



MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 1

TITLE: Call to Order

ORIGINATED BY: *Karen O'Connor, CAO*

Deputy Mayor Canaday called the June 20, 2023, Village of Cremona Council meeting to order at ____ PM

RECOMMENDED ACTION:

MOTION THAT Deputy Mayor Canaday called the meeting to order at ____ P.M.

INTLS: CAO: *KO*

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 2

TITLE: Acceptance of the Agenda

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

By resolution, Council must accept the agenda.

RECOMMENDED ACTION:

MOTION THAT Councillor _____
accepts the Agenda as presented.

OR

MOTION That Councillor _____
accepts Council accepts the Agenda
as amended.

INTLS: CAO: KO



REGULAR COUNCIL MEETING AGENDA
June 20, 2023, at 7:00 p.m.
Council Chambers – 106 1st Avenue East

ATTENDANCE:

Deputy Mayor: Canaday, **Councillors:** Goebel, Thompson

OTHER PRESENT: Karen O'Connor, CAO & Sandi Ryan, CSC, Clerk

ABSENT: Mayor Hagen

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - a) *May 16, 2023, Regular Council Meeting Minutes*
- 4. DELEGATIONS / PRESENTATIONS- *New Elected Official Swears in***
- 5. OPEN FORUM- PUBLIC QUESTION PERIOD**
- 6. BUSINESS ARISING FROM PREVIOUS MEETING**
 - a) **RFD 23-06-072** Sidewalk on 1st Ave.
- 7. BYLAWS & POLICIES**
 - a) **RFD 23-06-073** Bylaw 507-23 Amending Land Use Bylaw Rezoning
- 8. NEW BUSINESS**
 - a) **RFD 23-06-074** Road Closure of Center Street
 - b) **RFD 23-06-075** Tax Recovery Property
 - c) **RFD 23-06-076** SCO-Fire Agreement

9. REPORTS

- a) Financial Reports
- b) CAO Reports
 - Ltr Ministerial Order- Tax Rate

10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS

Mayor Hagen Reports:

Deputy Mayor Canaday Reports:

- Mountain View Seniors Housing Meeting May 4, 2023
- Mountain View Seniors Housing Key Messages-June 1, 2023

Councillor Goebel Reports:

- Cremona Library Board Meeting Minutes-April 27,2023
- FCSS June 6, 2023, Agenda & Meeting Minutes
- FCSS Coordinator Activities for May 2023

11. CORRESPONDENCE & INFORMATION

- Safety Codes Council Audit Report
- AB Provincial Rural Crime Watch Association-June1, 2023
- AB Deputy Minister- Dear Elected Official or Library Board Chair-June 8, 2023
-

12. NEXT MEETING

13. CLOSED MEETING- 1 Legal

14. RECONVENE

15. ADJOURNMENT

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 3 a)

TITLE: Minutes – May 16, 2023, Regular Council Meeting Minutes

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

May 16, 2023, Regular Council Meeting minutes are being presented to Council for their review for errors or omissions and approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached.

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

MOVED THAT Councillor _____ accepts May 16, 2023, Regular Council Meeting minutes as presented.

OR

MOVED THAT Councillor _____ accepts May 16, 2023, Regular Council Meeting minutes as amended.

INTLS: CAO: **KO**



Minutes of the Village of Cremona Regular Council Meeting held on
Tuesday, May 16, 2023 – Commencing at 7:00 p.m.

<u>IN ATTENDANCE:</u>	Deputy Mayor Canaday, Councilor Goebel, Councillor Thompson
<u>OTHERS PRESENT:</u>	CAO, Karen O’Connor, Corporate Services, Sandi Ryan and 8 members of the public.
<u>ABSENT:</u>	Mayor Hagen

1.1 CALL TO ORDER:

Res. 23/115 MOTION THAT Deputy Mayor Canaday calls the meeting to order at 7:10 P.M.

1.2 ADOPTION OF AGENDA:

Res: 23/116 MOTION THAT Councillor Goebel accepts the agenda as presented with the add on RFD 23-05-069 Elector Assistance, RFD 23-05-070 Advance Pole & RFD 23-05-071 Cremona School Cap & Gown Ceremony

CARRIED

1.3 ADOPTION OF MINUTES:

Res: 23/117 MOTION THAT Councillor Goebel accepts April 18, 2023, Regular Council Meeting minutes as presented.

CARRIED

Res: 23/118 MOTION THAT Councillor Goebel accepts May 1, 2023, Special Council Meeting minutes as presented.

CARRIED

2.1 DELEGATIONS / PRESENTATIONS: Algar Geothermal Inc., Blair Shunk

Res: 23/119 MOTION THAT Deputy Mayor Canaday accepts the presentation of Algar Geothermal Inc. as information.

CARRIED

3.1 PUBLIC HEARINGS: None

4.1 OPEN FORUM-PUBLIC QUESTION PERIOD

A member of the public had questions regarding what is happening with streaming the council meetings, advertising for summer positions for public works and why there is no advertising for water operator & spring cleanup. Another resident thanked the village staff for all the undertaken that they have conquered.

Res: 23/120 MOTION THAT Deputy Mayor Canaday accepts the concerns and questions as information presented.

CARRIED

5.1 BUSINESS ARISING FROM PREVIOUS MEETING

RFD 23-05-058 Village of Cremona 2023 Budget

23/121 MOTION THAT Councillor Goebel approves the Village of Cremona 2023 Budget presented with the new utility rates implemented and no increase or decrease in the 2023 tax levies.

CARRIED

6.1 BYLAWS & POLICIES

6 a) RFD 23-04-052 Tax Rate Bylaw No. 505-23

23/122 MOTION THAT Councillor Goebel passed the first reading of the Tax Rate Bylaw No. 505-23.

CARRIED

23/123 MOTION THAT Councillor Thompson passed the second reading of the Tax Rate Bylaw No. 505-23.

CARRIED

23/124 MOTION THAT Councillor Goebel present unanimously to proceed to the third reading of the Tax Rate Bylaw No. 505-23.

CARRIED

23/125 MOTION THAT Councillor Thompson passed the Third and Final reading of the Tax Rate Bylaw No. 505-23.

CARRIED

NEW BUSINESS / REQUEST FOR DECISION:

7 a) & b) RFD 23-05-060 Cremona Library Request

Res. 23/126 **MOTION** THAT Councillor Goebel accepts the proposal that Cremona Library Board is requesting that for 2023, the village invoice the library for their share of the telephone, utilities, and any other expenses that the village incurs on behalf of the library.

CARRIED

Res: 23/127 **MOTION** THAT Councillor Goebel approves the Cremona Library Board's request for a local appropriation amount of \$ 8,030.00 from the Village of Cremona for 2023.

CARRIED

7c) RFD 23-05-061 Cremona & WaterValley Chambers of Commerce

Res: 23/128 **MOTION** THAT Councillor Thompson approves the proposal placements for the new benches as indicated, in front of Pap Luigi's, in the west corner at the Carwash and two placed on the south side of Hwy # 580 in the vicinity of the farmer's market.

CARRIED

7 d) RFD 23-05-062 Cremona Councillor Support Letter

Res: 23/129 **MOTION** THAT Deputy Mayor Canaday approves that the CAO sends a letter to Federal Government to request that they will ensure that the local municipal governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe.

DEFEATED

7 e) RFD 23-05-063 Cremona and District Library

Res: 23/130 **MOTION** THAT Councillor Goebel approves the appointment of Jennifer Foat as a board member for the Cremona Library Board with an expiration date of May 18, 2024.

CARRIED

Res: 23/131 **MOTION** THAT Councillor Goebel approves the appointment of Greg Harris as a board member for the Cremona Library Board with an expiration date of November 21, 2023.

CARRIED

Res: 23/132 **MOTION** THAT Councillor Thompson approves the appointment of Shane Goebel as a board member for the Cremona Library Board with an expiration date of October 17, 2023.

CARRIED

Res: 23/133 **MOTION** THAT Councillor Thompson approves the appointment of Cam MacFarquhar as a board member for the Cremona Library Board with an expiration date of October 18, 2025.
CARRIED

Res: 23/134 **MOTION** THAT Councillor Goebel approves the appointment of Richard Forsberg as a board member for the Cremona Library Board with an expiration date of October 18, 2025.
CARRIED

7. f) RFD 23-05-064 CAO Evaluation

Res: 23/135 **MOTION** THAT Deputy Mayor Canaday approves that Karen O'Connor, Village of Cremona The Chief Administrative Officer has successfully completed the probation period for employment.
CARRIED

REPORTS

10 a) Financial Reports

Res. 23/136 **MOTION** THAT Councillor Goebel accepts the accounts payable report with FCSS and village's financial reports for April 2023, as information only.
CARRIED

10 b) CAO Report

Res.23/137 **MOTION** THAT Councillor Thompson accepts the CAO's April active report for information only.
CARRIED

11. COMMITTEES/BOARDS/COMMISSIONS

Mayor Hagen Reports: None

Deputy Mayor Canaday Reports:

- Mountain View Seniors' Housing Financials 2022

Councillor Goebel Reports:

- Cremona Library Board Meeting Minutes, Mar. 22, 2023
- Ltr to Elected Officials or Library Board Chair, April 19, 2023
- FCSS Coordinators Report for April 2023
- FCSS Meeting Minutes, May 2, 2023

Councillor Thompson Reports: None

Res. 23/138 MOTION THAT Councillor Thompson accepts all committees & board meeting minutes and reports as information only.

CARRIED

CORRESPONDENCE & INFORMATION

- Camrose Resort Casino
- Cremona WaterValley Chamber of Commerce Meeting, Mar. 16, 2023
- Ltr. from M.A. -Apr. 11, 2023
- Ltr. Tofield to Minister Environment & Protected Areas-Apr. 12, 2023
- MA-plsb Public Library Services in AB
- Ministerial Order No. MSD-020-23A
- RCMP Quarter 1 Newsletter 2023-2024

Res. 23/139 MOTION THAT Councillor Goebel accepts the attached correspondence as information only.

CARRIED

NEXT MEETING

Res: 23/140 MOTION THAT Deputy Mayor Canaday declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, June 20, 2023, at the located of 106 1st Avenue East.

CARRIED

Res: 23/141 **MOTION** THAT Deputy Mayor Canaday calls the meeting to enter a closed meeting under one (1) Legal, one (1) Land and one (1) Labour at 8:25 pm.

CARRIED

Res: 23/142 **MOTION** THAT Deputy Mayor Canaday reconvenes from a closed meeting to the public at 8:52 pm.

CARRIED

LAND RFD 23-05-066

Res: 23/143 **MOTION** THAT Councillor Goebel approves Council to table the land decision until until a later date, giving the council time to view the sidewalk in question.

CARRIED

LEGAL RFD 23-05-067

Res: 23/144 **MOTION** THAT Councillor Goebel approves going forward with the legal matter as presented.

APPROVED- Deputy Mayor
APPROVED-Councillor Goebel
APPOSED- Councillor Thompson

CARRIED

LABOUR RFD 23-05-068

Res:23/145 **MOTION** THAT Deputy Mayor Canaday accepts the individual CAO Evaluation as information and the council will complete a full evaluation annually on the anniversary of the CAO hiring date, being December 1.

CARRIED

8 j) RFD 23-05-069 Elector Assistance

Res: 23/146 MOTION THAT Councillor Goebel authorize an Elector Assistance at home opportunity on Thursday, June 8th, 2023, 1:00 pm to 4:00 pm for the June 12th, 2023, By-election for those electors who, because of physical disability, are unable to attend a voting station.

CARRIED

8 k) RFD 23-05-070 Advance Pole

Res: 23/147 MOTION THAT Councillor Goebel authorize an Advance Pole for June 12, 2023, By-Election to be held June 8th, 2023, from 9:00 am to 12:00 pm for the electors that are unable to attend on election day, June 12, 2023.

CARRIED

8 l) RFD 23-05-071 Cremona School Cap & Gown Ceremony

Res: 23/148 MOTION THAT Councillor Goebel approves that Deputy Mayor Canaday will attend Cremona School Cap and Gown Ceremony on Saturday, June 24, 2023.

CARRIED

ADJOURNMENT

Res. 23/146 MOTION THAT Deputy Mayor Canaday adjourns the Village of Cremona Regular Council Meeting on the 16th day of May 2023, at 9:09 p.m.

CARRIED

Deputy Mayor, Joe Canaday

CAO, Karen O'Connor



MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 4 a)

TITLE: Delegations / Presentation: *Swearing in New Councillor*

ORIGINATED BY: Karen O'Connor, C.A.O.

BACKGROUND / PROPOSAL:

By-election held June 12, 2023 Unofficial Vote numbers Total 112
Leslie Abrams-24
Jody Shane Dick-48
Michael Greier- 3
Andy Lacey-37

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

When by a statute of Alberta a person is required to take an official oath on

- (a) being appointed to an office other than that of judge or justice of the peace, or
- (b) being admitted to a profession or calling, the oath shall be taken in the following form:

I, _____, swear that I will diligently, faithfully and to the best of my ability execute according to law the office of _____.

So help me God

RECOMMENDED ACTION:

I, (state your name) swear that I will diligently, faithfully, and to the best of my ability execute according to law the office of Councillor, Village of Cremona

So help me God

INTLS: CAO: KO

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 5 a)

TITLE: OPEN FORUM-PUBLIC QUESTION PERIOD

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: A time delegated for residents to voice any concerns or questions they may have for the village council.

RECOMMENDATIONS:

MOTION THAT Councillor _____ take the public question as information.

Or

MOTION THAT Councillor _____ take the public question and concerns back with Council to discuss at a later date.

INTLS: CAO **KO**

 VILLAGE OF
Cremona
REQUEST FOR DECISION 23-06-072

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 6a) New Sidewalks Issues

TITLE: BUSINESS ARISING FROM PREVIOUS MEETING:

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: The CAO reached out to the contractors that did the project and they indicated that they could bring in a truckload of topsoil to help with the elevation problems that have occurred with the new sidewalk. They said that they will have to charge for the labor which he figures would be one (1) day of work.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING (if applicable): To follow this RFD is a quote given by Grindstone Paving & Excavating Ltd.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the quote provided by Grindstone Paving & Excavating and directs the CAO to award the project to be completed as soon as possible.

Or

MOTION THAT Councillor _____

INTLS: CAO KO

Grindstone Paving & Excavating Ltd
PO Box 10302
Airdrie AB T4A0H6
587-586-6007
grindstonepaving@gmail.com
GST/HST Registration No.: 722859097



Estimate

ADDRESS

Village of Cremona
205 1st Street East Box 10
Cremona Alberta T0M 0R0

ESTIMATE # 23096

DATE 13-06-2023

ACTIVITY	QTY	RATE	AMOUNT
Job 23096 - Cremona Loam and Seed 1st Avenue between 3rd Street and East Street Total Loam - 777 sm			
Includes: -Supply, haul, placement, and rolling top soil (loam) at varying depths 231 sm - 50 mm to 75 mm 546 sm - 100 mm -200 mm -Supply and application of seed.	1	19,206.00	19,206.00
NOTE: Village is responsible for watering and maintenance of seed			
	SUBTOTAL		19,206.00
	GST @ 5%		960.30
	TOTAL		\$20,166.30

Accepted By

Accepted Date

Make all checks payable to Grindstone Paving & Excavating LTD.
EFT transfers accepting at finance.grindstonepaving@gmail.com

THANK YOU FOR YOUR BUSINESS

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION RFD 23-06-073

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 7 a)

TITLE: Bylaws & Policies – Amending Land Use Bylaw
507-23

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Lot 4 & 5, Block 11 Plan 731264 Rezoning lots from R2 Single Family Dwelling to R3 Multi Family Dwelling

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ passing the first reading of the Bylaw 507-23 Amending Land Use Bylaw

MOTION THAT Councillor _____ passing the second reading of the Bylaw 507-23 Amending Land Use Bylaw

MOTION THAT Councillor _____ present unanimously to proceed to the third reading of the Bylaw 507-23 Amending Land Use Bylaw

MOTION THAT Councillor _____ passing the Third and Final reading of the Bylaw 507-23 Amending Land Use Bylaw

INTLS: CAO KO



VILLAGE OF Cremona

Application Form Development Permit – Residential – Major

Completion of all fields is mandatory

APPLICATION DATE: <u>May 18/22</u>	VILLAGE FILE #
APPLICANT: <u>Eric Muehler</u>	PHONE #: <u>403 669 8255</u>
EMAIL: <u>spartanplumbinginc@outlook.com</u>	FAX #:
MAILING ADDRESS: <u>275228 Ave Rd 24, Red Deer County</u>	POSTAL CODE: <u>T4B 4X7</u>
REGISTERED OWNER OF PROPERTY (if applicant is other than owner)	
MAILING ADDRESS:	POSTCAL CODE

DETAILS

ADDRESS OF PROPERTY: <u>103, 110 1st St W</u>		
LEGAL DESCRIPTION: Lot <u>4,5</u> Block <u>11</u> Reg. Plan No. <u>731264</u>		
All or part of the <u>1/4</u> Sec. <u> </u> Twp. <u> </u> Range <u> </u> West of <u> </u> Meridian (if applicable)		
COST OF CONSTRUCTION: \$ <u> </u>		DATE OF COMMENCEMENT: <u> </u>
TYPE OF STRUCTURE: <input type="checkbox"/> Single Detached Dwelling <input type="checkbox"/> Semi-Detached Dwelling (side by side units) <input type="checkbox"/> Duplex Dwelling (up and down units) <input checked="" type="checkbox"/> Multi-unit Dwelling <input type="checkbox"/> Other <u> </u>	TYPE OF WORK: <input checked="" type="checkbox"/> New <input type="checkbox"/> Garage <input type="checkbox"/> Renovation <input type="checkbox"/> Deck <input type="checkbox"/> Addition <input type="checkbox"/> Basement Development <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Other	PARCEL TYPE: <input checked="" type="checkbox"/> Interior <input checked="" type="checkbox"/> Corner SETBACKS: <input type="checkbox"/> Front <u>20 ft</u> m/ft <input type="checkbox"/> Rear <u>33 ft</u> m/ft <input type="checkbox"/> Right <u>5 ft</u> m/ft <input type="checkbox"/> Left <u>5 ft</u> m/ft
LAND USE DISTRICT (zoning) <u>R3</u>	NUMBER OF OFF STREET PARKING STALLS <u>0</u>	
HEIGHT OF BUILDING (m/ft): <u>35 ft</u>	DEVELOPED FLOOR AREA (m ² /ft ²) <u>1200 - 1600 ft²</u>	
DESCRIPTION OF WORK (describe in detail what is being constructed): <u>103 - 3 Plex with rear detached garages</u> <u>110 - 4 Plex with front attached garages</u>		

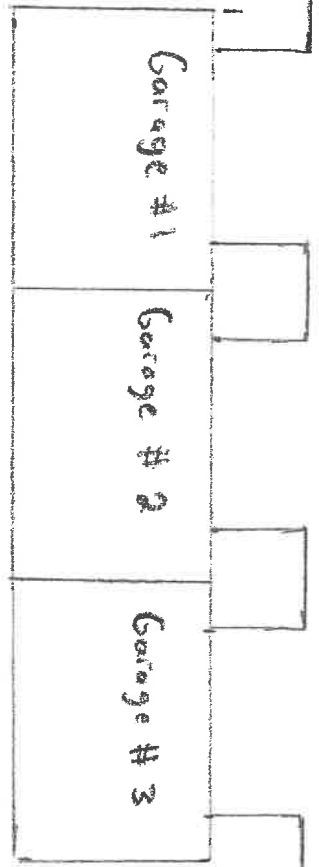
I have been informed of the Village's bylaws, policies and regulations regarding this application. I understand that this permit application may be refused if the proposed development does not conform to all the requirements of the Land Use Bylaw. I hereby declare that the development identified in this application will be conducted in accordance with the plans submitted:

Applicant: Eric Muehler
(signature)

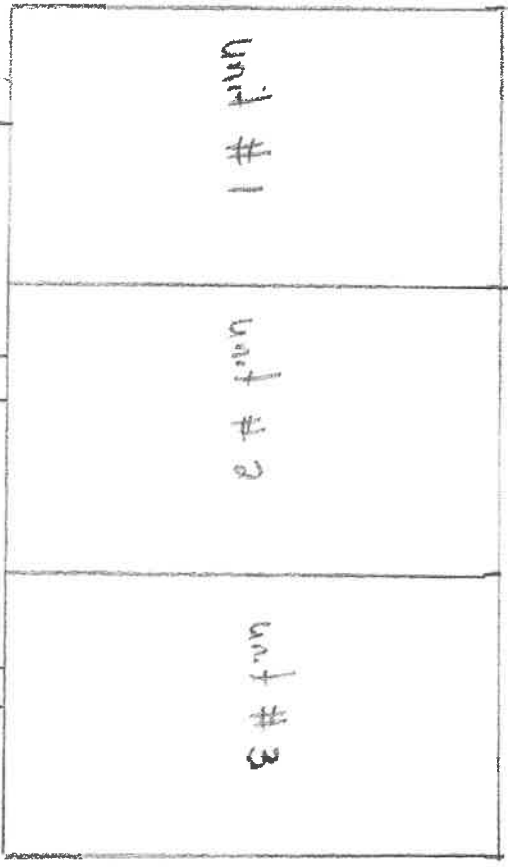
Date: May 18/22

NOTE: If Applicant is not the property owner, a letter of authorization must accompany the application form.

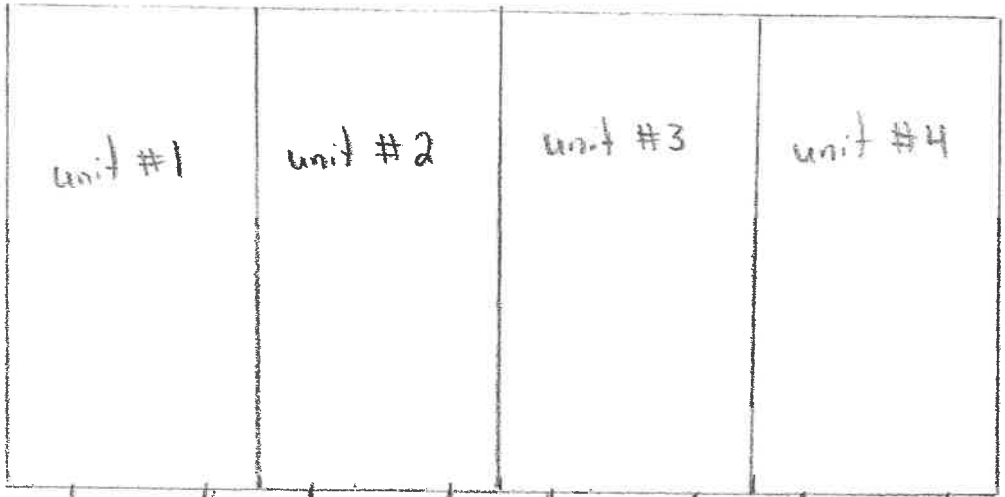
Back Alley



Lot # 5



Lot # 7



1st Street

1st Ave

* Not to scale

82/83/96 14:28

537 2181

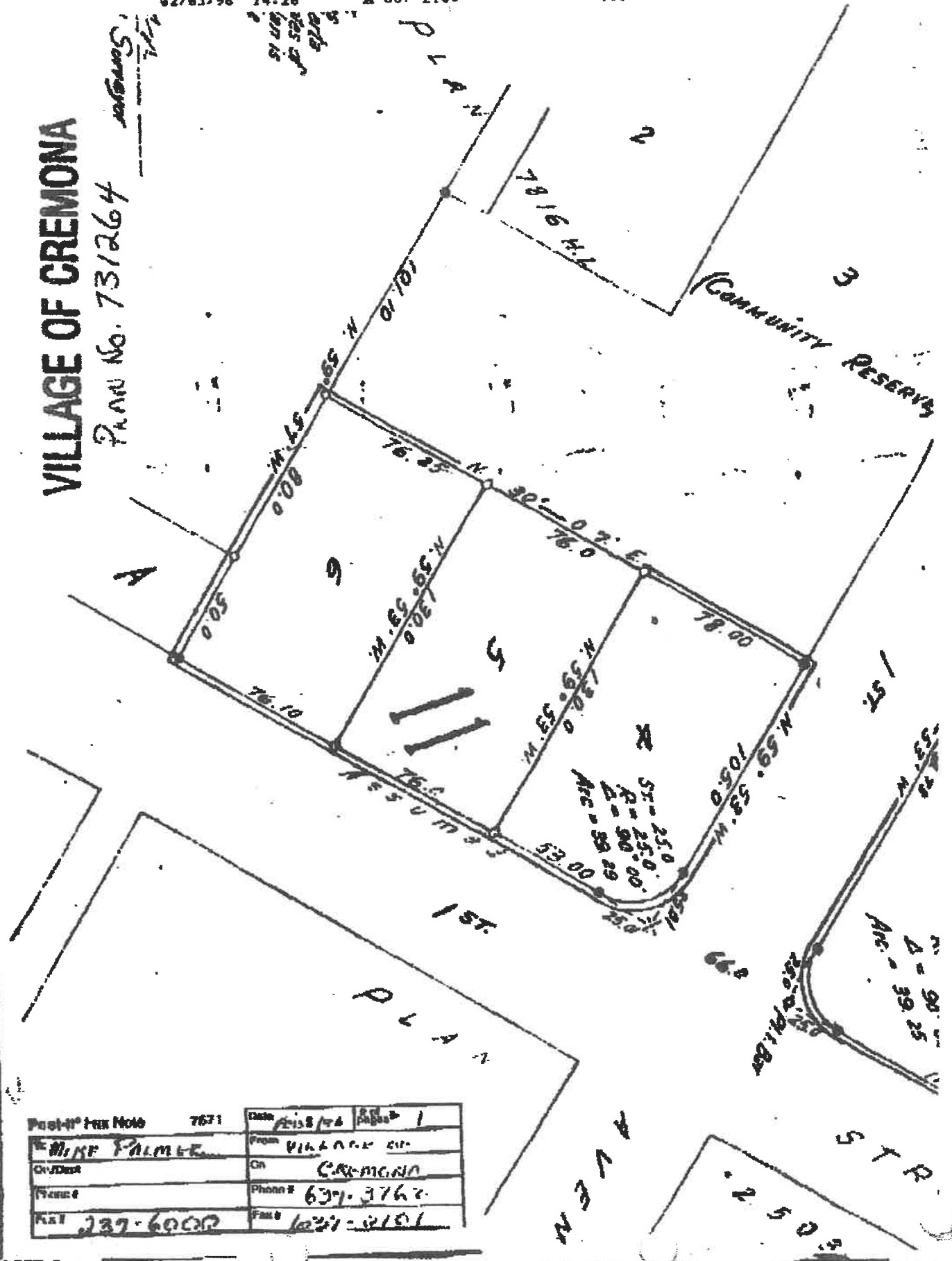
VILLAGE CREMONA

P.01

VILLAGE OF CREMONA

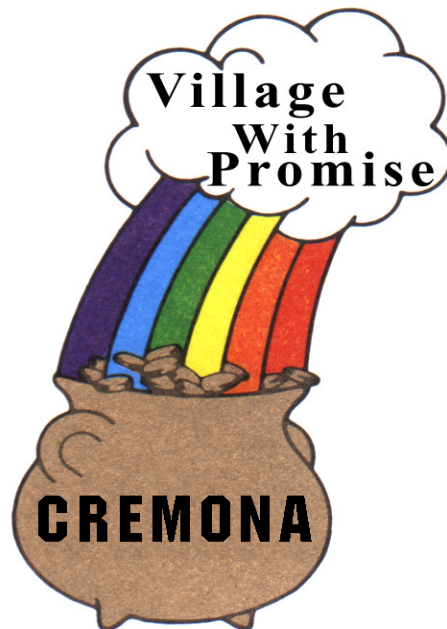
PLAN No. 731264

Subdiv



Plot No	7671	Date	8/15/74	Page	1
Owner	MIKE PALMER	From	Village of Cremona		
City		On	Cremona		
Phone		Phone #	637-3762		
Rate	237-6000	Fax #	1237-8181		

VILLAGE OF CREMONA



Land Use Bylaw No. 395-06

July 2006
Office Consolidation April 2011

**Village of Cremona
Amendments to Bylaw No. 395-06**

Amendment Number	Date of Adoption	Description
395-06		Updated Land Use Bylaw adopted.
396-06	July 18, 2006	Amend Land Use Bylaw No 395-06. Lots 1 and 2 and the Lane be re-designated from (I) Industrial land use to (HWY-C) Highway Commercial land use as shown by registered plan No. 9810006 and detail B.
408-08	September 16, 2008	Amend Land Use Bylaw No. 395-06 to incorporate Agricultural District and Country Residential District and new definitions.
411-08	October 21, 2008	Re-designate Lot FA, Block 10, Plan 741 0036 from Urban Reserve to Low Density Residential.
417-09	June 17, 2009	Re-designate a portion of Block A, Plan 2247EG from Urban Reserve District (UR) to Low Density Residential (R1).
423-10	December 21, 2010	Amend Land Use Bylaw No. 395-06 to include a definition for "building height", amend the definition of "grade", increase maximum building heights in all residential districts, include a new section pertaining to public notification of decisions made by the development authority, and provide clarity to a variety of existing policies.
426-11	April 19, 2011	Re-designate Lots 7 and 8, Plan 5860 GB from (R2) General Residential to (R3) Multi-Family Residential.
427-11	April 19, 2011	Amend Schedule B Supplementary Regulations Subsection 2(2)(d) <i>Objects Prohibited or Restricted in Yards</i> to increase the maximum weight restriction in residential districts from 2,730 kg (6,018.6 lbs) GVW to 4,540 kg (10,009 lbs) GVW.

VILLAGE OF CREMONA LAND USE BYLAW

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BYLAW NO. 395-06

**BEING A BYLAW TO REGULATE AND CONTROL THE USE AND
DEVELOPMENT OF LAND AND BUILDINGS IN THE VILLAGE OF CREMONA**

WHEREAS the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, authorize the Council of a Municipality to enact a Land Use Bylaw to prohibit or regulate and control the use and development of land and buildings within the municipality.

NOW THEREFORE the Council of the Village of Cremona in the Province of Alberta enacts as follows:

PART ONE - GENERAL

1.1 SHORT TITLE

This Bylaw may be cited as "The Village of Cremona Land Use Bylaw."

1.2 PURPOSE

The purpose of this Bylaw is to, amongst other things,

- (1) divide the municipality into districts;
- (2) prescribe and regulate the use for each district;
- (3) establish the duties of the Development Authority;
- (4) establish a method of making decisions on applications for development permits including the issuing of development permits;
- (5) provide the manner in which notice of the issuance of a development permit is to be given;

1.3 REPEAL

- (1) Bylaw No. 240, and amendments thereto, are hereby repealed.

1.4 DEFINITIONS

In this Land Use Bylaw,

"accessory building" means a building separate and subordinate to the main building, the use of which is incidental to that main building and is located on the same parcel of land and does not include a dwelling unit. With regard to a residential use may include, but is not limited to the following, a garage, storage shed, greenhouse and carport.

"accessory use" means a use customarily incidental and subordinate to the main use and is located on the same parcel of land with such main use;

"Act" means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto;

"adjacent land" means land or a portion of land that is contiguous to the land that is the subject of an application and includes land or a portion of land that would be contiguous except for a public roadway, rail or utility right-of-way, river or stream;

"adult entertainment establishment" means any premises or part thereof wherein live performances, motion pictures, video tapes, video disks, slides, electronic or photographic reproductions, the main feature of which is the nudity or partial nudity of any person, are preformed or shown as a principle use or an accessory or similar use to some other business activity is conducted on the premises;

"agricultural operations" means the continued use for existing operations, and the "right to farm", but excluding any new feeding operation, and means general farming including cultivation of land, production of field crops, the raising of livestock, the production of fruits and vegetables, sod, trees, shrubs or any other specialty horticulture crops, the production of honey, the operation of agricultural machinery and any building use or uses, structures or buildings accessory thereto. Agricultural operations and practices, including their hours of operation, traffic movements, the odors, dust and noises emanating from an agricultural practice or operation shall be respected."

"apartment" means a residential building consisting of at least 3 dwelling units having common corridors, and may include buildings containing exterior entranceway(s);

"area redevelopment plan" means a plan adopted by the Council as an area redevelopment plan pursuant to the Act;

"area structure plan" means a plan adopted by the Council as an area structure plan pursuant to the Act;

"auto wrecking yard" means land and buildings that are used for the storage and dismantling of old or wrecked cars or trucks for the purpose of recycling their components;

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"awning sign" means a sign inscribed on or affixed flat upon the covering material of an awning;

"basement" means a habitable portion of a building which is partly underground, but which has more than 50 percent of the distance, between the floor level and the underside of the ceiling joists, above grade;

"Bed and Breakfast" means a detached dwelling occupied by the property owner or the Bed and Breakfast host as a primary residence, in which overnight accommodation, not exceeding fourteen (14) consecutive nights with or without meals, is provided for remuneration.

"better agricultural land" means land having a Canada Land Inventory Soil Capability for Agriculture rating of Class 1, 2, 3 or 4 or lands having a farmland assessment rating greater than 28 percent, or their equivalent as determined by government agencies or independent consultants, and at the discretion of the Municipal Planning Commission may include other cultivated or improved land or potentially irrigable land. Better agricultural land excludes:

- (a) cut-off parcels which are regarded by the local municipality as being of insufficient size to farm, and
- (b) land which the Municipal Planning Commission determines is so badly fragmented by existing use or ownership that the land has a low agricultural capability or cannot logically be used for agricultural purposes;

"billboard" means a structure, primarily self supporting, which is used for the display of general advertising, the subject matter of which is not necessarily related to the use or ownership of the property on which the structure is located;

"boarding and rooming house" means a detached dwelling in which a proprietor supplies for a fee sleeping accommodations, with or without meals, for a least two (2), but not more than six (6) persons, exclusive of the proprietor's family, for not less than fourteen (14) consecutive nights.

"building" includes anything constructed or placed on, in, over or under land but does not include a highway or public roadway or a bridge forming part of a highway or public roadway;

"building demolition" means the pulling down, tearing down or razing of a building;

"building height" means the vertical distance between the average grade and the highest point on a building, other than any chimney, poles, vents or other things that, in the opinion of the Development Officer or Municipal Planning Commission are similar and are not part of the building structure; [Bylaw No. 423-10]

"bus depot" means a facility providing for the departure and arrival of passengers and freight carried by bus;

"car wash" means a facility for the washing of non-commercial private motor vehicles.

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"cellar" means a portion of a structure which is mainly underground, and which has less than 50 percent of the distance, between the floor level and the underside of the ceiling joists, above adjacent ground elevation;

"commercial recreation and entertainment facility" means a facility or establishment which provides for recreation or entertainment for a gain or a profit, but does not include drinking establishments or adult entertainment facilities;

"convenience store" means a retail commercial establishment where food stuffs, medicines, periodicals and other similar items of daily household convenience are sold to the public and may include sale of fuel for motor vehicles, but does not include a service station;

"Council" means the Council of the Village of Cremona;

"crematorium" means a facility with one or more cremation chambers used to reduce human bodies to ashes by heat, and where funeral services are not conducted.

"detached dwelling" means a residential building containing one dwelling unit, which is physically separate from any other residential building, and does not include a mobile home, but does include a so called modular home;

"development" means

- (a) an excavation or stockpile and the creation of either of them, or
- (b) a building or an addition to, or replacement or repair of a building and the construction or placing in, on, over or under land of any of them, or
- (c) a change of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the use of the land or building, or
- (d) a change in the intensity of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land or building;

"Development Appeal Board" means a Development Appeal Board appointed pursuant to Section 627 of the Act;

"Development Authority" means a Development Officer as appointed by this Land Use Bylaw or the Municipal Planning Commission as per Development Authority Bylaw No. 299-95;

"Development Officer" means a person appointed as a Development Officer pursuant to this Land Use Bylaw;

"development permit" means a document authorizing a development issued pursuant to this Land Use Bylaw;

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"discretionary use" means a use which may be compatible with other uses in the District, for which a development permit may be issued upon an application having been made;

"District" means Land Use District;

"district shopping centre" means a group of commercial establishments planned, owned, developed and managed as a unit with off-street parking established on the same site which serves the needs of the urban centre and surrounding municipalities;

"drinking establishment" means an establishment the primary use of which is the sale of alcoholic beverages for consumption on the premises and the secondary purpose may include entertainment, dancing, the preparation and sale of food for consumption on the premises, take out food services and the sale of alcoholic beverages for consumption away from the premises. A drinking establishment includes any premises for which a "Class A" liquor license has been issued and where minors are prohibited by the terms of the license;

"drive-in-business" means an establishment with facilities for on site service to customers who remain in their motor vehicles, but does not include a drive-in theatre;

"drive-in theatre" means a theatre in which customers view motion pictures from their motor vehicles;

"driveway" means a vehicle access route between the carriageway of a public roadway and a use on a parcel;

"duplex" means a separate residential building consisting of two separate dwelling units only, each above grade and having exterior entrances;

"dwelling unit" means a complete building or self-contained portion of a building for the use of one or more individuals living as a single housekeeping unit, containing sleeping, cooking and separate toilet facilities intended as a permanent residence not separated from direct access to the outside by another separate or self-contained set or suite of rooms;

"dwelling unit for the occupancy of the owner, operator or caretaker" means a dwelling unit which is accessory to other development on the parcel;

"eaveline" means the horizontal line that marks the intersection of the roof and the wall of a building;

"existing residence and other related improvements" means a detached dwelling or mobile home and buildings accessory to the use of the dwelling unit and the parcel upon which it is located, serviced by utilities and access to the satisfaction of the Development Officer/Municipal Planning Commission;

"facia sign" means a sign attached to, marked or inscribed on and parallel to the face of a building wall but does not include a billboard;

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"feed mills and grain elevators" means buildings in which animal feeds and grain are stored during shipment to or from farms and in which animal feeds may be prepared;

"floodplain" means the land adjacent to a lake, river or stream inundated by a one in one hundred year return flood as determined by Alberta Environment;

"floodproofing" means the rendering safe from damage arising from a one in one hundred year return flood, as determined by Alberta Environment, through all or any of the following means:

- (a) the raising of the level of land to a minimum of 0.3 m (0.98 ft.) above that flood level, or
- (b) the construction and use of buildings with the lowest water entry point 0.3 m (0.98 ft.) above that flood level, or
- (c) any other such means as may be considered appropriate by the Development Officer/Municipal Planning Commission in consultation with Alberta Environment;

"floor area" means

- (a) for residential buildings, the total area of all floors in a building measured from the outside of exterior walls including a basement, but excluding floor areas of cellars, attached garages, sheds, carports, or open porches in all residential buildings, or
- (b) for commercial buildings, the total floor area of all floors in a building measured from the outside of exterior walls including basements and cellars but excluding mall areas;

"four-plex" means a building containing four dwelling units, each unit comprising of two floor levels and sharing a common party wall with two other units;

"freestanding sign" means a sign that is supported independently of a building wall or structure but does not include a portable sign;

"front parcel boundary" means, in the case of an interior parcel, the boundary which abuts a street and in the case of a corner parcel, means the shorter of the two boundaries which abut a street [see sketch in Schedule B];

"front yard" means a yard extending across the full width of a parcel measured perpendicularly from the front boundary of the parcel to the front wall(s) of the main building situated on the parcel [see sketch in Schedule B];

"funeral home" means a business establishment where the bodies of the dead are prepared for burial, and where funeral services can be held. A crematorium is a separate use;

"grade" means the ground elevation established for the purpose of regulating the height

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of a building. The building grade shall be the finished ground elevation adjacent the walls of the building if the finished grade is level. If the finished grade is not entirely level, the grade shall be determined by averaging the finished ground elevation for each face of the building;

[Bylaw No. 423-10]

"hard landscaping" means the use of non-vegetative material, other than monolithic concrete, asphalt or gravel, as part of a landscaped area;

"heavy equipment assembly, sales and service" means the assembly, sales, rental and service of any heavy vehicle or equipment used in commercial, industrial or agricultural activities;

"heavy manufacturing" means the manufacture of products, the process of which generates fumes, gases, smokes, vapours, vibrations, noise or glare, or similar nuisance factors which have a high probability of occurring and which may cause adverse effects to the users of adjacent land;

"home occupation" means an occupation, trade, profession, or craft carried on by an occupant of a residential building as a use secondary to the residential use of the building;

"hotel" means a building which provides rooms for temporary overnight sleeping accommodation where each room has access from a common interior corridor and may provide additional services such as restaurants, meeting rooms and recreational facilities as accessory uses;

"indoor merchandise sales" means the indoor sale or display of merchandise, including indoor storage of merchandise in quantities limited to the needs of the outlet;

"landscaped area" means an area of land made attractive and desirable by the use of any or all of the following: grass, trees, shrubs, ornamental plantings, fences, walls and associated earthworks; however, it shall not include areas occupied by garbage containers, storage, parking lots or driveways;

"Land Use Bylaw" means Bylaw No. 395-06, and amendments thereto;

"Land Use District" means an area as described in Schedule C and shown in Schedule A of this Land Use Bylaw;

"lane" means a public thoroughfare which provides a secondary means of access to a parcel or parcels and which is registered in a land titles office;

"light manufacturing" means the manufacture of products, the process of which does not create and emit fumes, gases, smokes, vapours, vibrations, noise or glare or other factors which are regarded as nuisances which would cause adverse effects to the users of adjacent land;

"livestock auction market" means a facility where agricultural related items including cattle are bought and sold by public auction;

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“lot coverage” means the percentage of the lot area covered by the area of all the footprints of buildings or structures and paved driveways, but excluding uncovered decks, terraces, verandas, patios or any other uncovered projection or structure on a lot.

"main building" means a building in which is conducted the main or principal use of the parcel on which it is erected;

"main use" means the principal purpose for which a building or parcel is used;

“manufactured home” means a residential building containing one dwelling unit, built in a factory in one or more sections, suitable for long term occupancy designed to be transported on either its own wheels and chassis or other means to a suitable site;

"mechanized excavation, stripping and grading" means the use of motorized equipment to remove, relocate or stockpile soil or vegetation in excess of normal landscape maintenance requirements;

"mobile home" means a factory constructed detached dwelling unit, with an integral frame, readily relocatable singly or double modules;

"mobile home park" means a parcel comprehensively designed, developed, operated and maintained to provide sites and facilities for the placement and occupancy of mobile homes on a long-term basis;

“motel” means a building or group of buildings on a parcel designed and operated to provide temporary sleeping accommodation for transient motorists and contains separate sleeping units each of which has direct outside access with conveniently located parking;

"multiple housing development" means two or more buildings containing dwelling units, located on a parcel of land, where all the buildings, recreation areas, vehicular areas, landscaping and all other features have been planned as an integrated development;

“multiple unit dwelling” means a building designed for or occupied by three (3) or more dwelling units, but not including a hotel or motel.

"municipality" means the Village of Cremona;

"Municipal Planning Commission" means a Municipal Planning Commission established by Council pursuant to Section 626 of the Act;

"municipal shop and storage yard" means the facility used by a municipality for the storage of materials used in fulfilling its various functions and the housing and repair of its equipment;

"natural environment preservation area" means an area that is to be preserved because it is unsuitable in its natural state for development;

"non-conforming building" means a building

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- (a) that is lawfully constructed or lawfully under construction at the date this Land Use Bylaw or any amendment thereof affecting the building or land on which the building is situated becomes effective, and
- (b) that on the date this Land Use Bylaw or any amendment thereof becomes effective does not, or when constructed will not, comply with the Land Use Bylaw;

"non-conforming use" means a lawful specific use

- (a) being made of land or a building intended to be made of a building lawfully under construction, at the date this Land Use Bylaw or any amendment thereof affecting the land or building becomes effective, and
- (b) that on the date this Land Use Bylaw or any amendment thereof becomes effective does not, or in the case of a building under construction will not, comply with this Land Use Bylaw;

"non-renewable resource extraction" means the mining or removal from the ground of deposits of coal, sand, gravel, clay and other minerals;

"occupancy permit" means a document authorizing the use of a development undertaken in accordance with a development permit issued pursuant to this Land Use Bylaw;

"office" means a facility providing for the administration of business, or government, or the provision of professional services;

"On site renewable energy source" means nonpolluting energy generation technology such as solar, wind or geothermal.

"open storage yard" means land that is used for the storage of products, goods or equipment;

"parcel" means the aggregate of the one or more areas of land described in a certificate of title or described in a certificate of title by reference to a plan filed or registered in a land titles office;

"parcel coverage" means the area covered by buildings, parking facilities, driveways, storage areas and display areas;

"parking facility" means a structure or an area providing for the parking of motor vehicles;

"parks and playgrounds" means areas of public land known for their natural scenery and/or preservation for public recreation either active or passive;

"permitted use" means a use which is compatible with other uses in the District and for which a development permit shall be issued provided it otherwise conforms with this Land Use Bylaw;

"personal service" means the provision of a service to individuals on a commercial basis,

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and includes such services as photographers, travel agencies, beauty salons, restaurants and dry cleaners;

"portable sign" means a sign which is not in a permanently installed or affixed position;

"projecting sign" means a sign which projects from a structure or a building face;

"public and quasi-public use" means a use of land or a building for purposes of public administration and service and shall also include a building for the purpose of assembly, instruction, culture, recreation or other community activity;

"public roadway" means a highway, local road, service road, street, avenue or lane which is registered as a public right-of-way in a land titles office;

"public utility" means the right-of-way for municipal

- (a) telephone systems,
- (b) waterworks systems,
- (c) irrigation systems,
- (d) systems for the distribution of gas, whether natural or artificial
- (e) systems for the distribution of artificial light or electric power,
- (f) heating systems, and
- (g) sewage systems,

or for the service or commodity supplied by any of those systems;

"rear yard" means a yard extending across the full width of a parcel measured perpendicularly from the rear wall(s) of the main building situated on the parcel to the rear property boundary of the parcel [see sketch in Schedule B];

"recreation facilities" means a public building and grounds for community entertainment, relaxation, social activity and other leisure needs;

"registered owner" means

- (a) in the case of land owned by the Crown in right of Alberta or the Crown in right of Canada, the Minister of the Crown having the administration of the land, or
- (b) in the case of any other land,
 - (i) the purchaser of the fee simple estate in the land under an agreement for sale that is the subject of a caveat registered against the certificate of title in the land and any assignee of the purchaser's interest that is the subject of a caveat registered against the certificate of title, or
 - (ii) in the absence of a person described in paragraph (i), the person registered under the Land Titles Act as the owner of the fee simple estate in the land;

"repair service" means the restoration and maintenance of objects, which is compatible

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with other uses in the District. Excluding vehicle repair, restoration and maintenance;

“restaurant” means an establishment for the preparation or sale of food for consumption on the premises and may include take out food service and entertainment, excluding adult entertainment, as accessory uses. A restaurant may include premises for which a “Class A” liquor license has been issued and minors are not prohibited by the terms of the license. Drive-in businesses and drinking establishments are separate uses;

"row housing" means a group of three or more dwelling units, each unit separated by a common or party wall and having a separate front and rear access to the outside grade;

"sales and service outlet for automobiles, trucks, recreation vehicles or mobile homes" means a facility providing for the sale, rental, service and repair of automobiles, trucks, recreation vehicles or mobile homes;

"sales and service outlet for farm equipment" means a facility providing for the sale, rental, service or repair of farm equipment;

"screen" means a fence, berm, hedge, wall or building used to separate areas or functions which detract from the appearance of the street scene and the view from the surrounding areas;

"seed cleaning plant" means a building for the storage and preparation of seed used in agriculture;

“secondary suite” means a separate and subordinate dwelling unit contained in within a single detached dwelling. A secondary suite must have a separate entrance from the principle dwelling, either from a common indoor landing or directly from the exterior of the building;

"service for the travelling public" means the provision of overnight accommodation, meals, or vehicular service or repair normally required by travellers;

“service station” means a building or portion thereof for the servicing and repairing of motor vehicles and includes the sale of fuel, oils and other accessories for motor vehicles and may include a convenience store;

"set back" means a distance additional to minimum yard requirements which may be required on parcels adjacent to the public roadways;

"side yard" means a yard extending from the front yard to the rear yard between the side boundary of the parcel and the wall of any building thereon [see sketch in Schedule B];

"sight triangle" means an area at the intersection of roadways in which all buildings, fences, vegetation and finished ground elevations shall be less than 0.92 m (3. ft.) in height above the average elevation of the carriageways/rails, in order that vehicle operators may see approaching vehicles in time to avoid collision.

"sign" means any word, letter, model, placard, board, notice, device or representation,

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whether illuminated or not, in the nature of and employed wholly or in part for the purposes of advertisement, announcement or direction and its supporting structure;

"soft landscaping" means the use of vegetative material as part of a landscaped area;

"Solar panel" means a large panel containing solar cells or heat-absorbing plates that convert the Sun's radiation into energy for use, e.g. in heating buildings.

"solid waste transfer station" means a facility for the collection and temporary holding of solid waste in a storage container;

"statutory plan" means the Municipal Development Plan, an area structure plan and an area redevelopment plan or any one or more of them;

"street" means any category of public roadway except a lane;

"structural alterations" means altering the main building components which support a building;

"truck wash" means a facility for the washing of agricultural, commercial or large vehicles;

"use" means a building or an area of land and the function and activities therein or thereon;

"utilities" means any one or more of the following

- (a) systems for the distribution of gas, whether artificial or natural
- (b) facilities for the storage, transmission, treatment, distribution or supply of water;
- (c) facilities for the collection, treatment, movement or disposal of sanitary sewage
- (d) storm sewer drainage facilities
- (e) systems for electrical distribution and lighting
- (f) any other things prescribed by the Lieutenant Governor in Council by regulation,

but does not, include those systems or facilities referred to in subclauses (a) to (e) that are exempted by the Lieutenant Governor in Council by regulation;

"utility building" means the building in which the proprietor of a utility

- (a) maintains its office(s), and/or
- (b) maintains or houses equipment used in connection with the utility and which is not a public utility right-of-way;

"warehouse" means a facility for the indoor storage of goods and merchandise;

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"yard" means an open space on the same site as a building and which is unoccupied and unobstructed from the ground upward except as otherwise provided herein.

All other words and expressions have the meaning respectively assigned to them in the Act.

1.5 ESTABLISHMENT OF DEVELOPMENT OFFICER

- (1) The office of the Development Officer is hereby established and such office shall be filled by a person or persons to be appointed by resolution of Council.
- (2) The Development Officer shall perform such duties that are specified in this Land Use Bylaw, including among other things
 - (a) keeping and maintaining for the inspection of the public during all reasonable hours, a copy of this Land Use Bylaw and all amendments thereto,
 - (b) keeping a register of all applications for development, including the decisions thereon and the reasons therefore, for a minimum of seven (7) years, and
 - (c) refer all applications for discretionary uses to the Municipal Planning Commission.
- (3) The Development Officer may:
 - (a) refer any development permit application for those uses listed as permitted uses to the Municipal Planning Commission, and
 - (b) refer any other planning and development matter to the Municipal Planning Commission for its review, support and advice.

1.6 MUNICIPAL PLANNING COMMISSION

The Municipal Planning Commission established by Bylaw No. 241 shall:

- (1) Issue decisions on development permit applications referred to it by the Development Officer; including attaching any terms and conditions deemed necessary to achieve compliance with this Bylaw; and
- (2) Consider and if necessary, state terms and conditions or provide direction on any other planning or development matter referred by the Development Officer; and
- (3) Perform such additional duties as described in this Bylaw. [Bylaw No. 423-10]

1.7 DEVELOPMENT APPEAL BOARD

The Development Appeal Board established by Bylaw No. 242 shall perform such duties as are specified therein.

1.8 ESTABLISHMENT OF FORMS

- (1) For the purpose of administering the provisions of this Land Use Bylaw, the Council shall, by resolution, authorize the preparation and the use of such forms and notices as it may deem necessary.
- (2) Any such forms or notices are deemed to have the full force and effect of this Land Use Bylaw in the execution of the purpose for which they were designed, authorized and issued.

1.9 ESTABLISHMENT OF SUPPLEMENTARY REGULATIONS

Supplementary Regulations as set forth in Schedule "B" hereto, are hereby adopted by reference to be part of this Land Use Bylaw, and to be amended in the same manner as any other part of this Land Use Bylaw.

1.10 ESTABLISHMENT OF LAND USE DISTRICT REGULATIONS

Land Use District Regulations as set forth in Schedule "C" hereto, are hereby adopted by reference to be part of this Land Use Bylaw, and to be amended in the same manner as any other part of this Land Use Bylaw.

1.11 ESTABLISHMENT OF DISTRICTS

- (1) For the purpose of this Land Use Bylaw, the Village of Cremona is divided into the following Districts:

R1	LOW DENSITY RESIDENTIAL DISTRICT
R2	GENERAL RESIDENTIAL DISTRICT
R3	MULTI-FAMILY RESIDENTIAL DISTRICT
R4	MANUFACTURED HOME DISTRICT
CR	COUNTRY RESIDENTIAL DISTRICT
C1	CENTRAL COMMERCIAL DISTRICT
C2	HIGHWAY COMMERCIAL DISTRICT
I	INDUSTRIAL DISTRICT
PFR	PUBLIC FACILITY AND RECREATION DISTRICT
UR	URBAN RESERVE DISTRICT
DC	DIRECT CONTROL DISTRICT
AG	AGRICULTURAL DISTRICT

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- (2) The boundaries of the Districts listed in subsection (1) are as delineated on the Land Use District Map being Schedule A hereto. All public roadways, water courses and lakes are excluded from the Land Use Districts.
- (3) Where the location of District boundaries on the Land Use District Map is not clearly understood, the following rules shall apply:
 - (a) a boundary shown as approximately following a parcel boundary shall be deemed to follow the parcel boundary;
 - (b) a boundary which does not follow a parcel boundary shall be located by measurement of the Land Use District Map; and
 - (c) a boundary location which cannot be satisfactorily resolved, shall be referred to Council for an official interpretation.

1.12 APPLICATION FOR BYLAW AMENDMENT

- (1) A person may make application to the Development Officer for amendment to this Land Use Bylaw. The application shall include:
 - (a) a statement of the specific amendment (s) requested;
 - (b) the purpose and reasons of support for the application;
 - (c) if the application is for a change of land use district:
 - (i) a fully dimensioned drawing of the proposed area to be amended to the satisfaction of the Development Officer,
 - (ii) a current copy of the certificate(s) of title indicating ownership and encumbrances of the subject lands, and
 - (iii) if the applicant is not the current registered owner of the lands and is acting as an agent, a letter from the owner verifying the agent's authority to make the application;
 - (d) an application fee established which shall be determined from time to time by resolution of Council for which a portion, as determined by resolution of Council from time to time, may be returned to the applicant if first reading of the amending bylaw is not passed.;
- (2) In additions to the requirements of subsection (1), Council may request any other information as it considers necessary to properly evaluate the proposed amendment application.

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- (3) If the application to amend the bylaw is for a redesignation of land, the Development Officer may require the submission of an outline plan for the area to be redesignated to the level of detail as specified by the Development Officer or appointed agent of the Village.
- (4) In the case where an application to amend the bylaw is not approved by Council a similar application may not be made for a period of six (6) months following refusal of the original application.
- (6) Upon receipt of an application for amendment to this Land Use Bylaw, the Development Officer shall determine when the application will be placed before the Council and shall issue not less than 10 days' notice to the applicant advising that he may appear before the Council at that time, and speak to the application.
- (7) An application for amendment shall be placed before the Council within 60 days of its receipt by the Development Officer.

1.13 BYLAW AMENDMENT PROCESS

- (1) The Council on its own initiative may amend this Land Use Bylaw by directing the Development Officer to initiate an amendment thereto.
- (2) The Council, in considering an application for an amendment to this Land Use Bylaw, may at its sole discretion:
 - (a) refuse the application, or
 - (b) refer the application for further information; or
 - (c) pass first reading to a bylaw to amend this Land Use Bylaw, with or without conditions or amendments; or
 - (d) defeat first reading of a bylaw to amend this Land Use Bylaw; or
 - (e) pass first reading of an alternative amendment to this Land Use Bylaw, with or without conditions.
- (3) Following first reading to an amending bylaw, the Council shall
 - (a) establish the date, time and place for a public hearing on the proposed bylaw;
 - (b) outline the procedure to be followed by anyone wishing to be heard at the public hearing; and
 - (c) outline the procedure by which the public hearing will be conducted.

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- (4) Following first reading to an amending bylaw, the Development Officer shall issue notice of the public hearing
 - (a) by publication in two issues of a newspaper circulating in the area, the publication date of the second issue being not less than five (5) days preceding the date of the hearing; and
 - (b) by mail or arrangement of delivery, no less than 14 days preceding the date of the hearing to
 - (i) the applicant;
 - (ii) to the registered owner of the land if not the applicant;
 - (iii) the owners of adjacent land if the proposed bylaw provides for a change of District; and
 - (iv) any other authority or perceived stakeholder who, in the opinion of the Development Officer, may be affected.
- (5) Prior to the public hearing, the Development Officer shall forward a copy of the proposed bylaw to
 - (a) Mountain View County if, the proposed bylaw
 - (i) affects land on the boundary with Mountain View County, or
 - (ii) may have an effect upon Mountain View County.
- (6) The notice of the public hearing shall provide the following information:
 - (a) the date, time and place of the public hearing;
 - (b) a statement of the general purpose of the public hearing and proposed bylaw;
 - (c) that the proposed bylaw and any public documents applicable to the proposed bylaw may be inspected at the Municipal Office at all reasonable times; and
 - (d) the procedure for the public hearing;
 - (e) in the case of an amendment to change the district designation of a parcel of land, in addition to the requirements listed above, the notice shall also contain:
 - (i) the municipal address, if any, and the legal address of the parcel of land; and
 - (ii) a map showing the location of the parcel of land.
- (7) At the public hearing, the Council shall hear

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- (a) any person or group of persons, or person acting on their behalf, who
 - (i) has complied with the procedures outlined by the Council, and
 - (ii) claims to be affected by the proposed bylaw; and
 - (b) any other person who wishes to make representations and whom the Council agrees to hear.
- (8) The Council after considering any representations made at the public hearing, the Municipal Development Plan and any Inter-Municipal Development Plan, area structure plan or area redevelopment plan affecting the application, and the provisions of this Land Use Bylaw and any other matters it considers appropriate may:
- (a) pass the bylaw;
 - (b) make such amendments or changes as it considers necessary to the proposed bylaw and proceed to pass the proposed bylaw without further advertising or hearing;
 - (c) refer the bylaw for further information to any person or agency/authority it decides needs referring to; or
 - (d) defeat the proposed bylaw.
- (9) Prior to third reading of the proposed bylaw, Council may require the applicant to apply for a development permit and negotiate a development agreement in respect of the proposal which initiated the application for amendment.
- (10) After third reading of the proposed bylaw, the Development Officer shall send a copy of it to:
- (a) the applicant;
 - (b) the registered owner of the land, if not the applicant;
 - (c) Mountain View County, if its received a copy of the proposed bylaw pursuant to subsection (8).
- (11) The Development Officer shall maintain an accurate and up-to-date file of amendments to this Bylaw and ensure that such amendments of the Bylaw are effected to copies to the Bylaw for regular usage by councillors, administration, members of committees and the general public.

1.14 SECTIONS FOUND INVALID

If one or more provisions of this Land Use Bylaw are for any reason declared to be invalid, it is intended that all remaining provisions are to remain in full force and effect.

PART ONE

DEVELOPMENT PERMITS, CONTRAVENTION AND APPEAL

2.0 DEVELOPMENT PERMITS

2.1 DEVELOPMENT PERMIT REQUIRED

- (1) All development within the municipality, unless listed in Section 2.2, requires a development permit authorizing the use and development.

2.2 DEVELOPMENT PERMIT NOT REQUIRED

- (1) The following developments are exempt from requiring a development permit provided such development complies with this bylaw:
 - (a) improvement, maintenance, renovation or repair to any building provided that such works are not adding to or structurally altering the exterior of the building;
 - (b) the erection or construction of gates, fences, walls or other means of enclosure, except on corner lots, less than 0.91 m. (3 ft.) in height in the front yard and less than 1.83 m. (6 ft.) in height in the side and rear yards;
 - (c) the construction of an accessory building no more than 10.0 m². (107 ft².) in floor area;
 - (d) a temporary building for which the sole purpose is incidental to the erection or alteration of a permanent building, for which a permit has been issued under this bylaw;
 - (e) One (1) non-illuminated signs of the following nature and size for each use with a building or on a parcel, provided such signs do not resemble or conflict with traffic signs:
 - (i) a fascia sign for the purpose of identification, direction, and warning not exceeding 0.19 m². (2 ft².),
 - (ii) a fascia sign relating to a person, partnership or company carrying on a profession, business or trade not exceeding 0.28m². (3 ft².),
 - (iii) a fascia or freestanding sign relating to a religious, educational, cultural, recreational or similar character, or to an apartment block not exceeding 1.02 m². (11 ft².);
 - (iv) temporary advertisement not exceeding 1.9 m². (20 ft².) in sign area relating to the sale of goods or livestock, the carrying out of building or

PART TWO

similar work, announcement of any local event of a religious, educational, cultural, recreational, political, or governmental nature not exceeding 2.97 m². (32 ft².) and must be removed by the advertiser within fifteen (15) days of the completion of the event or works to which such signs relate;

- (v) the erection of an on-site fascia sign offering any residential site, commercial site, or industrial site for development, sale, lease or for rent, provided the sign does not exceed 2.97 m². (32 ft².) in sign area;
 - (vi) a flag attached to a single upright flag pole provided the height of the flag pole does not exceed the height of the principal building or 25 ft. which ever is smaller.
- (f) the erection of a communication aerial, television aerial or satellite dish provided the dish is no larger than 0.91 m (3 ft.) in diameter.
- (g) signs in relation to the function of local authorities, utility boards, or other public or quasi-public bodies;
- (h) development specified in Section 618 of the Act, which includes:
- (i) a highway or road,
 - (ii) a well or battery within the meaning of the Oil and Gas Conservation Act,
 - (iii) a pipeline or an installation or structure incidental to the operation of a pipeline, or
 - (iv) any other action, person, or thing specified by the Lieutenant Governor in Council by regulation.

2.3 PERMISSION FOR DEVELOPMENT

- (1) An application for a development permit must be made to the Development Authority in writing on a form prescribed by Council and must be accompanied by:
- (a) a scaled site plan and elevations in duplicate illustrating the front, rear, and side yards, heights, landscaped areas, off-street loading and vehicle parking as required, and access locations to the parcel;
 - (b) A current copy of the certificate of title to the land;
 - (c) If the applicant is not the registered owner of the land, a statement of the applicant's interest in the land accompanied with the written consent of the owner to the application;
 - (d) The estimated commencement and completion dates;
 - (e) The estimated cost of the project or contract price;

PART TWO

- (f) A non-refundable registration fee as set by Council; and
 - (g) Any other plans and information the Development Authority may consider necessary to properly evaluate the proposed development.
- (2) Where demolition of a building requires a development permit, such a permit requires the applicant to provide details indicating:
- (a) how the demolition will be carried out; and
 - (b) how the parcel will be reclaimed. [Bylaw No. 423-10]
- (3) The Development Authority may consider an application and render a decision without all of the information required by subsection (1) if, in the opinion of the Development Officer, a decision on the application can be properly made without such information.
- (4) The Development Authority:
- (a) shall receive, consider, and decide upon all complete applications for a development permit; and
 - (b) must refer any received application to an adjacent municipality, relevant agency or person which may provide comment respecting the application; and
 - (c) must refer all such applications to the Alberta Energy and Utilities Board within 1.5 km (0.93 mi.) of a sour gas facility; and
 - (d) may refer any such application to adjacent land owners to provide comment respecting the application.
- (5) The Development Officer shall;
- (a) receive all completed applications for a development permit; and
 - (b) consider and decide on applications for a development permit for those uses listed in Schedule C, which constitute a permitted use in a District; and
 - (c) refer with his/her recommendations, to the Municipal Planning Commission for its consideration and decision applications for a development permit for those uses listed in Schedule C which constitute a discretionary use in a District; and
 - (d) refer any application onto the Municipal Planning Commission which he/she deems should be decided by the Municipal Planning Commission; and
 - (e) refer all applications for development to the Alberta Energy and Utilities Board within 1.5 km (0.93 miles) of a sour gas facility; and

PART TWO

- (f) may refer any such application to adjacent land owners to provide comment respecting the application;
 - (g) shall refer any such application to adjacent land owners for a discretionary use or for a proposed development requesting a variance/relaxation in excess of 10% of any listed maximum or minimum standard; and
 - (h) must refer any received completed application to an adjacent municipality, relevant agency or person which may provide comment respecting the application.
- (6) For a permitted use in any District other than a Direct Control District;
- (a) the Development Authority shall approve an application for a development permit for a permitted use if the application conforms to the requirements of the Land Use Bylaw, the Act and the Subdivision and Development Regulation and statutory plans, and the Development Authority may attach conditions to the permit necessary to ensure any of the following:
 - (i) arrangements satisfactory to the development authority for the supply of utilities including, but not limited to, water, electric power, sanitary sewer, storm sewer, natural gas, cable, or any one or more of them, including payment of the cost of installation or construction of any such utility or facility by the applicant;
 - (ii) arrangements satisfactory to the development authority for vehicular and pedestrian access from public roads and trails, on-site vehicular and pedestrian circulation, parking, loading, landscaping or drainage, or any one or more of these matters, including payment of the costs of installation or constructing any such facility by the applicant;
 - (iii) that the developer enters into a development agreement or an interim agreement, which shall form part of such a development permit and may be required to be registered by caveat against title to the site at the Land Titles Office, to do any or all of the following:
 - (A) to construct or pay for the construction of a road required to give access to the development;
 - (B) to construct, or pay for the construction of:
 - (I) a pedestrian walkway system to serve the development;
 - (II) pedestrian walkways to connect the pedestrian walkway system serving the development with a pedestrian walkway system that serves or is proposed to serve an adjacent development, or both;

PART TWO

- (C) to install or pay for the installation of public utilities, other than telecommunications systems or works and landscaping, that are necessary to serve the development;
 - (D) to construct or pay for the construction of:
 - (I) off-street or other parking facilities; and
 - (II) loading and unloading facilities;
 - (b) that the developer pays an off-site levy or redevelopment levy imposed by a bylaw adopted pursuant to the Municipal Government Act;
 - (c) that the developer provides security to ensure compliance with this Bylaw, a development permit, an agreement under this clause and/or a statutory plan, which security may include, but is not limited to, an irrevocable letter of credit or charge against the title to the site;
 - (d) that the developer provide a real property report to the satisfaction of the Development Authority.
- (7) If an application for a development permit for a permitted use in any district, other than a Direct Control District, does not conform to the requirements of the Land Use Bylaw, the Municipal Government Act and the Subdivision and Development Regulation and statutory plans, the Development Officer:
- (a) may refuse the application stating the reasons for refusal; or
 - (b) may approve the application subject to conditions to ensure that the application conforms to the requirements of the Land Use Bylaw, the Municipal Government Act and the Subdivision and Development Regulation and statutory plans; or
 - (c) may approve the application, subject to those regulations of this Bylaw that pertain to an application for a permitted use, if in the opinion of the Development Officer, the proposed development:
 - (i) would not
 - (A) Unduly interfere with the amenities of the neighbourhood; or
 - (B) Materially interfere with or affect the use enjoyment or value of the neighbouring sites, and
 - (ii) conforms to the use prescribed for that land or building in the Land Use Bylaw; and

PART TWO

- (iii) would not require a variance of any minimum or maximum standard within the district in excess of 10%.
- (8) For a discretionary use in any District other than a Direct Control District,
- (a) The Municipal Planning Commission, in its discretion, may approve the application for a discretionary use subject to conditions listed under 2.3 (6) (a) and any conditions that the development authority may deem appropriate to ensure compatibility with the amenities of the neighbourhood and the use, enjoyment and value of neighbouring parcels of land, including, but not limited to the following:
 - (i) limiting the time of operation including hours of the day, days of the week, and parts of the year;
 - (ii) limiting the number of patrons;
 - (iii) requiring attenuation or mitigation of noise or any other nuisances that may be generated by the proposed development;
 - (iv) regarding the location, character and appearance of buildings;
 - (v) regarding the grading of the site or such other matters as are necessary to protect the site from other developments or to protect other developments from the site;
 - (vi) establishing the period of time for which a development permit is valid.or;
 - (b) The Municipal Planning Commission, in its discretion, may refuse an application for a discretionary use permit stating the reasons for its refusal.
- (9) The Municipal Planning Commission may:
- (a) consider and render a decision for an application for a development permit;
 - (b) recommend approval on an application for subdivision approval;
- notwithstanding that the proposed development or subdivision does not comply with the Bylaw or is in a non-conforming building it, in the opinion of the Municipal Planning Commission, the proposed development or subdivision or non-conforming building:
- (i) would not
 - (A) Unduly interfere with the amenities of the neighbourhood; or

PART TWO

- (B) Materially interfere with or affect the use enjoyment or value of the neighbouring sites, and
 - (ii) conforms to the use prescribed for that land or building in the Land Use Bylaw. [Bylaw No. 423-10]
 - (c) refuse an application stating reason for its refusal.
- (10) Prior to imposing any condition upon the issuance of a Development Permit pursuant to Section 2.3 (6) (a), the Development Authority shall consult with Council as may be required in the circumstances and shall specify the terms and content of the agreement in the conditions of the development permit;
 - (11) The municipality may register a caveat pursuant to the provisions of the Land Titles Act and the Municipal Government Act in respect of an agreement under this Section against the Certificate of Title for the land that is the subject of the development, which said caveat shall be discharged when the agreement has been complied with. [Bylaw No. 423-10]
 - (12) In the case where an application for a development permit has been refused pursuant to this Part or ultimately after appeal, the submission of another application for a permit on the same parcel and for the same or similar use of land by the same or any other applicant may not be accepted by the Development Authority for at least six (6) months after the date of the final decision, unless in the opinion of the development authority, the reasons for refusal have been adequately addressed or circumstances of the application have changed significantly.
 - (13) For compliance requests, where the Village is requested to provide comments on the conformance of a development to the standards listed in the appropriate District of the Land Use Bylaw, the Development Officer may at his/her discretion;
 - (a) grant a variance to any listed standard up to 40% without requiring development permit approval;
 - (b) grant up to a 10% variance to setback standards of a previously approved development permit;
 - (c) require the approval of a development permit due to concern over public safety or additional variance request;
 - (d) refer any compliance request to the Municipal Planning Commission for their consideration.

2.4 PUBLIC NOTIFICATION

PART TWO

- (1) Notice of all decisions by the Development Authority on development permit applications shall be given to the applicant and the landowner (when the landowner is not the applicant) in writing.
- (2) Where the development application has been approved, the Development Authority shall immediately issue a notice of the decision in any or all of the forms described as follows:
 - (a) mail a notice of the decision to all landowners who may be affected at the discretion of the Development Authority; and/or
 - (b) post a notice of the decision conspicuously on the property for which the application has been made; and/or
 - (c) publish a notice of the decision once in a newspaper circulating in the Village; and/or
 - (d) post a notice of the decision conspicuously in the Village office.
- (3) All notices of the decision referenced in Section 2.4 (2) shall include the location of the property for which the application has been approved and shall describe in general terms the development approved.
- (4) In addition to the foregoing, where a development permit application is denied, notice of the decision, together with reasons, shall be given to the applicant by way of original mail.

[Bylaw No. 423-10]

2.5 CONTRAVENTION AND ENFORCEMENT

- (1) If the Development Authority determines that a development, land use, or use of a building does not conform with/to:
 - (a) the Land Use Bylaw, Part 17 of the Municipal Government Act, the Subdivision and Development Regulation; or
 - (b) a development permit or subdivision approval;

the Development Authority shall issue a stop order, in accordance with the Act, to the owner, the person in possession of the land or building, or the person responsible for the contravention, or any or all of them in order to ensure conformity with the respective document or approval.

- (2) If a person fails to comply with a stop order under subsection (1) or an order of the Subdivision and Development Appeal Board, pursuant to the Act, the Village must pursue any action necessary to perform and complete the stop order.
- (3) If the Village is required to perform a stop order, the Village will, in accordance with

PART TWO

the Act, register such stop order against the certificate of title for the land that is the subject of the stop order.

- (4) If the Village is required to perform a stop order, the Village will, in accordance with the Act, register such costs incurred in executing the stop order against the tax roll of the land that is the subject of the stop order.

2.6 OFFENCES AND PENALTIES

- (1) A person who contravenes or does not comply with a provision of the Municipal Government Act, the Subdivision and Development Regulation, the Land Use Bylaw, a stop work order issued under this bylaw, a development permit or subdivision approval, or a decision of the Subdivision and Development Appeal Board or who obstructs or hinders any person in the exercise or performance of their powers or duties under the Municipal Government Act, the Subdivision and Development Regulation, or this bylaw is guilty of an offence.
- (2) A person who is found guilty of an offence pursuant to subsection (1) is liable to a fine not more than \$10,000 or to imprisonment for not more than one (1) year, or to both fine and imprisonment.
- (3) If a person is found guilty of an offence under the Municipal Government Act or this bylaw, the court, in addition to any other penalty imposed, may order the person to comply with the Act or this bylaw or permit issued under this bylaw.
- (4) Development Permit applications submitted after site preparation or construction has commenced may be subject to double fee provisions, as described in the fee schedule established by resolution of Council.

2.7 APPEAL

- (1) An appeal of an order, a decision, or a failure to make a decision of the Development Authority may be made in writing to the Subdivision and Development Appeal Board in accordance with the provisions of the Subdivision and Development Appeal Board Bylaw.

2.8 COMPLIANCE WITH OTHER LEGISLATION

Compliance with the requirements of this Land Use Bylaw does not exempt any person from:

- (1) the requirement of any federal, provincial or municipal legislation; and;
- (2) complying with any easement, covenant, agreement or contract affecting the development.

SCHEDULE A

SCHEDULE A

A copy of Schedule A Land Use District Map is located at the back of this Land Use Bylaw.

SCHEDULE A

SUPPLEMENTARY REGULATIONS

1. **BUILDINGS**

1(1) Accessory Buildings

(a) Residential Districts

- (i) No accessory building or any portion thereof shall be erected or placed within the front yard of a parcel.
- (ii) An accessory building on an interior parcel shall be situated so that the exterior wall is at least 0.91 m (3.00 ft.) from the side and rear boundaries of the parcel.
- (iii) An accessory building on a corner parcel shall not be situated closer to the street than the main building. It shall not be closer than 0.91 m (3.00 ft.) to the other side parcel boundary or the rear parcel boundary.
- (iv) An accessory building shall not be more than 4.5 m (14.76 ft.) in height, and shall not exceed the height of the main building.
- (v) Notwithstanding subsection (iv) of this Section, a detached garage shall not be more than 7.6 m (25 ft.) in height, and shall not exceed the height of the main building.
- (vi) Notwithstanding subsections (ii) and (iii) of this Section, an accessory building or any portion thereof may be erected or placed on the rear or side boundary common to two parcels provided the accessory building serves the two abutting parcels.
- (vii) An accessory building erected or placed on a parcel shall not be used as a dwelling.

(b) Other Districts

- (i) No accessory building or any portion thereof shall be erected or placed within the front yard of a parcel.

1(2) Building Orientation and Design

The design, character and appearance of any building, or series of buildings, structure or sign proposed to be erected or located in any District must be acceptable to the Development Officer/Municipal Planning Commission having due regard to

SCHEDULE B

- (i) amenities such as daylight, sunlight and privacy
- (ii) the character of existing development in the District, and
- (iii) its effect on adjacent parcels.

1(3) Number of Buildings on a Parcel

At the discretion of the Development Authority, construction may commence on a second residence if that area is removed from the original parcel prior to an occupancy permit being issued. [Bylaw No. 423-10]

1(4) Relocation of Buildings

(a) No person shall

- (i) place on a parcel a building which has previously been erected or placed on a different parcel, or
- (ii) alter the location on a parcel of a building which has already been constructed on that parcel

unless a development permit has been issued by the Municipal Planning Commission.

(b) In addition to the requirements of Section 2.3(1), PART TWO, the Municipal Planning Commission may require an application for a development permit to be accompanied with

- (i) recent colour photographs showing all sides of the building;
- (ii) a statement on the age, size and structural condition of the building, and
- (iii) a statement of proposed improvements to the building.

(c) An application for a development permit may be approved by the Municipal Planning Commission if the proposal meets all of the regulations specified under the appropriate Land Use District in which it is proposed to be located.

(d) Where a development permit has been granted for the relocation of a building either on the same parcel or from another parcel, the Municipal Planning Commission may require the applicant to provide a security in the form of a certified cheque or letter of credit of such amount to ensure completion of any renovations set out as a condition of approval of a permit.

(e) All structural and exterior renovations shall be completed within one year of the issuance of a development permit.

1(5) Building Demolition

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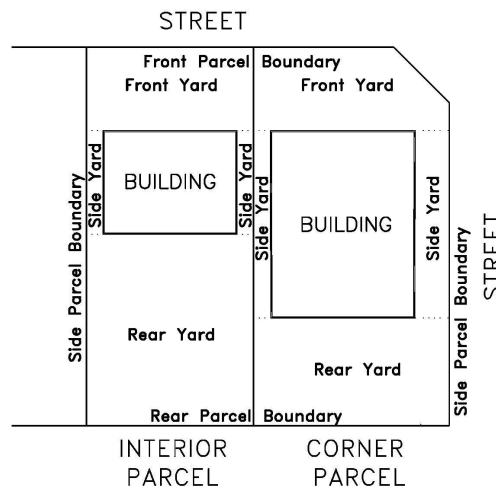
An application to demolish a building shall not be approved without a statement or plan which indicates:

- (a) how the operation will be carried out so as to create a minimum of dust or other nuisance, and
- (b) the final reclamation of the parcel

which is satisfactory to the Development Authority.

[Bylaw No. 423-10]

2. YARDS



2.(1) Projections Over Yards

Projections on foundation walls and footings, or on piles are deemed to be part of the building, and shall not be considered as a projection over a yard.

- (a) In residential Districts the portion of and attachments to a main or accessory building which may project over or on a minimum yard are:
 - (i) Side Yards

Any projection, including unenclosed steps or eaves, not exceeding one-half of the minimum sideyard required for the building, except in laneless subdivisions where Section 2(4)(a) of Schedule B shall apply;

SCHEDULE B

(ii) Front Yards

Any projection not exceeding 1.52 m (5.00 ft.) over or on the minimum front yard;

(iii) Front and Rear Yard

Unenclosed steps, if they do not project more than 2.44 m (8.00 ft.) over or on a minimum front or rear yard.;

(iv) Rear Yards

Any projection not exceeding 3.05 m (10.00 ft.) over the minimum rear yard.

(b) In all other Districts, the portion of and attachments to a main or accessory building which may project over or on a minimum yard are:

(i) any projection not exceeding 1.52 m (5.00 ft.) into a front or rear yard;

(ii) any projection not exceeding 0.61 m (2.00 ft.) into a side yard;

(iii) any projection that is an exterior fire escape not exceeding 1.22 m (4.00 ft.) in width.

(c) No portion of a building shall project into a public or private right-of-way.

2(2) Objects Prohibited or Restricted in Yards

(a) No person shall allow a motor vehicle which is in a dilapidated or unsightly condition, or a derelict vehicle to remain or be parked on a parcel in a residential District, unless it is suitably housed or screened to the satisfaction of the Development Authority.

(b) No person shall allow a holiday trailer, motor home, camper, or large boat to be stored in any yard abutting a street in a residential District, except in a rear yard on a corner parcel where it shall not be less than 3.05 m (10.00 ft.) from the boundary of the street.

(c) A holiday trailer, motor home or camper parked in a residential District may be used for living and sleeping accommodation only by bona fide tourists for a maximum period of 30 days per annum.

(d) No person shall allow a vehicle of more than 4,540 kg (10,009.0 lbs) (GVW) and/or a length of 6.5 m (21.3 ft.) to be parked or stored in a residential District, except those vehicles described in subsection 2(2)(b) of this Schedule.

[Bylaw No. 427-11]

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2(3) Satellite Dish Antennas

- (a) A satellite dish antenna shall only be located in a rear yard, or a side yard which does not abut a street.
- (b) On an interior parcel, a satellite dish antenna shall be situated so that no part of it is closer than 1 m (3.28 ft.) from the side or rear boundaries of the parcel.
- (c) On a corner parcel, a satellite dish antenna shall be situated so that no part of it is closer to the street than the main building, or closer than 1 m (3.28 ft.) from the other side parcel boundary or the rear parcel boundary.
- (d) Where any part of a satellite dish antenna is more than 4 m (13.12 ft.) above grade level, or when it is located other than described in subsection 2(3)(a) above, it shall be both screened and located to the satisfaction of the Development Authority.
- (e) No advertising other than the manufacturer's name/logo shall be allowed on a satellite dish antenna.
- (f) The illumination of a satellite dish antenna is prohibited.
- (g) A satellite dish antenna is an accessory use which requires an approved development permit.

2(4) Laneless Subdivisions

- (a) In a laneless subdivision in a Residential District, one side yard shall not be less than
 - (i) 1.5 m (4.92 ft.), in the case of a detached dwelling with attached garage, or
 - (ii) 3.05 m (10.00 ft.), in the case of a detached dwelling without attached garage;and both side yards shall not be less than
 - (i) 1.5 m (4.92 ft.) in the case of a duplex with attached garages, or
 - (ii) 3.05 m (10.00 ft.), in the case of a duplex without attached garages.
- (b) In a laneless subdivision in a commercial or industrial District one side yard shall be not less than 6.1 m (20.00 ft.). This does not apply to an accessory building where such building is located to the rear of the main building and separated there from by a minimum distance of 12.04 m (39.5 ft.).

2(5) Setbacks on Major Roadways

Where a parcel abuts a street for which a setback is established, the minimum yard

SCHEDULE B

requirement shall be increased by the amount of the applicable setback shown below.

Street	From	To	Existing Right-of-Way	Setback Required
South Side of Hwy. 580	Easterly Village Boundary	Hwy. 22	66 ft.	10.00 ft. (3.05 m)
East Street	Hwy. 580	Entire Length of Street	66 ft	10.00 ft. (3.05 m)

2(6) Access to Highways

All proposed accesses onto Highway 22 and Highway 580 must meet Village of Cremona and Alberta Infrastructure and Transportation (AIT) standards. All development permits proposed for lands adjacent the aforementioned Highways must be referred to AIT for comments. Service roads will be required for lands south of Highway 580 and shall be built to the Village of Cremona and AIT standards.

SCHEDULE B

3. VEHICLES

3(1) Parking

- (a) The following minimum number of parking spaces shall be provided and maintained upon the use of a parcel or a building in any District as described in Schedule C of this Land Use Bylaw. Any calculation of the number of parking spaces which produces a requirement for part of a space shall be rounded up to the next highest integer.

USES	PARKING SPACES
<p><u>Public</u> Hospitals and nursing homes Places of worship Public assembly buildings Schools Elementary and junior high Senior high</p>	<p>1.0/4 beds and 1.0/2 employees at max. staffing 1.0/4 seats 1.0/4 seats 1.0/1 employee 1.0/1 worker and 1.0/15 students</p>
<p><u>Residential</u> Apartments, bachelor suites 1 bedroom 2 bedroom 3 or more bedrooms visitor parking and vehicle storage fourplexes and rowhousing Secondary Suites Bed and Breakfast Boarding and Rooming House All others</p>	<p>1.0/unit 1.25/unit 1.5/unit 2.0/unit 0.25/unit 2.0/unit 1.0/unit 1.0/bedroom or in the case of an open dorm style room 1.0/bed 2.0/3 units of accommodation 2.0/dwelling</p>
<p>Uses not listed above</p>	<p>The number of spaces shall be determined by the Municipal Planning Commission having regard to similar uses listed above and the estimated traffic generation and attraction of the proposed use.</p>

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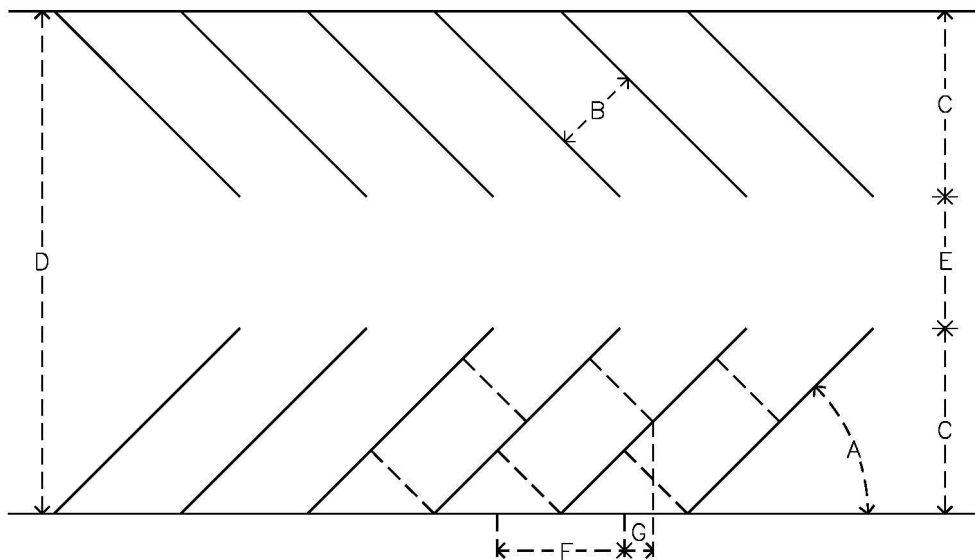
USES	NO. OF PARKING SPACES/ GFA (GROSS FLOOR AREA)
<p><u>Commercial</u> Indoor merchandise sales District shopping centres Neighbourhood shopping centres Other Offices Motels/Hotels Personal services Repair services Restaurants, lounges and taverns Drive-in businesses Vehicle and equipment sales</p>	<p>5.0/100 m² (1,076.4 sq.ft.) 4.0/100 m² (1,076.4 sq.ft.) 3.5/100 m² (1,076.4 sq.ft.) 2.0/100 m² (1,076.4 sq.ft.) of office administration area and 0.5/1.5 m² (16 sq.ft.) of customer reception area 1.0/guest room and 1.0/staff at night 2.0/100 m² (1,076.4 sq. ft.) 2.0/100 m² (1,076.4 sq. ft.) 1.0/5 seats and 1.0/ 2 employees parking spaces as calculated for the business plus additional queuing spaces as per Section 3(6) 2.0/100 m² (1,076.4 sq.ft.)</p>
<p><u>Industrial</u> Manufacturing industry Minimum provision Office/Administration area Other area Warehousing and Storage Minimum provision Office area Storage area</p>	<p>6.0 2.0/100 m² (1,076.4 sq. ft.) 1.0/100 m² (1,076.4 sq. ft.) 4.0 per bay 2.0/100 m² (1,076.4 sq. ft.) 0.7/100 m² (1,076.4 sq. ft.)</p>

- (b) When a building is enlarged or the use of a parcel or a building is changed or increased in intensity, the additional parking spaces to be provided shall be limited to the difference between the requirement of the original building or use and that of the enlarged building or changed or intensified use.
- (c) The parking space requirement on a parcel which has or is proposed to have more than one use shall be the sum of the requirements for each of those uses.
- (d) Any loading space provided pursuant to subsection 3(2) of this Schedule may be used as parking space.

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- (e) Each parking space shall have dimensions of not less than 3.05 m (10 ft.) by 5.8 m (19 ft.).
- (f) The dimensions of parking areas shall be as set out in the following diagram and table

A	B	C	D	E	F	G
Parking Angle	Stall Width	Stall Depth	Overall Depth	Manoeuvring Space	Curb Length	Row End Length
0°	7.0 m (23 ft.)	2.9 m (9.5 ft.)	9.14 m (30 ft.)	3.66 m (12 ft.)	6.70 m (21.98 ft.)	0.00 m
30°	2.75 m (9.02 ft.)	5.00 m (16.4 ft.)	13.50 m (44.29 ft.)	3.5 m (11.48 ft.)	5.45 m (17.89 ft.)	0.85 m (2.79 ft.)
45°	3.05 m (10 ft.)	6.1 m (20 ft.)	15.7 m (51.5 ft.)	3.8 m (12.5 ft.)	3.85 m (12.63 ft.)	2.05 m (6.72 ft.)
60°	2.75 m (9.02 ft.)	6.0 m (19.69 ft.)	17.5 m (57.41 ft.)	5.5 m (18.04 ft.)	3.20 m (10.49 ft.)	2.00 m (6.56 ft.)
90°	3.05 m (10 ft.)	5.8 m (19 ft.)	18.3 m (60 ft.)	6.7 m (22 ft.)	3.05 m (10 ft.)	0.00 m



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- (g) A minimum standard of 25 m² (269 sq. ft.) per parking space shall be used for general calculations for the areas of parking facilities or the number of parking spaces in a parking facility.
- (h) In the Central Commercial District, in lieu of providing parking spaces and subject to the approval of the MPC, a payment may be made to the Village at a rate per space which shall be determined from time to time by Council through resolution.
- (i) Parking spaces shall be located on the same parcel as the use for which they are being provided except that, subject to the approval of the Municipal Planning Commission, the spaces may be located on another parcel within 50 m (164.0 ft.) walking distance, provided that a restrictive covenant, ensuring the use of the parcel for the required number of parking spaces, is registered against the Certificate of Title of that parcel.
- (j) Hard surfacing of the parking area shall be required, where a parking area enters a paved public roadway, otherwise, the surfacing shall be all-weather.
- (k) As a condition of development permit, an irrevocable letter of credit or a certified cheque may be required up to 200% of the value of the estimated cost of the proposed paving/parking to ensure that such paving/parking is carried out with reasonable diligence. The condition of the security being that, if the paving/parking is not completed in accordance with this Bylaw and the development permit within one construction season after completion of the development, then the amount fixed shall be available to the Village for its use in installing the required paving/parking.

3(2) Loading Spaces

- (a) Loading spaces shall be required for all non-residential development and apartments.
- (b) Loading spaces shall be designed and located so that all vehicles using those spaces can be parked and manoeuvred entirely within the bounds of the parcel before moving onto a public roadway.
- (c) Loading spaces shall be located in rear and side yards only.
- (d) A loading space shall be at least 3.5 m x 8 m (11.48 ft. x 26.25 ft.), with an overhead clearance of at least 4.6 m (15.09 ft.).
- (e) Hard surfacing of the loading space shall be required, where a loading space enters a paved public roadway, otherwise, the surfacing shall be all-weather.

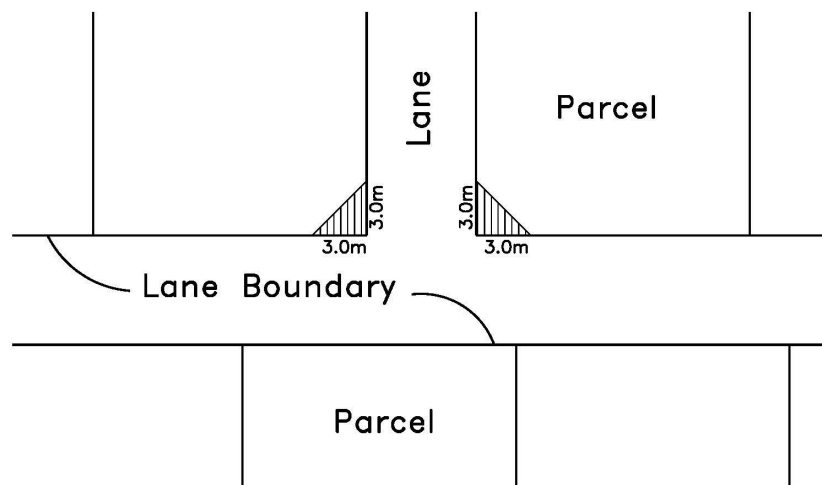
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3(3) Vehicle Access to Buildings

- (a) Any building into which a vehicle may enter shall have a driveway on the parcel at least 6.1 m (20.0 ft.) in length, except where the driveway enters a lane, where it shall be either 1 m (3.28 ft.) or at least 6.1 m (20.0 ft.).

3(4) Sight Lines at Intersections of Roadways

- (a) At the intersection of lanes, a 3.05 m (10 ft.) sight triangle shall be provided (see diagram below).



- (b) At the intersection of other roadways, the Development Authority may require the calculation of sight triangles where:
 - (i) one or more rights-of-way is less than 15 m (49.21 ft.), or
 - (ii) regulated vehicles speed exceeds 50 km/h, or
 - (iii) one of the carriageways is not centred in its right-of-way, or
 - (iv) an intersection leg is curved or skewed, or
 - (v) an intersection leg is sloped at 2% or greater.
- (c) Sight triangle calculations shall be in accordance with the recommended methods of the Roads and Transportation Association of Canada regarding crossing sight distance for roadways.

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3(5) Driveways

- (a) At street intersections, driveways shall be setback from the parcel boundaries which form the intersection not less than
 - (i) 6.1 m (20 ft.) where the driveway serves not more than four dwelling units, or
 - (ii) 15.09 m (49.5ft.) for all other uses,except where existing or planned traffic volumes indicate that a greater distance is required to improve or maintain traffic safety and efficiency.
- (b) The maximum width of a driveway shall be 9.75 m (32 ft.).
- (c) The minimum distance between driveways shall be:
 - (i) nil, where the driveways serve single dwelling units,
 - (ii) 6.1 m (20 ft.), where the driveways serve any other use,except where existing or planned traffic volumes indicate that a greater distance is required to improve or maintain traffic safety and efficiency.
- (d) The minimum angle for a driveway to a use which generates high traffic volumes shall be 70°.
- (e) To ensure that the movement of traffic is both safe and efficient, driveways are not allowed on the streets identified on Schedule A, unless alternative access is available.

3(6) Queuing Spaces

- (a) for drive-in/through food and beverage services a minimum of six (6) inbound queuing spaces shall be provided prior to the service window;
- (b) for drive through vehicle services a minimum of eight (8) inbound queuing spaces shall be provided prior to each service bay and a minimum of five (5) outbound queuing spaces shall be provided prior to exiting onto any public roadway; and
- (c) each queuing space shall be a minimum of 3.05 m (10 ft.) in width and 5.8 m (19 ft.) in length and shall allow adequate space for turning and manoeuvring.

3(7) Site Circulation

The space for the manoeuvring and circulation of vehicles on a parcel shall be sufficient to ensure that vehicles do not drive onto roads other than lanes

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or onto adjacent parcels when manoeuvring and circulating, except where an easement is registered for these purposes against the title to the adjacent parcels.

4. NON-CONFORMING BUILDINGS AND USES

- (a) A non-conforming use of land or a non-conforming use of a building may be continued but if that use is discontinued for a period of six consecutive months or more, any future use of the land or building shall conform with the provisions of this Land Use Bylaw.
- (b) A non-conforming use of part of a building may be extended throughout the building but the building, whether or not it is a non-conforming building, shall not be enlarged or added to and no structural alterations shall be made thereto or therein.
- (c) A non-conforming use of part of a parcel shall not be extended or transferred in whole or in part to any other part of the parcel and no additional buildings shall be erected upon the parcel while the non-conforming use continues.
- (d) A non-conforming building may continue to be used but the building shall not be enlarged, added to, rebuilt or structurally altered except
 - (i) as may be necessary to make it a conforming building, or
 - (ii) as the Development Authority considers necessary for the routine maintenance of the building.
 - (iii) in accordance with the Land Use Bylaw that provides minor variance powers to the development authority for the purposes of this section.
- (e) If a non-conforming building is damaged or destroyed to the extent of more than 75 percent of the value of the building above its foundation, the building shall not be repaired or rebuilt except in accordance with this Land Use Bylaw.
- (f) The use of land or the use of a building is not affected by reason only of a change of registered ownership, tenancy or occupancy of the land or building.

5. SIGNS

5(1) General Provisions

- (a) A sign shall not conflict with the general character of the surrounding streetscape or the architecture of nearby buildings or be liable to create a cluttered appearance to the streetscape.

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- (b) No sign shall project higher than the roof-line of the building to which it is attached.
- (c) A sign shall not project closer than 0.76 m (2.50ft.) to the existing or future curb line.
- (d) Where a sign projects over public property, a minimum clearance of 2.6 m (8.5 ft.) above grade level shall be maintained.
- (e) Notwithstanding subsection (d), where a sign is located in or projects into or over a driveway or other area of vehicle movement, a minimum clearance of 4.57 m (15.00 ft.) above grade level shall be maintained.
- (f) A sign shall not obstruct the view of or be liable to be confused with an official traffic sign, signal or device or otherwise pose a potential hazard to traffic.
- (g) A sign shall not display lights which may be mistaken for the flashing lights customarily associated with danger or those used by police, fire ambulance or other emergency vehicles.

5(2) Facia and Projecting Signs

- (a) No facia or projecting sign shall be lower than 2.6 m (8.5 ft.) above grade, except in the case of signs intended solely for the information of pedestrian in which case the height shall be determined by the Municipal Planning Commission having regard, amongst other things, to clarity and safety.
- (b) No facia or projecting sign on a single storey building shall be higher than the eaveline of the building.
- (c) No facia sign shall project more than 0.4 m (1.31 ft.) over a street or public property.
- (d) No facia or projecting sign on a building two or more storeys in height shall be higher than the sill level of the second floor windows or the equivalent height in the case of attachment to a blank wall.
- (e) The maximum size for projecting signs shall be 1 m² (10.76 sq. ft.).
- (f) On corner sites, projecting signs shall be placed at equal angles to the walls that form the corner and on other sites, at right angles to the wall.
- (g) Projecting signs shall not project more than 1.07 m (3.5 ft.) over a street or public property.
- (h) Only one projecting sign may be erected on each street frontage of a building.

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5(3) Freestanding Signs

- (a) No freestanding sign shall extend beyond 6.1 m (20 ft) above grade or be larger than 4.5 m² (48.5 ft.²) except in a Highway Commercial District where
 - (i) the maximum in all cases other than a district shopping centre, shall be 7 m (23 ft.) in height and 9.5 m² (102 ft.²) in area, and
 - (ii) at a district shopping centre, the maximum shall be 8.53 m (28 ft.) in height and 14 m² (150 ft.²) in area.
- (b) Only one freestanding sign may be erected on each of a parcel's boundaries with a street and no portion of freestanding sign may project over the parcel boundary.
- (c) No freestanding sign shall be erected in such proximity to a Public Recreation or Environmental Open Space District that it would detract from the natural aesthetics of that District.
- (d) Freestanding signs shall be separated by a minimum distance of 30 m (98.43 ft.) from each other.
- (f) Freestanding signs shall only be erected on sites to which their display relates except in the case of
 - (i) advance directional signs which may be approved by the Municipal Planning Commission in locations where it considers the free and safe flow of traffic may be enhanced, or
 - (ii) signs used solely by community organizations.

5(4) Billboards

- (e) Billboards shall only be permitted in the Highway Commercial and Industrial Districts except on sites fronting Highway 580.
- (f) Billboards shall be placed in accordance with the following:
 - (c) billboards shall be spaced a minimum of 300 m (984 ft.) apart.
 - (ii) no billboard shall be permitted on a site that contains a free standing sign, portable sign or any other sign not attached to the principle building on the site.
 - (iii) no billboard shall be located on a site that contains a regional or district shopping/strip mall
 - (iv) no billboard shall

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- I. contain an advertising face more than 3.05 m (10 ft.) in height and 6.1m (20 ft.) in length;
- II. have a height greater than 6.1 m (20ft.);
- III. be located closer than 3.05 m (10 ft.) to a property line;
- IV. be erected, constructed, altered or used anywhere within the Village except as where provided within this Bylaw;
- V. project over any property line;
- VI. be less than 2.44 m (8 ft.) above the ground.

- (v) The land near and about where the Billboard is located shall be maintained in a neat and clean manner and kept free of litter at all times.
- (vi) Where the rear of the sign is visible to the public it may be required to attached a second face or finish it with an acceptable material to the satisfaction of the Development Authority.
- (vii) A billboard sign may be illuminated but shall not incorporate flashing lights.

5(5) Portable Signs

- (a) Portable signs may only be used to advertise businesses which commence operation on the parcel upon which the sign is erected within 60 days before or after the date of application for a development permit.
- (b) The use of a portable sign shall be limited to a maximum of 60 days following which time the sign shall be removed from the parcel.
- (c) Only one portable sign shall be permitted on a parcel at any one time and a minimum of 30 days shall elapse between the removal of one portable sign and the erection of another on the same parcel.
- (d) No portable sign shall be higher than 2 m (6.6 ft.) above grade or larger than 3 m² (32 ft²).
- (e) Portable signs must be located on sites to which their display relates and may be situated on, but not over, the property boundary.

5(6) Awning Signs

Awning signs shall only be permitted if the awning is a minimum of 2.6 m (8.5 ft.) above grade level.

5(7) Other Signs

The Municipal Planning Commission may approve other signs subject to the General Provisions of subsection 5(1).

5(8) Sign Removal

Where a sign no longer fulfils its function under the terms of the approved development permit, the Municipal Planning Commission may recommend that the Council resolve to order the removal of such a sign, and the lawful owner of the sign or where applicable, the registered property owner, shall, upon such a resolution,

- (a) remove such a sign and all related structural components within 30 days from the date of receipt of such a removal notice,
- (b) restore the immediate area around the sign to the satisfaction of the Municipal Planning Commission,
- (c) bear all the costs related to such removal and restoration.

6. LANDSCAPING, ENVIRONMENTAL CONSERVATION AND DEVELOPMENT

Unless otherwise specified in Schedule C, the following standards of landscaping shall be required for all areas of a parcel not covered by buildings, driveways, storage and display areas:

- (a) the conservation of existing trees and shrubs to the maximum extent possible;
- (b) the retention, in their natural state, of
 - (i) swamps, gullies and natural drainage courses,
 - (ii) unstable land,
 - (iii) land subject to flooding by a 1:1000 year flood,
 - (iv) land with a natural gradient of 15% or greater, and
 - (v) a strip of land not less than 15.1 m (49.5 ft.) in width along any river, stream, creek or lake, such distance to be measured from the top of the bank;
- (c) the appropriate screening of outside storage areas, parking facilities and loading areas from adjacent buildings and public roadways to the satisfaction of the Development Authority;
- (d) a 4.6 m (15 ft.) landscaped buffer is required between any residential and non-residential parcel and shall include a mixture of deciduous and coniferous trees, with a minimum of 33% being coniferous, at a minimum 1.53 m (5 ft.) in height and located to the satisfaction of the Development Authority.
- (e) multi-unit sites (two units and over), apartments and highway commercial sites shall be landscaped as follows:
 - (i) 10% of the total area with one tree for every 35 m² (538 ft. ²) and 4

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- shrubs for every 100 m² (1076.5 ft. ²)
 - (ii) the balance of the site not covered by buildings or parking at a rate of 1 tree or four shrubs for every 150 m² (1614.5 ft.²)
 - (iii) trees shall be a mixture of coniferous and deciduous with a minimum 33% being coniferous, at a minimum of 1.53 m (5 ft.) in height and located to the satisfaction of the Development Authority.
- (f) notwithstanding Section 6(e) above, a 3.05 m (10 ft.) perimeter landscaping shall be provided along the property boundaries of Highway Commercial and Industrial sites adjacent any public road (other than a lane). Landscaping shall include trees (being a minimum of 5 ft. in height) provided to the satisfaction of the Development Authority. The required perimeter landscaping for Highway Commercial sites may be included in the overall calculation for landscaping as per Section 6(e).
- (g) the Development Authority may require the developer to provide securities in the way of irrevocable letter of credit or certified cheque equal up to 200% of the estimated landscaping cost as a condition of development permit. The developer shall provide a quote of the estimated costs of the required landscaping to the satisfaction of the Development Authority.
- (h) Securities taken by the Development Authority for landscaping will be returned to the Developer, upon written request, once an inspection has taken place and the Development Authority is satisfied with the quality of the landscaping supplied.
- (i) a maximum of 10% of the parcel area may be hard landscaped to the satisfaction of the Development Authority, except in the Industrial District where a maximum of 30% of the parcel area may be hard landscaped.

7. MISCELLANEOUS

7(1) Home Occupations

Home occupations shall comply with the following:

- (a) a home occupation shall not include any use of operation which interferes with the rights of neighbouring residents to a quiet enjoyment of their property by way of noise, dust, smoke, steam, fumes, exhaust, odour, heat, glare, vibration, the generation of excess traffic, excessive on-street parking, late calling of clients, the loss of visual character of privacy, or any other objectionable effect;
- (b) a home occupation shall be incidental and subordinate to both the residential use and the accessory building

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- (c) there shall be no signs or advertisement displayed from the residence or property;
- (d) there shall be no outside storage of materials, commodities or finished products, or any hazardous or dangerous goods;
- (e) no commodity other than the product or service of the home occupation shall be sold on the premises; and
- (f) no person other than a resident of the dwelling shall be employed.
- (g) on-street parking is not allowed for a home occupation;
- (h) a home occupation shall only be allowed in combination with a single-detached dwelling, modular home or mobile home. A home occupation shall not be allowed on the same parcel as a bed and breakfast, boarding/rooming house or another home occupation;
- (i) a home occupation shall not be allowed if, in the opinion of the development authority, it would be more appropriately located in a commercial or industrial district;

7(2) Swimming Pools

Every private swimming pool shall be secured against entry of the public other than owners, tenants or their guests.

7(3) Dangerous Goods

Prior to making any decision on a development application which involves dangerous goods or development on adjacent land or in close proximity to any dangerous goods or oil and gas related facility including pipelines, the Development Officer/Municipal Planning Commission shall refer the development proposal to the appropriate regulatory authority for comments.

7(4) Mechanized Excavation, Stripping and Grading of Parcels

- (a) A temporary fence shall be erected around all excavations which in the opinion of the Development Officer/Municipal Planning Commission may be hazardous to the public.
- (b) Where finished ground elevations are established, all grading shall comply herewith.
- (c) All parcels shall be graded to ensure that storm water is directed to a public roadway without crossing adjacent land, except as permitted by the Municipal Planning Commission.

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- (d) All topsoil shall be retained on the parcel, except where it must be removed for building purposes.

7(5) Secondary Suites

- (a) Secondary suites may only be situated in a detached dwelling that is occupied by the registered owner and shall remain subordinate and secondary to the detached dwelling.
- (b) The number of secondary suites per detached dwelling shall be limited to one (1).
- (g) One additional off-street parking space shall be provided in accordance with Section 3(1) of Schedule B.
- (h) Secondary suites must meet Alberta Building Code standards.

7(6) Bed and Breakfast Establishments

- (a) The residential nature of the dwelling and the neighbourhood shall be preserved as much as reasonably possible.
- (b) A dwelling that is being used as a bed and breakfast establishment shall not be used as a boarding and rooming house or home occupation at the same time. [Bylaw No. 423-10]
- (c) The granting of a development permit for a bed and breakfast establishment does not exempt compliance with any provincial regulations or other permit requirements.

7(7) Development Setbacks from Oil and Gas Wells, Landfills and Waste Sites

All developments must be setback from oil and gas facilities, landfills and waste sites in accordance with the *Municipal Government Act Subdivision and Development Regulation*.

7(8) Development on or Near Slopes

- (a) For the purposes of this Section, “top of the bank” is as determined by the Development Authority.
- (b) Notwithstanding the yard requirements prescribed in the land use districts, no permanent buildings intended for human habitation shall be permitted within 10 m of the top of the bank of any waterbody and no development shall be permitted within 20 m of the top or bottom of a slope where the grade exceeds 15% (fifteen percent).
- (c) The Development Authority may require a greater setback than is

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prescribed in subsection (2) above.

- (d) Notwithstanding that a proposed development conforms in all respects with this Bylaw, including subsection (2) above, where the application is for development on lands that are or may be subject to subsidence, the Development Authority may require the applicant to demonstrate, by means of an engineering report bearing the seal and signature of a professional engineer registered in the Province of Alberta, that preventative engineering and construction measures can be instituted to ensure suitability of the development to the site.
- (e) Further to subsection (4), the Development Authority may require that the development site and buildings be designed by a professional engineer registered in the Province of Alberta.
- (f) Subject to subsections (4) and (5), the Development Authority may reduce the setback requirements if the applicant provides satisfactory proof of slope stability.
- (g) Development permit applications for any open, enclosed, attached or detached swimming and wading pool, any water fountain and/or water sculpture, any water reservoirs and water tanks, any ornamental ponds and lakes, and any water retaining excavation structure or vessel that could alter sub-soil adhesion characteristics on sites abutting or adjacent the "top of bank" shall be accompanied by a report prepared by a qualified, registered professional engineer detailing the structural components of the proposal which will mitigate risks to bank stability.

7(9) Adult Entertainment Establishments

Unless otherwise approved by Council, an adult entertainment establishment shall not be located on a parcel having a minimum radius of less than 150 m (492 ft.) from the boundary of a parcel in a residential district, and from the boundary of a parcel accommodating a private, public or separate school, church, public park or playground, day care (or similar) facility or any other adult entertainment facility.

7(10) Deferred Paving and Landscaping

If a street, lane or boulevard abutting a site in a commercial or industrial District is not paved or landscaped, the Development Authority may permit an extension of not more than 12 months following notification by the Village of completion of such paving or landscaping within which the owner shall comply with this Bylaw's requirements for onsite paving and landscaping, provided that the registered owner of the site enters into an agreement in writing satisfactory to the Village to complete such works. The Village may register a caveat on the title to the site to protect the agreement.

8. MANUFACTURED HOMES IN R1, R2 RESIDENTIAL DISTRICTS

The external appearance of manufactured homes must be acceptable to the Development Authority having regard to compatibility with other buildings in the vicinity and must have the following:

- (a) a minimum roof pitch of 4:12;
- (b) a roof surface of wood or asphalt shingles, clay or concrete tiles, slates or wood shakes;
- (c) a minimum roof overhang or eaves of 0.40 m (16 inches) from each external wall;
- (d) a maximum length to width ratio of 3:1;
- (e) a minimum width of 6.7 m (22 ft.);
- (f) a permanent foundation.

9. GUIDELINES FOR OTHER LAND USES

- 9(1) All uses which are not covered by specific regulations in Schedule C shall, in accordance with the following guidelines, be
- (i) separated from adjacent uses by such distance as to ensure that there will be no adverse impact upon or by those adjacent uses,
 - (ii) at a density which is consistent with that prevailing in the area, unless otherwise provided for in a statutory plan,
 - (iii) set-back from any parcel boundary abutting a public roadway a sufficient distance to ensure that the development will not be visually intrusive, having regard to any possible changes in surrounding uses,
 - (iv) of a height which will be consistent with that prevailing in the area,
 - (v) development in such a manner that there will be no adverse impact upon or by traffic on adjacent public roadways, and
 - (vi) developed in conformance with any applicable statutory plan policies.

10. AUTOMOBILE, MACHINERY AND MISCELLANEOUS EQUIPMENT STORAGE

- (a) No person shall allow a motor vehicle or other machinery which is in a dilapidated unsightly condition, or discarded, to remain or be parked on any lot in the Village of Cremona unless it is suitably housed or screened to the satisfaction of the Development Officer, or has been issued a Development Permit.

LAND USE DISTRICT REGULATIONS

LOW DENSITY RESIDENTIAL DISTRICT (R1)

General Purpose: To provide an area for low density residential development in the form of detached dwellings and compatible uses, herein listed, which are connected to the municipal sewer and water systems.

Permitted Uses: Accessory building
Detached dwelling

Discretionary Uses: Bed and Breakfast
Boarding and Rooming House
Duplex existing at the date of passage of this Land Use Bylaw
Front Yard Fence
Home occupation
Manufactured Home
Parking facilities for uses in this District
Parks and playground
Public and quasi-public use
Screen
Secondary Suite
Sign
Solar panels
Utility building
Any use that is similar, in the opinion of the Municipal Planning Commission, to be permitted or discretionary uses described above.

The following regulations apply to detached dwellings, boarding and rooming houses, and manufactured homes

Minimum Front Yard: 7.6 m (25.00 ft)

Minimum Side Yard: 1.53 m (5.0 ft.) except where it abuts a public roadway – 4.6 m (15.00) or as required in the Alberta Building Code, whichever is greater 3.05 (10.00 ft.) in the case of a detached dwelling, manufactured home without an attached garage in a laneless subdivision.

Minimum Rear Yard: 10.1 m (33 ft.)

Minimum Parcel Area: Interior Parcels 512 m² (5,509 ft.²)
Corner Parcels 550 m² (5,929 ft.²)

Maximum Parcel Coverage: 50%

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Minimum Floor Area:	93 m ² (1,000 ft. ²)
Landscaped Area:	In the case of applications for development permits for uses other than detached dwellings, refer to Schedule B.
Maximum Building Height:	9.75 m (32 ft.) for principal building(s) only. [Bylaw No. 423-10]
Manufactured Homes:	Design guidelines listed in Schedule B.
Home Occupations:	Additional regulations listed in Schedule B.
Supplementary Regulations:	All uses must comply with the regulations in Schedule B

GENERAL RESIDENTIAL DISTRICT (R2)

General Purpose:	To provide an area for a variety of dwelling types and other uses, herein listed, which are compatible with a residential area, all of which are connected to the municipal sewer and water systems.
Permitted Uses:	Accessory residential building Detached dwelling Duplex
Discretionary Uses:	Bed and Breakfast Boarding and Rooming House Front Yard Fence Home Occupation Manufactured Home Parking Facility for Uses in this District Parks and Playgrounds Public and Quasi-public Use Secondary Suite Sign Solar panels Utility Building Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.
Minimum Front Yard:	Detached dwellings, manufactured homes, duplexes: 7.6 m (25.00 ft.)
Minimum Side Yard:	Detached dwellings, manufactured homes, duplexes; 1.53 m (5.0 ft.), except where it abuts a public roadway – 3.05 m (10.00) 3.05 (10.00 ft.) in the case of a detached dwelling, duplex, manufactured home without an attached garage in a laneless subdivision.
Minimum Rear Yard:	Detached dwellings, manufactured homes, duplexes: 10.1 m (33.00 ft.)
Minimum Floor Area:	79.0 m ² (850.0 ft ²)
Minimum Parcel Area:	Detached dwellings, manufactured homes: Interior parcels 464.5 m ² (5,000 ft ²) Corner parcels 512 m ² (5,511 ft ²) Duplexes: Interior parcels 280 m ² (3,013.9 ft. ²)

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Corner parcels 330 m² (3,552.1 ft.²)

Maximum Parcel Coverage: Detached dwellings, duplexes: 50%

Landscaped Area: Detached dwelling and manufactured homes:
No specified requirements.
Duplexes:
An area 6.1 m (20 ft) in perpendicular depth and 1.2 m (4 ft.) on either side from all windows of living rooms, dining rooms and bedrooms (on first floors and in basements) shall be landscaped, in addition to any landscaping required elsewhere on the parcel, in accordance with Schedule B.
For all other development refer to Schedule B.

Maximum Building Height: Detached dwellings, manufactured homes, duplexes:
9.75 m (32 ft.) for principal building(s) only. [Bylaw No. 423-10]

Manufactured Homes: Design guidelines listed in Schedule B.

Home Occupations: Additional regulations listed in Schedule B.

Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

The regulations for all other uses shall be as established in Schedule B.

MULTI-FAMILY RESIDENTIAL DISTRICT (R3)

General Purpose:	To provide an area for multi-family type uses at a higher density, which are compatible with a residential area, all of which are connected to the municipal sewer and water systems.
Permitted Uses:	Accessory Building Apartment Duplex Four-plex Row housing
Discretionary Uses:	Bed and Breakfast, in existing single detached dwellings only Boarding and rooming house, in existing single detached dwellings only Detached dwelling, existing at the time of passage of this bylaw Front yard fence Funeral home Home occupation Multiple housing developments Parking facilities for uses in this district Park and playground Public and quasi-public use Screens Secondary suite, in existing single detached dwellings only Solar panels Utility building Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.
Minimum Front Yard:	Detached dwellings, duplexes, row houses, and four-plexes: 6.1 m (20.00 ft.) Apartments: 7.6 m (25.00 ft.) Multiple housing developments: Sufficient separation or screening must exist to maintain privacy within each dwelling under normal conditions.
Minimum Side Yard:	Detached dwellings, duplexes, four-plexes, and row house end units: 1.53 m (5.0 ft.), except where it abuts a public roadway – 3.05 m (10.0) 3.05 (10.0 ft.) in the case of a duplex or four-plex

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without an attached garage in a laneless subdivision.

Apartments:

3.5 m (10.0 ft.), except where it abuts a public roadway - 6.1 m (20.0 ft.), or as required in the Alberta Building Code, whichever is greater.

Multiple housing development:

Sufficient separation or screening must exist to maintain privacy within each dwelling under normal conditions, or as required in the Alberta Building Code, whichever is greater.

Minimum Rear Yard:

Detached dwellings, duplexes, row houses, four-plexes, multiple unit dwellings and apartments:

10.1 m (33.00 ft.)

Multiple housing developments (incorporating buildings with ground level private access)

Each dwelling unit shall have a private, screened yard area of not less than 45 m² (484.39 ft.²)

Minimum Floor Area:

Row houses, main floor (1 level):

790 m² (850.0 ft²) per dwelling

Row houses, main floor (2 levels):

67.0 m² (721.0 ft²) per dwelling

Apartments and four-plexes:

bachelor unit: 32.5 m² (350.0 ft²) per dwelling unit

one-bedroom unit: 51.0 m² (549.0 ft²) per dwelling unit

two-bedroom unit: 65.0 m² (699.5 ft²) per dwelling unit

three-bedroom unit: 78.75 m² (847.5 ft²) per dwelling unit

Minimum Parcel Area:

Duplexes:

Interior parcels 325 m² (3,497.0 ft.²) per dwelling unit

Corner parcels 370 m² (3,981 ft.²) per dwelling unit

Row houses:

Interior parcels 185 m² (1,991.5 ft.²), per dwelling unit

Corner parcels 280 m² (3,013.9 ft.²), per dwelling unit

Fourplexes:

Interior parcels 180 m² (1,937.5 ft²) per dwelling unit

Corner parcels 220 m² (2,368 ft²) per dwelling unit

Apartments:

1.5 times the building's total floor area

SCHEDULE C

Maximum Parcel Coverage: Detached dwellings, duplexes, four-plexes and row housing : 50%
Apartments: 75%
Multiple housing developments:
Determined by subtracting the minimum amenity area from the parcel area

Landscaped Area: An area 6.1 m (20 ft) in perpendicular depth and 1.2 m (4 ft.) on either side from all windows of living rooms, dining rooms and bedrooms (on first floors and in basements) shall be landscaped, in addition to any landscaping required elsewhere on the parcel, in accordance with Section 6 of Schedule B.

Maximum Building Height: Detached dwellings, duplexes, row houses and four-plexes: 9.75 m (32 ft.) for principal building(s) only.
Apartments: 13.5 m (44 ft.) for principal building(s) only.
Multiple housing developments:
As required for the various housing types as described above.

[Bylaw No. 423-10]

Home Occupations: Additional regulations listed in Schedule B.

Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

The regulations for all other uses shall be as established in Schedule B.

MANUFACTURED HOME DISTRICT (R4)

General Purpose: To provide an area for and to regulate the development and use of land for manufactured homes, and other uses, herein listed, which are compatible with a residential area, either on separately registered parcels or in comprehensively designed parks wherein sites are rented or owned as part of a condominium. The area is to be connected to municipal sewer and water systems.

Permitted Uses: Accessory residential buildings/structures
Manufactured homes
Manufactured home park

Discretionary Uses: Home occupation which in the opinion of the Development Authority, will not generate excessive traffic
Parks and playgrounds
Public and quasi-public uses
Public Utility Buildings
Signs
Solar panels

In this District,

"lot" means the total area of land reserved for the placement of a manufactured home and for the exclusive use of its occupant(s);

"structure" means a subordinate building which is an addition to, or supplements the facilities provided by a manufactured home, such as awnings, storage structures, carports, porches and skirting.

(1) Manufactured Home Park

Comprehensive Siting Plan: A comprehensive siting plan satisfactory to the development authority is required for all manufactured home parks. The plan shall identify and provide detail regarding dimensions and treatments for the following:

- Entire site and individual "lots"
- Roads
- Walkways
- Recreation areas
- Storage areas
- Parking areas
- Perimeter landscape area

Maximum Gross Density: 17 manufactured homes per hectare (7 per acre)

Minimum Park Area: 2 hectares (4.9 acres)

Maximum Park Area: 4 hectares (9.9 ac)

Minimum Lot Area: As determined by the size of the manufactured home units

SCHEDULE C

and the lot coverage and minimum yard requirements specified in this Section.

Maximum Lot Coverage: 50%

Minimum Yard Requirements: Manufactured homes shall be at least:

- i) 4.5 m (14.76 ft.) from one another
- ii) 6.0 m (19.69 ft.) from any park boundary
- iii) 3.0 m (9.84 ft.) from any side internal access road or common parking area
- iv) 6.0 m (19.69 ft.) from the front lot line
- iv) 1.5 m (4.92 ft.) from any side lot line
- v) 4.5 m (14.76 ft.) from the rear lot line

Attached structures shall be at least 1.5 m (4.92 ft.) from any lot line.

Minimum Manufactured Home Floor Area: 91 m² (980 sq. ft.)

Minimum Manufactured Home Width: 4.4 m (14.44 ft.)

Maximum Height: 7.5 m (25 ft.) [Bylaw No. 423-10]

Recreation Area: A minimum of 5% of the total area of a manufactured home park shall be set aside in a suitable location as a recreation area. Playground apparatus or other recreation facilities shall be provided in accordance with a recreation site plan approved by the Development Officer/Municipal Planning Commission.

Landscaped Areas: All areas of a manufactured home park not developed or occupied by park roads, walkways, driveways, parking aprons, buildings or other developed facilities, including paved playgrounds, shall be landscaped. A manufactured home park shall have on its perimeter a landscaped area not less than 3 m (9.84 ft.) in width between any manufactured home lot and a boundary line of the development. This buffer shall not comprise part of the 5% recreation area requirement. The Development Authority may require the provision of a screening fence or wall within the 3.0 m perimeter. The height, material, style, finish and siting of the fence / wall shall be to the satisfaction of the Development Authority.

Roadways: All manufactured home park roadways shall have at least a 12 m (39.37 ft.) right-of-way and a carriageway no less than 8 m (26.25 ft.) in width.

Walkways: Internal pedestrian walkways, where provided, shall be a minimum of 1.5 m (4.92 ft.) in width.

SCHEDULE C

Storage Areas:	Common storage areas, separate from the manufactured home lot, shall be provided for storage of seasonal recreational equipment not capable of storage on the manufactured home lot. Such storage areas shall be screened. Such storage areas shall have an area of not less than 20 m ² (215.29 sq. ft.) per manufactured home lot.
Utilities:	All utility services and all utility wires and conduits shall be installed underground.
Fences and Lot Lines:	Fences and hedges shall be allowed only if they are erected and maintained by the manufactured home park operator to a uniform standard throughout the manufactured home park. All lot lines shall be clearly defined on the ground by permanent flush stakes, or markers, with a lot number or other address system.
Building Design:	All manufactured homes shall be factory built. Skirting or any attached structure shall be factory built with matching exterior finish, or be of durable all-weather construction and designed in a manner that will enhance the appearance of the manufactured home development. Each manufactured home shall be levelled, blocked and skirted, and the hitch skirted within 30 days of being placed on a lot.
Development Permits:	All manufactured homes in a manufactured home park require a development permit.

(2) Manufactured Home Subdivision Standards

The following regulations apply to manufactured homes:

Minimum Parcel Area:	Interior parcels 375 m ² (4,036.59 sq. ft.) Corner parcels 420 m ² (4,520.99 sq. ft.)
Maximum Parcel Coverage:	50%
Front Yard:	6 m (19.69 ft.)
Side Yard:	1.5 (4.92 ft.) on the right side facing lot from the street [except where it abuts a road other than a lane, then it shall be 3.0 m (9.84 ft.)]; and 4.5 m (14.76 ft.) on the left side. Attached structures shall be at least 1.5 m (4.92 ft.) from any lot line.
Rear Yard:	3.0 m (9.84 ft.)
Minimum Floor Area:	91 m ² (980 sq. ft.)

SCHEDULE C

Minimum Manufactured Home Width:	4.40 m (16.0 ft.)	
Maximum Height:	7.5 m (25 ft.)	[Bylaw No. 423-10]
Building Design:	All manufactured homes shall be factory built. Skirting or any attached structure shall be factory built with matching exterior finish, or be of durable all-weather construction and designed in a manner that will enhance the appearance of the manufactured home. All wheels must be removed and the manufactured home placed on permanent foundation, or concrete piers.	
Supplementary Regulations:	All uses must also comply with the regulations in Schedule B.	

COUNTRY RESIDENTIAL DISTRICT (CR)

General Purpose: To provide an area for an existing acreage residential development in the form of a detached dwelling and compatible uses, herein listed, which are not connected to the municipal sewer and water systems. This district is specific to Lot 1, Plan 8910967.

Permitted Uses: Accessory building
Detached dwelling

Discretionary Uses: Accessory use
Bed and Breakfast
Building demolition
Domestic animals
Home occupation
Manufactured home
Mechanized excavation, stripping and grading
On site renewable energy source
Parks and playground
Public and quasi-public use
Utility building
Secondary suite
Screen
Sign
Solar Panels
Any use that is similar, in the opinion of the development authority, to the permitted or discretionary uses described above.

The following regulations apply to the existing parcel and dwelling only:

Minimum Front Yard: 15.0 m (49.20 ft.)

Minimum Side Yard: 4.5 m (14.76 ft.)

Minimum Rear Yard: 12.0 m (39.36 ft.)

Minimum Parcel Area: Existing parcel area

Maximum Parcel Coverage: 35%

Landscaped Area: In the case of applications for development
Permits for uses other than detached dwellings, refer to Schedule B.

Maximum Building Height: 9.75 m (32 ft.) [Bylaw No. 423-10]

SCHEDULE C

- Manufactured Homes: Design guidelines listed in Schedule B.
- Home Occupations: Additional regulations listed in Schedule B.
- Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

The regulations for all other uses shall be as established in Schedule B”.

CENTRAL COMMERCIAL DISTRICT (C1)

- General Purpose: To provide an area for intensive commercial use, offering a wide variety of goods and services, and other uses, herein listed, which are compatible with the area, which will create an attractive environment for pedestrians, but which will be accessible to motor vehicles.
- Permitted Uses: Indoor merchandise sales
Offices
Personal services
- Discretionary Uses: Accessory use
Commercial recreation and entertainment facility
Dwelling unit above the ground floor
Offices above the ground floor
Parking facility
Public and quasi-public use
Repair service
Restaurant
Convenience Store
Signs
Solar panels
Utility building
Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.
- Minimum Front Yard: Nil
- Minimum Side Yard: Nil, or as required in the Alberta Building Code, whichever is greater.
- Minimum Rear Yard: Shall be provided for parking and loading spaces in accordance with Sections 3(1) and 3(2) of Schedule B.
- Maximum Parcel Coverage: 100%
- Outdoor Storage and Display: Outdoor storage or display is not permitted.
- Maximum Building Height: 10 m (33.0 ft.)
- The following regulation applies to dwelling units:
- Dwelling Units Entrance: Dwelling units shall have an entrance separate from the entrance to any commercial component of the building.

SCHEDULE C

- Landscaping: Landscaping shall be provided to the satisfaction of the Development Authority.
- Parking: All commercial developments located south of Highway 580 may provide parking at the front of the parcel.
- Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

HIGHWAY COMMERCIAL DISTRICT (C2)

General Purpose: To provide an area for commercial uses and other uses, herein listed, which are compatible with the area, adjacent to a major thoroughfare, which requires large open areas for parking by clientele, for display of merchandise, or both, which will create an attractive environment, primarily accessible to motor vehicles.

Permitted Uses: Drive-in business
Sales and service outlets for automobiles, trucks, recreation vehicles and mobile homes
Service for the travelling public
Service Station

Discretionary Uses: Accessory use
Bus Depot
Car wash
Commercial recreation and entertainment facilities
Convenience store
District shopping centre
Drinking establishment
Dwelling unit for the occupancy of the owner, operator or caretaker
Hotel
Motel
Parking facility
Public and quasi-public uses
Restaurant
Sales and service outlet for farm equipment
Sign
Solar panels
Truck wash
Utility building
Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.

Minimum Front Yard: 6.1 m (20.0 ft.) adjacent to a service or local road

Minimum Side Yard: 2 m (5.5 ft.), or as required in the Alberta Building Code, whichever is greater.

Minimum Rear Yard: 6.1 m (20.0 ft.)

Minimum Parcel Frontage: 15 m (49.21 ft.)

Maximum Parcel Coverage: 80%

SCHEDULE C

Outdoor Storage and Display:

1. All outdoor storage shall be screened
2. All outdoor display shall be screened from residential Districts.

Maximum Building Height: 10.06 m (33.0 ft.)

Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

INDUSTRIAL DISTRICT (I)

General Purpose:	To provide an area for industrial uses, and other uses, herein listed, which are compatible to the area which are located in an attractive environment; to accommodate uses which do not cause any external, objectionable or dangerous conditions beyond the parcel boundary.
Permitted Uses:	Light manufacturing Repair services Warehousing
Discretionary Uses:	Accessory use Adult entertainment establishment Auto wrecker Cartage and freight terminal Crematorium Dwelling unit for the occupancy of the owner, operator or caretaker Feed mill and grain elevator Funeral Home Heavy equipment assembly, sales and service Non-renewable resource extraction Parking facilities for uses in this District Restaurant Sign Solar panels Solid waste transfer station Truckwash Utility building Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.
Minimum Front Yard:	12 m (39.4 ft.) without a service road and 9 m (29.5 ft.) with a service road
Minimum Side Yard:	3 m (9.84 ft.), or as required in the Alberta Building Code, whichever is greater.
Minimum Rear Yard:	6 m (19.96 ft.)
Minimum Parcel Frontage:	15 m (49.21 ft.), except where abutting a highway without a service road, in which case 30 m (98.43 ft.) shall be required.
Maximum Parcel Coverage:	80% Outdoor Storage and Display:

SCHEDULE C

1. All outdoor storage shall be screened
2. All outdoor display shall be screened from adjacent residential districts.

Maximum Building Height: 10.06 m (33.0 ft.)

Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

PUBLIC FACILITY AND RECREATION DISTRICT (PFR)

General Purpose: To provide an area for the development of public land for major multi-use recreational facilities, and other uses, herein listed, which are compatible with the area.

Permitted Uses: Parks and playground
Recreation facility

Discretionary Uses: Accessory use
Parking facility (public)
Public and quasi-public use
Sign (public)
Solar panels
Utility building
Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.

The following regulations apply to permitted uses and public and quasi-public uses:

Minimum Front Yard: 9 m (29.53 ft.)

Minimum Side Yard: 3 m (9.84 ft.), or as required in the Alberta Building Code, whichever is greater.

Minimum Year Yard: 6 m (19.69 ft.)

Maximum Parcel Coverage: 80%
Outdoor Storage and Display:
1. Outdoor storage shall be screened
2. Outdoor display is not allowed

Maximum Building Height: 12 m (39.37 ft.)

Supplementary Regulations: All uses must also comply with the regulations in Schedule B.

URBAN RESERVE DISTRICT (UR)

General Purpose: To reserve land for future subdivision and development until an overall plan is prepared for and approved by Council.

Permitted Use: Agricultural operations lawfully existing at the date of adoption of this Land Use Bylaw excluding feedlots

Discretionary Uses: Accessory use
Agricultural operations, excluding confined feeding operations
Existing residence and other related improvements
Parking facility for uses in this District
Sign
Solar panels
Uses that will not, in the opinion of the Municipal Planning Commission,
(1) materially alter the use of the land from that existing on the date the land was designated to this Land Use District, or
(2) conflict with future urban expansion
Utility buildings
Any use that is similar, in the opinion of the Municipal Planning Commission, to the discretionary uses described above.

The following regulations apply to all uses:

Minimum Parcel Area: All the land contained in the existing Certificate of Title, unless otherwise approved by the Municipal Planning Commission, having regard to future use of the parcel and the form of future subdivision and development.

Outdoor Storage and Display:
1. Outdoor storage shall be screened
2. Outdoor display shall be screened from residential Districts

Supplementary Regulations: All uses must also comply with the regulations in Schedule B

DIRECT CONTROL DISTRICT (DC)

General Purpose: The purpose of this district is to provide for the development of land uses under individually unique circumstances requiring site-specific controls where the application of conventional land use districts would be inappropriate or inadequate.

Uses: In approving a bylaw for a Direct Control District for a particular site, Council shall specify those uses that may be allowed.

Development Standards: In approving a bylaw for a Direct Control District for a particular site, Council shall establish the development standards that apply.

Administrative Provisions

- 1) This District shall only be applied where the following conditions are met:
 - (a) The development is, in the opinion of Council, considered appropriate for the site having regard for the policies and objectives of any statutory plans applicable to the site and surrounding area and its compatibility with the scale and character of surrounding development;
 - (b) The use of any other district on the site would, in the opinion of Council, result in potential conflicts with existing or future surrounding developments, should the full development potential of such district be utilized; and
 - (c) The development is of a unique form or nature not contemplated or reasonably regulated by another district.

- 2) In addition to the information required by this Bylaw for an amendment application, the applicant shall also provide the following:
 - (a) Support rationale explaining why the proposed district is desirable for the site having regard for the conditions listed in (1) above;
 - (b) A list of uses proposed for the site;
 - (c) An explanation of the methods used to obtain public input and written documentation of the opinions and concerns of surrounding property owners and residents and how the proposed development responds to those concerns;

SCHEDULE C

- (d) Plans and elevations that would help substantiate the need for the District and establish the development standards that would apply to the site; and
 - (e) Any other information as may be required by the Development Officer to evaluate the proposed development and its potential impacts.
- 3) In approving a bylaw for a Direct Control District for a particular site, Council may specify:
- (a) Those uses to be decided upon by a Development Authority; and

Those development standards for which a variance may be granted.

Sites Subject to Direct Control

The allowable uses and specific regulations for a particular site subject to Direct Control are described in the applicable bylaw listed below.

Legal Description

Bylaw

Date Passed

AGRICULTURAL DISTRICT (AG)

General Purpose: The purpose of this district is to provide an area that will facilitate a limited range of agricultural pursuits and other uses on land in close proximity to urban development.

Permitted Uses: Accessory residential building
Accessory use
Agricultural operations
Detached dwelling
Fences and enclosures
Parking facility for uses in this District

Discretionary Uses: Accessory agricultural building
Bed & Breakfast
Building demolition
Excavating, stripping and grading
Home occupation
Manufactured home
New, expanded, or altered agricultural operation, excluding confined feeding operation
Secondary suite
Sign
Solar Panels
Uses that will not, in the opinion of the Municipal Planning Commission,
(1) materially alter the use of the land from that existing on the date the land was designated to this Land Use District, or
(2) conflict with future urban expansion
Utility building
Any use that is similar, in the opinion of the Municipal Planning Commission, to the permitted or discretionary uses described above.

Minimum Front Yard: 15 m (49.20 ft.)

Minimum Side Yard: 7.5 m (25 ft.)

Minimum Rear Yard: 12 m (39.36 ft.)

Minimum Parcel Area: All the land contained in the existing Certificate of Title, unless otherwise approved by the Municipal Planning Commission, having regard to future use of the parcel and the form of future subdivision and development.

Maximum Building Height: 8.5 m (27.89 ft.)

SCHEDULE C

Agricultural buildings may be exempt from the above maximum building height but may be limited to such height as is deemed suitable and appropriate for the intended use as determined by the Municipal Planning Commission.

Outdoor Storage and Display:

1. Outdoor storage shall be screened.
2. Outdoor display shall be screened from residential districts

Manufactured Homes:

Design guidelines listed in Schedule B.

Home Occupations:

Additional regulations listed in Schedule B.

Supplementary Regulations:

All uses must comply with the regulations in Schedule B”.

The regulations for all other uses shall be as established in Schedule B.

 VILLAGE OF
Cremona
REQUEST FOR DECISION 23-06-074

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 8 a)

TITLE: New Business: Road Closure, Center Street

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Iron Mountain Diesel will be hosting Soap Box Derby for Canada Day Celebrations on Centre Street.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Closure request will be starting at Hwy #580 up to Second Ave running of the Soap Box Derby.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ approves the road closure for Saturday, July 1, 2023, at 11:00 am to 3:00 pm for Iron Mountain Diesel to host the Soap Box Derby as part of Canada Day Celebrations.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION 23-06-075

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 8 b)

TITLE: New Business: Tax Recovery Property

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Lot 31, Block 9, Plan 3975HY Has entered Tax Recovery Property.

Market Values: The Municipal Government Act provides that council must establish a reserve bid that is "as close as reasonably possible to the market value" of each parcel.

By definition, market value is arrived at between a willing, well-informed buyer and a willing, well-informed seller. Typically, the assessed values are used as market values/reserve bids. In the event the assessed values do not reflect the market value, or there is concern whether this is the case, we recommend having the assessor update their assessment, obtaining an opinion of value or obtaining an appraisal. (eg. The assessed value of a property could be \$275,000 but what would it actually sell for if offered for sale? If the buildings are substantially deteriorated, then the market value is likely reduced.)

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

- a) Council must agree with the Terms and Conditions of Sale.
- b) Council must decide on a date for the auction and the value of the property for the village to sell.
- c) Council agrees to add the tax recovery costs to the relevant tax roll.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

a)

MOTION THAT Councillor _____ the presented Terms and Conditions of Sale for the 2023 Public Auction are hereby approved.

b)

MOTION THAT Councillor _____ approves the Village of Cremona to schedule the Public Auction for Lot 31, Block 9, and Plan 3975HY on _____ (between Sep 15-Nov 15) 2023 at _____. (10am or 2pm)

c)

MOTION THAT Councillor _____ pursuant to 553(1) (f) M.G.A., the addition of all tax recovery costs to the relevant rolls is hereby approved.

INTLS: CAO KO

 **VILLAGE OF
Cremona**
REQUEST FOR DECISION 23-06-076

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 8 c) SCO-Fire Agreement

TITLE: New Business: SCO-Fire Agreement

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL: Cremona Councillor to renew the village 3-year agreement with SCO-Fire (Safety Code Council)

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Talked with Kevin our Fire Chief and he is the village SCO-Fire but not specifically with buildings.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

a)

MOTION THAT Councillor _____ approves the Village of Cremona to enter into a 3-year agreement with SCO-Fire A Division of Global Forensics Inc., an accredited agency with Safety Codes Council.

b)

MOTION THAT Councillor _____ opposes the Village of Cremona to enter into a 3-year agreement with SCO-Fire A Division of Global Forensics Inc., an accredited agency with Safety Codes Council

INTLS: CAO KO



SCO-Fire A Division of Global Forensics Inc.
“Proudly Serving our Municipal and Corporate Partners”

- Safety Codes Services
- Inspection & Investigations
- Plan Reviews
- Fire Service Audits

SCO-Fire A Division of Global Forensics Inc.
Bay 8, 7429 – 49th Ave
Red Deer, Alberta, Canada, T4P 1N2

May 10, 2023

Village of Cremona
Box 10, 205 1st Street East
Cremona, AB, T0M 0R0

Attention: Karen O'Connor (CAO)

The current Service Agreement with SCO-Fire is set to expire on June 18th, 2023. Please see attached General Service Agreement for consideration of renewal for continuity of services.

SCO-Fire, a Division of Global Forensics is an accredited agency with the Safety Codes Council that assists our municipal and corporate partners by providing Fire Safety Codes Officers that are certified to manage all types of fire inspections and fire investigations.

The services offered but not limited to are noted on Appendix A – Rate Sheet, within the service agreement that includes plan reviews and inspections of flammable and combustible storage tank systems.

There is no fee to enter into this agreement. Our services are “as requested” with fees applicable only for services rendered. If you have any questions regarding our services or the agreement, please do not hesitate to contact me.

Regards,

Wes Van Bavel
SCO-Fire a Division of Global Forensics

C: 587.378.6010
E: wvanbavel@sco-fire.ca



GENERAL SERVICE AGREEMENT

THIS GENERAL SERVICE AGREEMENT (the “Agreement”) dated this ____ day of _____, 2023

BETWEEN:

<p>CLIENT</p> <p>Village of Cremona</p> <hr/> <p>(the “Client”)</p>

<p>CONTRACTOR</p> <p>SCO-Fire</p> <hr/> <p>(the “Contractor”)</p>

BACKGROUND

- A. The Client is of the opinion that the Contractor has the necessary qualifications, experience, and ability to provide services to the Client.
- B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the “Party” and collectively the “Parties” to this Agreement) agree as follows:

SERVICES PROVIDED

Services will be initiated on a call-out basis. **Appendix B – Contact List** will act as a delegation of authority to activate the services here in agreed to. Annually, an updated contact list will be provided from the Client to SCO-Fire. Any changes to the personnel on that list will be the responsibility of the Client to provide.

1. The Client hereby agrees to engage the Contractor to provide the Client with the following services (the “Services”), as required:
 - Fire Inspections of all Major Building Occupancy Classifications as per the National Fire Code - Alberta Editions that includes Storage Tank Systems
 - Fire & Building Plan Reviews for Renovations and New Buildings
 - Technical Code Reviews
 - Acceptable or Alternative Solutions (Variances)
 - Fire Safety Plans
 - Fire and Explosion Investigations

2. The Services will also include any other tasks which the Parties may agree on, including, but not limited to the services listed on **Appendix A – Rate Sheet**. The Contractor hereby agrees to provide such Services to the Client.

TERM OF AGREEMENT AND TERMINATION

The term of this Agreement (the “Term”) will begin on the date of this Agreement and will remain in full force and effect for 3 years, unless terminated sooner, by either party, upon giving to the other party thirty (30) days’ written notice, after which time this Agreement is terminated. The Term may be extended with the written consent of the Parties.

PERFORMANCE

The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

CURRENCY

Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in CAD (Canadian Dollars).

COMPENSATION

1. The Contractor will charge the Client for the Services based on **Appendix A – Rate Sheet** (the Compensation).
2. The Contractor will provide the Client 45 days notice in the event of changes to rates.
3. The Client will be invoiced upon completion of each job.
4. Invoices submitted by the Contractor to the Client are due Net 30 days from invoice date or 2% interest per month (24% interest per annum).
5. If this Agreement is terminated by the Client prior to completion of the Services, but where the Services have been partially performed, the Contractor will be entitled to pro rata payment of the Compensation to the date of termination if there has been no breach of contract on the part of the Contractor.
6. The Compensation as stated in this Agreement does not include GST, or other applicable taxes and/or duties as may be required by law. Any GST, sales tax and duties required by law will be charged in addition to the Compensation.

REIMBURSEMENT OF EXPENSES

The Contractor will be reimbursed from time to time for reasonable and necessary expenses incurred by the Contractor in connection with providing the Services. Pre-approval is not required for expenses.

CONFIDENTIALITY

1. Confidential information (the “Confidential Information”) refers to any data or information relating to the business of the Client which would reasonably be proprietary to the Client including, but not limited to, accounting records, business processes, and client records and that is not generally known in the industry of the Client and where release of that Confidential Information could reasonably be expected to cause harm to the Client.

2. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.
3. All written and oral information and material disclosed or provided by the Client to the Contractor under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Contractor.

RETURN OF PROPERTY

1. Upon the expiry or termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or Confidential Information which is the property of the Client.
2. All safety codes services files, when closed, will be returned to the accredited organization.

TRANSITION OF SAFETY CODES SERVICES

Upon the expiry or termination of this Agreement, all open and pending files will be transitioned to the Client, as an accredited municipality, or to the incoming accredited agency.

CAPACITY/INDEPENDENT CONTRACTOR

In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service.

NOTICE

All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:

- A. **Client** – Village of Cremona – Box 10, 205 1st Street East, Cremona, AB, T0M 0R0
- B. **Contractor** – SCO-Fire – Bay 8, 7429 49th Avenue, Red Deer, Alberta, T4P 1N2

or to such other address as either Party may from time to time notify the other.

INDEMNIFICATION

Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

MODIFICATION OF AGREEMENT

Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

TIME OF THE ESSENCE

Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

ASSIGNMENT

The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligation under this Agreement without prior written consent of the Client.

ENTIRE AGREEMENT

It is agreed that there is no representation, warranty, collateral agreement, or condition affecting this Agreement except as expressly provided in this Agreement.

ENUREMENT

This Agreement will ensure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

TITLES/HEADINGS

Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

GENDER

Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta.

SEVERABILITY

If any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

The waiver by either Party of a breach, default, delay, or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures on this ____ day of _____, 2023.

CLIENT: Village of Cremona

Signature: _____ Per: _____

CONTRACTOR: SCO-Fire

Signature: _____ Per: Joe Towers, President, SCO-Fire

Appendix B – Contact List
Delegation of Authority for
Town of Coronation

#	Name	Position	Phone Number	Email
1	Karen O'Connor	CAO		
2	Kevin Miller	Fire Chief		



SCO-Fire A Division of Global Forensics Inc.
 “Proudly Serving our Municipal and Corporate Partners”

Appendix A - Rate Sheet

Inspection Services	Rate	per unit
Fire & Building Safety Code Officers (on and /or off-site) that includes: * Inspections, Research, Reports, Communication, Occupant Load Drawings/Calculations/Certificate * Fire & Building Plan Reviews - Planning, Development, Building (research, reports, permits, inspections)	\$150.00	hour
Re-inspection (on and/or off-site including research, report, communication)	\$175.00	hour
Travel Time	\$ 75.00	hour
Construction/Demolition Fire Safety Plan (review and/or development, inspection, communication)	\$175.00	hour
Fire Emergency Procedures (review and/or development, inspection, communication)	\$175.00	hour
Technical Review (acceptable or alternative solution, inspection, report, communication)	\$175.00	hour
Provincial License Inspection	\$150.00	hour
Mileage	\$ 0.75	km
Admin Fee (1 hour minimum)	\$ 40.00	hour
Fire Smart Site Assessment	Please request quote	
Special Events	Rate	per unit
Special Event (plan review, report, inspection, communication)	\$150.00	hour
Special Event Permit	\$ 50.00	each
Mobile Cooking Operations (plan review, report, inspection, communication)	\$150.00	hour
Seminars, Courses and Presentations upon request	Please request quote	
Investigation Services	Rate	per unit
Investigator	\$175.00	hour
Mileage	\$ 0.75	km
3D Imagery	\$150.00	investigation
Aerial Imagery	\$100.00	investigation
Lab Analysis (USD)	\$175.00	per sample
Lab Report (USD)	\$ 65.00	per report
Any additional courier fees	at cost	
Ignitable Liquid Detection Canine	\$150.00	hour
Canine Team - Mileage	\$ 0.75	km
Expert Testimony	\$175.00	hour
Forensic Imagery and Evidence Services - <i>Forensic services only (working under the primary investigator) which includes scene documentation, evidence collection, evidence logs and imagery</i>	\$175.00	hour
Outside Request for Investigation Information		
Outside Requests for Information (i.e., Reports, Photographs, FOIP Requests) as per Municipal By-law's		

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 9 a)

TITLE: Reports – Financial Reports

ORIGINATED BY: *Karen O'Connor CAO*

BACKGROUND / PROPOSAL:

Accounts payable for May 2023 total sum being \$111,179.66

Financial Report for FCSS & Village

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts Accounts Payable Report and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO

Cheque Listing For Council

2023-Jun-14
2:57:37PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230186	2023-05-02	LOCAL AUTHORITIES PENSION PLAN	7653974-B8L8	PAYMENT EM# 450 - PP# 8 - 2023	251.96	251.96
20230201	2023-05-05	RYAN, SANDRA A				
20230202	2023-05-05	THOMPSON, JENNIE L				
20230203	2023-05-05	O'CONNOR, KAREN M				
20230204	2023-05-05	WIENS, BARRY				
20230205	2023-05-02	SUNCOR ENERGY PRODUCTS PARTNERSHIP		PAYMENT		1,355.61
			1	GASLINE ANTIFREEZE	12.50	
			10	DISCOUNT	(8.32)	
			11	FUEL FOR SKIDSTEER	76.23	
			12	FUEL FOR SKIDSTEER	121.70	
			13	FUEL FOR SANDER & BLOWER	42.01	
			14	FUEL FOR F-350	110.09	
			15	FUEL FOR SKIDSTEER	82.00	
			16	FUEL FOR RANGER	35.22	
			17	FUEL FOR SKIDSTEER	76.26	
			18	FUEL FOR RANGER	55.41	
			19	FUEL FOR SKIDSTEER	87.49	
			2	FUEL FOR F-350	116.82	
			20	FUEL FOR RANGER	89.00	
			21	DISCOUNT	(9.08)	
			3	FUEL FOR SKIDSTEER	50.02	
			4	FUEL FOR RANGER	100.00	
			5	FUEL FOR SKIDSTEER	84.01	
			6	FUEL FOR F-350	110.47	
			7	FUEL FOR JERRY CANS	26.07	
			8	FUEL FOR JERRY CAN & SANDER	24.77	
			9	FUEL FOR SKIDSTEER	72.94	
20230206	2023-05-16	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000252284	PAYMENT VOC WASTE PICKUP - APRIL 2023	2,863.02	2,863.02
20230207	2023-05-16	LOCAL AUTHORITIES PENSION PLAN	7710200-H0V0	PAYMENT EM# 450 - PP# 9 - 2023	220.46	220.46
20230208	2023-05-16	WILD ROSE ASSESSMENT SERVICE	8993	PAYMENT PROGRESS PMT - MAY 2023	673.75	673.75
20230209	2023-05-10	COCHRANE LAKE GAS CO-OP LTD	883	PAYMENT NAT GAS - WATER - APRIL 2023	30.98	30.98
20230210	2023-05-10	TELUS COMMUNICATIONS	2552080612 2552080613	PAYMENT FIRE INTERNET - APR 2023 FCSS INTERNET - APR 2023	205.74 59.76	265.50
20230211	2023-05-10	TELUS MOBILITY	563	PAYMENT VOC CELL PHONES - APR 2023	231.93	231.93
20230212	2023-05-11	ALBERTA MUNICIPALITIES	41923	PAYMENT VOC INSURANCE - 2023	24,416.00	24,416.00
20230213	2023-05-11	AQUATECH CANADIAN WATER SERVICES INC.	021492 021521 021527	PAYMENT APRIL 2023 ANNUAL CALIBRATIONS - 2023 EXTRA WORK/CHEMICALS/PARTS	6,560.51 2,208.29 2,853.73	11,622.53
20230214	2023-05-11	BUMPER TO BUMPER	32696 33500	PAYMENT ANTIFREEZE JIC CAP	11.59 4.73	16.32
20230215	2023-05-11	CAB-K BROADCASTING LTD.	23040590	PAYMENT FCSS ADVERTISING	262.50	262.50
20230216	2023-05-11	CANON CANADA INC	4030342545	PAYMENT FCSS COPIER USAGE	200.68	200.68
20230217	2023-05-11	GREGG DISTRIBUTORS LP		PAYMENT		2,635.23

Cheque Listing For Council

2023-Jun-14
2:57:37PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230217	2023-05-11	GREGG DISTRIBUTORS LP	069-100053	PARTS FOR SWEEPER	374.80	2,635.23
			069-100054	PW SUPPLIES	1,060.03	
			069100055	BELT FOR RANGER	35.68	
			069-100056	BELT FOR SKIDSTEER	24.78	
			069-100057	TRIM LINE FOR WHIPPER	82.18	
			069-110422	PARTS FOR SKIDSTEER	27.64	
			069-110423	PAINT FOR SHOP	240.18	
			069-112300	PAINT SUPPLIES FOR ROADS & CUF	780.11	
			069-115625	BATT TERM FOR RANGER	9.83	
20230218	2023-05-11	LASHMORE, SCOTT	4	PAYMENT HONORARIUM FOR WELLBRIETY LE	50.00	50.00
20230219	2023-05-11	MESSER CANADA INC, 15687	2106359314	PAYMENT OXYGEN	40.75	40.75
20230220	2023-05-11	MOUNTAIN VIEW EMERGENCY SHELTER SOCIETY	8	PAYMENT FCSS FUNDING - 2023 - PD IN FULL	3,000.00	3,000.00
20230222	2023-05-11	MOUNTAIN VIEW REGIONAL WASTE	0000052737	PAYMENT LANDFILL CHARGES - APRIL 2023	804.66	804.66
20230223	2023-05-11	MPE ENGINEERING LTD	2490-017-00-09	PAYMENT PUMP STN PIPING UPGRADES	191.10	191.10
20230224	2023-05-11	OLDS & DISTRICT HOSPICE SOCIETY	2	PAYMENT FCSS FUNDING 2023 - PD IN FULL	500.00	500.00
20230225	2023-05-11	RSM ALBERTA LLP	6985967 7016535	PAYMENT LAPP AUDIT 2021 AUDIT - 2022	488.25 2,100.00	2,588.25
20230226	2023-05-11	WINDSOR, KATHLEEN	07026	PAYMENT WEBSITE UPDATING - APRIL 2023	78.75	78.75
20230227	2023-05-11	YOUTH EMPOWERMENT & SUPPORT	1	PAYMENT FCSS FUNDING 2023 - PD IN FULL	2,000.00	2,000.00
20230228	2023-05-11	ZONE 3 BUSINESS SOLUTIONS INC.	134878	PAYMENT COPIER USAGE	340.19	340.19
20230236	2023-05-19	RYAN, SANDRA A				
20230237	2023-05-19	THOMPSON, JENNIE L				
20230238	2023-05-19	O'CONNOR, KAREN M				
20230239	2023-05-19	WIENS, BARRY				
20230240	2023-05-19	HAGEN, TIM A				
20230241	2023-05-19	GOEBEL, SHANE H				
20230242	2023-05-19	THOMPSON, TERRY W				
20230243	2023-05-19	CANADAY, JOSEPH				
20230244	2023-05-31	LOCAL AUTHORITIES PENSION PLAN	7747098-P0M2	PAYMENT EM# 450 - PP# 10 - 2023	649.79	649.79
20230245	2023-05-24	DIRECT ENERGY	81	PAYMENT VOC NAT GAS - APR 2023	1,191.56	1,191.56
20230246	2023-05-24	EPCOR	16551306	PAYMENT VOC ELECTRICITY - APR 2023	7,347.74	7,347.74
20230247	2023-05-24	TELUS COMMUNICATIONS	2552080614 2552080615 2552080617 2552080618 2552080619	PAYMENT FCSS OFFICE PHONE - MAY 2023 VOC FAX LINE, SECURITY CAMERA VOC OFFICE PHONES - MAY 2023 FIRE INTERNET - MAY 2023 FCSS INTERNET - MAY 2023	69.98 437.18 844.52 101.85 89.25	1,542.78
20230248	2023-05-25	ALBERTA MUNICIPALITIES	1086201	PAYMENT MIRCOSOFT APP UPDATE	6.10	3,045.31

Cheque Listing For Council

2023-Jun-14
2:57:37PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230248	2023-05-25	ALBERTA MUNICIPALITIES	1086308	DATA BACKUP - APRIL 2023	182.96	3,045.31
			V207_131769522	REMOTE ACCESS	15.75	
			V314_162.24	FCSS NEWSLETTER	155.90	
			V314_163.24	STAMPS	289.80	
			V320_77	AUDIT - MEAL	46.75	
			V333_132	VOC/FCSS SUPPLIES	162.40	
			V349_57	PRIZES FOR EASTER CONTEST	31.24	
			V356_2405	LGAA MEMBERSHIP - 2023	236.25	
			V434_158	FCSS RECEIPT BOOK	15.54	
			V434_159	FCSS PLASTIC BAGS	63.20	
			V441_1556	FCSS REGISTRATION	205.00	
			V47_834465	FCSS BUTTER TARTS	6.99	
			V47_834466	FCSS WV PAINT NIGHT	7.11	
			V47_834467	VOC SUPPLIES	31.98	
			V47_834468	COFFEE	14.49	
			V477_1	CAO - P&D SEMINAR	194.25	
			V725_7	FCSS YOUTH TRIP	981.58	
			V746_4	FCSS WV PAINT NIGHT	21.25	
			V746_5	FCSS WV PAINT NIGHT	45.87	
			V791_15	MONTHLY SUBSCRIPTION - APR 202	27.29	
			V877_5	MONTHLY SUBSCRIPTION - APR 202	103.73	
			V895_1	FCSS CELIAC MEAL - YOUTH TRIP	10.90	
			V896_1	FCSS YOUTH TRIP	168.00	
			V897_1	FCSS - MEAL	20.98	
20230249	2023-05-25	NEILON, GERALD & GAIL		PAYMENT		8,392.23
			202305251	CREDIT BALANCE PAID	8,392.23	
20230250	2023-05-25	BUMPER TO BUMPER		PAYMENT		142.65
			34731	AUTOCUT HEAD	142.65	
20230251	2023-05-25	CANADAY, JOE		PAYMENT		45.45
			2	MILEAGE - APRIL	45.45	
20230252	2023-05-25	CANIS ENVIRONMENTAL SOLUTIONS		PAYMENT		477.75
			7	LAGOON WORK - ANIMAL CONTROL	477.75	
20230253	2023-05-25	CANON CANADA INC		PAYMENT		415.80
			1400093448	FCSS COPIER	415.80	
20230254	2023-05-25	GOVERNMENT OF ALBERTA		PAYMENT		15,585.00
			1800099456	POLCE FUNDING FISCAL 2022-23	15,585.00	
20230255	2023-05-25	MOUNTAIN VIEW COUNTY		PAYMENT		1,531.28
			264300	2022 FIRE BUDGET REC.	1,531.28	
20230256	2023-05-25	MOUNTAIN VIEW MOCCASIN HOUSE SOCIETY		PAYMENT		500.00
			3	FCSS 2023 FUNDING	500.00	
20230257	2023-05-25	PHONE EXPERTS		PAYMENT		57.75
			232485	FIRE TECH ISSUES	57.75	
20230258	2023-05-25	THOMPSON, JENNIE		PAYMENT		829.91
			26	REIMBURSEMENT OF EXPENSES	579.43	
			27	REIMBURSEMENT OF EXPENSES	250.48	
20230259	2023-05-25	WIENS, BARRY		PAYMENT		550.00
			559912	GRASS TRIMMER	550.00	
20230264	2023-05-31	JAMIESON, DALE		PAYMENT		270.00
			2	SUMMER HELP - MOWING	270.00	

Total 111,179.66

*** End of Report ***



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
TAXES & REQUISITIONS						
1-00-00-111-00	Residential Property Taxes	(326,032.73)	(327,000.00)	(333,995.83)	(358,941.45)	(356,927.79)
1-00-00-112-00	Commercial Property Taxes	(76,594.40)	(75,825.00)	(76,561.77)	(79,298.64)	(79,762.75)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(342.38)	(342.38)	(342.38)	(337.42)	(337.42)
1-00-00-115-00	Linear Taxes	(12,326.90)	(12,408.84)	(12,409.75)	(13,264.99)	(13,261.59)
1-00-00-118-00	Designated Industrial Property	(71.58)	(72.59)	(72.60)	(78.01)	(73.82)
1-00-00-120-00	Alberta School Foundation Tax Levy	(123,499.77)	(123,455.88)	(124,098.14)	(130,217.33)	(130,169.67)
1-00-00-121-00	Seniors' Foundation Tax Levy	(16,925.37)	(16,925.00)	(17,288.88)	(19,653.72)	(19,588.00)
1-00-00-122-00	AB Policing Levy	(12,284.50)	(17,199.00)	(17,195.95)	(25,680.73)	(21,000.00)
1-00-00-210-00	Grants In Lieu	(1,933.57)	(1,933.57)	(1,933.57)	(1,922.70)	(1,922.70)
*	TOTAL TAXES & REQUISITIONS	(570,011.20)	(575,162.26)	(583,898.87)	(629,394.99)	(623,043.74)
TAXES & REQUISITIONS EXP						
2-00-00-740-00	ASFF Requisition	123,455.89	123,445.88	130,169.67	0.00	130,169.67
2-00-00-753-00	MV Seniors's Housing Requisition	16,878.00	17,000.00	16,863.00	0.00	19,588.00
2-00-00-754-00	Designated Industrial Requisition	0.00	72.59	0.00	0.00	73.82
2-00-00-755-00	AB Policing Requisition	0.00	17,199.00	20,480.94	15,585.00	21,000.00
*	TOTAL TAXES & REQUISITIONS EXP	140,333.89	157,717.47	167,513.61	15,585.00	170,831.49
**	TOTAL TAX REVENUE FOR MUNICIPALITY	(429,677.31)	(417,444.79)	(416,385.26)	(613,809.99)	(452,212.25)
ADMIN & GENERAL						
1-00-00-510-00	Penalties & Costs on Taxes	(9,838.29)	(6,500.00)	(7,327.57)	0.00	(6,500.00)
1-12-00-155-00	Business License	(1,045.85)	(1,000.00)	(1,233.36)	(75.00)	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(1,800.00)	1,000.00	(1,560.00)	(120.00)	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	(100.00)	0.00	0.00	(1,000.00)
1-12-00-550-00	Return on Investments	(608.90)	(500.00)	(189.72)	0.00	(200.00)
1-12-00-590-00	Other Revenue - Admin	(2,570.34)	(4,500.00)	(1,803.48)	(968.12)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	(100.00)	0.00	0.00	(50.00)
1-12-00-840-00	Provincial Grant	(27,268.00)	(27,260.00)	(27,268.00)	0.00	(27,260.00)
1-23-00-590-00	Revenue - Fire	(8,287.66)	(5,000.00)	0.00	0.00	(5,000.00)
*	TOTAL ADMIN & GENERAL	(51,419.04)	(43,960.00)	(39,382.13)	(1,163.12)	(44,570.00)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
BYLAW & ENFORCEMENT						
1-26-00-420-00	Traffic Fines	0.00	(100.00)	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	(149.00)	(100.00)	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(330.00)	(150.00)	(435.00)	0.00	(435.00)
* TOTAL BYLAW & ENFORCEMENT		(479.00)	(350.00)	(435.00)	0.00	(635.00)
PUBLIC WORKS						
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00	0.00
* TOTAL PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
WATER						
1-41-00-410-00	Basic Fees - Water	(7,054.00)	(7,100.00)	(7,046.51)	(587.50)	(33,696.00)
1-41-00-411-00	Water Consumption Fees	(122,754.08)	(124,000.00)	(120,897.50)	(9,643.32)	(250,000.00)
1-41-00-412-00	Bulk Water Sales	(9,873.38)	(12,000.00)	(10,025.30)	(636.90)	(12,000.00)
1-41-00-510-00	Utility Penalties	(2,301.40)	(2,500.00)	(2,299.45)	(194.32)	(2,500.00)
1-41-00-540-00	Franchise & Concess.	(52,235.99)	(48,897.96)	(57,540.10)	(5,133.61)	(48,897.96)
1-41-00-590-00	Other Revenue - Water	(1,110.76)	0.00	(726.06)	0.00	(726.06)
* TOTAL WATER		(195,329.61)	(194,497.96)	(198,534.92)	(16,195.65)	(347,820.02)
SANITARY						
1-42-00-410-00	Basic Fees - Sewer	(7,054.00)	(7,000.00)	(7,046.51)	(587.50)	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(22,499.15)	(24,000.00)	(22,271.31)	(1,767.94)	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(13,058.97)	(12,000.00)	(14,317.67)	(1,283.40)	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	(3,870.00)	(3,800.00)	(3,075.00)	0.00	(3,800.00)
* TOTAL SANITARY		(46,482.12)	(46,800.00)	(46,710.49)	(3,638.84)	(62,264.00)
GARBAGE						
1-43-00-254-00	Costs Recovered - Garbage	(7,200.00)	(4,000.00)	(7,200.00)	0.00	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(45,316.80)	(45,000.00)	(45,290.40)	(3,780.00)	(45,000.00)
* TOTAL GARBAGE		(52,516.80)	(49,000.00)	(52,490.40)	(3,780.00)	(49,000.00)
FCSS						
1-51-00-840-00	Grant - Prov. - FCSS	(15,040.00)	(15,000.00)	(10,712.00)	(498.00)	(16,000.00)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
1-51-00-850-00	Grant - Local Govt. - FCSS	(57,802.00)	(56,325.00)	(67,578.68)	(55,152.00)	(45,152.00)
1-51-00-990-00	Donation & Fees - FCSS	(3,069.40)	(3,000.00)	(12,617.34)	(330.00)	(3,000.00)
1-51-00-990-01	MVC Wage Grant	0.00	(2,000.00)	0.00	0.00	(10,000.00)
* TOTAL FCSS		(75,911.40)	(76,325.00)	(90,908.02)	(55,980.00)	(74,152.00)
CEMETERY						
1-56-00-410-00	Plot - Cemetery	(1,250.00)	(1,200.00)	(1,150.00)	0.00	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,450.00)	(1,200.00)	(900.00)	0.00	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(450.00)	(1,000.00)	(200.00)	0.00	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	(1,000.00)	0.00	0.00	(1,000.00)
* TOTAL CEMETERY		(3,150.00)	(4,400.00)	(2,250.00)	0.00	(4,400.00)
PLANNING & DEVELOPMENT						
1-61-00-410-00	Building Permits	(992.42)	(1,100.00)	(1,468.48)	(26.56)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(1,000.00)	(1,000.00)	(600.00)	0.00	(1,000.00)
1-61-00-520-00	Development Permits	(1,228.24)	(1,200.00)	(2,650.00)	0.00	(1,200.00)
1-61-00-521-00	Subdivision Fees	0.00	(1,200.00)	(2,100.00)	0.00	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	(250.00)	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00	0.00
* TOTAL PLANNING & DEVELOPMENT		(3,220.66)	(4,750.00)	(6,818.48)	(26.56)	(4,750.00)
CULTURE & RECREATION						
1-71-00-990-02	Donation - Cremona Days	0.00	(5,400.00)	(6,619.16)	0.00	(5,400.00)
1-71-00-990-08	Donation/Fees - WinterFest	0.00	0.00	(1,795.00)	0.00	(1,795.00)
* TOTAL CULTURE & RECREATION		0.00	(5,400.00)	(8,414.16)	0.00	(7,195.00)
PARKS & RECREATION						
1-71-00-830-00	Grant - Recreation - Federal	(7,000.00)	(5,000.00)	(5,000.00)	0.00	(5,000.00)
1-71-00-990-00	Donation - Recreation	0.00	(1,000.00)	0.00	0.00	(1,000.00)
* TOTAL PARKS & RECREATION		(7,000.00)	(6,000.00)	(5,000.00)	0.00	(6,000.00)
LIBRARY						
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00	0.00
1-74-00-850-00	Grants - Local Govt - Library	(30,546.66)	(32,847.00)	(32,847.15)	(34,811.88)	(34,811.88)



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
* TOTAL LIBRARY		(30,546.66)	(32,847.00)	(32,847.15)	(34,811.88)	(34,811.88)
**P TOTAL DEPARTMENT REVENUES		(466,055.29)	(464,329.96)	(483,790.75)	(115,596.05)	(635,597.90)
*** TOTAL REVENUE		(895,732.60)	(881,774.75)	(900,176.01)	(729,406.04)	(1,087,810.15)

COUNCIL GENERAL EXPENSE

2-11-00-146-00	Community Grants & Enhancements	640.00	500.00	250.00	0.00	500.00
2-11-00-220-00	Advertising	288.50	300.00	239.00	0.00	300.00
2-11-00-225-00	Registrations & Memberships	2,121.55	2,500.00	2,079.40	0.00	2,500.00
2-11-00-230-00	Professional & Consulting Services	3,868.46	1,500.00	8,464.54	0.00	4,000.00
2-11-00-232-00	Legal Fees	0.00	0.00	0.00	0.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,118.77	1,250.00	1,034.34	0.00	1,250.00
* TOTAL COUNCIL GENERAL EXPENSE		8,037.28	6,050.00	12,067.28	0.00	8,550.00

COUNCILLOR EXPENSE

2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,015.00	2,100.00	1,625.00	280.00	2,100.00
2-11-01-140-00	Benefits Cnc 1	31.08	50.00	27.30	5.38	50.00
2-11-01-211-00	Travel & Subsistence - Cncl 1	0.00	500.00	306.03	45.45	500.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	3,110.00	4,000.00	4,030.00	225.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	48.50	100.00	113.73	4.32	113.73
2-11-02-211-00	Travel & Subsistence - Cncl 2	214.26	500.00	444.40	0.00	500.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	2,440.00	2,400.00	3,090.00	0.00	3,100.00
2-11-03-140-00	Benefits Cnc 3	41.32	50.00	61.89	0.00	61.89
2-11-03-211-00	Travel & Subsistence - Cncl 3	101.00	500.00	156.55	0.00	500.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,297.50	2,100.00	2,270.00	175.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	39.92	50.00	38.33	3.36	50.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	0.00	500.00	30.30	0.00	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	2,847.50	2,100.00	2,280.00	175.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	48.31	50.00	38.50	3.36	50.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	298.96	500.00	(137.36)	0.00	500.00
* TOTAL COUNCILLOR EXPENSE		13,533.35	15,500.00	14,374.67	916.87	16,625.62

GENERAL ADMINISTRATION EXPENSE

2-12-00-100-00	Salaries & Wages	55,362.12	50,000.00	59,344.22	3,637.53	50,000.00
2-12-00-140-00	Employee Benefits	7,603.85	6,500.00	7,602.19	521.17	6,500.00
2-12-00-141-00	One Time Retention Bonus	0.00	0.00	0.00	0.00	0.00
2-12-00-148-00	Training & Development - Admin	95.00	500.00	0.00	0.00	1,000.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
2-12-00-150-00	Freight & Postage	491.89	500.00	173.18	138.00	500.00
2-12-00-210-00	Licenses & Permits - Admin	25.00	0.00	0.00	0.00	0.00
2-12-00-211-00	Travel & Subsistance	1,256.74	1,000.00	241.85	44.52	1,000.00
2-12-00-217-00	Telephone & Internet	14,498.63	12,000.00	12,725.04	899.86	12,000.00
2-12-00-220-00	Advertising	632.00	750.00	1,382.33	0.00	750.00
2-12-00-224-00	Resource Materials/Supplies	0.00	100.00	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	450.00	500.00	225.00	225.00	500.00
2-12-00-230-00	Professional Services	15,882.61	12,300.00	16,376.42	180.06	12,300.00
2-12-00-231-00	Assessment Services	8,589.72	8,600.00	8,543.65	641.67	8,600.00
2-12-00-232-00	Legal Fees	5,938.79	5,000.00	11,204.68	0.00	5,000.00
2-12-00-233-00	Audit Fees	23,750.00	22,000.00	21,026.19	2,465.00	22,000.00
2-12-00-274-00	Insurance	20,426.33	20,000.00	20,392.69	24,416.00	20,000.00
2-12-00-510-00	General Office Supplies	8,760.87	7,000.00	6,669.92	142.16	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,632.15	1,500.00	1,450.10	0.00	2,000.00
2-12-00-525-00	Rentals & Leases	4,192.08	3,600.00	2,860.15	323.99	3,600.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	400.00	802.00	0.00	400.00
2-12-00-814-00	Service Charges & Interest	9,583.21	7,200.00	9,254.48	0.00	7,153.21
2-12-00-815-00	Penny Rounding	0.00	100.00	0.01	0.00	100.00
2-12-00-850-00	Toilet Rebate	150.00	100.00	50.00	0.00	100.00
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	500.00	299.50	0.00	500.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	100.00	0.00	0.00	100.00
2-12-00-823-00	Loan Interest - LOC	0.00	200.00	0.00	0.00	200.00
* TOTAL GENERAL ADMINISTRATION E		179,320.99	160,450.00	180,623.60	33,634.96	161,403.21
CAO EXPENSES						
2-12-01-100-00	Salaries & Wages - CAO	84,267.75	80,000.00	60,034.08	6,157.84	80,000.00
2-12-01-140-00	Employee Benefits - CAO	10,991.00	15,000.00	11,123.08	700.42	15,000.00
2-12-01-148-00	Training & Development - CAO	6,495.00	2,000.00	0.00	185.00	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	427.47	1,200.00	1,627.45	0.00	1,200.00
2-12-01-211-01	Accomodations - CAO	416.99	1,000.00	0.00	0.00	1,000.00
2-12-01-217-00	Telephone & Internet - CAO	0.00	0.00	0.00	0.00	0.00
2-12-01-223-00	Membership & Registrations-CAO	152.25	1,300.00	225.00	0.00	1,300.00
2-12-01-225-00	Conference Registrations - CAO	0.00	150.00	550.00	0.00	150.00
* TOTAL CAO EXPENSES		102,750.46	100,650.00	73,559.61	7,043.26	100,650.00
FIRE EXPENSES						
2-23-00-217-00	Telephone & Internet	1,165.94	1,200.00	1,164.00	616.04	1,200.00
2-23-00-230-00	Professional Services	4,246.72	1,200.00	4,233.54	0.00	1,200.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	11,431.31	6,500.00	4,089.14	1,531.28	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	0.00	1,200.00	0.00	0.00	1,200.00
2-23-00-740-00	Fire Services Requisition	47,096.00	58,000.00	52,675.00	0.00	58,000.00
*	TOTAL FIRE EXPENSES	63,939.97	68,100.00	62,161.68	2,147.32	65,600.00
DISASTER SERVICES EXPENSE						
2-24-00-230-00	Professional Services - Disaster Serv.	31.08	35.00	0.00	0.00	35.00
*	TOTAL DISASTER SERVICES EXPENS	31.08	35.00	0.00	0.00	35.00
BYLAW & ENFORCEMENT EXPENSE						
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	0.00	0.00	1,500.00
2-26-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
*	TOTAL BYLAW & ENFORCEMENT EXPE	0.00	0.00	0.00	0.00	1,500.00
PUBLIC WORKS EXPENSE						
2-31-00-100-00	Salaries & Wages	126,005.50	100,000.00	96,568.62	2,568.00	10,000.00
2-31-00-140-00	Employee Benefits	21,135.20	23,000.00	16,367.00	322.86	250.00
2-31-00-148-00	Training & Development - Public Works	0.00	500.00	301.67	0.00	1,500.00
2-31-00-150-00	Freight & Postage	0.00	500.00	0.00	0.00	0.00
2-31-00-211-00	Travel & Subsistance	256.54	500.00	3,642.44	0.00	500.00
2-31-00-217-00	Telephone & Internet	782.15	900.00	1,261.17	52.51	1,300.00
2-31-00-223-00	Memberships & Registration	84.00	100.00	57.14	0.00	100.00
2-31-00-230-00	Professional Services	2,518.70	3,000.00	2,787.35	38.81	3,000.00
2-31-00-518-00	Protective Clothing, Etc.	380.96	500.00	350.67	0.00	500.00
2-31-00-521-00	Fuel Costs	5,902.25	7,000.00	12,417.86	1,291.06	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	18,231.33	10,000.00	26,374.82	896.99	10,000.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	1,589.17	1,250.00	2,284.00	0.00	1,250.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	1,750.00	0.00	0.00	0.00
*	TOTAL PUBLIC WORKS EXPENSE	176,885.80	149,000.00	162,412.74	5,170.23	35,400.00
ROADWAYS EXPENSE						
2-32-00-220-00	Advertising	0.00	200.00	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	0.00	8,000.00	0.00	0.00	5,000.00
2-32-00-252-01	Snow Removal	1,150.00	1,000.00	11,231.60	0.00	1,000.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
2-32-00-510-00	General Supplies	0.00	500.00	452.37	0.00	500.00
2-32-00-514-00	Signage	0.00	500.00	0.00	0.00	500.00
2-32-00-520-00	Chemicals - Street	0.00	1,000.00	0.00	0.00	1,000.00
2-32-00-528-00	Repairs & Maintenance - Roads	6,714.02	2,000.00	1,618.04	1,149.83	2,000.00
2-32-00-540-00	Street Lights	16,068.55	16,000.00	17,915.92	1,499.23	18,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	0.00	65,455.76
* TOTAL ROADWAYS EXPENSE		23,932.57	29,200.00	31,217.93	2,649.06	99,309.52
WATER EXPENSE						
2-41-00-148-00	Training & Development - Water	550.00	1,000.00	752.50	0.00	2,000.00
2-41-00-150-00	Freight & Postage	3,719.45	3,700.00	4,875.37	138.00	5,000.00
2-41-00-211-00	Travel & Subsistance	36.61	3,000.00	935.32	0.00	1,500.00
2-41-00-223-00	Memberships - Water	0.00	180.00	0.00	0.00	180.00
2-41-00-225-00	Conference Registrations	345.00	500.00	0.00	0.00	1,000.00
2-41-00-230-00	Professional Services	14,302.94	5,000.00	32,618.35	0.00	1,000.00
2-41-00-253-00	R & M - Infrastructure	0.00	8,000.00	47,893.61	0.00	50,000.00
2-41-00-510-00	General Supplies	636.15	800.00	1,746.20	0.00	2,000.00
2-41-00-516-00	Water Meters	0.00	0.00	0.00	0.00	10,000.00
2-41-00-520-00	Chemicals - Water	5,178.70	5,000.00	6,208.37	1,556.85	6,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	20,769.61	6,000.00	26,795.66	278.66	20,000.00
2-41-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	0.00	0.00	0.00
* TOTAL WATER EXPENSE		45,538.46	33,180.00	121,825.38	1,973.51	99,180.00
SANITARY EXPENSE						
2-42-00-230-00	Professional Services - Sewer	0.00	3,000.00	34,086.09	455.00	25,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	5,000.00	0.00	0.00	20,000.00
2-42-00-270-00	Lab Testing	0.00	500.00	459.79	0.00	100.00
2-42-00-510-00	General Supplies	0.00	200.00	136.96	0.00	200.00
2-42-00-520-00	Chemicals - Sewer	6,855.75	5,000.00	7,288.00	0.00	7,500.00
2-42-00-523-00	Sewer Flushing	0.00	1,000.00	0.00	0.00	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	2,302.00	2,000.00	11,605.40	0.00	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	1,000.00	0.00	0.00	1,000.00
* TOTAL SANITARY EXPENSE		9,157.75	17,700.00	53,576.24	455.00	64,800.00
GARBAGE EXPENSE						
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00	0.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
2-43-00-241-00	Solid Waste Disposal	38,510.47	36,000.00	41,022.99	3,531.35	45,000.00
2-43-00-510-00	General Supplies	0.00	0.00	472.00	0.00	500.00
2-43-00-850-00	Waste Commission Grant	10,980.12	10,000.00	10,935.72	0.00	11,000.00
*	TOTAL GARBAGE EXPENSE	49,490.59	46,000.00	52,430.71	3,531.35	56,500.00
FCSS EXPENSE						
2-51-00-100-00	Salaries & Wages	28,165.40	36,000.00	35,597.95	3,186.11	36,000.00
2-51-00-140-00	Employee Benefits	5,582.74	6,500.00	6,359.65	596.60	7,000.00
2-51-00-148-00	Training & Development - FCSS	0.00	550.00	0.00	0.00	0.00
2-51-00-150-00	Freight & Postage	18.40	550.00	310.83	0.00	320.00
2-51-00-211-00	Travel & Subsistence	1,145.75	1,200.00	2,620.61	794.65	4,300.00
2-51-00-217-00	Telephone & Internet	2,019.86	2,200.00	2,474.05	236.54	2,200.00
2-51-00-220-00	Advertising	582.27	600.00	400.00	250.00	500.00
2-51-00-223-00	Memberships - FCSS	0.00	300.00	114.00	0.00	125.00
2-51-00-225-00	Conference Registrations	0.00	500.00	1,372.80	205.00	1,790.00
2-51-00-230-00	Professional Services	1,243.76	1,200.00	5,693.09	0.00	4,000.00
2-51-00-231-00	Janitorial	0.00	3,500.00	0.00	0.00	0.00
2-51-00-400-00	Community Programs	14,498.17	15,000.00	14,316.53	47.25	3,500.00
2-51-00-410-00	Adult Programs	553.30	3,500.00	2,933.13	138.80	2,000.00
2-51-00-411-00	Children-Youth Programs	11,168.34	12,000.00	4,954.79	1,105.22	2,500.00
2-51-00-412-00	Family Programs	5,226.39	5,000.00	8,188.10	0.00	1,000.00
2-51-00-413-00	Adult & Seniors' Programs	1,112.27	1,000.00	8,324.94	0.00	2,970.00
2-51-00-414-00	Local Grants (External Funding)	0.00	3,000.00	6,948.94	6,000.00	6,300.00
2-51-00-419-00	Volunteers	394.92	600.00	215.48	0.00	600.00
2-51-00-420-00	Community Engagement	0.00	2,500.00	0.00	0.00	0.00
2-51-00-510-00	General Supplies	1,654.97	1,500.00	897.35	163.72	900.00
2-51-00-511-00	Computer Supplies & Furnishings	0.00	500.00	0.00	0.00	0.00
2-51-00-560-00	COPIER LEASE	0.00	500.00	1,328.28	587.12	3,150.00
2-51-00-990-01	Summer Fun Program	0.00	5,000.00	6,525.41	0.00	1,000.00
2-51-00-990-02	Babysitting/Children	0.00	1,000.00	0.00	0.00	0.00
2-51-00-990-05	Community Newsletter	868.19	800.00	1,622.35	148.48	1,120.00
*	TOTAL FCSS EXPENSE	74,234.73	105,000.00	111,198.28	13,459.49	81,275.00
CEMETERY EXPENSE						
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	550.00	2,000.00	0.00	0.00	2,000.00
2-56-00-510-00	General Supplies	11.79	500.00	0.00	0.00	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	560.00	1,500.00	0.00	0.00	1,500.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
* TOTAL CEMETERY EXPENSE		1,121.79	4,000.00	0.00	0.00	4,000.00
PLANNING & DEVELOPMENT EXPENSE						
2-61-00-230-00	Professional Services	9,311.85	15,000.00	10,203.45	0.00	15,000.00
2-61-00-233-00	Land Title Changes	0.00	0.00	0.00	0.00	150.00
2-61-00-148-00	Training - Planning	0.00	500.00	0.00	0.00	500.00
2-61-00-220-00	Advertising	0.00	500.00	0.00	0.00	500.00
* TOTAL PLANNING & DEVELOPMENT E		9,311.85	16,000.00	10,203.45	0.00	16,150.00
FACILITIES EXPENSE						
2-69-00-543-00	Natural Gas Admin	4,326.10	3,300.00	7,323.03	92.90	3,700.00
2-69-00-543-01	Natural Gas FCSS/Council	2,907.17	2,400.00	2,902.00	199.47	1,500.00
2-69-00-543-02	Natural Gas PW Shop	4,338.69	3,600.00	5,770.60	281.89	3,600.00
2-69-00-543-03	Natural Gas Water Wells	1,380.70	1,500.00	1,263.33	311.39	1,500.00
2-69-00-528-00	Building Repairs Maint - Admin	4,294.34	3,500.00	1,835.05	0.00	3,500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1,734.51	2,000.00	5,733.82	0.00	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	5,764.03	3,500.00	4,334.88	0.00	3,500.00
2-69-00-528-03	Building Repairs & Main Water	0.00	500.00	0.00	0.00	0.00
2-69-00-540-00	Electricity Admin	8,308.50	7,500.00	9,247.82	208.98	4,750.00
2-69-00-540-01	Electricity FCSS/Council	1,586.37	1,500.00	2,118.83	190.39	1,250.00
2-69-00-540-02	Electricity PW	13,117.31	10,000.00	17,732.62	1,789.30	10,000.00
2-69-00-540-03	Electricity Water	20,159.38	18,000.00	24,843.54	2,683.00	25,000.00
2-69-00-540-04	Electricity - Fire Hall	0.00	0.00	0.00	417.97	0.00
2-69-00-230-00	Professional Services/Janitorial Admin	4,050.00	3,500.00	5,698.00	0.00	3,000.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	3,950.00	0.00	4,200.00	0.00	4,200.00
2-69-00-510-00	General Supplies - Admin	69.50	0.00	55.43	0.00	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	0.00	1,045.30	0.00	500.00
2-69-00-510-02	Building General Supplies PW Shop	0.00	0.00	701.79	0.00	701.79
2-69-00-510-03	Building General Supplies Water	0.00	0.00	0.00	0.00	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00	0.00	0.00	0.00	0.00
* TOTAL FACILITIES EXPENSE		75,986.60	60,800.00	94,806.04	6,175.29	69,757.22
CULTURE & RECREATION EXPENSE						
2-71-00-990-02	Cremona Days	5,781.91	7,000.00	8,560.61	0.00	7,000.00
2-71-00-990-08	WinterFest	120.00	1,500.00	2,507.32	0.00	1,500.00
* TOTAL CULTURE & RECREATION EXP		5,901.91	8,500.00	11,067.93	0.00	8,500.00



VILLAGE OF CREMONA

REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Budget	2022 Actual	May 2023 Actual	2023 Budget
PARKS & RECREATION EXPENSE						
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	4,830.49	2,500.00	4,828.12	0.00	2,500.00
2-72-00-510-00	General Supplies	125.99	750.00	163.36	50.65	750.00
2-72-00-513-00	Beautification - Parks	11,930.25	10,000.00	8,189.53	0.00	10,000.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	10,874.73	300.00	325.24	764.13	300.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00	0.00
*	TOTAL PARKS & RECREATION EXPEN	27,761.46	13,550.00	13,506.25	814.78	13,550.00
LIBRARY EXPENSE						
2-74-00-274-00	Insurance Library	769.59	800.00	830.19	0.00	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00	250.00	0.00	0.00	0.00
2-74-00-850-00	Cremona Library	31,500.00	32,847.00	36,893.81	0.00	36,893.81
2-74-00-850-01	Parkland Regional Library	3,796.20	3,800.00	4,180.95	0.00	4,180.95
*	TOTAL LIBRARY EXPENSE	36,065.79	37,697.00	41,904.95	0.00	41,904.95
***	TOTAL EXPENSES	903,002.43	871,412.00	1,046,936.74	77,971.12	944,690.52
****	SURPLUS / DEFICIT	7,269.83	(10,362.75)	146,760.73	(651,434.92)	(143,119.63)

*** End of Report ***

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 9 b)

TITLE: Reports – CAO Report

ORIGINATED BY: Karen O'Connor CAO

BACKGROUND / PROPOSAL:

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration:

- Attended MAP meeting at Mountain View County office.
- Immigration- had res. Inquire about Cremona becoming a member – Need to build Economic Plan
- Held regular and special council meeting-making packages.
- Sought out Parade Marshall- Don and worked with him for procedures
- Called and booked RCMP & Nathan Cook to attend parade.
- Got a permit for road closure for the parade.
- Ordered and got permits & permission to host fireworks for Canada Day Celebrations
- Did up the Council Highlights in Voice
- Corresponded with Christofer & Callie re: By-Election.
- Posted on MA Connect unofficial results.
- Completed registration with MyAlberta site for approval of FCSS reporting.
- Had issues with email and the village Domain recovered all problems.
- Correspond with village legal rep. lawyers.
- Hosted ICC meeting with Mountain View County
- Corresp. With engineers regarding the pump station hiccups
- Volunteered work hours for Aggy Days

Planning & Development:

*Working with Mountain View County with support on some projects

RECOMMENDED ACTION:

MOTION That Councillor _____ accepts the May CAO Report as information only.

INTLS: CAO:KO



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:079/22

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 577 of the *Municipal Government Act*, make the following order:

Each municipality must annually complete a Municipal Tax Rate Information Return in accordance with the instructions prepared by Municipal Affairs.

The Municipal Tax Rate Information Return must be approved by the Chief Administrative Officer or their designate, and submitted to Municipal Affairs by July 1 annually.

Dated at Edmonton, Alberta, this 10th day of November, 2022.

Rebecca Schulz
Minister of Municipal Affairs

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 10

TITLE: Minutes – Boards, Committees, Commissions

ORIGINATED BY: Karen O'Connor, CAO

BACKGROUND / PROPOSAL:

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please see attached minutes for review and information.

Deputy Mayor Canaday Reports

- Mountain View Seniors Housing Meeting May 4, 2023
- Mountain View Seniors Housing Key Messages-June 1, 2023

Councillor Goebel Reports

- Cremona Library Board Meeting Minutes-April 27,2023
- FCSS June 6, 2023, Agenda & Meeting Minutes
- FCSS Coordinator Activities for May 2023

COSTS / SOURCE OF FUNDING (if applicable):

N/A

RECOMMENDED ACTION:

MOTION THAT Councillor _____ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: K O

DEPUTY MAYOR CANADAY REPORTS



BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of June 1, 2023

Key Messages

- The Board held their scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-5:00 pm.
- The Board reviewed and adopted the comprehensive 5-year Information Technology Strategic Plan presented in person by Stan Ball from Onward Integrated Solutions.
- The Board was pleased to extend the appoint of RSM Canada as the Auditors for the 2023 fiscal year.
- The Board reviewed and discussed the 2023-2026 Business Plan and provided direction to administration to proceed with drafting the formal business plan for submission to the Government of Alberta.
- The Board was presented a review of the Lodge Rental Rates and approved an adjustment to the Second Person Services Fee.
- The Board was pleased to approve the repayment of a long-term loan, thereby eliminating \$500,000 of the current debt by utilizing reserve funds. Reduction of this debt will also improve the current debt services ratio.

Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, July 6, 2023 starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Zoom Conference Call if required).

If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca



BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of May 4, 2023

Key Messages

- The Board held their scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm (with a Zoom option available).
- The Board expressed congratulations to Susan Read on her new position as the Director of Operations and welcomed her to the MVSH Administration Office.
- The Board noted the good networking and learning opportunities gained during recent attendance of some members at the Alberta Seniors and Community Housing Association (ASCHA) conference in April.
- The Board noted appreciation for the review and discussion surrounding the first quarter financial results and were pleased to note things are starting off positively with budget variances.
- The Board appreciated the presentation of the new Management Confirmation to the Board reporting which highlights the status of key accountabilities required by management and would like to see this as a regular report on a quarterly basis.
- The Board was pleased to hear that the Lodge Assistance Program (LAP) Grant funding from the Province of Alberta is going to be maintained at the 2019 level as this will assist in minimizing the financial impact related to the current vacancies in our Lodges.
- The Board was excited for the opportunity for MVSH Staff to participate in the upcoming Mock Missing Persons Training with Emergency Response Agencies on Saturday May 6. This training exercise will be hosted on the property of the Sundre Seniors' Supportive Living Facility and some of the neighboring properties.
- The Board noted that they are in the process of reviewing and updating Board Policies.

Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, June 1, 2023 starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Zoom Conference Call if required).

If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at stacey.stilling@mvsh.ca

COUNCILLOR GOEBEL REPORTS

The Village of Cremona Library Board – Minutes of Regular Board Meeting
April 27, 2023, at the Cremona Library

Call to Order at 7:00 p.m.

Attending: Jennifer Foat (Chair), Rosemarie McGonigle (Secretary), Rebecca Smith (Library Manager), Greg Harris (County), Shane Goebel (Village), Richard Forsberg, Jan Shand, Jesi Paul, Cam MacFarquhar

Visitors: 12+

Words from the Chair:

- Jennifer read a written statement to address the group of visitors re: a book they have expressed concerns about.

Adoption of Agenda:

MOTION to adopt agenda - Cam moved, all in favour, carried

Approval of Minutes:

- Rebecca clarified that the 42% increase mentioned in the minutes actually translates into 42% of the Provincial Operating Grant.

MOTION to approve amended minutes - Richard moved, all in favour, carried

MOTION to approve special meeting minutes - Greg moved, all in favour, carried.

Correspondence: (Jennifer)

- Contact request re: concerns over reconsideration of library material. Rebecca has responded to let the individual know the Library's policy and procedures in this matter
- There was a letter of support for the library received from A and EA Gentry of Cremona

MOTION to accept correspondence as information only - Jennifer moved, all in favour, carried

Treasurer's Report: (as per report from Sasha in agenda package)

MOTION to approve Treasurer's report - Rosemarie moved, all in favour, carried.

County Report: (Greg Harris)

- Waiting for Rec Board grant decision to be approved

MOTION to accept County Report - Shane moved, all in favour, carried

Village Report: (Shane Goebel)

- Village has approved a Sea Can to be put behind the library.

MOTION to receive village report - Greg moved, all in favour, carried.

Library Report: (as submitted by Rebecca in agenda package)

MOTION to accept Library Report - Jennifer moved, all in favour, carried.

Open Issues:

- MLA letters - still a work in progress until all candidates are announced in May.
- Storage/holding space for Library - still an open issue. MVC needs to approve funding for the Village approved Sea Can.
- Re-design/Re-inventing Interior - Rebecca has information from Parkland, and is waiting for further information from planner
- Governance Committee (Jennifer) - the 'Community Needs Assessment' was reviewed, and Jan suggested the survey should address seniors as well. Rebecca will make appropriate changes before distributing it.
- Finance Committee (Jan) - clarification re: non-profit vs registered non-profit/charities. Registered non-profit/charities are eligible for more grants. Pam from AGLC confirmed that the Library cannot do any gaming fundraising, but a 'Friends of the Library' group could do it. A FOTL group must be 5 non-Board members. Any money raised by a FOTL has to be kept separate, and can only be used to purchase things for the library, it cannot be spent on operating costs. Jan researched Trans Canada Energy re: grant money, and we would meet their criteria.

New Business:

- Bookkeeper Contract has been signed with Sasha Pike.
- Review Committee for reconsideration of Library Material was formed with two Board Members, the Board Chair, and the Library Manager

Meeting Hours: Jennifer 2, Rosemarie 2, Richard 2, Jan 2, Cam 2, Jesi .5 - Total: 10.5 hours

Other Volunteer Hours:

Library Operations: Jennifer 21, Jan 8, Rosemarie 4.5, Cam 4, Richard 2 - Total: 37.5 hours

Library Outreach: 0 hours. (Rebecca is tracking outreach hours volunteered by staff)

Library Programs: 0 hours

Next Meeting:

Next Regular Board Meeting on Thursday, May 25, 2023, at 7:00 pm, at the library.

Meeting Adjourned:

Meeting was adjourned at 8:38 pm by Jennifer.

Minutes respectfully submitted by Rosemarie McGonigle.



Coordinators Report for May 2023

May finished off tax season. I can still take late takes to be done- but the rush is over.

Wellbriety is still happening every other week. We hosted a mothers day craft, an interagency meeting, one of a 2 night paint by number/diamond, signed up local people that are interested in a sweat, organized a seniors trip to Banff, packed and gave out food pantry requests, also accepted donations for the pantry, contacted all those nominated for volunteer/community champion recognition, worked on Parent Café, Garage sale sign ups, Crafternoon at the Gold and silver, met with the YES program summer student, started collecting for the Welcome Bags, and had several seniors appointments - wheelchair, housing, mail scam....

Oh ya – and I attend the director’s network in Jasper. It was fantastic.



Jen



Family and Community
Support Services

Cremona FCSS
Tuesday June 6, 2023
Board Meeting Agenda – 6:30 pm, FCSS Office

Call to Order

Additions to Agenda:

Acceptance of Agenda:

Approval of Minutes

Business arising out of the Minutes

Coordinators summary report

Delegations – N/A

Old Business:

- Financial Statement
- Canada Day Meeting
- Mother's day / Father's day - kids
- Welcome bags
- HORSE - MFRN

New Business:

- Summer Meeting schedule
- Summer fun interviews
- Canada Day Portraits
- Cancel Doc Nights
- Parent Café
- YES summer
- Wellness Fair and Game Plan

Confidential Items

Open Discussion

Adjournment.

Next meeting _____, 2023



Minutes from FCSS meeting held at FCSS office on June 6th, 2023
Present – Autumn, Greg, Tiffany, Shane, Bonnie and Jen
Called to order 6:46 pm
Delayed start – Baby visit

Motion made to accept the agenda as presented made by Greg, all in favor – Carried

Motion made to approve the May 2nd minutes as presented made by - Shane - all in favor - Carried

Motion to accept the Coordinators reports as information only made by Bonnie - all in favor – Carried

Old Business

Financial report – Board asked if Jen can check into some of the numbers ie + in family programs. Good time to check GL code inputs.

-Motion to accept the financial report as presented made by Greg – all in favor – Carried
Jen updated board on Canada Day, Mother's/Father's Day, Welcome Bags, and HORSE.

New Business

-Motion by Greg that FCSS take the summer off from meetings and reconvene in September - all in favor – carried Next meeting will be September 5th

- Jen will call all those that applied for the Summer Fun job positions and make arrangements for interviews. Autumn will assist with the interviews. The 19th or 20th will work best.

- Shane will host the FCSS Canada day Portraits IF he is not busy with the CCFC.

-As the last two documentary nights have been cancelled, we will cancel hosting them for the summer. We will revisit this for October.

-MVFRN has offered to help with parent cafes, Tiffany and Jen will learn to facilitate them in case MVFRN can only give a certain amount of time. We hope to start them in October.

- YES has a summer student that will help with summer fun programs on Tuesdays, she will also help with orientation and will host her one day one Wednesday in the summer. Additionally, she can help supervise the youth trip in August.

-We will be receiving the MV health grant to run "Game Plan" and a Wellness Fair - Jen will work on obtaining the equipment this summer and book the Hall for the fair for November.

Open Discussion

Motion to adjourn made by Tiffany at 7:42 pm – All in favor, Carried

Next Meeting September 5th, 2023

CORRESPONDENCE REPORTS

Spring / Summer Newsletter



President's Report

Inside this issue:

<i>RAVE Report</i>	2
<i>Membership Report APRCWA Renewal</i>	6
<i>Local RCW -News and Events</i>	8
<i>Partner News and Events</i>	14
<i>APRCWA AGM Report</i>	19
<i>APRCWA Contact List</i>	21

Hi to all Rural Crime Watch Members.

It gives me great pleasure to write my first President's report upon being elected to this position after the AGM in Peace River in March. I would like to start out by thanking Cor for his leadership and dedication to the APRCWA and leading us to align our activities to our Mission and Values. I am pleased to say Cor will remain on the Board as a Zone 2 Director, so we continue to have access to his experience and humor.

I would like to congratulate the current Board Members on their work over the past year and as we stand up the Committees, some with new Chairs, for the coming year, I thank you for your dedication, support and work accomplished and look forward to more growth of the APRCWA over the coming year and beyond.

One of the items that came up at the AGM and was reiterated in the President's Report at the AGM was Communication. As you may know, we have increased the APRCWA's presence on Social Media – Facebook, Instagram and Twitter in addition to the email distribution of our one Newsletter (Separate to the Members Newsletter). Working with the RCMP, we have been able to offer RAVE to the Members and with the announcement of RAVE going public, this will offer greater flexibility for opting in and opting out. Check out the announcement, on our Website and in this Newsletter.

We are discussing other ideas to keep the information rolling and would encourage you to please let us know your thoughts and keep us in the know of what is happening in your corner of the Province. Feel free to reach out to your Zone Directors for information and support.

Another item, I wanted to “put out there” is the need for Members at Large. We have openings on the Board and should you or someone you know have in interest in becoming a Member At Large, please contact me to discuss this opportunity. What better way to understand the working of your Association than to look from within.

Have a great Spring and take care.

Thank you for keeping your Communities safer

Yours Truly,

Rosemary Lindsay

APRCWA President

RAVE Fanout System

There have recently been significant changes made to the RAVE sign up process. Previously each local RCW group had to supply their members contact information in the form of a spreadsheet to us in order to have it included in the large database of contacts. This process was very time consuming for everyone and not very user friendly. There were many privacy and usability concerns brought up during the initial roll out of the program. Thank you to everyone that provided feedback on this important program, it was appreciated!

Fast forward to May 2023, the RCMP have been working hard to address the concerns raised with RAVE and have revamped the RAVE platform to allow individuals to sign up. Read the instructions on the next pages, follow the links and please sign up.

This link is also available on the APRCWA website. There have been some good messaging already regarding the fires.

All associations will need to sign their members up to this new platform. Eventually the old platform will be deleted. It is important to get this out to all your members and get them to sign up. If you have any questions contact your local directors for support.

- ⇒ Opt-in or out at any time
- ⇒ Available to the public
- ⇒ Fanouts from multiple detachments available
- ⇒ Households can have multiple contacts listed under one account



RAVE Opt In Process



RAVE Opt-In for Community Watch Advisories from Alberta RCMP

Login & Sign-Up Portal:

<https://www.getrave.ca/smart911/ref/login.action?pa=CrimeWatchAdvisoryA> Friendly Tip – Keep this link saved on a bookmark

What is RAVE?

RAVE is a web based communication platform that RCMP officers are mandated to fan out real time alerts to community members in Alberta. Alerts are operational and educational in nature. They might look like BOLOs (Be On the Look Out), Crime Prevention, Victim Services, and District reports. Alerts are sent via email, text message or phone call – preference is on the account user.

What are the Benefits?

This communication can strengthen partnerships between volunteers associations and police. Community members can assist police and be a useful resource to their local detachment and their respective community. RAVE will also be a useful educational tool for Crime Prevention and Victim Services information. Information is trusted and received in real time.

RAVE Opt-In Instructions

1. Sign Up
 - a. All volunteers wanting to receive alerts must sign up to RAVE. Open the Login & Sign-Up Portal in a browser of your choice, and then left click on the green 'sign up now' button.
2. Create Account
 - a. A new page will open and ask for your first name, last name, email address, User ID, a unique password, phone number, and phone type. Fill in all information. DO NOT INCLUDE A GROUP CODE; this does not apply to anyone.

(Continued on page 4)

(Continued from page 3)

- b. User ID = Your Email Address
- c. To be able to utilize RAVE you must agree to the Terms & Conditions by checking off the adjacent box to the left.
- d. Then, left click on 'create account' button.

CREATE ACCOUNT

3. Confirm Your Phone Number

- a. The system will need to confirm that your phone number is correct. Click on 'Confirm Phone Call', answer your phone and press 1 on the dial pad.
- b. If you cannot confirm at that time you can click on 'Schedule a Later Call'. *It is encouraged to do this now, if you never confirm your number you will not receive alerts to that number.*

CONFIRM BY PHONE CALL

SCHEDULE A LATER CALL

4. Alert Opt-In

- a. Select whether you would like to receive alerts via phone or email, or both, by left clicking on the associated box.

NOTE: It is recommended that both be enabled as detachments may have a preferable method to share alerts. For instance, if a user only has enabled their email address and the detachment only sends out alerts via text/call, then this user will not receive alerts.

- b. A list of all detachments in Alberta will be present with three boxes for text, voice and email. To reset the checked off detachments, click on the box to the LEFT of 'Alberta RCMP Notifications'

Notification	Text	Voice	Email
<input type="checkbox"/> Alberta RCMP Notifications Notifications from Alberta RCMP Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Banff.Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Whitecourt.Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Wetaskiwin.Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Westlock.Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Waterton Park.Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Wood Buffalo (Fort McMurray).Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Wainwright.Crime Watch Advisory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- c. To subscribe to Citizen Watch Advisories in your area (also known as Alerts), find your local detachment and click on the box to the LEFT. Users can choose as many detachments as they wish.
- d. Once all detachments are decided, scroll to the bottom of this same page and click the green 'save' button to the left of the screen.

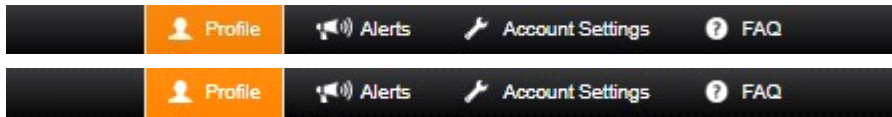
If all four steps are complete, the RAVE User Opt-In account is created. Logout at the top right of the User Profile Screen.

(Continued on page 5)

(Continued from page 4)

Functions for RAVE Users

Once the account has been setup, the user has access to several functions within their account. The tabs are found at the top of the RAVE user account when signed in.



Profile Tab

This is where users can make edits to their profile; add people/household members, or home addresses. Adding people or the home address is not necessary but is up to the user preference.

Alerts Tab

This tab allows the user to see which detachments they are opt-in to. It also allows the user to make edits to who they receive alerts from and how they are received (text, call and/or email).

Account Settings Tab

The account settings tab is where users edit their phone number, email address, and name. Users should direct themselves here if they wish to deactivate their account.

Frequently Asked Questions:

Q: Will my account deactivate on its own?

A: No. The only way a user can lose access Citizen Watch Advisories is if they delete their account on their end.

Q: How do I delete my account if I am no longer interested in receiving Alerts?

A: Log onto your RAVE account through the link. Click on Account Settings. Then Click on Remove Account. Confirm your password, then click unsubscribe.

Q: Where can I find technical support if I am having trouble logging in, receiving Alerts, or deleting my account?

A: Users can contact the following email proxy - RAVE_Support-Soutien_RAVE@rcmp-grc.gc.ca

Q: What if I am concerned about the privacy of my information shared with RAVE?

A: Users can review RAVE's Privacy Policy and Terms of Use in the below links. If a user does not agree to the terms then they are free not to opt-in or delete their account at any time.

RAVE Privacy Policy: <https://www.ravemobilesafety.com/privacy-policy/>

RAVE Terms of Use: <https://www.ravemobilesafety.com/terms-of-use/>

Prepared by: Cassidy COMPTON and Sgt. Martin GIRARD

Membership Report

Membership to rural crime watch is going through some challenging times with engagement both locally and provincially as we move forward in a new normal.

Some local rural crime watches have disbanded their group while other struggling groups have amalgamated with another organization or are considering the option of amalgamation.

One of the tools available on the main page of the APRCWA website at www.ruralcrimewatch.ab.ca to attract members is the map which shows the boundaries of each active rural crime watch group in the province. If you hover over the pin, the email address for the group is populated provided the organization has a generic email address. This tool provides a contact directly to your organization if a local resident is searching the site for information and possibly wishes to start a conversation or join as a member.

Consider setting up a generic email address for your rural crime watch organization if you are currently using a personal email as your contact. Another bonus of a generic email is the ability to share the password with several board members to share the responsibility. Feel free to reach out to an APRCWA board member if you require assistance.

The 2024 Membership Renewal deadline of August 1st is only months away, so please mark your calendar so you don't miss the deadline which can prove costly to your rural crime watch group. Membership Renewals with all documentation and fees received by August 1st will be covered for \$2,000,000.00 Certificate of Liability Insurance as well as Volunteer Insurance to cover the members when they are volunteering for your organization.

Documentation and/or dues received after August 1st are eligible for renewal of membership to the APRCWA by providing a Copy of the privately purchased \$2,000,000.00 Liability Insurance Certificate, Membership Renewal Form, and dues of \$250.00.

The 2024 Membership Renewal information will have been received in the inbox of your listed contact email address for the organization.

Membership Renewal has moved to an online format only. To access the form please go to the Alberta Provincial Rural Crime Watch Association's website at www.ruralcrimewatch.ab.ca click on the associations tab, then click membership & renewals and the form will pop up. If you miss completing a required section of the form, it will populate in red "This field is required" before allowing you to move on to the next page. A link to the site is located below:

<https://www.ruralcrimewatch.ab.ca/associations/membership>

(Continued on page 7)

Membership Report

(Continued from page 6)

A requirement for the approval of membership is Proof your organization is in Good Standing with Alberta Corporate Registries. The “ANNUAL RETURNS FOR SOCIETY AND NON-PROFIT COMPANY - Proof of Filing” is required as the proof your rural crime watch organization is a society. The APRCWA must have the ability to provide this information to the insurance company.

Payment of your membership dues may be completed either by forwarding an e-transfer to: treasurer@ruralcrimewatch.ab.ca or by mailing a cheque to: Alberta Provincial Rural Crime Watch Association. P.O. Box 4520, Edmonton, Alberta, T6E 4T7

Since many of the local rural crime watch organizations suspend their activities for the summer months, please forward your membership renewal documents before you take your summer break. Your group does not have to wait for July to send in your renewal, we are happy to receive it earlier..

Have a great summer everyone and if anyone has questions regarding membership feel free to contact the APRCWA directors or myself.

Respectfully submitted,

Verna Hart - Treasurer

Local Rural Crime Watch Groups—News and Events

Drumheller Rural Crime Watch Celebrates a 50 year Volunteer

Taken from the Drumheller Mail, 19 Apr 2023 Written by Pat Kolafa | © DrumhellerMail.com

Rural Crime Watch has been an institution in the area that has helped to keep the community safe, and from the very beginning, Howard McKee has been as big part of the organization.

This year Howard decided to step down after more than five decades of dutifully volunteering to serve the community.

“I really haven’t counted it up. The earliest I can remember is we went to Delia and had a meeting, around 1955. We started out small and we built it up. People were interested but did not really want to get involved because of crime.”

Nonetheless, they saw the need and some momentum grew. Because of the sporadic unpredictability of crime, people were skeptical that it would make a difference.

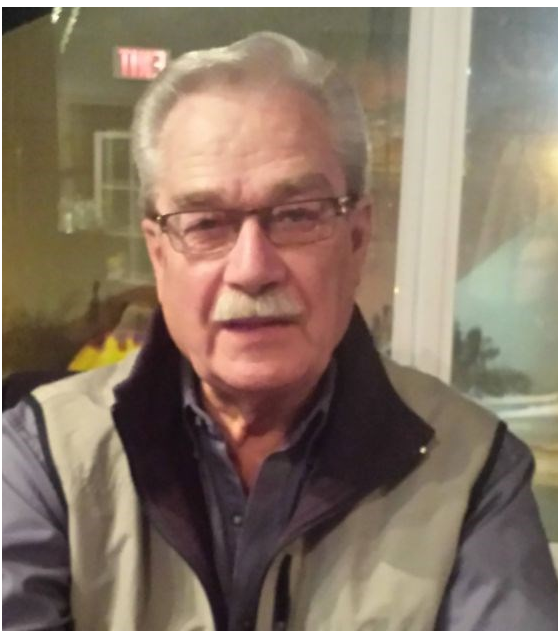
“The RCMP started to go in small groups. We met in Delia, Hussar and the Rumsey Rowley area and we picked places where we thought people were interested. It did work.”

He chuckles sometimes people would be hesitant to volunteer to be on the executive, and invariably he would end up becoming treasurer.

“I was the treasurer. No one seemed to like doing the treasury and I kind of liked it because when you complete your report, you’re done,” he said.

He shares, once people bought into the philosophy of a crime watch organization, being the eyes and ears of the community and looking out for their neighbours, it became effective. He says Chris Lowen was president for years and he was a driving force to make it successful.

“You have to protect yourself and your neighbour, too. If you are not going to be in it to help the next-door neighbour then you might not have any help when you need help,” said McKee.



This is not McKee’s only volunteer experience. He also spent in the area of four decades with the Drumheller and District Ag Society—you guessed it, as treasurer. This led to being involved with horse shows in Calgary, Red Deer and Edmonton.

“It seems like a long time, but I enjoyed it and you meet a lot of people. Things were evolving then. At that time we were doing rodeos and all kinds of that stuff,” he said.

“You’ve got to like what you do if you are going to last long.”

He found getting involved in these organizations rewarding. You meet interesting people and feel like you were a part of building something. When asked what he would tell people is a benefit of getting involved, he says fellowship.

Local Rural Crime Watch Groups—News and Events

Flagstaff Rural Crime Watch Society Celebrating 6 Years of Education and Crime Prevention

SPRING 2023 UPDATE

Greetings from East Central Alberta. The snow has finally disappeared and the farmers will soon be in the fields.

Flagstaff Rural Crime Watch Society was very pleased, honoured and thankful to be awarded the Alberta Provincial Crime Watch Association John Fuga Award. Janet Patriquin from the Farmers Advocate Office attended our April meeting and made the Certificate of Award for Excellence in Rural Crime Watch presentation. Along with the certificate comes a monetary award which we plan to use towards one of several projects that we're working on with our RCMP detachment.

Flagstaff Rural Crime Watch Society continues to be active with our projects. We've completed 2 more Canadian Firearms Safety Courses, with the number of graduates now at 147. We have another class scheduled for early June.

Our information brochure has been completed and we are waiting for final approval from the RCMP. The webcam registry program proposal has also been presented to the RCMP and we will be following up on that in the next month.

A few of our board attended a Relationship Judo class hosted by the Parkland RCMP. Included in the class was an afternoon of self defense instruction. We are in contact with Constable Williams about bringing another self defense class to Flagstaff County.

We continue to seek out opportunities for education in crime prevention, personal safety and community awareness.

Local Rural Crime Watch Groups—News and Events

Wishing everyone a safe and happy summer.

Jan Bergseth
Secretary
Flagstaff Rural Crime
Watch Society



L-R Mabel Thompson-Treasurer, Jan Bergseth-Secretary, Janet Patriquin-Farmers Advocate Office, Kim Cannady-President.



Local Rural Crime Watch Groups—News and Events

"I've got faith in you. You can do this."

Strathcona County RCMP Const. Desiree Matlock could be heard uttering those supportive words to youngsters on the obstacle course during the annual Bike Rodeo at the Strathcona Athletic Park on May 13.

Hundreds of children were taught safety tips on the course, including four-year-old Ethan Cohen who was pedaling his small bike - with training wheels attached.

"Ethan is really enjoying this. He was so excited to come here," said his mother Jessica Cohen, who along with husband James, was at the Bike Rodeo for the first time.

Another first-timer was Ashley Becigneul, who brought her sons Zachary, 5, and William, 3.

"Both boys are on their bikes everyday. This is really important for them to look both ways, to learn all the safety tips" she said.

While bicycle safety is crucial, she said the popular community event is important in other ways.

"It is so nice for the kids to see the RCMP in a helping role. They learn that they are there to help you," she said.

When told about the comment, Const. Matlock smiled and said, "You don't want them to be afraid of the uniform,"



Const. Allison Gyonyor gets set to lead two children around the obstacle course during the 2023 Bike Rodeo at Strathcona Athletic Park in Sherwood Park on May 13.



Const. Simon Bigras speak to the crowd at the 2023 Bike Rodeo during a demonstration

At least 10 members of the Strathcona County RCMP and Enforcement Services were on site for the four-hour event, including Const. Simon Bigras with his police service dog Maddox and Const. Liam King and his police service dog-in-training Rad.

Maddox, a four-year-old German shepherd, demonstrated her drug detection and suspect apprehension skills for the crowd.

Const. Chantelle Kelly said she estimated more than 500 attended the 2023 Bike Rodeo, a big increase from last year.

"This has been a great event this year. It was so good to see so many people," she said.

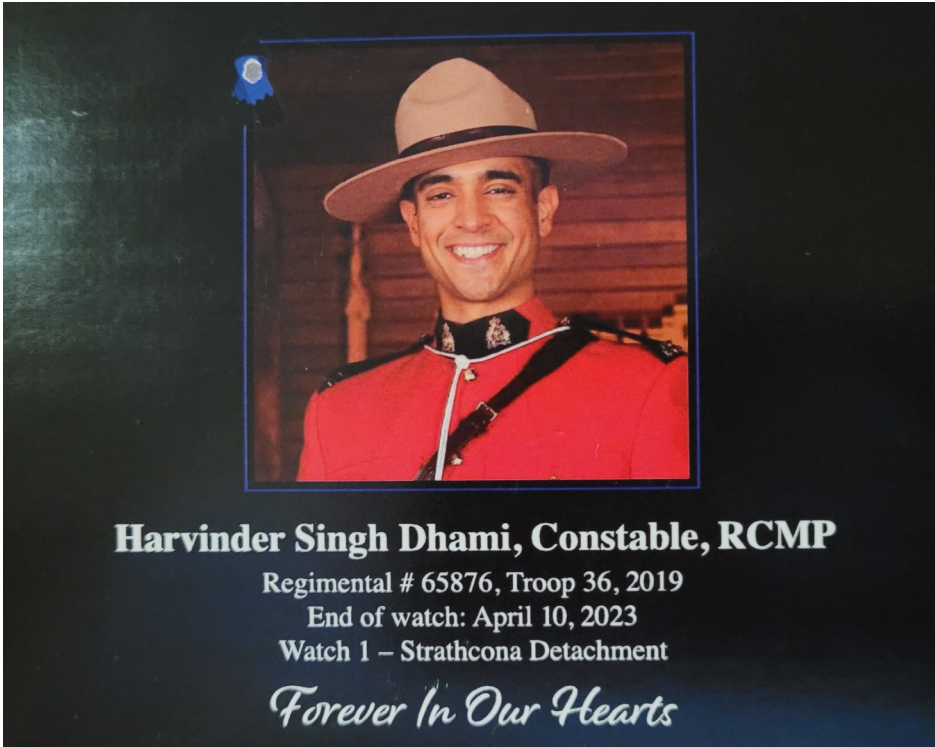
The Bike Rodeo included booths staffed by Strathcona

County Crime Watch Association, Strathcona County Citizens on Patrol Society and Mothers Against Drunk Driving. There were also community sponsors like Mud, Sweat and Gears offering free bike inspections and Enbridge providing a BBQ, cotton candy and popcorn.



Bonny Burton, Fran Melnyk and Ernie Melnyk volunteered in the Strathcona County Crime Watch Association booth

Local Rural Crime Watch Groups—News and Events

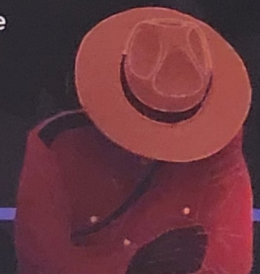


We Remember.

-Strathcona County
Crime Watch
Association

Cst. Harvinder Singh Dhami was tragically killed on duty on April 10, 2023 – a hero whose life was lost while bravely serving and protecting others. Harvinder was a valued Member of the Strathcona County RCMP detachment; a beloved and exceptional colleague; a caring and loving husband, son, brother and friend who had a brilliant and uplifting smile for everyone he encountered. His commitment to his community and those he loved remind us of why we serve, and he will never be forgotten.

If you need support at any time, please call the National Police Federation's Member Services Centre at 1-833-NPF-TEAM or 1-833-673-8326, or email info@npf-fpn.com, 24 hours a day, 7 days a week.



Local Rural Crime Watch Groups—News and Events

The Red Deer/ Lacombe RCW held their AGM on April 29th 2023 at the Lacombe County Office (40403 RR 274 Lacombe County).

The AGM began at 10:00 with introductions of the Red Deer/Lacombe RCW board and greetings from Reeve Barb Shepherd (Lacombe County). This was followed by their guest speaker Sgt Kerry a member of the Northern Alberta Internet Child Exploitation (I.C.E.) Unit, who investigates incidents of child luring, sextortion, possession, transmission, and the making of child pornography as well as internet-related voyeurism involving youth. He discussed the role of I.C. E. in Alberta, current applications and internet platforms, and provided resources for our group to share so parents/teachers are able to develop healthy and productive online experiences for children and teens. Being as the internet plays an integral role in everyone's lives, and when it comes to youth their social lives exist largely in cyberspace. Throughout the past several years and the Global Pandemic, Alberta has seen a significant increase in cases of child exploitation on the internet. With more users online than ever before, and new apps and software being developed every day, it can be difficult for parents and teachers to keep on top of the latest trending platforms. Advancements in technology are exciting and helpful, but it opens an ever-growing gap between the knowledge of that technology between youths and busy adults.

His presentation focused on education, prevention and ensuring parents and educators are in a position to protect their children from online sexual exploitation. Kerry also provided the group with a list of resources for understanding social media sites. The sites contain educational material and information for parents and teachers which is easily navigated. As he noted the resources he provided were only a starting point and he advised the real challenge is to build a healthy relationship with our youth and children, in order to foster a safe and trusting environment for them to report anything to their parents or teachers when they go wrong online.

It was a great presentation and well worth bringing Kerry into speak to your community.

Kerry's email is kerry.shima@albertaicenorth.ca and his direct line is 780 509 3298 if you want to schedule a presentation



Sgt Kerry, Northern Alberta Internet Child Exploitation (I.C.E.) Unit

Partner Groups—News and Events

ACCPA Conference Presentation—Kendra Sieben, Community Policing Unit

During our 2023 Alberta Community Crime Prevention Conference held at the Delta South Conference Centre in Edmonton (May 1st to the 3rd) there was a presentation from Kendra Sieben; the Safe Communities Facilitator with the Brooks RCMP and the initial member of the Brooks RCMP's first Community Policing Unit. In her role, Kendra also works with the City of Brooks and County of Newell in managing all things; relating to crime prevention, community safety, and officer engagement. Kendra's education is in Social Work with a focus on Criminology and Communications.

Kendra's presentation was entitled "Hubbing Police Engagement, Social Media, and Crime Prevention" and she spoke of her role in crime prevention through active engagement with communities and social media/communication platforms. She also spoke to how being a social worker is beneficial when working with the many groups within her communities.

The social media/community engagement created in Brooks and Newell has "buy in" from the RCMP detachment/enforcement team, the communities of Brooks and Newell as well as buy in on a global scale! Their department is 2nd highest followed police platform in North America on TikTok reaching more youth and multicultural members than ever before.

Kendra is incredibly passionate about the work she does on a daily basis, and finds it very rewarding to be able to educate such a large audience through social media, all the while making meaningful connections with those her team reaches. Kendra is a believer in "prevention over intervention" and her current role allows her to bring that into focus while working collaboratively with community partners and agencies in developing and implementing strategic solutions when it comes to reducing crime and victimization.

For those who couldn't attend the conference and who would like to learn more about the work Kendra does as a "Safe Communities Facilitator with Brooks RCMP" you can reach her on Linked in,- Kendra Sieben R.S.W. or Instagram @kendra_thatsocialworker.

Her email is also kendra.sieben@rcmp-grc.gc.ca and telephone is 403 357 9939

It was a great presentation and Kendra has offered to present via Zoom to your Municipal council or RCW group so you can learn more and speak directly with her and find out more about setting up something similar with your group or municipality.

The Presentation abstract is on the conference page of our website <http://www.albertacrimeprevention.com/conference2023> so please do check it out.

"The new branch of "Community Safety and Wellbeing" of "K" division is about challenging the narrative "smart on crime and tough on causes". It's an investment in people and communities; offering a more inclusive, integrated proactive approach as opposed to a reactive approach of policing, prisons and courts. This new approach demonstrates "out of the box" thinking at leadership levels and is unique to AB and one of kind in Canada"



Partner Groups—News and Events



Rural Red Deer Restorative Justice - What's all the hype?

The Rural Red Deer Restorative Justice Program has just completed its second year of service and we are proud of the accomplishments and the growing impact the program is having for rural Red Deer and Lacombe County residents, young offenders, those they have harmed and the courts.

One of the most significant accomplishments in the past year was the increased number and complexity of the cases referred as well as the originating source of referrals. Not only did the program double the number of files addressed from our first year, but we also received referrals from additional general duty officers from the Blackfalds RCMP, the Lacombe Municipal Police detachment and two local schools. The program is also currently working with the Crown Prosecutors office to extend the opportunity for restorative justice options for post-charge diversion cases and we anticipate that this will further impact the number and complexity of cases addressed in the future.

Here is a breakdown of this years' activity.



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Partner Groups—News and Events

(Continued from page 15)

Trained facilitators supported the persons who were harmed by these offences to meet directly with the persons who caused the harm to talk about the impact of their actions and agree on actions to repair the harms. As a result of this process, underlying factors that led to the harmful actions in the first place are often identified. Underlying factors identified included a desire to fit in with a group, retaliation for past harms or bullying, poor choices- thinking it would be fun and not thinking of the impact of actions on others, an unstable or chaotic home life, mental health issues, drugs and alcohol usage. The reparative actions agreed to by the offenders not only included actions to repair the harm, but also actions to help address or overcome underlying issues so that similar offences would not be repeated in the future.

Some examples of the reparative actions agreed to included: a direct apology from the offender to the persons they harmed, time doing volunteer or community service equalling the number of hours it would take to repay or replace items, presentations to schools and community groups on the hazards of fire, impact of vandalism or a topic related to their specific offence, enrollment in mental health, addictions and counselling supports, participation in social support programs and self improvement activities.

Although the RRDRJ program has had a busy year, the hype about restorative justice is not about program activity. It is about the outcomes being achieved and the involvement of communities and social support programs to help young offenders address the factors that are leading to their criminal activity. Ninety-five percent of case conferences held this year had community members and social support programs in attendance. 95 % of participants (persons harmed, offenders, and their families) in the RRDRJ program rated their satisfaction with the process and the outcomes as positive. 85% of offenders who participated in the program successfully completed all terms of their agreed upon reparative contracts and there was only a 5% recidivism rate.

The restorative justice process will not be successful every time, for every person, or every situation and it is not an option for everyone. It is a choice. Each individual who chooses the restorative path is making a positive choice. It is a choice of accountability, a choice to make things right, a choice to accept help from others so that they can overcome or address the challenges that led them to this place in their life. Each positive choice leads to another, and the result is cumulative. We applaud those who chose restorative justice this year, accepted accountability for their actions and followed through on their commitments. We think it's a choice that deserves a lot of hype.

Our sincere appreciation and thanks to the many volunteers who contribute their time, passion, dedication, and belief in the potential of youth and the opportunities provided by restorative justice to help make our communities safer. It is estimated that more than 4000 volunteer hours were contributed this year. This program could not succeed or be in existence without them.

Special thanks and recognition is extended to our financial sponsors: Alberta Justice and Solicitor General, Vesta Energy and Blindman Valley Propane, Red Deer Polytech Justice Studies Student Society, as well as to our primary partner in service delivery- the Blackfalds RCMP. For more information about the Rural Red Deer Restorative Justice program- visit our website: www.rrdrestorativejustice.ca

Partner Groups—News and Events

ACCPA Conference Presentation—Inspector Oliver Fisher, Sussex (UK) Rural Crime Unit

At our 2023 Alberta Community Crime Prevention Conference in May we had a special guest present. Inspector Oliver Fisher from the Sussex UK Rural Crime Unit was asked to conduct a pre conference workshop and was also a keynote speaker the first day of the ACCPA conference.

His workshop was entitled “Rural Crime Strategy in the UK: Partnership, and Opportunities for AB and Canadian Municipalities” which was an interactive overview of the evolution of the Sussex (UK) police Rural Crime Strategy; something he and his team hoped to bring to Canada by providing a framework for the delegates attending. Inspector Fisher explained what Sussex Police had learned; rural crime was much different than urban crime and should be treated as such thus the formation of their Rural Crime Unit. Their priority was to keep communities safe ensuring their residents did not live in fear. As he began the workshop he asked the delegates to share their problems and were they understanding the Contributory Factors? He then went into what he called the “Partnership Landscape” and asked delegates to provide who their rural partnerships were? What level of partnership did they have? What partnerships are working well and who are the shareholders? If not what are the challenges and what is problematic? He spoke of the Overarching partnerships, the Thematic Partnerships and the Tactical partnerships and local operational initiatives.

Following lunch he went further into the workshop by asking the attendees; what do you want the partnerships to do? What is the strategy of the partnership? Is it a strategic partnership? thematic or a tactic partnership? Can issues be tackled through partnerships? Who has unofficial influence or partnerships which are made informal; alliances, although not bonded by contracts but feed your community in a variety of ways...are these being leveraged?

This workshop was followed the next morning with his keynote, where he advised us from the onset “I am not here to tell you what to do, but to share what we (Sussex UK) have learned and put in place over time” He asked about their journey and Sussex’s definition of Rural Crime and in recognition of the unique pressures faced by Rural Communities in Sussex UK. Prior to this their police department treated all communities broadly similarly with their emphasis on towns and cities. As a result response times, awareness of rural affairs, understanding the impact on rural

communities all fell by the wayside and they realized they needed to change how they were viewing rural crime and the fallout within rural and remote rural communities. He went on to speak to the barriers to the creation of their Rural Crime Unit but he spoke about the capabilities, skills and knowledge of our enforcement partners and the training that needed to be done. He also spoke of the engagement, enforcement and prevention with those partners who had unofficial influence in communities? He also spoke to the importance of a “Future Structure; of building relationships and creating solutions are as a unified force, with all partners (large, small influence and uninfluenced) having the same message.

He ended by advising us 1) positive change is gradual and incremental 2) acknowledging a community concern (regardless of how small) goes a long way 3) strategic buy in from all partners is critical 4) find a way to make it relevant to leaders when competing with other priorities 5) define your mission and change every funding opportunity possible..



(Continued on page 18)

Partner Groups—News and Events

(Continued from page 17)

It was a remarkable workshop and keynote as he provided insight on what more we could be doing. To top off and finalize his trip to Canada (first time for him) was a visit and tour of “K” Division with Sgt Martin Girard and Chief Superintendent Peter Tewfik. A meeting had been arranged with Deputy Commissioner Curtis Zabloski however as the Deputy Commissioner was called away to a meeting in Calgary, Inspector Fisher was able to spend time with Chief Superintendent Peter Tewfik.

During this time here, he also asked for a tour of a rural detachment in AB to compare area, and Police processes as well as issues. This was arranged with the Rocky Mountain House detachment , with Sgt Pierre St Cyr conducting the tour and discussion with Inspector Fisher. Sgt Pierre St Cyr was the interim leader while the detachment commander was in the process of a transfer to Meadow Lake SK. Sgt St Cyr did a remarkable job and from there we took Inspector Fisher to the mountains west of Rocky Mtn House. Every visitor has to see our majestic Rocky Mountains ..

It was a great workshop and keynote presentation with some amazing insight on how we in AB could look closer who are our partners and the importance of these partnerships when sending a unified message to politicians, communities and the criminal element. Everything begins in the community.

His email is oliver.fisher@sussex.police.uk

If you attended the workshop or keynote there has been an email sent out with the passwords to download either or both of his presentations <http://www.albertacrimeprevention.com/conference2023>



Insp Fisher with Sgt Pierre St Cyr acting commander at the Rocky Mountain House detachment



Insp Fisher with Chief Supt Peter Tewfik

APRCWA Symposium and AGM Report

Northern Sunrise Rural Crime Watch Association hosted the APRCWA Symposium and AGM. Friday evening brought presentations from Marc Boychuk and Tammy Dawson. Marc presented the struggles with increasing homeless numbers, the dangers, mental health and addictions. Also his emotional stories of losing those that he connected with as Marc slept on the streets to experience the homeless life. He brings the awareness this is increasing across the country. Tammy brought an emotional story of her trials being accepted into a community. The bullying in school because she was different which led her to her addictions. The struggles bringing up her young family. It wasn't until she reached out to supporting programs that she changed her life around and is now proud to share her story in the hopes it will help another person reach out for help. Many great questions followed and open discussions about the homeless, mental health, addictions and rural crime that affects us all.

Saturday brought the AGM. Cor was thanked for his years of dedication to the APRCWA and will stay on as a director. Congratulations to Rosemary who takes on the presidency role. Martin Girard presented the crime stoppers and the increasing reports they are receiving. Saturday afternoon was full of information. Staff Sgt Dave Browne brought the history of NSRCWA his role and local updates. Cst. Mitch Guenette informed the attendees of his Community Liaison Officer (CLO) position. Mark Hilton presented the new community safety and wellbeing branch from K-Division that includes the auto theft unit, PROS data centre, offender management and more.



(Continued on page 20)

APRCWA Symposium and AGM Report

(Continued from page 19)

China Sieger presented Restorative Justice at the Symposium. Those in the RJ process answer hard questions and take full responsibility for their actions, taking into consideration the impacts on the victim, family, and the broader community. The long-term goal of reducing recidivism while restoring relationships. The outcome is often more meaningful to offenders as it is community-based and provides greater potential for personal rehabilitation and reintegration into the community. Rob Lamont brought Updates from Provincial and local Fish and Wildlife and enforcement. Many questions and discussions from the presentations followed. The silent auction raised \$2200.00 for the APRCWA, thanks to all that participated. NSRCWA would like to thank all those that attended. After 3 years it was wonderful to finally see everyone in person.

Northern Sunrise Rural Crime Watch Association

Corinna Williams



L—R; APRCWA Representatives Rosemary Lindsay (President) speaking, Verna Hart (Treasurer), Corinna Williams (Secretary), Trevor Tychkowski (Zone 5 Director)

APRCWA Board Contact List

Position	Zone	Name	Contact email
President	1	Rosemary Lindsay	president@ruralcrimewatch.ab.ca
Vice President	1	Shannon Pakula	shannon.pakula@ruralcrimewatch.ab.ca vicepresident@ruralcrimewatch.ab.ca
Secretary	3	Corinna Williams	secretary@ruralcrimewatch.ab.ca
Treasurer		Verna Hart	treasurer@ruralcrimewatch.ab.ca
Past President	2	Cor de Wit	cor.dewit@ruralcrimewatch.ab.ca
Newsletter		Shannon and Rosemary	newsletter@ruralcrimewatch.ab.ca
Website	2	Dean Hart	website@ruralcrimewatch.ab.ca
Wise Owl	3	Allen Carroll	wiseowl@ruralcrimewatch.ab.ca
Signs & Supplies	2	Lee Kasper	supplies@ruralcrimewatch.ab.ca
Director at large	4	Karl Chomlak	karl.chomlak@ruralcrimewatch.ab.ca
Director at large	5	Trevor Tychkowsky	trevor.tychkowsky@ruralcrimewatch.ab.ca
Director at large	5	Marylou Savic	marylou.savic@ruralcrimewatch.ab.ca
Director at large	5	Lori Tychkowsky	lori.tychkowsky@ruralcrimewatch.ab.ca

Alberta Provincial Rural Crime Watch Association

PO BOX 4520
Edmonton, AB T6E 4T7
Email: treasurer@ruralcrimewatch.ab.ca

www.ruralcrimewatch.ab.ca



Your Resource to Take Action Against Crime

Rural crime rates remain high in Alberta, leaving communities on edge and overwhelmed. The Alberta Provincial Rural Crime Watch Association wants to help reduce crime in rural areas and to create a more thorough understanding and awareness of crime prevention and best safety practices. Protecting Alberta's rural communities is a collective responsibility. The Alberta Provincial Rural Crime Watch Association provides opportunities and resources for citizens to take action in protecting what's most important to them. Together with local RCMP detachments and community organizations, we create a strong awareness, expand law presence and help reduce crime.

APRCWA 2024 Membership Renewal Deadline—August 1, 2023

A quick reminder the August 1st Renewal Deadline is fast approaching.

Please ensure your latest Proof of Filing from Corporate Registries, Completed and Signed Membership Form and payment is on the APRCWA desk before the August 1st deadline.

A copy of the receipt will be forwarded upon receipt of the completed membership renewal documents. If your organization has not received an email of the receipt either the funds have not been received or documentation is incomplete. The option of e-transfer to treasurer@ruralcrimewatch.ab.ca is available as Canada Post mail can take a couple weeks to a month or better to arrive.

After August 1st you may still be a member of the APRCWA by providing a copy of your privately purchased Liability Insurance Certificate, Completed Membership Form and Renewal Fees of \$250.00.

The 2024 Membership Renewal information will have been received in the inbox of your listed contact email address for the organization.

If you have any questions, feel free to contact myself or your Zone director and we would be happy to assist.

Have a great day and I look forward to receiving your renewal documents.

Verna Hart

Treasurer, Alberta Provincial Rural Crime Watch Association

treasurer@ruralcrimewatch.ab.ca

AR110942

June 8, 2023

Dear Chief Elected Official or Library Board Chair:

In late April, the Minister of Municipal Affairs contacted you, inviting submissions to the 2023 Minister's Awards for Municipal and Public Library Excellence, with submissions being accepted until June 15, 2023. Since that time, communities across the province have been facing challenges due to wildfires, evacuations, and difficult weather conditions. As expected, the level of collaboration and support in managing these challenges has been extensive and once again demonstrates the strength and resilience of Albertans, our local governments, and library boards.

Recognizing that these challenges have required considerable time and attention, we are extending the deadline for submissions to the Minister's Awards program to **July 15, 2023**. Municipalities and library boards are encouraged to share their successes in the following categories:

- **Building Economic Strength (open to all municipalities)** – The award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – The award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g., lighting, accessibility, traffic calming measures), and community services initiatives.
- **Partnership (open to all municipalities)** – The award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – The two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.

.../2

- **Public Library Services (open to library boards serving a population under 10,000)** – The two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – The award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.
- **Service Delivery Enhancement (open to all municipalities)** – The award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – The award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available at www.alberta.ca/ministers-awards-municipal-public-library-excellence.aspx.

Municipalities can send their questions about the program to municipalexcellence@gov.ab.ca or reach a program advisor at 780-427-2225 (toll-free by first dialing 310-0000).

Library boards can send their questions about the program to libraries@gov.ab.ca or reach a program advisor at 780-427-4871 (toll free by first dialing 310-0000).

Again, the extended deadline for submission is **July 15, 2023**. I encourage you to share your success stories.

Sincerely,

Brandy Cox
Deputy Minister

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 12

TITLE: Next Meeting

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Next Meeting: July 18, 2023

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

RECOMMENDED ACTION:

MOTION THAT Councillor _____ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, July 18, 2023, at Council Chambers located at 106 1st Avenue East.

INTLS: CAO: KO

REQUEST FOR DECISION

MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 13

TITLE: Closed Meeting

ORIGINATED BY: *Karen O'Connor* CAO

BACKGROUND / PROPOSAL:

Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council will be required to make a motion to go into a Closed Meeting to discuss the legal item.

COSTS / SOURCE OF FUNDING (if applicable):

RECOMMENDED ACTION:

MOTION THAT Councillor _____ that council enter into a closed meeting to discuss one (1) legal item on June 20, 2023, at ____ pm.

INTLS: CAO: KO



REQUEST FOR DECISION

MEETING: Closed Meeting

Date: June 20, 2023

AGENDA NO.: 14

TITLE: RECONVENE

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

RECOMMENDED ACTION:

MOTION That Councilor _____ reconvenes from a closed meeting to a Regular Council meeting at ____p.m.

INTLS: CAO: KO



MEETING: Regular Council Meeting

Date: June 20, 2023

AGENDA NO.: 15

TITLE: Adjournment

ORIGINATED BY: *Karen O'Connor, CAO*

BACKGROUND / PROPOSAL:

A Member of Council will move to adjourn the meeting.

RECOMMENDED ACTION:

MOTION THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 20th day of June at _____p.m.

INTLS: CAO: *KO*