating Club</b> Box 477 Cremona, AB TOM ORO		<b>Project/Program Name:</b> <b>Operating Costs</b>
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$7,500</b>	<b>2023 Funding Request: \$15,000</b>

2018	Cremona Skating Club	Cremona Rec Board	18,000.00	Ice fees; partnering; coaching
2019	Cremona Skating Club	Cremona Rec Board	12,000.00	Ice fees; partnering; coaching
2020	Cremona Skating Club	Cremona Rec Board	15,000.00	Operating
2021	Cremona Skating Club	MOST Funding	1,965.96	MOST-COVID-19 Funding
2021	Cremona Skating Club	Cremona Rec Board	20,200.00	Ice fees; Coaching Fees
2022	Cremona Skating Club	Cremona Rec Board	7,500.00	Operating Fees
<b>Subtotal</b>			<b>74,665.96</b>	
<b>Total</b>			<b>290,665.96</b>	

### Information:

- The Cremona Skating Club had a successful 2022/2023 season, with 31 CanSkate, 29 Power Skate, 11 CanStar (junior), 7 Star 1 (lower seniors), 8 Star 2 (upper senior)
- 3 coaches were employed for the season with 2 adult program assistants. A seasoning camp was run for the junior and senior girls which allowed them an additional week of ice prior to the season starting up. The junior and seniors were split into different levels and separate ice times to give them a great learning environment.
- The 8 skaters in the Star 2 (upper senior) level assisted on the ice for the CanSkate program. The Power Skate program was maxed out for both sessions and required 2 fully certified coaches on the ice. Their ice time had to be increased from the year prior.
- The Club hosted several fundraisers throughout the season.
- Total Expenditures for the season \$50,400
  - Ice Fees \$31,000
  - Coaching Fees/Mileage \$12,500
  - Program Assistants \$1,300
  - Skate Canada Fees/Insurance \$4,000
  - Carnival \$1,000
  - Test Fees/ Office Supplies \$600
- Estimated Revenue and Contributions \$31,176
  - Funding from Own Organization \$24,576
  - Fundraising \$4,405
  - 2022 CRG \$2,195
- In-Kind Contributions \$10,500
  - Costumes, Decorations, Supplies for Sets, Gifts \$3,000
  - 500 Volunteer Hours @ \$15/hr \$7,500

### 2022 Project Comments:

- The funding allows the Skating Club to offset their operating costs so that their programs can stay within an affordable range as Ice fees and coaching fees add up.
- CanSkate, Junior and Senior Star Skating and Power Skating were offered.
- They ran 2 fundraisers in 2022 to help keep costs affordable.

- The club grew from 52 skaters the year before to 73 in 2022.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona Soccer Club</b> Box 492 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>2023 Soccer Season</b>	
<b>Funding Information:</b> Previous Funding Year – 2022		Dollars Allocated: <b>\$4,000</b>	<b>2023 Funding Request: \$5,055</b>

2018	Cremona Soccer Club	Cremona Rec Board	2,585.00	Ref Fees; Training; Uniforms, etc.
2018	Cremona Soccer Club	Cremona Rec Board	- 646.25	No receipts for final 25%
2018	Cremona Soccer Club	Cremona Rec Board	- 998.50	No receipts for ptn 75%
2019	Cremona Soccer Club	Cremona Rec Board	2,800.00	Ref Fees; Training; Uniforms, etc.
2021	Cremona Soccer Club	Cremona Rec Board	4,050.00	First Aid Kit; Totes; COVID Supplies; Insurance
2021	Cremona Soccer Club	Cremona Rec Board	- 2,835.50	Grant Adjustment - Unspent Funding
2022	Cremona Soccer Club	Cremona Rec Board	4,000.00	2022 Soccer Season
<b>Subtotal</b>			<b>8,954.75</b>	
<b>Total</b>			<b>47,523.75</b>	

### Information:

- Requesting financial assistance to cover costs for insurance, referees and referee courses.
- Total Expenditures \$5,350
  - Insurance \$4,000
  - Referee Fees \$750
  - Referee Courses \$600
- Estimated Revenue and Contributions \$10,405
  - Funding from Own Organization \$10,405
  - Noted they will be trying a new fundraiser in April
- In-Kind Contributions \$3,000
  - 200 Volunteer Hours @ \$15.00/hour \$3,000

### 2022 Project Report Comments:

- Funding was used to purchase new equipment, insurance and courses/fees for referees.
- Ran practices locally for U3-U9 and league games and practices for U11-U15.

### Community Outreach Coordinator Comments:

Did not provide a Registered Society Return as they are under the Alberta Soccer Association.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Cremona/Water Valley &amp; District Chamber of Commerce</b> Box 356, Cremona, AB, T0M 0R0	<b>Project/Program Name:</b> <b>11<sup>th</sup> Annual Show &amp; Shine</b>
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<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$8,000</b>	2023 Funding Request: <b>\$8,400</b>
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2018	Cremona/WV Ch of Commerce	Cremona Rec Board	5,600.00	Show & Shine
2019	Cremona/WV Ch of Commerce	Cremona Rec Board	6,200.00	8th Annual Show & Shine
2020	Cremona/WV Ch of Commerce	Cremona Rec Board	6,400.00	9th Annual Show & Shine
2021	Cremona/WV Ch of Commerce	Cremona Rec Board	2,000.00	9th Annual Show & Shine
2022	Cremona/WV Ch of Commerce	Cremona Rec Board	8,000.00	Annual Show and Shine
<b>Subtotal</b>			<b>28,200.00</b>	
<b>Total</b>			<b>46,450.00</b>	

### Information:

- The 11<sup>th</sup> Annual Show and Shine is scheduled for September 9 (Rain date September 16).
- Total Expenditures \$14,400
  - Prize Packages \$2,500
  - Misc. Bag Stuffers \$1,000
  - Insurance \$500
  - Stationary \$250
  - Advertising \$1,000
  - T-Shirts \$850
  - Prize Car \$6,500
  - Family Event Venues \$1,800
- Estimated Revenue and Contributions \$6,000
  - Funding from own Organization \$2,000
  - Donations \$2,500
  - 50/50 \$1,500
- In-Kind Contributions \$6,875
  - Garbage cans and bags, side by side, Waste disposal \$375
  - Canopies, Barricades, Picnic Tables, sound system, tables and chairs, Porta Potties \$3,500
  - 200 Volunteer Hours @ \$15.00/hour \$3,000

### 2022 Project Comments:

- The funds assisted the Chamber in funding the Show & Shine which included purchasing the prize packages, t shirts, entrants packages, advertising and other promotional expenses, as well as family event venues.
- Car enthusiasts saw firsthand what the Village and surrounding community has to offer and hopefully return in the future.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Mountain View Tractor Rodeo Society</b> Box 597 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>2023 Mountain View Tractor Rodeo</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: \$3,400	<b>2023 Funding Request \$3,310</b>	

Year	Applicant	Program	Amount	Project Description
2021	Mountain View Tractor Rodeo Society	Cremona Rec Board	2,550.00	2021 Mountain View Tractor Rodeo
2022	Mountain View Tractor Rodeo Society	Cremona Rec Board	3,400.00	2022 Mountain View Tractor Rodeo
2022	Mountain View Tractor Rodeo Society	Cremona Rec Board	16,000.00	Aggie Days
<b>Total</b>			<b>21,950.00</b>	

### Information:

- The Annual Tractor Rodeo is a free family fun event that is designated to “Educate and Foster understanding of the important role the farm tractor played in the work and recreational lives of farm communities”. This event draws contestants and audience from all parts of the County and surrounding communities.
- Total Expenditures \$5,310
  - Event Insurance \$750
  - Advertising \$750
  - Signs (one time) \$400
  - Competition Equipment \$610
  - Rentals \$600
  - Prize Buckles \$1,800
  - Judges, Timers, Announcers Honorarium \$400
- Estimated Revenue and Contributions \$2,000
  - Funding from own organization \$200
  - Donations \$1,800
- In-Kind Contributions: \$5,000
  - Venue Rental \$1,200
  - Course Equipment & Signs \$350
  - 230 Volunteer Hours @ \$15.00/ hour \$3,450

### 2022 Project Report Comments:

- Funding for the Mountain View Tractor Rodeo helps to offset the costs in order to run a successful event as there are no spectator fees. They were granted \$3,400 in 2022.
- Funding was also granted in 2022 to the Mountain View Tractor Rodeo Society for Aggie Days in the amount of \$16,000, these funds helped provide the resources for the first Mountain View County Aggie Days.



## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Village of Cremona</b> Box 10 Cremona, AB T0M 0R0		<b>Project/Program Name:</b> <b>Canada Day Celebration</b>
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$6,500</b>	<b>2023 Funding Request: \$9,276.87</b>

2017	Village of Cremona	Cremona Rec Board	5,500.00	July 1st Celebration
2018	Village of Cremona	Cremona Rec Board	4,500.00	July 1st Celebration
2019	Village of Cremona	Cremona Rec Board	5,000.00	July 1st Celebration
2020	Village of Cremona	Cremona Rec Board	5,500.00	July 1st Celebration
2020	Village of Cremona	Cremona Rec Board	- 5,500.00	July 1st Celebration Cancelled
2021	Village of Cremona	Cremona Rec Board	6,000.00	July 1st Celebration
2022	Village of Cremona	Cremona Rec Board	8,500.00	Summer Fun Day Camp
2022	Village of Cremona	Cremona Rec Board	6,500.00	July 1st Celebration
<b>Subtotal</b>			<b>36,000.00</b>	
<b>Total</b>			<b>84,625.00</b>	

### Information:

- The Village is preparing for their annual Canada Day Celebration.
- Starting the day off with a pancake breakfast hosted by the Fire Department, followed by a Lions Club Family Picnic and an FCSS Children’s Carnival and then parade and ending the day with a fireworks display after dark.
- This year they are requesting funding for fireworks as well as the rental of a Bounce House as prices for this rental have increased significantly.
- Total Expenditures \$11,526.87
  - Fireworks \$6,500
  - Permits, Cleaning, etc. \$2,200
  - Army Bounce House \$2,826.87
- Estimated Revenue and Contributions \$2,250
  - Funding from Own Organization \$2,000
  - Donations \$250
- In-Kind Contributions \$1,500
  - 100 Volunteer Hours @ \$15/hr \$1,500

### 2022 Project Report Comments:

- Funding assisted in covering the cost of the Fireworks Show for the Canada Day Celebrations.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Water Valley Arts and Wellness Foundation</b> (Previously Chinook Creative Arts Foundation) Box 134, Water Valley, AB TOM 2E0		<b>Project/Program Name:</b> <b>Renovations/Upgrades/Maintenance</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$10,000</b>	<b>2023 Funding Request Total:</b> <b>\$14,660</b>	

2017	Chinook Creative Arts	Cremona Rec Board	10,000.00	Reshingle Roof; Windows
2018	Chinook Creative Arts	Cremona Rec Board	10,000.00	Water Valley School Upgrades
2019	Chinook Creative Arts	Cremona Rec Board	12,000.00	Water Valley School Upgrades
2020	Chinook Creative Arts	Cremona Rec Board	13,900.00	Water Valley School Upgrades
2021	Chinook Creative Arts	Cremona Rec Board	14,400.00	Drainage; Internet; Picnic tables
2021	Chinook Creative Arts	Cremona Rec Board	- 924.30	Grant Adjustment - unused funding
2022	Chinook Creative Arts	Cremona Rec Board	10,000.00	UVSystem/Office Equip/Maintenance
<b>Subtotal</b>			<b>69,375.70</b>	
<b>Total</b>			<b>101,946.36</b>	

### Information:

- Water Valley Arts and Wellness Foundation previously known as Chinook Creative Arts Foundation (CCAF) leases the “old” Water Valley School. This facility is a “Registered Historical Resource”. The school was originally built in 1926 with an addition built in 1946.
- CCAF has undertaken to keep the school in good running order with many of the renovations and upgrades made possible by the Cremona Rec Board grant.
- The remaining three rooms are rented out to community and individuals for classes, meetings, family events and community events.
- Classes have included yoga, native drumming, painting, quilting, and arts and crafts.
- They are looking for funding to assist with multiple projects, including:
  - Replacing the railing on the front steps
  - Maintaining/cleaning up current landscaping as the current landscaping is overrun with weeds, they would like to remove all but two shrubs spread landscaping fabric and gravel and plant some perennial grasses.
  - Light Upgrade for the Activity Room – looking to increase the lighting in the activity room to facilitate classes being held while also making the lighting more appealing to those wanting to rent for wedding receptions/parties.
  - Blinds for Activity Room – the room gets very warm in the morning when the sun is shining in, blinds will help alleviate the heat and provide additional privacy/security.
  - Plan to paint the upper walls and ceilings in the foyer and entry/panelling in the foyer and entry/ stairs and railing/ lower paneling in the gym/ remove the pegboard covering the original chalkboards and restore chalkboards.
  - Upgrade technology/purchase a laptop for the Board to use.
  - Sewing machine upkeep – due to the rental of the machines to other groups such as Cremona Engagement, it is important to keep them in working order.
- Total Expenditures: \$16,060
  - Privacy Blinds \$1,200

- Lighting for the activity room \$1,500
- Repair wrought iron railing on exterior steps \$4,900
- Landscaping for front flower beds \$415
- Painting common area and gym \$6,365
- Sewing Machine Maintenance \$780
- New Laptop/Technology Upgrades \$900
- Estimated Revenue and Contributions \$1,400
  - Funding from own Organization \$1,400
- In-Kind Contributions \$1,215
  - 81 Volunteer Hours @ \$15/hr \$1,215

**2022 Project Report Comments:**

- Funding allowed the group to continue to maintain the Historic Water Valley School Building for the community to use.
- They were able to upgrade the UV Water system, install doors to the supply/storage room, replace damaged fixtures in the kitchen, maintain 3 of the 6 sewing machines, purchase 2 picnic tables, and gravel the parking lot.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Water Valley Boots and Saddle Club</b> Box 184 Water Valley, AB T0M 2E0		<b>Project/Program Name:</b> <b>Operating Costs</b>	
<b>Funding Information:</b> Previous Funding Year –2022		Dollars Allocated: <b>\$1,500</b>	<b>2023 Funding Request: \$1,245</b>

2017	Water Valley Boots & Saddles	Cremona Rec Board	950.00	Flags for Canada 150 Celebration
2022	Water Valley Boots & Saddles	Cremona Rec Board	1,500.00	Operating Costs
<b>Subtotal</b>			<b>2,450.00</b>	
<b>Total</b>			<b>37,085.00</b>	

### Information:

- For 2023 the Club is requesting support with paying their insurance and maintenance/operating costs for the arena such as grooming the arena ground prior to practice.
- Total Expenditures \$1,745
  - Insurance \$995
  - Arena Maintenance \$750
- Estimated Revenue and Contributions \$500
  - Memberships \$500
- In-Kind Contributions \$225
  - 30 Volunteer Hours @ \$15.00/hr \$225

### 2022 Project Report Comments:

- The Funding assisted with the cost of insurance and maintenance of the arena – having the arena groomed weekly prior to the Water Valley flagging team practicing each week.

### Community Outreach Coordinator Comments:

- Have not submitted their Registered Society Return – I have sent them an email.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Water Valley Community Association</b> Box 233 Water Valley, AB, T0M 2E0		<b>Project/Program Name:</b> <b>Celtic Festival/Nature Trail Reconditioning/Water Valley Day/ Playground upkeep/Sound System Upgrade</b>	
<b>Funding Information:</b> Previous Funding Year – 2022		Dollars Allocated: <b>\$15,000</b>	<b>2023 Funding Request: \$13,535</b>

2018	Water Valley Comm Assoc	Cremona Rec Board	7,500.00	WV Days; Ball; Equip; Christmas
2018	Water Valley Comm Assoc	Rural Community Hall	7,500.00	Parking lot gravel; tables/chairs; range
2019	Water Valley Comm Assoc	Rural Community Hall	7,000.00	Hall Supplies; Gravel
2019	Water Valley Comm Assoc	Cremona Rec Board	4,000.00	WV Days; Ball; Equip; Christmas
2020	Water Valley Comm Assoc	Rural Community Hall	5,000.00	Renovation - Hall Area East
2020	Water Valley Comm Assoc	Cremona Rec Board	4,550.00	Equipment; Outdoor Movies
2021	Water Valley Comm Assoc	MOST Funding	2,500.00	COVID-Utilities
2021	Water Valley Comm Assoc	Rural Comm Hall Grant	11,000.00	Security System; Operating
2021	Water Valley Comm Assoc	Cremona Rec Board	14,000.00	WV Days; Movie; Celtic Festival; Rink Lights
2022	Water Valley Comm Assoc	Rural Comm Hall Grant	8,000.00	Operating Expenses
2022	Water Valley Comm Assoc	Cremona Rec Board	15,000.00	Nature Trail/Celtic Festival
2023	Water Valley Comm Assoc	Rural Comm Hall Grant	8,000.00	Operating Expenses
<b>Subtotal</b>			<b>94,050.00</b>	
<b>Total</b>			<b>312,055.44</b>	

### Information:

- The Water Valley Community Association is applying for funding for multiple different projects including:
- Water Valley Celtic Festival, at this event ticket holders can listen to Celtic music and watch Celtic dancers at several different venues, there will be food and beverage sales as well.
- Nature Trail Reconditioning, ongoing trail reconditioning that incorporates mountain bike skills and obstacles that will benefit community members. Plan to incorporate 3 braided lines of skill development features in partnership with the existing playground area and winding its way from the west of the library into the lower area behind the community hall.
- Water Valley Day is an annual event held in Water Valley to promote community spirit while attracting people from surrounding areas, includes a parade, pancake breakfast, games and activities, a chili cookoff, beef dinner and music.
- Playground Upkeep, to maintain the quality of the site a load of pea gravel is required to keep users safe and prevent degradation of the ground that the playground is on.
- Sound System Speaker Upgrade, the interior hall speakers require an upgrade to improve the sound quality and bring it up to a standard expected for hall rentals/event bookings.
- Total Expenditures \$36,535
  - Celtic Festival \$25,000
  - Nature Trail Reconditioning \$4,000
  - Water Valley Day \$5,500
  - Playground Upkeep and Maintenance \$415
  - Sound System Speaker Upgrade \$1,620
- Estimated Revenue and Contributions \$23,000
  - Celtic Festival \$20,000
  - Water Valley Day \$3,000
- In-Kind Contributions \$10,680
  - 712 Volunteer Hours @ \$15.00/hour \$10,680

### 2022 Project Report Comments:

- Funds in 2022 went to nature trail reconditioning and the Celtic Festival.
- The funding for the Nature Trail helped create a long-term outdoor activity that will be enjoyed for years to come for all ages of the community.
- The funds for the Celtic Festival assisted in offsetting costs for the event.

**Community Outreach Coordinator Comments:**

- Received \$8,000 from the 2023 Rural Community Hall Grant for operating expenses.

## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Water Valley Public Library</b> Box 250 Water Valley, AB TOM 2EO		<b>Project/Program Name:</b> <b>Offset Operational Costs for WV Library and other programs</b>	
<b>Funding Information:</b> Previous Funding Year – 2022		Dollars Allocated: <b>\$18,500</b>	<b>2023 Funding Request: \$23,994</b>

2018	Water Valley Public Library	Cremona Rec Board	4,000.00	Signage; Reading Prog; Books
2019	Water Valley Public Library	Cremona Rec Board	7,500.00	Programs; Books; Renos
2020	Water Valley Public Library	Cremona Rec Board	11,200.00	Operating; Audiobooks; Internet
2021	Water Valley Public Library	MOST Funding	500.00	COVID-MOST Funding
2021	Water Valley Public Library	Cremona Rec Board	8,150.00	Operating; Reading; Audiobooks; Internet
2022	Water Valley Public Library	Cremona Rec Board	18,500.00	Operating and Programs
<b>Subtotal</b>			<b>49,850.00</b>	
<b>Total</b>			<b>94,054.53</b>	

### Information:

- The Water Valley Library is requesting funding for various programs:
- Operational costs of the library, funds will be used to offset the shortfall in operational costs associated with keeping the library open including, wages, contractor fees and operational expenses.
- TD Summer Reading Program: a yearly summer program offered by the library for children ages 6-12
- STEAM/Science: a monthly program offered by the library for school aged children to come and explore different science topics in a hands-on class.
- Creative Writing: bi-weekly program that runs September-May for students to come and get hands on writing practice and mentorship.
- Mom's Connect: offered twice a month, a place for caregivers of young children to meet and connect, includes crafts, stories, and snacks.
- Moms Connect Summer: a continuation of the program into the summer, will meet twice once in July and once in August.
- Art Literacy: a program run September-November for school aged children to come and learn about different artists and their role in history.
- Adult programming: Funds to be used to expand their offerings for this programming. Ideas they are hoping to offer include: macrame, paint nights, photography, financial literacy etc.
- Other Supplies: these funds will be used to purchase new bookshelves.
- Total Expenditures \$23,994
  - Operational Cost and Other Supplies \$8,192
  - TD Summer Reading \$3,070
  - STEAM/Science \$3,310
  - Creative Writing \$1,980
  - Mom's Connect \$2,080
  - Adult Programming \$650
  - Art Literacy \$1,404
  - Other Expenses \$3,000
  - Mom's Connect Summer \$308
- Estimated Revenue and Contributions \$22,987.15
  - Fundraising \$500
  - Parkland Library Services \$6,859.80
  - Big Horn Municipality \$1,550
  - Mountain View County 30% Library Split \$14,077.35

- In-Kind Contributions \$5,250
  - Books, children’s toys, magazines \$3,000
  - 150 Volunteer Hours @ \$15/hr \$2,250

**2022 Project Report Comments:**

- The funds allowed the library to not only stay open but enabled them to expand the programs that they offer.
- The library was able to increase their programs including offering the TD Summer Reading Program, Summer Robotics camp, Weekly Summer Moms and Tots group, STEAM program, creative writing and art literacy.



## 2023 Cremona Recreation Board Grant Application Summary Report

<b>Organization Name:</b> <b>Water Valley Stampede Association</b> Box 560 Cremona, AB TOM 0R0		<b>Project/Program Name:</b> <b>Arena Rake</b>	
<b>Funding Information:</b> Previous Funding Year – 2022	Dollars Allocated: <b>\$13,500</b>		<b>2023 Funding Request: \$4,272.45</b>

2019	Water Valley Stampede Assoc	Cremona Rec Board	5,000.00	2 Bleacher Units
2019	Water Valley Stampede Assoc	Cremona Rec Board	- 5,000.00	Grant Adjustment - unused funding
2022	Water Valley Stampede Assoc	Cremona Rec Board	13,500.00	Arena Perimeter Fence Upgrade
<b>Subtotal</b>			<b>13,500.00</b>	
<b>Total</b>			<b>32,000.00</b>	

<b>Information:</b> <ul style="list-style-type: none"> <li>To continue to ensure that the arena footing is safe and consistent for competitors and animal athletes, the Water Valley Stampede Association would like to purchase a new pull behind arena rake system for the facility. This is a one-time equipment purchase to maintain safety in the arena.</li> <li>Total Expenditures \$4,272.45             <ul style="list-style-type: none"> <li>CR64" Conterra Arena Rake with rear comb \$4,272.45</li> </ul> </li> <li>In-Kind Contributions \$160             <ul style="list-style-type: none"> <li>Drive time to Strathmore to pick up with truck \$100</li> <li>4 Volunteer Hours @\$15.00/hour \$60</li> </ul> </li> </ul>	
<b>2022 Project Report Comments:</b> <ul style="list-style-type: none"> <li>Funding allowed the association to purchase new panels for the perimeter of the arena.</li> </ul>	

# COUNCILLOR GOEBEL REPORTS

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**The Village of Cremona Library Board – Minutes of Regular Board Meeting**  
**March 22, 2023, at the Cremona Library**

Call to Order at 7:00 p.m.

**Attending:** Jennifer Foat (Chair), Rosemarie McGonigle (Secretary), Rebecca Smith (Library Manager), Greg Harris (County), Shane Goebel (Village), Richard Forsberg,

**Visitor:** Angela Reid

**Regrets:** Cam MacFarquhar, Jan Shand, Jesi Paul

**Words from the Chair:**

- Thanks to all who made the effort to attend so that we could have quorum.

**Adoption of Agenda with addition:**

MOTION to adopt agenda - Greg moved, all in favour, carried

**Approval of Minutes:**

MOTION to accept February meeting minutes - Richard moved, all in favour, carried.

**Correspondence:**

- PLSB has informed us that as per the budget letter from Minister Shultz, the government will be increasing library funding

MOTION to accept Parkland Report as information only - Rosemarie moved, all in favour, carried.

**Treasurer's Report:** (as per report from Sasha in agenda package)

The bank balances are as of Feb 16, 2023:

Chq -	\$ 6,014.76
Card -	\$ 382.01
Savings -	\$15,780.27
Salary Reserve -	\$34,371.70
Operation Reserve -	\$11,135.35
Total	\$67,684.09

MOTION to approve Treasurer's report - Shane moved, all in favour, carried.

**County Report: (Greg Harris)**

- Minister Shulz will be an asset for libraries if she remains in office
- Rebecca commented that the increases in funding translates into a 42% increase for Cremona Library *the Provincial Operating grant.*

MOTION to accept County Report - Jennifer moved, all in favour, carried

**Village Report: (Shane Goebel)**

- Nothing pertinent to the library to report

MOTION to receive village report - Greg moved, all in favour, carried.

**Library Report:** (as submitted by Rebecca in agenda package)

- Rebecca provided an additional payment schedule from the Village, showing what the municipality pays on behalf of the library board.

MOTION to accept Library Report - Richard moved, all in favour, carried.

**Open Issues:**

- MLA letters - we will wait until an election is called before sending out letters, so this item will remain in Open Issues
- 2023 Budget - we will be asking the Village to itemize what we are being billed for utilities.

MOTION: to accept Proposal 1, Budget 2023 ( i.e. we will ask for the full appropriation of funds and have the village invoice us for expenses) - Greg moved, all in favour, carried.

MOTION: to get an analysis of our current insurance policy by Sept. 30/2023 - Greg moves, all in favour, carried.

MOTION: that Rebecca approaches Village CAO re: a utilities breakdown and invoicing for electrical, gas, and phone - Jennifer moves, all in favour, carried.

- Governance Committee report (Jennifer)
  - Jennifer proposed a community needs survey questionnaire which was discussed by Board members
- Finance Committee report (Rosemarie)
  - Rebecca has submitted a 'wish list' to the committee, with some items that can be second hand, which the committee will share with other Board members. Rosemarie and Jan have registered for a grant writing class through Alberta Community Development.

**New Business:**

- Library Outreach Opportunities - ideas suggested - July 1st parade, Aggie Days, Farmers Market, Garden Club Plant table
- Storage/holding space for the library

MOTION: that Rebecca move forward with the Rec Board Grant request, subject to County requirements, in regards to storage/holding space for the library - Jennifer moved, all in favour, carried.

- Change to starting wage for Library Assistant

MOTION: to add a sliding scale to Policy 4.5 library assistant wage grid for new library assistant start wage - Jennifer moved, Greg opposed, carried. Jennifer will change Policy accordingly.

**Meeting Hours:** Jennifer 2.5, Rosemarie 2.5, Richard 2.5, Jan 2.5, Jesi 2.5 - Total: 12.5 hours

**Other Volunteer Hours:**

Library Operations: Jennifer 12, Jan 3, Rosemarie 4, Cam ?, Richard 2, Jesi ? - Total: ? hours

Library Outreach: 0 hours. (Rebecca is tracking outreach hours volunteered by staff)

Library Programs: 0 hours

**Next Meeting:**

Next Regular Board Meeting on Thursday, April 27, 2023, at 7:00 pm, at the library.

**Meeting Adjourned:**

Meeting was adjourned at 9:21 pm by Jennifer.

Minutes respectfully submitted by Rosemarie McGonigle.

*Jennifer Goat*

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at [www.alberta.ca/ministers-awards-for-municipal-excellence.aspx](http://www.alberta.ca/ministers-awards-for-municipal-excellence.aspx). The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name "Rebecca" being larger and more prominent than the last name "Schulz".

Rebecca Schulz  
Minister

## Coordinators Report for April 2023

In April, FCSS hosted a Canada Day meeting, the theme for 2023 is Celebrating Canadian Icons. There were only 2 in attendance... As of right now there is no-one to run the parade. FCSS is taking care of our events and the village events as well as putting the schedule together. If you know a group, a family or have a bunch of friends that would like to run the parade to PLEASE send them to me!

We took a group of seniors to Rosebud, a youth trip to Calgary, 2 Wellbriety meetings (1 - we had double the usual amount of attendees) and a paint night in Water Valley.

Taxes went to Carstairs each week, the newsletter was mailed out, the FCSS Annual report completed.

Food pantry has 2 pick ups, lots of seniors looking into subsidies, I met with the YES program people and they want to contribute to Summer fun.

We cancelled the elixir/ sound workshop, doc night and MVFRN had planned a night as well that was cancelled. All because of lack of interest at this time.



Jen





Minutes from FCSS meeting held at FCSS office on May 2, 2023  
Present – Autumn, Greg, Tiffany, Shane, Bonnie and Jen  
Called to order 6:30 pm

Motion made to accept the agenda as presented made by Greg, all in favor – Carried

Motion made to approve the April 4th minutes as presented made by - Shane - all in favor - Carried

Motion to accept the Coordinators reports as information only made by Autumn - all in favor – Carried

#### **Old Business**

-Motion to accept the financial report as presented made by Autumn – all in favor – Carried

#### **New Business**

-Mothers Day and Fathers Day – FCSS will host an afterschool crafty project for each special day for children 6 to 10. Jen will pick up the materials needed.

-Welcome Bags – The Welcome bags are out of date, Jen will work on updating them. Suggestions of things to include are appreciated. (Board made several suggestion)

- MVFRN wants to partner so we are going start with the HORSE tournament as we already have the prizes from it being cancelled last year. The date has been set for July 19<sup>th</sup>

- Rein Forth offers several workshops. We offer a subsidy for their regular program, should we offer a subsidy for their workshops? Motion to offer a \$100 subsidy per workshop made by Greg – All in favor carried

- Happy Face design id having trouble finding a second face painter, We booked 2 face painters and a line manager. Would we be okay with one face painter, a glitter tattoo person and a line manager? – Yes we would IF we they can't get the second face painter.

#### **Open Discussion**

Parent Café - Lets try to connect with MVFRN, they use to host parent cafes, maybe they can give us some tips or provide a facilitator.

Motion to adjourned made by Tiffany at 7:25 pm – All in favor, Carried

Next Meeting June 6th, 2023

# CORRESPONDENCE

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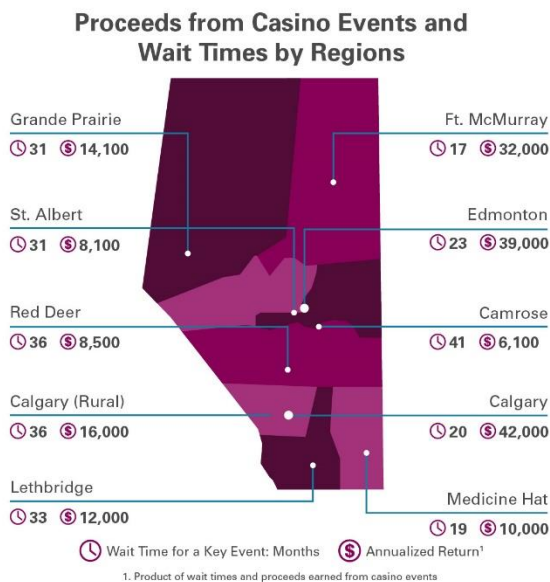


## Alberta Rural Charities Set to Lose Out, Again

**Edmonton** – The Alberta Gaming, Liquor & Cannabis Commission (AGLC) has handed down a decision that will further shortchange rural charities. Already at a distinct disadvantage compared to their urban counterparts, rural charities are set to lose out once again thanks to the AGLC Board’s refusal to let the Camrose Resort Casino relocate to South Edmonton.

The disparity between urban and rural charitable event revenue is significant. It doesn’t matter if an event is held in a major urban centre or a rural community; the volunteers work the same number of hours. At the end of the night, however, a charitable event in the urban centre will bring in up to six times more revenue. What’s more, the average wait time for a gaming event is generally lower, too.

“AGLC’s unfair treatment of rural charities has been going on for decades, shortchanging rural communities hundreds of millions of dollars. Rural communities and their leaders should be alarmed by their mistreatment by AGLC and the failure by the AGLC Board to approve a relocation that would help to resolve this disparity,” said Jason Pechet, president of Capital City Casino, which owns the Camrose Resort Casino.



The proposed relocation would ensure revenues would continue to flow to rural charities. Given the pooling mechanism used by AGLC for the Camrose and St. Albert AGLC-defined regions, the proposed relocation would have benefitted hundreds of thousands of rural Albertans living in communities spanning from the B.C. border to the Saskatchewan border. According to AGLC’s own data, these two regions have the lowest revenues per gaming event (Camrose: \$6,100/event, St. Albert: \$8,100/event) and some of the highest event wait times (Camrose: 41 months, St. Albert: 31 months) in the entire province. By way of comparison, an event in Edmonton will generate \$39,000 in revenue and has a wait time of only 23 months.

“The AGLC Board’s decision is as frustrating as it is perplexing, especially given that AGLC management approved the relocation,” said Pechet. “One of the key recommendations that came out of AGLC’s extensive Charitable Gaming Model Review was to designate a casino in Edmonton to serve rural charities exclusively, just like Calgary has. We offered AGLC the perfect project – one that would create jobs, drive economic development, increase revenues for the province, and provide parity for rural charities. In a baffling move, the AGLC Board rejected our proposal citing concerns that its own management did not feel were issues.”

As the Camrose Resort Casino struggled to generate a sustainable amount of charitable revenues, AGLC made two decisions that effectively doomed the casino’s financial viability. In 2019, AGLC approved the relocation of the Century Mile Race Track Casino from Edmonton to just 60 km away from the Camrose Resort Casino. Then, in 2022, AGLC also green-lit the construction of a new Louis Bull First Nations Casino, which is just 55 km away. The local market isn’t large enough to support a single gaming facility, let alone three. What’s more, none of the revenue from the First Nations Casino or Race Track Casino will support rural charities in the Camrose and St. Albert regions.



The Camrose Resort Casino is asking Albertans upset with the unfair treatment of rural charities to let AGLC know they support the relocation of the Camrose Resort Casino.

275 Edmonton Charities wrote to AGLC to block the Camrose Casino relocation and deny rural charitable groups the opportunity to receive a fair and equal share of charitable gaming revenues.

Please send your message of support by calling or emailing AGLC at: 780-447-8847 / [nadja.lacroix@aglc.ca](mailto:nadja.lacroix@aglc.ca).

### **Background Facts and Figures**

- In June 2021, Capital City Casino hired HLT Advisory Inc., a consulting firm specializing in the gaming sector (and one that AGLC regularly uses), to review its relocation proposal. HLT Advisory Inc. determined relocating the Camrose Resort Casino would generate \$28 million of new, incremental AGLC revenue.
- AGLC estimates that relocating the Camrose Casino to South Edmonton would result in \$8.8 million in new, incremental revenues for charitable groups.
- St Albert and Camrose gaming regions are the only AGLC gaming regions in the province that pool revenues together. The relocation will increase the amount of charitable revenues for both the Camrose and the St Albert regions, improving parity with large urban charitable revenues. The relocation would improve the financial disparity issue for the two rural gaming regions, not just one.
- If the relocation application is unsuccessful, the Camrose Resort Casino will need to close its doors, and 650 regional charities will lose desperately needed revenues.
- In the event that the Camrose Casino relocated to Edmonton, AGLC estimates the decline in Edmonton Urban Charity revenue as \$8,438 per Urban Charity event, which is far less than if the Camrose Casino closed and all 650 regional charities were reallocated to Edmonton casinos, which would result in a decline of approximately \$14,000 per annualized event. In short, Edmonton Urban Charities have more to lose by opposing this relocation.

Cremona WaterValley Chamber of Commerce Society 2023 AGM Minutes 16 March 2023

Call to Order: 7:02 pm

Attendees: Dawn Lashmar, Debra Rice Salomons, Shane Goebel, Don Carveth, Elliot Bridgewater, Joseph Shi, Ryan & Shayla Wood, Doug Fisher, Kristy Muir, Scott Young, Clarke Erwin, Michael Ede

Motion to accept last AGM meetings minutes: 1<sup>st</sup>Doug Fisher, 2<sup>nd</sup> Don Carveth, all in favor, Motion passed.

Motion to accept 2022 Financials: 1<sup>st</sup> Kristy Muir, 2<sup>nd</sup> Don Carveth, all in favor, Motion passed.

Nominations and acceptance of Board members and directors for the 2023 year:

President – Clarke Erwin

Vice President – Dawn Lashmar

Secretary – Elliot Bridgewater

Treasurer – Debra Rice Salomons ( Interim )

Director – Doug Fisher

Director – Christie Muir

Director – Bryce Quigley ( Acceptance by Text message )

Director – Vacant

AGM adjourned: 7:26 PM

Begin general Meeting: 7:26 PM

Review and Motion to Accept Minutes from January 19 2023 Minutes – 1<sup>st</sup> Shane Goebel, 2<sup>nd</sup> Kristy Muir, All in favor, motion passed.

Treasurers report on 2023 1<sup>st</sup> quarter financials and discussion about interest income on the Chamber accounts with Connect First Credit Union. Doug Fisher will advise of any options for better interest earning accounts.

## **Committee Reports:**

Membership – As of Mar.16 2023 only 10 membership dues had been paid. Kristy will call to remind past members to renew their membership and advise.

Show and Shine – event will be held September 9 2023 with Sept.16 for rain date.

Application for the Mountainview recreation Board Grant has been submitted.

Clarke is talking with the Ag Society president to possibly hold a Swap Meet in the Arena during the Show and Shine as well.

Raffle prize car is already purchased and Don has started to advertise this on Social media platforms ie Alberta Car show etc.

Farmers Market – Great feed back from the Vendors for last years events.

Don Carveth will hold Market Co-ordinator and Day Manager positions in 2023

## **Old Business:**

Logo update – Dawn will follow up with Kerry Berryman to get a status.

Highway Signs – Clarke will get 3 updated/fresh quotes and organize a meeting with Cremona Village council to try and solidify a plan moving fwd.

Primary Goals – Develop a 5 yr. plan for the Chamber. Clarke stated he would accept the President role but that he would not initiate any new projects and would like the Chamber to focus on getting completion on what is currently in the works and improve on what the Chamber is already engaged in ie: Farmers market, Canada Day Parade, Show and Shine etc.

Village sign repairs – Clarke repaired the East sign, North sign is in need of repairs ( New letters). Clarke mentioned that the backing for the letters not be acrylic plastic. The plastics do not stand up to the environmental conditions well. Aluminum letters would be much more durable and the luminescent decals will adhere better as well. Clarke will get quotes for the new letter backings. Don Carveth to provide the font style and size used. The Village was to maintain the signs after the Chamber built and installed them. April 30<sup>th</sup> set date for repair completion was thought to be attainable. Shane Goebel was going to take the suggestion to Village council and advise.

Aggie Days – Clarke Erwin has sat in the meetings for the Aggie days now being run by the Cremona Agriculture Society. They have asked for volunteer assistance with the event on June 9-10 2023.

Benches – The bench in front of Papa Luigi's is in need of repairs. Clarke will address this and advise.

**New Business:**

Flower pots, signs and benches – Serenity Hillside, Allen Acres, Mountainview Credit Union and Big Fern Contracting will not be renewing their sign rental position on the Watervalley Sign Board and have been asked to remove their signs.

Bridgewater LLP, Frozen Man Mechanical and the Chapel have asked for spots on the sign board.

Canada Day Parade – Ed Allen was the co-ordinator for this event last year with Clarke Erwin assisting. Clarke will contact Ed to see if he wishes to continue with this event. If not the Chamber will need to get a Committee together to get this organized.

Website – Improve our current website or create a new site for better promotions of our events.

Michael Ede is attending the Political Action Forum in Edmonton on March 28 2023. Michael will advise the highlights of the forum and how they directly or indirectly affect us in Cremona and Watervalley at the next meeting.

**Next Meeting:** April 21 2023

Meeting adjourned: 8:59 pm



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of “at least every five years” from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at [icf@gov.ab.ca](mailto:icf@gov.ab.ca) or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz  
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers





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April 12, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

*Debora L. Dueck*

Debora Dueck  
Mayor

C.C  
Jackie Lovely, MLA Camrose  
All Alberta Municipalities  
Kerry Anderson, Tofield Mercury

# Municipal Councils and Library Boards

## Roles and Responsibilities

### Public Library Service in Alberta: An Overview

In Alberta, public library service is municipally based. A municipality may choose to provide public library service at a local level by having a library board in the community, and/or having library service at a regional level by joining a library system.

A municipality makes the decision to have public library service in their community. One way to do this would be to have council pass an establishment bylaw under the *Libraries Act* (Part 1, Section 3) to create a municipal library board for the provision of public library service. Upon its creation, the library board is a governing board and is a corporation with full management and control of the public library and public library service delivery in the community (Part 1, Section 7).

Alternately, up to three municipalities may decide to partner by entering into an intermunicipal agreement and requesting that the Minister of Municipal Affairs form an intermunicipal library board on their behalf (see Part 1.1 of the *Libraries Act*). Upon its creation, an intermunicipal library board is a governing board and is a corporation with full management and control of the public library and public library service delivery in the municipalities that are parties to the intermunicipal agreement.

Municipalities may also join a regional library system. A library system is made up of jurisdictions working in partnership to provide regionally based centralized library system service which enhances and supports local library service. Also, residents benefit from system membership by having access to public libraries at a regional and provincial level.

### Legislation: The *Libraries Act* and the Libraries Regulation

In Alberta, public library service is governed by the *Libraries Act* and Libraries Regulation.

The *Libraries Act* sets the legal framework for public library service through the establishment of library boards, who manage public library service on behalf of the municipality.

The Libraries Regulation sets out sound management practices for library boards.

The *Municipal Government Act* (MGA) and the *Libraries Act* are two distinct pieces of legislation. Neither is superior to the other because the MGA and the *Libraries Act* do two separate things:

- The MGA is the law under which municipalities in Alberta operate, govern and are governed.
- The *Libraries Act* and Libraries Regulation form the legal basis for public library service in Alberta.

Public library boards in Alberta are not subject to the MGA (e.g. library board members are appointed by the terms outlined in the *Libraries Act*, not the MGA).

The Public Library Services Branch (PLSB) of Alberta Municipal Affairs is the provincial body that administers public library legislation and the provincial Public Library Network. PLSB staff are responsible for the administration of the *Libraries Act* and Libraries Regulation, delivering operating grants to municipal and system library boards, plus building and maintaining the provincial Public Library Network. PLSB staff members are available to consult with library boards, library staff and municipal councils. For more information about PLSB, visit [albertalibraries.ca](http://albertalibraries.ca).

The Public Library Network links public libraries at a provincial level and enables sharing, primarily by two means: a provincial policy framework and a technological infrastructure. The purpose of the Public Library Network is to support equitable and seamless access to public library resources and services for Albertans. This is done through things such as interlibrary loan brokering and delivery, the centralized acquisition of electronic content, and SuperNet connectivity.

### The Roles and Responsibilities of Municipal and Intermunicipal Library Boards

Municipal and intermunicipal library boards are the legal entities that manage and control the library and public library

service delivery. The formation of these boards is defined by the *Libraries Act*.

The library board is a governing board, not an advisory board – it has full management and control of the library and public library service delivery in the municipality. This is defined in legislation (*Libraries Act*, Section 7 and 12.5).

Upon establishment, the library board is a corporation administered under the *Libraries Act* with full management and control of library service. It is a legal entity able to sue or be sued, enter into contracts, employ staff and regulate its own procedure and business. The library manager is employed by the board and reports directly to the board, while any additional library staff members are employees of the board but report to the library manager.

The library board is accountable not only to council, but to all citizens of the municipality and to the provincial government.

A library board:

- passes policies and may pass safety and use bylaws to enable the provision of public library service delivery.
- determines library service priorities and creates a plan of service based on community needs assessments.
- is responsible for acquiring sufficient library funding, requesting funds from council and applying for provincial grants.
- keeps financial records and bank accounts, undergoes an annual financial review and prepares and manages its own budget.
- can have reserve accounts and investments.
- chooses its own officers (e.g. chair, treasurer).
- may operate one or more public library service points and through regional initiatives participates in providing services beyond its local community.

## The 9 Roles and Responsibilities of Municipal Councils

Unlike boards established under the *Municipal Government Act*, the *Libraries Act* sets out a specific relationship between council and the municipal/intermunicipal library board and system library board. Council's role in public library service delivery is limited to the following nine responsibilities.

### 1. ESTABLISHMENT OF A LIBRARY BOARD

The decision of whether or not to have public library service in the community is made by the municipal council. If council decides that it would be beneficial to have public library service in the community, they may either pass a bylaw to establish a municipal library board or partner with up to two

neighbouring municipalities to form an intermunicipal library board.

### Forming a Municipal Library Board

Council must pass a bylaw under the *Libraries Act* 3(1) to establish a municipal library board. Once established, the library board can only be dissolved by order of the Court of Queen's Bench, or if the municipality itself dissolves.

Establishment bylaws should only state that the library board is being created as per the *Libraries Act*. It should not be worded as establishing "the library" and extra information, such as how appointments are and how often the board meets, should not be included as the *Libraries Act* already sets those parameters. Sample establishment bylaws are available from PLSB.

Upon establishment, the library board has full management and control of the public library and public library service in the community. It is a corporation with all the rights and responsibilities that comes with that designation. Library boards may operate one or more public library service points (libraries), and may enter into agreements with other library boards. An agreement of this type allows the residents of each board to use library facilities and services in both communities.

Section 3(4) of the *Libraries Act* states that, on being established, the municipal library board's legal name is "The (name of municipality) Library Board". This name should be used on all legal and formal documents.

### Forming an Intermunicipal Library Board

Instead of forming a municipal board, a municipality may alternatively pass a bylaw to enter into an agreement with up to two additional municipalities to apply to have the Minister of Municipal Affairs form an intermunicipal library board.

Forming an intermunicipal library board is a formalized, legislated process whereby municipalities come together under a single library board to deliver public library services to residents of all the municipalities that are party to the agreement. This library board serves as the governing board for these municipalities.

Before this board can be established, the municipalities must enter into a formal agreement (the content of which is outlined in the *Libraries Regulation*), which is then approved by the Minister of Municipal Affairs.

Once formed, the intermunicipal library board is also a corporation with full management and control of public library service in the municipalities, the same as a municipal library board.

The legal name of the intermunicipal library board is set out in the ministerial order that establishes the board. This name should be used on all legal and formal documents.

## 2. APPOINTMENTS TO MUNICIPAL AND INTERMUNICIPAL LIBRARY BOARDS

Council appoints and unappoints library board members to municipal and intermunicipal library boards under the terms set out in the *Libraries Act* (sections 4, 5, 12.3, and 31), and the *Libraries Regulation* (section 17.1).

A municipal library board must have a minimum of 5 and a maximum of 10 board members. Intermunicipal library boards must have a minimum of 7 and a maximum of 10 board members.

Upon appointment, a board member becomes part of a legal entity (the library board) responsible for governing the delivery of public library service in the community and receiving local and provincial tax dollars to provide quality library service. Board members have a fiduciary responsibility to employ the duty of care - acting with competence and diligence - as well as the duty of loyalty - acting in the best interest of library service in the community.

Only the council of the municipality that established the board or signed the intermunicipal agreement can appoint to a library board. The council of a neighbouring municipality cannot appoint board members to a board that they did not have a role in establishing.

However, the council of the establishing municipality(ies) can appoint individuals from neighbouring municipalities to the library board, as there are no residency requirements imposed by the legislation. Having individuals from neighboring municipalities can help to strengthen relationships and bring a broader perspective to the table.

For municipal library boards, council may appoint up to two board members who are also councillors on their council (i.e. councillors of the municipality that established the library board). For intermunicipal boards, each municipality that is party to the agreement may appoint one board member who is also a councillor on their council.

- If a councillor is appointed to the library board, they have the same role and responsibilities as the other board members and should not be referred to as a "Council Rep" or something similar. There is no designated role for a municipal councillor on a municipal or intermunicipal library board
- Councillors from neighbouring municipalities may be appointed to the library board and do not count against the limit of councillors as they are not from the establishing municipality(ies).

- Council may also choose to not appoint any councillors to the library board.

An employee of the library board cannot be appointed to the library board.

There is no provision for alternates to be appointed to a municipal or intermunicipal library board.

All appointments to the municipal or intermunicipal library board shall be for a term of up to three years.

A library board member is eligible to be reappointed for up to two additional consecutive terms. If council wishes to appoint a board member for more than three terms, at least 2/3 of the whole council must pass a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms. This must be done for each time the member is reappointed beyond three consecutive terms.

A library board member is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, three consecutive regular meetings of the board.

The term of office of a board member continues until a new board member is appointed by council in that member's place.

The appointments to the library board shall be made on the date fixed by council. Any vacancy arising from any cause must be filled by council as soon as reasonably possible for council to do so.

### Best practices for appointments

When appointing board members, make sure the motion lists the name(s) of the individual(s) and includes the length of term (one, two, or three years).

- Send the library board a list of appointments including the length of terms.
- Send a letter to each appointee with their term length and expiry date.
- Collaborate with the library board to develop a recruitment strategy that meets the needs of the council, the library board and the community.

## 3. FUNDING LOCAL LIBRARY SERVICE

The *Libraries Act* (section 8) states that municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1.

This estimate is formally known as **local appropriation**, and is operational funding provided from local tax dollars to the library board for the delivery of public library service.

It is the responsibility of council to approve, in whole or in part, the estimate of local appropriation requested by the library board. Council **does not** have the authority to approve the library board's budget. If council is unable or unwilling to provide the requested amount in full, it is the responsibility of the library board to make adjustments to their budget to reflect their funding situation.

For intermunicipal library boards, the process is very similar. The board must submit to each municipality that is party to the intermunicipal agreement a budget and estimate of the money required (local appropriation) from each municipality for the following fiscal year for operations (*Libraries Act* 12.6). The terms specifying when the budget and estimate must be submitted and how the intermunicipal library board calculates the estimate and each municipality's share of the funding, etc. are set out in the intermunicipal agreement that the municipalities sign for the library board to be established by the Minister (Libraries Regulation 17.1(f)(g)).

### **Cost-share Agreements**

Sometimes a municipality may enter into a cost-share agreement with another municipality to fund local library services. This is most often the case when a municipality without a library board recognizes that their residents use the services provided by a library in a neighbouring municipality.

When a cost-share is in place, it is best practice for the library board to receive the funding directly from the each of the municipalities involved, rather than from one municipality to another municipality, which then forwards it to the board. It is important that municipal funding for library boards is transparent and captured accurately.

Ideally, public library services would not be included in municipal cost-share agreements. The library board, as an autonomous corporation, has the responsibility to acquire sufficient funding for library services, and is consequently directly accountable to its funding providers. If the library board is not involved in the cost-share transaction, there is no opportunity for the board to build a relationship with the municipality that is providing funding through the cost-share agreement. This prevents the library board from being able to demonstrate value, return on investment and negotiate future funding levels.

## **4. PROVIDING FOR LIBRARY BUILDING AND EQUIPMENT**

The *Libraries Act* (Section 10) states that municipal library boards may request funding from council for acquiring property for a library building, or for erecting, repairing, furnishing and equipping a building to be used as a

municipal library. The council may provide the funds, or a portion of the funds, as council considers expedient.

These capital funds may be borrowed by council under the authority of a borrowing bylaw, as outlined in the terms of the MGA.

## **5. DETERMINING THE FINANCIAL REVIEW**

Section 9(b) of the *Libraries Act* states that the municipal library board must have a person who is not a member of the library board, and whose qualifications are satisfactory to council, review the library board's accounts each calendar year, and the financial report shall be in a form satisfactory to council. Upon completion, the library board must submit the financial report to council.

For intermunicipal library boards, the requirements are similar (*Libraries Act* 12.7). However, the terms specifying the form of the financial review and the process for the approval of the financial reviewer is set out in the intermunicipal agreement (Libraries Regulation 17.1(h)).

Because local library service is a municipal service funded in large part by local tax dollars, the library board is accountable to council for that funding. Therefore, it is up to council to decide the level of financial review (e.g. a full audit, a notice to reader) and to approve the person or company the library board wishes to have review their accounts.

If or when financial reviewers change, council must pass a motion approving the new reviewer. Councils should take care not to embed a specific term length for the reviewer in their motion. Doing so may result in council having to re-approve the reviewer repeatedly or unnecessarily.

## **6. RECEIVING LIBRARY BOARD BYLAWS**

Council receives the library board's bylaws for the safety and use of the library after they have been passed by the library board. Best practice is to have council make a motion noting receipt and acceptance of the library board's bylaws.

If council feels that the library board's bylaw is not in keeping with comparable municipal bylaws, council may disallow it. Council cannot make changes to the library board's bylaws, however; the library board is responsible for amending or replacing the bylaw, taking into consideration council's feedback. Once revised, the board provides the new version to council for acceptance.

## **7. RECEIVING LIBRARY BOARD REPORTS**

Required management practices under the Libraries Regulation state that library boards must have certain policies, including confidentiality of user records, finance,

and personnel policies. Municipal and intermunicipal library boards must also develop a Plan of Service based on a community needs assessment, and submit an annual report to the province. Council may receive these reports and policies, as well as meeting minutes, from the library board for information purposes.

A recommended practice is to have the Chair of the library board (or a delegation) present to council about the library board's activities, instead of relying upon a member of council appointed to the library board to provide information. This helps keep the roles of being a councillor and a library board member separate.

## 8. PARTICIPATING IN A REGIONAL LIBRARY SYSTEM

Being part of a library system means that all residents will have access to library service even if there is not a library in the municipality. It allows residents to access digital resources provided through the library system and visit public libraries located elsewhere in the system's region to access their services.

Library systems also provide professional and technical support to staff in public libraries within the system area so that even the smallest library has access to advice and assistance, along with the cost effectiveness and cooperation made possible by working through a larger unit. They also manage library resource development and sharing at the regional level. As well, library systems function as nodes within the provincial Public Library Network, connecting resources available provincewide to residents using municipal libraries in small rural communities.

Library system boards are created under the *Libraries Act* (section 14) and library systems were established by the Minister responsible for public libraries when municipalities in an area agreed to jointly provide library system services. Upon establishment, library system boards are corporations with all the rights and responsibilities that comes with that designation.

The system that a municipality is eligible to join is determined by the prescribed boundaries in section 34(1) of the Libraries Regulation. All municipalities, with the exception of Edmonton and Calgary due to their size, are eligible to join a library system.

Municipalities that are part of a library system are required to pay an annual per capita levy. This levy is independent of any funding that goes to a local municipal or intermunicipal

library board. The library system per capita levy is similar to a membership fee and supports library system operations.

## 9. APPOINTMENTS TO LIBRARY SYSTEM BOARDS

When a municipality becomes party to the system agreement, and is approved by the Minister to join the system, council may appoint an individual to the library system board. This individual is not required by legislation to be a municipal councillor.

Participating in a library system is more than just being a "member" of the system. The municipalities that sign the system agreement **are** the library system, with their appointed board member providing input and making governance decisions at board meetings about the direction of the system and its services.

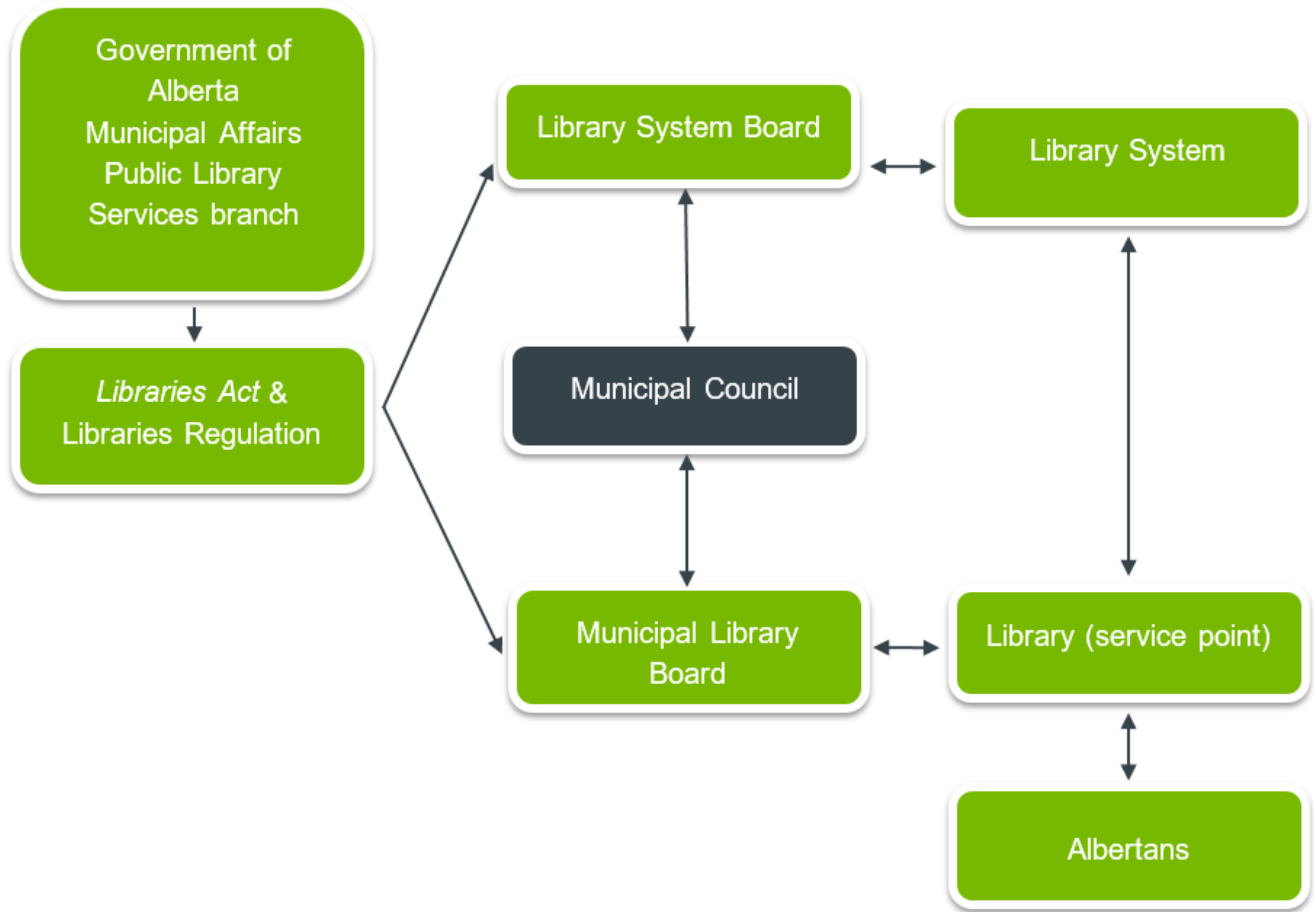
Appointments to a library system board are different than appointments to a municipal or intermunicipal library board. When appointing to a library system board, council must adhere to the following, as set out in the Libraries Regulation (Section 32):

- A single term cannot exceed three years.
- Council shall not appoint a library system board member to serve for more than 9 consecutive years without the approval of 2/3rds of all the members of that council.
- Any vacancy in the membership of a library system board shall be filled by council as soon as reasonably possible.
- Council may appoint an alternate to a library system board if the library system board member is unable to attend a library system board meeting and has given notice to the library system board that an alternate member will attend. (This is not allowed for municipal or intermunicipal library boards).
- The alternate member shall not act in place of the library system board member at more than two consecutive meetings except by resolution of the library system board.

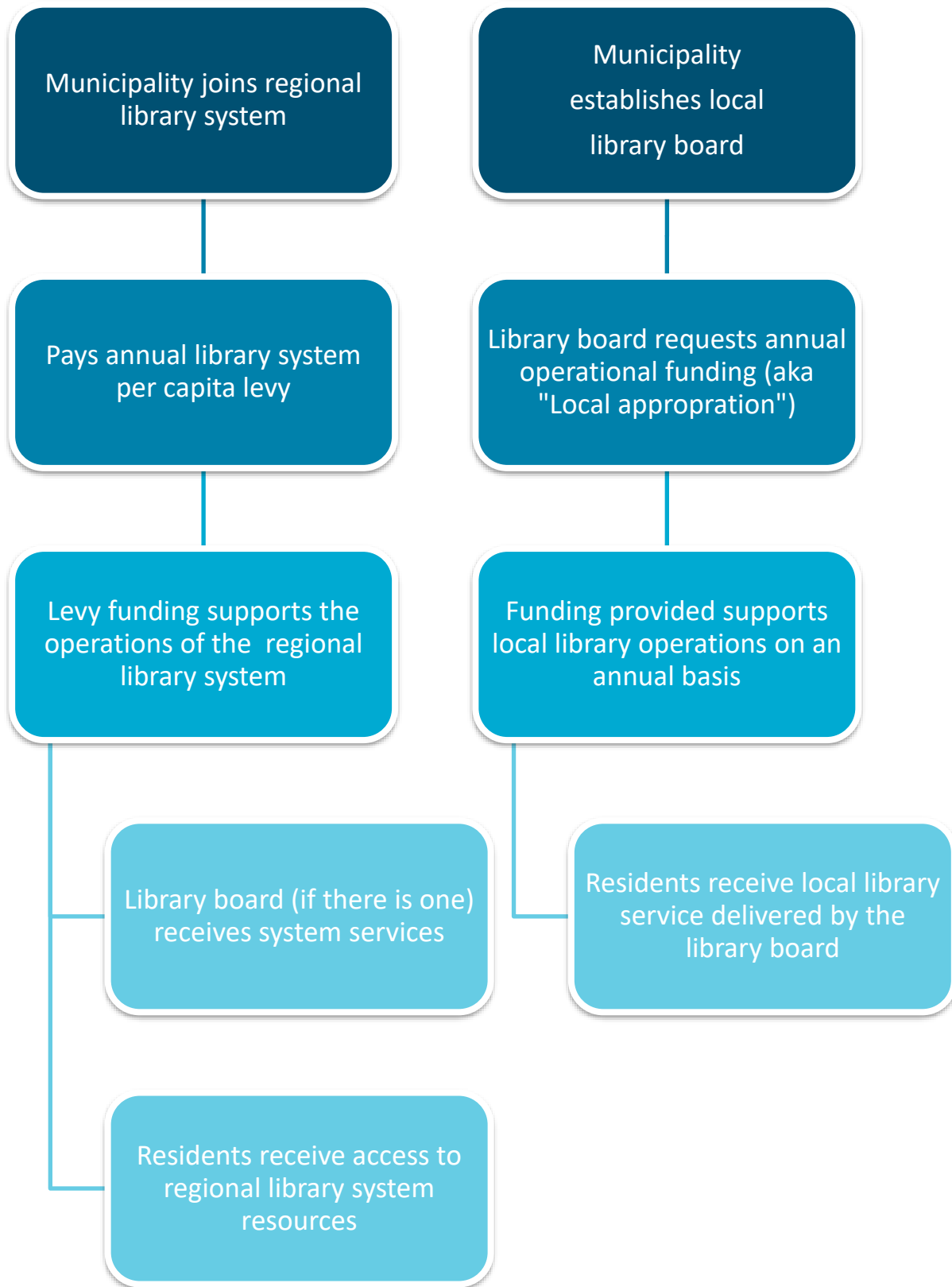
## Support and Resources

If you have any questions please contact the Public Library Services Branch by phone at 780-427-4871 (toll free by dialing 310-0000 first), or by email at [libraries@gov.ab.ca](mailto:libraries@gov.ab.ca). Information is also available on the PLSB website at [www.albertalibraries.ca](http://www.albertalibraries.ca).

# Structure of Public Library Service in Alberta



# Municipal Funding Streams for Public Library Service







ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

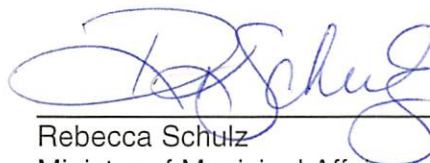
MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6<sup>th</sup> day of April, 2023.



Rebecca Schulz  
Minister of Municipal Affairs



# VS Quarterly Newsletter

April 2023: Vol 9/ Quarter 1, 2023-2024

## About Us

### Who We Are

We are employees of the Alberta RCMP, based out of Headquarters in Edmonton, who are dedicated to providing support and resources to enhance service to victims. The Alberta RCMP Victim Services Program is comprised of the Program Manager; Dana Overton, and two Victim Services Program Support Coordinators, Tara Skeoch and Caitlynn Colonel.



(Photo credit: Alberta RCMP "K" Division)

### Our Role

Our role is to provide support to RCMP-based Victim Services Units in the Province, working closely with our partner, Alberta Public Safety and Emergency Services (PSES) Victim Services (formerly Alberta Justice and Solicitor General – JSG).

Together we provide services to Albertans in accordance with the *Canadian Victims Bill of Rights* and the *Alberta Victims of Crime and Public Safety Act*. The RCMP Victim Services Program is now part of the Community Safety and Well-being Branch, under the command of Officer in Charge (OIC), Chief Superintendent (C/Supt) Peter Tewfik.

## Important Dates

- April 16<sup>th</sup>-22<sup>nd</sup>: Volunteer Appreciation Week
- May 14<sup>th</sup>: Mother's Day
- May 14<sup>th</sup>-20<sup>th</sup>: Victims and Survivors of Crime Week
- May 22<sup>nd</sup>: Victoria Day
- June 18<sup>th</sup>: Father's Day
- June 21<sup>st</sup>: National Indigenous Peoples Day

## Team Feature – Tara Skeoch, Victim Services Support Coordinator

I joined the RCMP as a Civilian Member in 2001, and have had the privilege to work in both the Southern Alberta OCC and Nunavut OCC (Iqaluit), followed by a position in Major Case Management as an Information Administrator for Proceeds of Crime & Money Laundering in Calgary, and in June 2020 joined the Victim Services team here at headquarters.

I truly enjoy my role, and love facilitating and supporting all of the incredible units throughout our province. I think my favourite thing about this role is getting back on the road to visit detachments and meet all of you in person!

I am the daughter of a Mountie and also married to one, so there is a lot of RCMP in our family! My husband and I have 2 children who are without a doubt, our greatest accomplishment; our daughter Ainsley (17) who is preparing for University in Oklahoma, and son Declan (almost 14) who is a competitive Irish Dancer; as this newsletter goes out, we are preparing to travel to Montreal where he will compete at the World Championships!

Continued on next page...!



## VS Quarterly Newsletter

There are also 3 dogs (Wyatt, Peanut & Casey) and 2 cats (Bentley & Eli), and any number of teenagers in our house at any given time, so things can get a little loud!



We enjoy camping, boating, travelling (favourite destination is definitely Budapest!), and trying new food, (send me your recipe & restaurant recommendations!). As members of our local Rotary Club, we enjoy volunteering and contributing in a meaningful way to our community, and my home business rounds out all the free time on my hands, lol.

I look forward to continuing my travels and meeting you all very soon!

Tara

### Volunteer Appreciation Week

The theme of this years Volunteer Appreciation Week is "Volunteering Weaves us Together". This theme rings true about all Victim Services volunteers. The time, energy and commitment to assisting victims in Alberta is pertinent in strengthening the fabric of Alberta's communities.

Through volunteering in Victim Services, each individual is helping their community flourish. The Alberta RCMP appreciates and wants to thank all volunteers for their dedication in assisting victims and communities throughout Alberta.

### Victims and Survivors of Crime Week

#### 2023

Victims and Survivors of Crime Week (Victims Week) is being held from May 14 to 20, 2023. The Policy Centre for Victim Issues will be hosting a virtual Victims Week, including an opening ceremony and keynote presentation on Monday, May 15, workshops throughout the week, and a plenary session and closing ceremony on Friday, May 19. Stay tuned to [www.victimswEEK.gc.ca](http://www.victimswEEK.gc.ca) for upcoming information and registration for the week's events.

### JOIN Activations

#### **\*Ensure Regular Logins\***

Court Support is a core function of Victim Services Programming. It is your responsibility to maintain regular access to your JOIN Account.

**NOTE: If you do not log into your JOIN Account, at minimum once every 45 days, your account will be deactivated.**

If you are deactivated three times, there is a three stike policy and you could permanently lose access. If you are going to be away for any extended period of time or are experiencing computer issues inhibiting access to JOIN, please advise our Unit so we can put your account on hold.

### Quarterly Reporting

Thank you for submitting your Quarterly Reports on time each quarter! We use these stats and numbers to ensure that LMOU obligations are being met, to determine where further supports are required and to ensure that referrals are being consistently received in each VSU. These stats ensure accountability, transparency and accuracy for both the RCMP and VSUs.

#### **Reminders:**

- 1. For approximate volunteer hours, include the on-call hours of all personnel.**
- 2. Please ensure to note all Detachment Commanders and Liaison-Members for Detachment areas assisted.**

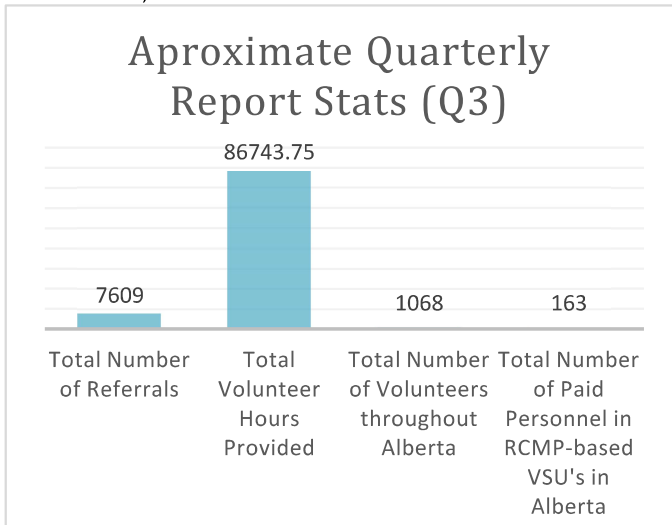


# VS Quarterly Newsletter

Providing this report on time to the Alberta RCMP Victim Services Program is part of your LMOU responsibilities. The next Alberta RCMP VS Quarterly Report is due \*\*\*\*\***April 20, 2023**\*\*\*\*\*

## Quarterly Reporting – Snapshot

Based on the information provided to our Program, here is a quick snapshot of RCMP-based Victim Services Units in Alberta based on Quarter 3 (Q3) alone (October-November-December).



## Training

### LMOU Training

This Quarter will be a little different. We are holding two LMOU Sessions this quarter:

1. May 17<sup>th</sup> at 10:00 Hours. This virtual training will be catered towards Detachment Commanders, Liaison Members and Regular Members.
2. June 8<sup>th</sup> at 18:30 Hours. This will be a virtual open session for anyone who is able to attend.

Our facilitator will take your group through the LMOU, provide clarification on roles & responsibilities, do Q&A and do scenario-based learning. This training is beneficial for all Members in a Detachment and all Victim Services Personnel. If you would like more information about the training, contact our unit.

### JOIN Training

Court Support is a core function of the VSU role. The next JOIN Training Session is May 7<sup>th</sup>, 2023 during the day. This training is available to all paid personnel. If you or someone in your unit requires this training, or you would like a refresher on the program, reach out to Tara SKEOCH.

### Agora Training for Victim Services Paid Personnel

This training platform provides access to a variety of training topics available within the RCMP environment and is available to Victim Services paid personnel only at this time. We encourage you to take advantage of this training platform! Contact our program at K VICTIM SERVICES via Outlook with the names and HRMIS numbers of those who would like Agora access. If you have any questions, we want to hear from you!

### Agora Course Feature: Personal Values (FOL\_PV) National (001311)

This eLearning course promotes self-awareness as an essential first step toward effective leadership. When you know your personal values and live in alignment with those values, you have a greater sense of self awareness and are better able to lead by example. Upon course completion, learners will have identified their personal values and their behavioral alignment with those values.

## Featured Support Agencies

### Alberta RCMP Relationship and Sexual Violence Outreach

Within the Alberta RCMP's Community Safety and Well-Being Branch is the pillar of Community Outreach. The Relationship and Sexual Violence Outreach Program is based out of 'K' Division Headquarters. The unit is currently managed by Sgt. Amanda McCAULEY and supported by Cpl. Alanna JARDINE (Training Coordinator), Cst. Christine DMYTRIW, Cst. Tim HENSCHER and Cst. Rob SCHMIDT (Clare's Law Coordinator). The unit is focused on reducing victimization by



## VS Quarterly Newsletter

identifying vulnerabilities and proactively addressing those risk factors.

The unit will be actively engaged in a new project titled 'Repeat Relationship Violence Victimization' commencing March 2023. The project will focus on identifying priority victims of domestic and sexual violence and offering these individuals and their families proactive and tailored supports developed collaboratively by local community partners. This mission is to provide effective intervention, interrupt the cycle of abuse, promote personal and public safety and combat recidivism. The initiative will follow a case management model similar to Integrated Offender Management and may include the Alberta RCMP, Victim Services Unit, Children Services, Crown Counsel and appropriate community support programs. The project will involve an exchange of information between partners, regular case management meetings, development of an outreach action plan for the victim, his/her family and their offender(s) and an ongoing risk assessment.

The 'K' Division Relationship and Sexual Outreach is looking forward to our partnership in this initiative!

Article submitted by: Sgt. Amanda McCauley, NCO i/c Relationship & Sexual Violence Outreach

### Alberta Family Information Liaison Unit



The Alberta Family Information Liaison Unit (FILU) provides a specialized service to augment the excellent services already being provided by Victim Services Units (VSUs) across Alberta.

On February 23, 2023, the Honorable David Lametti, Minister of Justice and Attorney General of Canada, issued a statement to confirm the renewal and ongoing support for the Family Information Liaison Units (FILUs), so they can continue to

deliver critical services to families of MMIWG2S+ across the country.

FILUs were established in 2016 and work directly with families to provide culturally safe services when gathering the information family members are seeking from government agencies about the loss of their loved ones, including assistance in addressing outstanding questions.

To read the entire statement, please follow the link: [Renewed and ongoing supports for families of missing and murdered Indigenous women, girls and 2SLGBTQI+ people - Canada.ca](#)

Follow this link for more information on the FILUs across Canada: [Family Information Liaison Units \(justice.gc.ca\)](#)

**Please note:** In addition to system navigation services, the **Alberta FILU** provides additional services to families with missing and murdered Indigenous loved ones upon request. This includes support to attend court process, memorial support in regards to lost family members, and supports to address wellness needs.

**For more information**, please call the Alberta Family Information Liaison [Family Information Liaison Unit | Alberta.ca](#) assigned to your community, Toll-free at 310-0000

Article Submitted by: Tracey Makokis, Manager, Indigenous Policy and Services



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### Good News Stories

#### **Assumption Region (Chateh) Community Policing Society**

On February 25<sup>th</sup>, Program Manager, Krista Kastiro, was awarded the Queen Elizabeth II Platinum Jubilee Medal for her “exemplary service to the communities of Rainbow Lake and Chateh” in her role as Program Manager with Victim Services. The MLA, Dan Williams, nominated KASTIRO and it was a wonderful small ceremony at the Town of High Level Council Chambers. Five others were awarded the medal that evening. KASTIRO said it was certainly is an honour to be nominated for the medal!

Article submitted by: Krista Kastiro, Program Manager, Assumption Region Community Policing Society

#### **Regional Municipality of Wood Buffalo Victim Services**



It was a very busy month with a lot of travel out to rural communities for the VSU. Two individuals, Amanda Laprise and Ryan McCann, had the opportunity to drive for the first time on the Fort Chipewyan Winter Road and they had one of the little mascots, Braveheart Lion, riding front and centre with them!

Ryan is pictured as well at one of the welcome signs in the community of Fort Chipewyan. The VSU travels up there at least once every month during court week, for 3 days at a time, to provide services/support for Victim Services. They also complete intakes for



Restorative Justice and work with a local committee performing Restorative Justice Circles!



On another visit up to the community, the VSU took a short drive to Allison Bay and had a wonderful visit at the local store which showcases beautiful handmade crafts by local Indigenous artists! Picture includes: Marie Weavers, Nicole Chouinard, and Amanda Laprise.

Christa Ryland and Linda Sovdi also had a visit to the community of Fort McKay recently to provide Grief & Loss information and Support.



Lastly, the VSU wants everyone to know that they are preparing for their Survivors of Crime Walk on May 12, 2023. The walk will take place from Snye Park on the waterfront in downtown Fort McMurray. It will start at the Victim Services bench that they had dedicated/placed at the park on May 15, 2019. Further, there will be food and refreshments to follow.

Article and all photos submitted by: Amanda LaPrise, Supervisor, Operations & Administration, Restorative Justice Facilitator, Regional Municipality of Wood Buffalo, Wood Buffalo RCMP



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### Victim Services Fundraisers/Events

May 10<sup>th</sup> and 11<sup>th</sup>: The Flagstaff Victim Services Unit is partnering with FCSS, the woman's shelter, and the Sexual Assault Centre to offer two days of training on May 10 and 11<sup>th</sup> in Hardisty, Alberta. Its \$50/day and FCSS is looking after all costs associated with it, while Noreen Metz, Flagstaff Victim Services Program Manager, lined up all the presenters. As well as having the womens shelter and the Sexual Assault Centre present, there will be SART, Morag McLean, the RCMP DV unit, a crown representative, a family lawyer, an EPO lawyer, keynotes- Julie LaLonde, and Mildred Muhammed are coming too.

May 12<sup>th</sup>: Regional Municipality of Wood Buffalo Victim Services is preparing for their Survivors of Crime Week Walk. The walk will start at the Victim Services Bench in Snye Park on the waterfront in downtown Fort McMurray at 11:30am.

May 17<sup>th</sup>: Two Hills Victim Services has planned an event to build awareness and dispel the myths and stigma surrounding PTSD. This event will be catered towards first responders (RCMP, Fire, EMS, Victim Services, Towing, etc.). There will be presentations by a resilience coach, a retired fire captain and a retired advanced care paramedic. There is no cost to attend and there will be a catered dinner. The event is to be held at the Two Hills Centennial Hall at 5:30 pm. For more information, email [melq\\_vsu2@outlook.com](mailto:melq_vsu2@outlook.com) or call 780-603-0193.

June 3<sup>rd</sup>: The Strathmore Regional Victim Services Society will be holding a dueling Pianos fundraiser on June 3<sup>rd</sup> at the Civic Center in Strathmore. They hope to raise money for training and appreciation for their advocates.

June 3<sup>rd</sup>: Slave Lake Victim Services is holding its 5<sup>th</sup> Annual Clays 2 Raise Family Fun Shoot at the Slave Lake Rod and Gun Club. Event check-in and breakfast is at 8:00am. The Entry fee is \$125 per person. This fee includes clays, shells, breakfast and lunch! There will be raffles and prizes. No PAL is required and there will be assistance available for new shooters. Ear and eye

protection are required. Come out, have fun and support Slave Lake Victim Services!

June 16<sup>th</sup>: The Westlock Community Victim Services Unit Association is assisting the Detachment in planning another big community event! This time to celebrate and commemorate the RCMP's 150<sup>th</sup> anniversary. It is planned for Friday June 16<sup>th</sup> at the Westlock Detachment and will include several RCMP demonstrations (as available) such as the RCMP Tipi, PDS, Recruitment, RCMP Helicopter, EDU, etc. The Victim Services Unit will be involved in this event to bring further awareness to the community regarding services available and to support the vital partnership with the local Detachment.

### In-Kind Support Donation

The Alberta RCMP Victim Services Program can donate an item to any Victim Services Unit that is planning a fundraiser. This item is to be used in a fundraising capacity (such as a silent auction). If you would be interested in a donation, please contact K Victim Services with your request.



### Myth or Fact

**Myth:** The KD5508 can be shared with Victim Services Units or used as a Victim Services Referral Form.

**Fact:** The KD5508 cannot be shared with Victim Services Units/Personnel. The only form that can be used to refer a victim to Victim Services is the KD5151.

**Myth:** Board Members only need to complete a Criminal Record Check at the time of hiring and they do not need to complete this ever again.

**Fact:** As per 5.2.j.) of the LMOU: Board members are to provide an annual Criminal Records Check to the RCMP Detachment Commander or designate. Board Members are not required to complete a RCMP Reliability Status (RRS) Security Clearance.



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### Contact Us

Questions, comments or concerns. Please contact us via

Outlook: **K Victim Services**

[RCMP.KVictimServices-KServicesauxvictimes.GRC@RCMP-grc.gc.ca](mailto:RCMP.KVictimServices-KServicesauxvictimes.GRC@RCMP-grc.gc.ca)

Note: Each person in the unit only has one phone number. Please only contact us on our Cellular Number.

Dana Overton:

Work cellular: 587-357-9297

[dana.overton@rcmp-grc.gc.ca](mailto:dana.overton@rcmp-grc.gc.ca)

Tara Skeoch:

Work cellular: 587-545-6281

[tara.skeoch@rcmp-grc.gc.ca](mailto:tara.skeoch@rcmp-grc.gc.ca)

Caitlynn Colonel:

Work cellular: 587-337-3401

[Caitlynn.colonel@rcmp-grc.gc.ca](mailto:Caitlynn.colonel@rcmp-grc.gc.ca)

### Victim Services Quarterly Search

#### **Quarterly Search Winner!**

Thank you to everyone who entered the contest to find Caitlynn's cat, Taco! The winner of the Victim Services Newsletter Quarterly Search was Cst. Hayley MARTENS. We will contact you about sending out your prize.

#### **NEW! Find Safety Bear!**

We have hidden an image of the RCMP Safety Bear somewhere in this newsletter. This image is from when the Victim Services Program attended the Monday Morning Magic Event in 2022! If you'd like to enter a draw, please send a screenshot of where you found the picture to K Victim Services via Outlook to be entered to win a prize! The winner will be announced in the next newsletter. Diary date to enter the draw is June 15<sup>th</sup>, 2023.



**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 12

**TITLE:** Next Meeting

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

Next Meeting: June 20, 2023

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, June 20, 2023, at Council Chambers located at 106 1<sup>st</sup> Avenue East.

INTLS: CAO: KO

## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 13

**TITLE:** Closed Meeting

**ORIGINATED BY:** Karen O'Connor CAO

### **BACKGROUND / PROPOSAL:**

*Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.*

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Council will be required to make a motion to go into a Closed Meeting to discuss items that are either legal, land, or Labour.

### **COSTS / SOURCE OF FUNDING (if applicable):**

### **RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ that council enter a closed meeting to discuss items that are one (1) Legal, one (1) Land, & one (1) Labour on May 16, 2023 at \_\_\_\_ pm.

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING:** Closed Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 14

**TITLE:** RECONVENE

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

**RECOMMENDED ACTION:**

**MOTION** That Councilor \_\_\_\_\_ reconvenes from a closed meeting to a Regular Council meeting at \_\_\_\_p.m.

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** May 16, 2023

**AGENDA NO.:** 15

**TITLE:** Adjournment

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

A Member of Council will move to adjourn the meeting.

**RECOMMENDED ACTION:**

**MOTION** THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 16<sup>th</sup> day of May at \_\_\_\_ p.m.

INTLS: CAO: *KO*