

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 1

**TITLE:** Call to Order

**ORIGINATED BY:** *Karen O'Connor, CAO*

Mayor Hagen called the October 17, 2023, Village of Cremona Council meeting to order at \_\_\_\_\_ PM

**RECOMMENDED ACTION:**

**MOTION** THAT Mayor Hagen called the meeting to order at \_\_\_\_\_ P.M.

INTLS: CAO: *KO*



**REGULAR COUNCIL MEETING AGENDA**  
**October 17, 2023, at 7:30 p.m.**  
**Council Chambers – 106 1<sup>st</sup> Avenue East**

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**ATTENDANCE:**

**Mayor:** Hagen, **Deputy Mayor:** Canaday, **Councillors:** Goebel, Thompson, Dick

**OTHER PRESENT:** Karen O'Connor, CAO & Sandi Ryan, CSC, Clerk

**ABSENT:**

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- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF MINUTES**
  - a) September 19, 2023, *Regular Council Meeting Minutes*
  - b) September 28, 2023, *Special Council Meeting Minutes*
- 4. DELEGATIONS / PRESENTATIONS**
  - a) Skate Park Committee
- 5. OPEN FORUM- PUBLIC QUESTION PERIOD**
- 6. BUSINESS ARISING FROM PREVIOUS MEETING**
  - a) Signage on Hwy 22
- 7. BYLAWS & POLICIES**
  - a) Cemetery Bylaw
- 8. NEW BUSINESS**
  - a) **RFD 23-10-092** Fortis Alberta Franchise
  - b) **RFD 23-10-093** Urban System General Advisory Agreement
- 9. REPORTS**
  - a) Financial Reports
  - b) CAO Reports

## **10. MINUTES/REPORTS-BOARDS, COMMITTEES, COMMISSIONS**

Mayor Hagen Reports:

- Crime Watch Report August 2023

Deputy Mayor Canaday Reports:

- MVSH Board Competencies-Sep 2023
- MVSH Board Key Message-Sep 2, 2023
- MVSH Board Appendix-Board Skill Matric

Councillor Goebel Reports:

- FCSS Coordinator September 2023 Report
- FCSS Meeting Minutes-Oct 3, 2023

Councillor Dick Reports:

- Cremona Library Meeting Minutes- June 2023

## **11. CORRESPONDENCE & INFORMATION**

- 

## **12. NEXT MEETING**

## **13. CLOSED MEETING- 1 Legal**

## **14. RECONVENE**

## **15. ADJOURNMENT**



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 2

**TITLE:** Acceptance of the Agenda

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

By resolution, Council must accept the agenda.

**RECOMMENDED ACTION:**

**MOTION** That Councillor \_\_\_\_\_  
accepts the Agenda as presented.

OR

**MOTION** That Councillor \_\_\_\_\_  
accepts Council accepts the Agenda  
as amended.

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** September 19, 2023

**AGENDA NO.:** 3

**TITLE:** Minutes – a) September 19, 2023, Regular Meeting  
b) September 28, 2023, Special Meeting

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

Sep. 19 & Sep. 28, Regular & Special Council Meeting minutes are being presented to Council for their review and approval.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see attached.

**COSTS / SOURCE OF FUNDING (if applicable):**

N/A

**RECOMMENDED ACTION:**

a) MOTION THAT Councillor \_\_\_\_\_ accepts September 19, 2023, Regular Council Meeting minutes as presented.

OR

MOTION THAT Councillor \_\_\_\_\_ accepts the September 19, 2023, Regular Council Meeting minutes as amended.

AND

b) MOTION THAT Councillor \_\_\_\_\_ accepts September 28, 2023, Special Council Meeting minutes as presented.

OR

MOTION THAT Councillor \_\_\_\_\_ accepts September 28, 2023, Special Council Meeting minutes as amended.

INTLS: CAO: KO



Minutes of the Village of Cremona Regular Council Meeting held on  
Tuesday, September 19, 2023 – Commencing at 7:00 p.m.

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<b><u>IN ATTENDANCE:</u></b>	Mayor Hagen, Councilor Goebel, Councillor Dick
<b><u>OTHERS PRESENT:</u></b>	CAO, Karen O’Connor, Corporate Services, Sandi Ryan and 8 members of the public.
<b><u>ABSENT:</u></b>	Deputy Mayor Canaday, Councillor Thompson

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**1.1 CALL TO ORDER:**

**Res. 23/201** MOTION THAT Mayor Hagen calls the meeting to order at 7:00 P.M.

**2.1 ADOPTION OF AGENDA:**

**Res: 23/202** MOTION THAT Councillor Dick accepts the agenda as presented with the addition of  
8 d) RFD 23-09-086 Appointing a Second Deputy DEM

**CARRIED**

**3.1 ADOPTION OF MINUTES:**

**Res: 23/203** MOTION THAT Councillor Goebel accepts July 18, 2023, Regular Council Meeting minutes as  
presented.

**CARRIED**

**Res: 23/204** MOTION THAT Councillor Dick accepts August 22, 2023, Special Council Meeting minutes  
with amendments.

**CARRIED**

**4.1 DELEGATIONS / PRESENTATIONS: None**

**5.1 OPEN FORUM-PUBLIC QUESTION PERIOD**

A member of the public welcomed Mayor Hagen back.

**6.1 BUSINESS ARISING FROM PREVIOUS MEETING**

**7.1 BYLAWS & POLICIES**

**NEW BUSINESS / REQUEST FOR DECISION:**

**8 a) RFD 23-09-083 Appointing ICC Representative**

**Res. 23/205**      **MOTION** THAT Councillor Dick approves the removal of representative Councillor Goebel from the Intermunicipal Collaboration Committee, that the Village of Cremona holds with Mountain View County.

**CARRIED**

**Res: 23/206**      **MOTION** THAT Councillor Dick approves the appointing of Mayor Hagen to the Intermunicipal Collaboration Committee, that the Village of Cremona holds with Mountain View County.

**CARRIED**

**8 b) RFD 23-09-084 MVREMA Proposal ACP Grant**

**Res: 23/207**      **MOTION** THAT Councillor Goebel approves the Village of Cremona to apply for an ACP grant to create a Regional Emergency Social Services Plan.

**CARRIED**

**Res: 23/208**      **MOTION** THAT Councillor Goebel appoints Mountain View County to be the managing partner for the ACP grant application by September 30, 2023.

**CARRIED**

**Res: 23/209**      **MOTION** THAT Councillor Goebel approves that the Village of Cremona administrative staff will support MVC administration for the emergency management and community services staff to complete the ESS grant project to their ability.

**CARRIED**

**8 c) RFD 23-09-085 Town of Carstairs Proposal Regional Policing**

**Res: 23/210**      **MOTION** THAT Councillor Goebel supports the Town of Carstairs to apply for an ACP grant to do a study to form a Regional RCMP detachment with the Town of Carstairs, Mountain View County, Village of Cremona, Crossfield, and Water Valley community.

**CARRIED**

**8 d) RFD 23-09-086 Appointing A Second Deputy Director Emergency Management**

**Res: 23/211** MOTION THAT Councillor Dick appoints Jon Olfert as the Village of Cremona Deputy DEM being the second appointed Deputy DEM, Kevin Miller being the first appointed Deputy DEM for the Village of Cremona.

**CARRIED**

**9 a) Financial Reports**

**Res. 23/212** MOTION THAT Councillor Goebel accepts the accounts payable report with FCSS and village's financial reports for July and August 2023, as information only.

**CARRIED**

**9 b) CAO Report**

**Res.23/213** MOTION THAT Councillor Dick accepts the CAO's August active report for information only.

**CARRIED**

**10. COMMITTEES/BOARDS/COMMISSIONS**

**Mayor Hagen Reports:**

- MVC Ltr of an invitation benefit concert
- 2024 Cremona Fire Budget

**Deputy Mayor Canaday Reports:**

- None

**Councillor Goebel Reports:**

- Cremona Library Board Meeting Minutes-,2023
- FCSS Coordinator Summer Report
- FCSS Meeting Minutes-Sep 5, 2023

**Councillor Thompson Reports:** None

**Councillor Dick Reports:** None

**Res. 23/214** MOTION THAT Councillor Goebel accepts all committees and board meeting minutes and reports as information only.

**CARRIED**



**CORRESPONDENCE & INFORMATION**

- Bulletin 13-2023 eFacility System Outage
- RCMP Victim Services Program-Newsletter July 2023 Vol 10
- TEC eFacility Enforcement Bulletin-Sep 5,2023
- SAEWA Bylaws & Schedule

**Res. 23/215** MOTION THAT Councilor Dick accepts the attached correspondence as information only.

**CARRIED**

**NEXT MEETING**

**Res: 23/216** MOTION THAT Councillor Goebel declares that the next Regular Council Meeting for the Village of Cremona Council will take place at 7 p.m. on Tuesday, October 17, 2023, at the located of 106 1<sup>st</sup> Avenue East.

**CARRIED**

**CLOSED Meeting**

**Res: 23/217** MOTION THAT Mayor Hagen calls the meeting to enter a closed meeting under one (1) Land items at 7:57 pm.

**CARRIED**

**Res: 23/218** MOTION THAT Mayor Hagen reconvenes from a closed meeting to the public at 8:36 pm.

**CARRIED**

**Land**

**Res:23/218**     **MOTION** THAT Councillor Dick directs the CAO to present the counteroffer to the prospective buyer of the village's land.

**CARRIED**

**ADJOURNMENT**

**Res. 23/219**     **MOTION** THAT Mayor Hagen adjourns the Village of Cremona Regular Council Meeting on the 19<sup>th</sup> day of August 2023, at 8:41 p.m.

**CARRIED**

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Mayor, Tim Hagen

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CAO, Karen O'Connor



Minutes of the Village of Cremona Special Council Meeting held on  
Thursday, September 28, 2023 – Commencing at 7:00 p.m.

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**IN ATTENDANCE:** Mayor Hagen, Deputy Mayor Canaday, Councilor Goebel,  
Councillor Dick

**OTHERS PRESENT:** CAO, Karen O'Connor

**ABSENT:** Councillor Thompson

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**1.1 CALL TO ORDER:**

**Res. 23/220** MOTION THAT Deputy Mayor Canaday calls the meeting to order at 7:01 P.M.

**2.1 ADOPTION OF AGENDA:**

**Res: 23/221** MOTION THAT Councillor Dick accepts the agenda as presented.

**CARRIED**

**3.1 CLOSED Meeting**

**Res: 23/222** MOTION THAT Mayor Hagen calls the meeting to enter a closed meeting under one (1) Land item at 7:03 p.m.

**CARRIED**

**Res: 23/223** MOTION THAT Mayor Hagen reconvenes from a closed meeting to the public at 7:50 pm.

**CARRIED**

**Land**

**Res: 23/224** **MOTION** THAT Councillor Dick opposes the counteroffer presented to Council and wishes Counteroffer the purchaser of the village's land for the final offer.

**CARRIED**

**ADJOURNMENT**

**Res. 23/225** **MOTION** THAT Deputy Mayor Canaday adjourns the Village of Cremona Special Council Meeting on the 28<sup>th</sup> day of September 2023, at 7:52 p.m.

**CARRIED**

\_\_\_\_\_  
Mayor, Tim Hagen

\_\_\_\_\_  
CAO, Karen O'Connor



**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 4 a) Skate Park Committee

**TITLE:** Delegations / Presentation:

**ORIGINATED BY:** Karen O'Connor, C.A.O.

**BACKGROUND / PROPOSAL:**

The Skate Park Committee developed a beautiful very much use skate park and has completed with all the landscape and beautification and wishes to hand it over to the village.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

New sod was placed where the old sod had died the third week of September which public works water for the first week of it being laid.

The skate park committee has also given the village some signs to be set up, showing rules and liabilities.

**RECOMMENDED ACTION:**

INTLS: CAO: KO

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 5 a)

**TITLE:** OPEN FORUM-PUBLIC QUESTION PERIOD

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** A time delegated for residents to voice any concerns or questions they may have for the village council.

**RECOMMENDATIONS:**

**MOTION** THAT Councillor \_\_\_\_\_ take the public question as information.

Or

**MOTION** THAT Councillor \_\_\_\_\_ take the public question and concerns back with Council to discuss at a later date.

INTLS: CAO **KO**



VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 6a) Signage on Hwy 22

**TITLE:** BUSINESS ARISING FROM PREVIOUS MEETING:

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** RFD 23-08-078 Council approved the request that the CAO to seek out larger signage, 60km & or 80 km to replace the smaller signs with larger signs. Councillor Dick emailed a friend that is employed with a company which is taking care of the Hwy's within our area and his friend had forwarded the email to a person in charge of signage within the province.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Email correspondence is attached.

**COSTS / SOURCE OF FUNDING (if applicable):**

I have reached out to Rob McKay and he will be contacting me with the cost on the seed sign and the programming that has as well as another avenue would get a JFO arranged.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts all information provided and Council will wait to hear further regarding the cost of signage and or JFO.

INTLS: CAO KO

**From:** [Mike Baik](#)  
**To:** "[jdick@cremona.ca](mailto:jdick@cremona.ca)"  
**Cc:** [! CAO](#); [Joel Niven](#)  
**Subject:** RE: Hwy 22 speed signs.  
**Date:** September 27, 2023 2:25:13 PM

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Hello,

Your email regarding the speed of traffic through the Village of Cremona on Highway 22 at Highway 580 was forwarded to me from our Maintenance Contract Inspector, Joel Niven. Thank you for your email, As the Operations Manager for Transportation and Economic Corridors in the Red Deer district I can offer you the following information.

Transportation and Economic Corridors implements traffic control devices in a consistent manner to ensure their effectiveness and appropriate road-user response. Consistency in applying these sign sizes provincially provides motorists with an expected standard, which helps ensure that speed signs are recognized regardless of the community that the highway passes through. The standard use of oversize signs is reserved for high-speed, multi-lane divided highways (110 km/h speed limit) as greater sign visibility due to speeds and volume is necessary on those highways. These "key corridors" (i.e., Highway 16, Highway 1, Highway 3, Highway 2, Highway 4, Highway 43) are where the need for additional sign conspicuity is greatest.

While we do understand your concern, we have also found that the overuse of traffic control devices (including sign sizing) may cause their reduced effectiveness and that the correct method of correcting the speeding concern at this location should be through enforcement and not engineering. If you observe vehicles exceeding the speed limit at this location, I encourage you to contact the local RCMP Didsbury detachment's non-emergency number at 403-335-3381 to request additional speed enforcement.

In the meantime, should you have any further questions, please contact me Mr. Mike Baik, Operations Manager with Alberta Transportation. I can be reached toll-free at 310-0000, then 403-340-5166, or at [mike.baik@gov.ab.ca](mailto:mike.baik@gov.ab.ca).

Thank you for sharing your concerns. I hope this information is helpful.

Warm Regards,

**Michael Baik**

Operations Manager – Red Deer District  
Transportation and Economic Corridors  
Government of Alberta

Tel 403-340-5166  
[mike.baik@gov.ab.ca](mailto:mike.baik@gov.ab.ca)

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Classification: Protected A

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**From:** [jdick@cremona.ca](mailto:jdick@cremona.ca) <[jdick@cremona.ca](mailto:jdick@cremona.ca)>

**Sent:** Monday, September 25, 2023 3:23 PM

**To:** Joel Niven <[joel.niven@gov.ab.ca](mailto:joel.niven@gov.ab.ca)>

**Cc:** [cao@cremona.ca](mailto:cao@cremona.ca)

**Subject:** Hwy 22 speed signs.

**CAUTION:** This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hi Joel. My name is Jody Dick. I am on council with the Village of Cremona. There has been many comments and concerns regarding the speed of traffic through the Village at hwy 22 and 580. I share those concerns. There is a progressive drop in speed from 100km -80km and finally 60km. The problem is, few motorists are following the posted limits. I would like to suggest larger 60km signs in hopes of gaining more attention to the traveling public. This would be an inexpensive change over from the regular size signs to larger ones and hopefully alleviate some of the issues. I understand that there will always be those who don't follow posted limits regardless of the size of sign or number of flashing lights. If you could have a look for us and give any feedback, it would be greatly appreciated. You are welcome to contact myself at this email, or our CAO Karen. Thank you Joel.

Jody S Dick

Cremona

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION**

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 7 a)

**TITLE:** Bylaws & Policies - NONE

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ passing the first reading of the

**MOTION** THAT Councillor \_\_\_\_\_ passing the second reading of the

**MOTION** THAT Councillor \_\_\_\_\_ present unanimously to proceed to the third reading of the

**MOTION** THAT Councillor \_\_\_\_\_ passing the Third and Final reading of the Rate Fees Bylaw

INTLS: CAO **KO**

 **VILLAGE OF  
Cremona**  
**REQUEST FOR DECISION 23-10-092**

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 3 c)

**TITLE:** New Business: Fortis Alberta Municipal Franchise

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** FortisAlberta has created the franchise fee calculator with an assumption that both transmission and distribution rates would increase by 3.71 per cent. Currently, inflation in 2024 is expected to be somewhat lower than in 2023, and therefore, FortisAlberta considers that assuming a rate increase of 3.71 per cent is reasonable on balance.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

12 Months Franchise Fee estimated with the current 10% total \$37,209 for 2024

12 Months Franchise Fee estimated Rate change to 12% total \$ 46,305 for 2024

Resident impact Current Franchise Fee 10% = \$7.12/mth = \$82.23 / yr

Resident impact New Franchise Fee 12% = \$9.11/mth = 89.25/ yr

**COSTS / SOURCE OF FUNDING (if applicable):** None

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ approve the Village of Cremona will change the FortisAlberta Franchise rate 10% with an estimated income of 2023 being \$37,209 to 12% with an the estimated income being \$46,305 for 2024.

**MOTION** THAT Councillor \_\_\_\_\_ approves the advertisement as required for increase or decrease of the Village of Cremona franchise fees for two consecutive weeks in the local Albertan newspaper.

INTLS: CAO KO

**From:** [Kelsey Nixon](#) on behalf of [Stakeholder Relations Team](#)  
**To:** [Cremona](#)  
**Cc:** [Kayla Law](#); [Chris Burt](#)  
**Subject:** FortisAlberta Franchise Fee Documents/Changes - Cremona  
**Date:** September 27, 2023 10:30:18 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[FortisAlberta Municipal Franchise Letter.pdf](#)  
[2023-2024 Franchise Calculator - Cremona.xlsx](#)  
[Franchise Fee Advisement Template.docx](#)  
[Municipal Franchise Fees \(July 2023\).pdf](#)  
[Franchise Fee Advisement Notification - Please Return via Email by November 1.doc](#)

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Good morning:

**RE: Request Confirmation of Electric Distribution Franchise Fee for 2024**

**Please see the important information letter attached regarding the 2024 Franchise Agreement Fee Calculators and Confirmation of Information (Critical Information).**

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the annual ability to either **increase, decrease or keep your franchise fee the same, with written notice.**

**IMPORTANT TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY JANUARY 1, 2024.**

1. **Review** the attached letter, Franchise Fee Calculator, and present the recommendations to Council.
2. If Council is proposing an **increase or decrease to your franchise fee**, a resulting impact to the customer's annual billing is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks.** (Please use the sample advertisement that is attached).
3. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20%.**
4. **By November 1<sup>st</sup>, 2023,** please **email** clear copies of the following documentation to [stakeholderrelations@fortisalberta.com](mailto:stakeholderrelations@fortisalberta.com).

**INCLUDE:**

- Copies of **both** advertisements.
  - **Publication dates** for both advertisements.
  - Name & location of newspaper.
5. Any late, inaccurate or incomplete responses may be subject to late Alberta Utilities Commission (AUC) approvals, which may cause your new franchise fee to be in **effect April 1, 2024.**

6. If Council decides to keep the current franchise fee you do not have to advertise, however, please notify us via email of this decision at [stakeholderrelations@fortisalberta.com](mailto:stakeholderrelations@fortisalberta.com).

### **TIPS FOR USING THE FRANCHISE CALCULATOR**

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the **estimated** revenue forecast from your Franchise Fee.

On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (**yellow cell**). By changing this **cell**, the spreadsheet will automatically update to reflect your estimated revenue for 2024.

<b>Franchise Fee Calculator Changes:</b> Yellow area is to calculate different franchise fee.
<b>2024 Proposed Franchise Percentage</b> <input style="background-color: yellow;" type="text"/>

On the second tab: Residential Bill Impacts, you can **view the impact to an Average Residential Bill Impact on the second tab by changing cell F21 & F39. (You will need this information for your advertisement if you are changing your current fee)**

**On the third tab:** January 2021 to June 2023 you can see how much revenue your municipality has collected over the last two and a half years.

If you have any questions or concerns, please contact your Stakeholder Relations Manager.

Thank you,



**We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.**

## Advertisement Template

### FRANCHISE FEE INCREASE NOTICE

Please be advised that the Village of Cremona is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for the use of municipal lands for its power lines effective **January 1, 2024\***.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the Village of Cremona. This local access fee will be increased from **\$7.12 (10%) to \$9.11 (12%)\*\*** of the delivery charge of FortisAlberta, excluding energy-related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to Karen O'Connor, Chief Administrative Officer at Village of Cremona, 403-637-3762.

Thank you.

**\*Your advertisement must include the full date**

**\*\*Your advertisement must have the \$ amount and the % amount**

*These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); **the second tab** (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.*

Existing (Current) Typical Residential Customer Monthly Costs			
Rate 11 (Effective Jan.1, 2020) Distribution Tariff (Estimated Rate Filing) Based on Current 0% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	\$0.062758	640 kWh	\$40.17
Basic Daily Charge	\$0.8167	30 Days	\$24.50
			\$64.67
<b>Current Franchise Fee</b>	<b>0.00%</b>		<b>\$0.00</b>
	GST 5.0%		\$3.23
			\$67.90
Current Annual Franchise Fee Costs: \$0 * 12 = \$0			

Proposed Residential Customer Monthly Costs			
Rate 11 (Proposed January 2021 Estimated Distribution Tariff) Based on NEW 2% Franchise Fee			
Delivery Service Charge			
All kWh Delivered*	\$ 0.067565	640 kWh	\$43.24
Basic Daily Charge*	\$ 0.8967	30 Days	\$26.70
			\$69.94
<b>Estimated Proposed Franchise Fee</b>	<b>2.00%</b>		<b>\$1.38</b>
	GST 5.0%		\$3.52
			\$73.83
Proposed Annual Franchise Fee Cost: \$1.38 * 12 = \$16.56			
* Includes estimated Rate changes.			

**Existing (Current) Typical Residential Customer Monthly Costs**

**Rate 11 (Effective Jan.1, 2023) Distribution Tariff Estimated Rate Filing) Based on Current 10% Franchise Fee**

**Delivery Service Charge**

All kWh Delivered	\$ 0.071260	640 kWh	\$45.61
Basic Daily Charge	\$ 0.85296	30 Days	\$25.59
			<u>\$71.20</u>

<b>Current Franchise Fee</b>	<b>10.00%</b>	<b>\$7.12</b>
GST	5.0%	<u>\$3.92</u>
		<u><b>\$82.23</b></u>

**Current Annual Franchise Fee Costs: \$7.12 \* 12 = \$85.43**

**Proposed Residential Customer Monthly Costs**

**Rate 11 (Estimated January 2024 Estimated Distribution Tariff) Based on NEW 12% Franchise Fee**

**Delivery Service Charge**

All kWh Delivered*	\$ 0.075200	640 kWh	\$48.13
Basic Daily Charge*	\$ 0.92540	30 Days	\$27.76
			<u>\$75.89</u>

<b>Estimated Proposed Franchise Fee</b>	<b>12.00%</b>	<b>\$9.11</b>
GST	5.0%	<u>\$4.25</u>
		<u><b>\$89.25</b></u>

**Proposed Annual Franchise Fee Cost: \$9.11 \* 12 = \$109.28**

**\* Includes estimated Rate changes.**

 VILLAGE OF  
**Cremona**  
**REQUEST FOR DECISION 23-10-093**

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 8 b)

**TITLE:** New Business: Urban System Agreement

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:** Urban System General Advisory Agreement proposal -Renewal of 2021 Agreement

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**COSTS / SOURCE OF FUNDING (if applicable):**

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts Urban Systems General Advisory Agreement as presented.

OR

**MOTION** THAT \_\_\_\_\_ Accepts Urban Systems General Advisory Agreement with the following amendments.

INTLS: CAO KO



April 12, 2021

File: 2553.0005.01

Village of Cremona  
205 1<sup>st</sup> Street East  
Cremona, AB T0M 0R0

**Attention: Rudy Friesen, Chief Administrative Officer**

**RE: 2021 General Advisory Agreement**

We are pleased to provide this Contract Letter outlining the procedures, scope of work and terms for Urban Systems Ltd. (Urban Systems) to provide Planning Services in 2021 for the Village of Cremona (Village). This Contract Letter is intended to form part of the attached Agreement for Consulting Services.

The General Advisory Services scope of work is in three major categories:

- **General Village Planning:** as requested by the Village.
- **Subdivision Review Services**
- **General Village Engineering:** as requested by the Village.

## GENERAL VILLAGE PLANNING

**Scope of Services** – Our scope of services for General Village Planning will be provided on an as needed basis and includes, but is not limited to the following:

- **Development Permit Reviews** – provide a review of development permit applications received by the Village. Final approval is made by the Village Development Authority.
- **Policy Reviews** – Review and update to statutory planning documents, including Land Use Bylaw (LUB) and Municipal Development Plan (MDP), and others as requested. A separate work plan and budget for a review and update to statutory planning documents, including the LUB and MDP, will be provided.
- **Mapping Services** – Update to municipal maps as requested.
- Other planning-related services as requested by the Village.

## SUBDIVISION REVIEW SERVICES

**Scope of Services** – Our scope of services for this item includes the following:

- **Subdivision Application Review & Recommendation** – Pre-application meeting with the applicant, internal application review, correspondence with the applicant to ensure all parts of the application form are completed, site visit (if necessary), and providing support to the Subdivision Authority as needed on circulation, revisions, report to Council, and decision letter.
- **Land Use Redesignations** – Internal application review, site visit, and providing support as needed on circulation, attendance at open house, report to Council, and decision letter.

ATTENTION: Rudy Friesen, Chief Administrative Officer

- **Policy Document Reviews** – MDP, ASP, and Conceptual Schemes (as applicable) – Internal document review and providing support as needed on circulation, attendance at open house, circulation of feedback letter to applicant, potential document resolution meetings, report to Council, and decision letter.

## GENERAL VILLAGE ENGINEERING

**Scope of Services** - Our scope of services for General Village Engineering includes, but is not limited to, the following:

- Engineering review of planning applications such as Area Structure Plans, Conceptual Schemes, Land Use applications, Subdivision applications and Development permits.
- Engineering review for Functional servicing reports, Engineering drawings, Stormwater management reports, Stripping and Grading applications and Traffic Impact Assessments.
- Inspection services for development construction, capital construction and maintenance projects to ensure work is in accordance with specifications and design standards.
- Preliminary and Detailed Civil Design Services.
- Contract Administration, including the preparation of cost estimates the preparation of construction procurement documents, facilitation of the procurement process and administration of contract documents.
- Coordination of the CCC and FAC process for new developments.
- Consultation with Village staff regarding general engineering related items and day to day operations
- Long- and short-term planning for the extension and upgrading of municipal infrastructure as related to transportation, storm water, water distribution and wastewater collection systems.
- Liaison with other levels of government, utility companies and community groups related to engineering issues.
- Other engineering services as requested by the Village.

## FEES

Beyond the general planning and engineering services, Urban Systems has a full team of specialists to assist with projects as required, including Water Resources, Transportation, GIS, Legal Survey, Construction Survey, Environmental, and Asset Management that are available to you. Regardless of the services provided, we will design our fees and scope of work with you through one of the following options:

1. Where the requested services can be defined, a scope of work will be prepared in collaboration with you. A work program will be established on a task budget for your review, discussion, and authorization, prior to proceeding with the work.
2. General advisory services that come up on an “as and when” basis will be billed out at an hourly rate. We will evaluate the nature of your request and assign the appropriate resource to maximize the cost effectiveness of your available budget.
3. Any planning and development support services referenced in the Village's Fee Bylaw (#477-17) will be charged at the same rate. If any of the services exceed the fee applied to the applicant, we will notify you of the budget increase required to complete the work, and upon written or email approval from the Village, Urban Systems will increase the budget as specified to complete the work.

ATTENTION: Rudy Friesen, Chief Administrative Officer

Disbursements shall be charged at 8% of billed fees for basic expenses, including information technology, communication, copying, printing and plotting, mileage (we include mileage costs for any client within one hour of our office), and courier charges.

Invoicing for any services delivered will be issued monthly.

## SUMMARY OF CONTRACT LETTER

1. The Village authorizes Urban Systems to establish a new project that can would allow for invoicing up to a maximum of \$20,000.00 on a time and expense basis for General Advisory Planning and Engineering Services on an as needed basis for work to be completed in 2021.
2. All budgets are considered as initial budgets only and may be increased with email or written authorization by the Village to cover additional reviews, correspondence, approvals, or meetings that may be required to ensure that Village needs and requirements are met.
3. The signatories of this agreement will meet on a quarterly basis, or at \$5,000 expenditure increments, whatever comes first, to evaluate service delivery, ongoing work, emerging needs, and any other matter relevant to this agreement.
4. The signatories of this agreement will review the agreement on or before December 15 of each year to amend, renew, or terminate the agreement for the subsequent year.

If the Village agrees to the terms and conditions herein, please return a signed copy of this Contract Letter and the attached Agreement for Consulting Services to the undersigned. The signed copies of both documents will form the agreement for General Advisory Services.

Thank you for providing us with the opportunity to provide ongoing services and strengthen our current relationship with the Village of Cremona. We strive to position our clients for success and make positive contributions to the communities in which we operate and look forward to working with you to build and strengthen the Village.

Do not hesitate to contact me with any questions or concerns that you may have.

Sincerely,

**URBAN SYSTEMS LTD.**

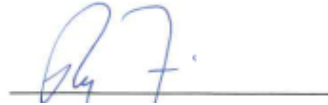


Chris Ulmer RPP, MCIP, CNU-A  
Community Consultant / Principal

/CU  
Enclosure

**VILLAGE OF CREMONA 2021 GENERAL ADVISORY SERVICES – CONTRACT LETTER**

**Accepted by:**



**Rudy Friesen  
CAO, Village of Cremona**

**Dated:**

**April 15, 2021**

**Accepted by:**



**Chris Ulmer  
Community Consultant / Principal, Urban Systems Ltd.**

**Dated:**

**April 15, 2021**

**MEETING: Regular Council Meeting**

**Date: October 17, 2023**

**AGENDA NO.: 9 b)**

**TITLE: Reports – CAO Report**

**ORIGINATED BY: Karen O'Connor CAO**

**BACKGROUND / PROPOSAL:**

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**Administration:**

- Completed ICS-300 3-day training at MVC.
- Approach completed at the trailer park and farmers' field.
- Electric gate and 50% of the new fence are completed at the trailer park and farmers' field
- The trailer park has completed erecting the wall barrier and removed some trees.
- Done up letters of support to Carstairs re: regional policing.
- Meeting with Environment & Parks-WTP inspection completed.
- Wrote up a counteroffer.
- Register for DEM course for Dec 5
- Email Rico fr: AUMA insurance and provide him with answers to his questions.
- Water break at Trailer Park had several meetings with, did lots of research re: the land.
- Hired company to repair water break.
- Letter to Brian Boutin, R Morrison, K Mill, C Starling re: D DEM
- 

**Planning & Development:**

\*Working with Mountain View County with support on some projects

**RECOMMENDED ACTION:**

**MOTION** That Councillor \_\_\_\_\_ accepts the September CAO Report as information only.

INTLS: CAO:KO

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 9 a)

**TITLE:** Reports – Financial Reports

**ORIGINATED BY:** *Karen O'Connor CAO*

**BACKGROUND / PROPOSAL:**

Accounts payable for September 2023 total sum being \$ 139,355.57.

Financial Report for FCSS & Village

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

I have invoiced the MVC \$111,638.52 their portion of the Bulk Station upgrades.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ accepts Accounts Payable Reports and FCSS & Villages Financial Reports as information only.

INTLS: CAO: KO



# VILLAGE OF CREMONA

## Cheque Listing For Council

2023-Oct-12  
3:56:35PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230447	2023-09-06	LOCAL AUTHORITIES PENSION PLAN	8078236-M1Y9	PAYMENT EM# 450 - PP# 17 - 2023	1,231.85	1,231.85
20230455	2023-09-08	HAGEN, TIM A				
20230456	2023-09-08	GOEBEL, SHANE H				
20230457	2023-09-08	THOMPSON, TERRY W				
20230458	2023-09-08	CANADAY, JOSEPH				
20230459	2023-09-08	DICK, JODY S				
20230460	2023-09-08	RYAN, SANDRA A				
20230461	2023-09-08	THOMPSON, JENNIE L				
20230462	2023-09-08	O'CONNOR, KAREN M				
20230463	2023-09-08	WIENS, BARRY				
20230464	2023-09-08	HARBIDGE, BRYCE C				
20230465	2023-09-13	COCHRANE LAKE GAS CO-OP LTD	887	PAYMENT NAT GAS - WATER - AUG 2023	41.48	41.48
20230466	2023-09-13	DIRECT ENERGY	85	PAYMENT VOC NAT GAS - AUG 2023	298.52	298.52
20230467	2023-09-13	EPCOR	16551312	PAYMENT VOC ELECTRICITY - AUG 2023	8,469.27	8,469.27
20230468	2023-09-13	TELUS COMMUNICATIONS	2552080633 2552080634 2552080635 2552080636 2552080637	PAYMENT FCSS OFFICE PHONE - AUG 2023 VOC FAX LINE, SECURITY CAMERA VOC OFFICE PHONES - AUG 2023 FIRE INTERNET - SEPT 2023 FCSS INTERNET - SEPT 2023	69.98 447.80 845.26 101.85 89.25	1,554.14
20230469	2023-09-13	TELUS MOBILITY	567	PAYMENT VOC CELL PHONES - AUG 2023	112.85	112.85
20230470	2023-09-19	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD	RD0000271688	PAYMENT WASTE PICKUP - AUG 2023	3,835.56	3,835.56
20230471	2023-09-19	LOCAL AUTHORITIES PENSION PLAN	8115231-G9R0	PAYMENT EM# 450 - PP# 18 - 2023	1,269.25	1,269.25
20230472	2023-09-19	WILD ROSE ASSESSMENT SERVICE	9119	PAYMENT PROGRESS PMT - SEPT 2023	673.75	673.75
20230473	2023-09-13	SUNCOR ENERGY PRODUCTS PARTNERSHIP	52 53 54 55 56 57 58 59 60	PAYMENT FUEL FOR CHEV FUEL FOR JERRY CANS FUEL FOR RANGER FUEL FOR JERRY CANS FUEL FOR RANGER FUEL FOR F-350 FUEL FOR JERRY CANS FUEL FOR RANGER DISCOUNT	120.00 120.00 67.01 120.00 63.60 150.06 71.00 71.99 (10.34)	773.32
20230474	2023-09-14	ANTONY, AMY	0831	PAYMENT FCSS PSYCHOLOGICAL SERVICES	300.00	300.00
20230475	2023-09-14	AQUATECH CANADIAN WATER SERVICES INC.	022071 022125	PAYMENT SLUDGE REDUCER EXTRA WORK - AUG 2023	1,084.03 415.80	1,499.83
20230476	2023-09-14	BUMPER TO BUMPER	39327	PAYMENT CHAIN FOR SAW	28.22	28.22
20230477	2023-09-14	FAMILY & COMMUNITY SUPPORT SERVICES		PAYMENT		114.00

## Cheque Listing For Council

2023-Oct-12

3:56:35PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230477	2023-09-14	FAMILY & COMMUNITY SUPPORT SERVICES	1749	FCSSAA MEMBERSHIP - 2023-2024	114.00	114.00
20230478	2023-09-14	GREGG DISTRIBUTORS LP	069-193604	PAYMENT NUTS/WASHERS/RODS	46.10	46.10
20230479	2023-09-14	MARK CROUCH BACKHOE SERVICE LTD.	65635	PAYMENT LAGOON ROAD RELOCATION	1,215.37	1,215.37
20230480	2023-09-14	MESSER CANADA INC, 15687	2106803393	PAYMENT ACETYLENE/OXYGEN	36.00	36.00
20230481	2023-09-14	MOUNTAIN VIEW COUNTY	265536	PAYMENT 2023 FIRE REQ - 2ND PMT	32,397.50	32,397.50
20230482	2023-09-14	MOUNTAIN VIEW REGIONAL WASTE	0000053000	PAYMENT LANDFILL CHARGES - AUG 2023	691.61	691.61
20230483	2023-09-14	MPE ENGINEERING LTD	2490-007-02-52	PAYMENT OPERATION & MAINTENANCE	1,085.70	1,085.70
20230485	2023-09-14	ZONE 3 BUSINESS SOLUTIONS INC.	141717	PAYMENT COPIER USAGE	187.89	187.89
20230486	2023-09-22	RYAN, SANDRA A				
20230487	2023-09-22	THOMPSON, JENNIE L				
20230488	2023-09-22	O'CONNOR, KAREN M				
20230489	2023-09-22	WIENS, BARRY				
20230490	2023-09-22	HARBIDGE, BRYCE C				
20230492	2023-09-22	RYAN, SANDRA A				
20230493	2023-09-27	EPCOR	16551313	PAYMENT ELECTRICITY - WATER - AUG 2023	97.38	97.38
20230494	2023-09-27	RECEIVER GENERAL	88	PAYMENT REMITTANCE - PP# 18 & 19 - 2023	6,745.08	6,745.08
20230497	2023-09-28	ALBERTA MUNICIPALITIES	1164146 2023235 2023236 V156_1 V156_2 V207_131769526 V314_168.24 V314_169.24 V314_170.24 V434_170 V434_171 V47_834476 V746_7 V791_19 V827_4 V827_5 V877_9 V919_1 V920_1 V921_1 V921_2 V922_1	PAYMENT DATA BACKUP - AUG 2023 BUS FOR KIDS TRIP BUS FOR SUMMER FUN TRIP GOLF TOURNAMENT REG GOLF TOURNAMENT REG REMOTE ACCESS - AUG 2023 ELECTION LETTERS STAMPS FCSS NEWSLETTER BUSINESS MEMBERSHIP MASTER SWITCH FOR CHEV FCSS DELI MEAT TRAY COOKIES SUBSCRIPTION - AUG 2023 FCSS AUGUST ANXIETY WORKSHO FCSS AUGUST ANXIETY WORKSHO SUBSCRIPTION - AUG 2023 DOWNLOADS SUMMER FUN TRIP FCSS SUMMER FUN TRIP FCSS SUMMER FUN TRIP FCSS SUMMER FUN TRIP	182.96 630.00 367.50 560.00 154.50 15.75 34.08 386.40 180.64 82.95 178.49 23.09 7.98 27.29 52.50 78.75 103.53 212.10 93.98 630.20 630.20 270.48	4,903.37
20230498	2023-09-28	ALLIANCE BATTLE RIVER STEAM	408	PAYMENT SEWER FLUSHING	8,347.50	8,347.50
20230499	2023-09-28	AQUATECH CANADIAN WATER SERVICES INC.	022166	PAYMENT MONTHLY FESS - SEPT 2023	6,560.51	6,560.51
20230500	2023-09-28	BALZER'S CANADA INC.	HOLDBACK	PAYMENT HOLDBACK	26,514.15	26,514.15



**Cheque Listing For Council**

2023-Oct-12

3:56:35PM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20230501	2023-09-28	CANIS ENVIRONMENTAL SOLUTIONS	9	PAYMENT MUSKRAT/BEAVER CONTROL	342.30	342.30
20230502	2023-09-28	CANON CANADA INC	1400123579	PAYMENT FCSS COPIER LEASE	415.80	415.80
20230503	2023-09-28	FORSBERG, RICHARD	2	PAYMENT PRLS BOARD MEETING	210.61	210.61
20230504	2023-09-28	GREGG DISTRIBUTORS LP	069-200511 069-200512 069-202395 069-202396 069-205588 069-205589 069-205590	PAYMENT HD GARBAGE BAGS INSECT SPRAY/GEAR OIL INSECT SPRAY RACCOON TRAP WATER COUPLING CUTTING BLADE NUTS	388.90 156.53 218.23 144.00 51.19 251.76 11.36	1,221.97
20230505	2023-09-28	MOUNTAIN VIEW SENIORS' HOUSING	REQ QTR 4 2023	PAYMENT 4TH QTR REQ 2023	4,987.00	4,987.00
20230506	2023-09-28	PARKLAND REGIONAL LIBRARY	230076	PAYMENT QTR #4 REQ PMT - 2023	960.08	960.08
20230507	2023-09-28	SHRED-IT INTERNATIONAL ULC	8100557324	PAYMENT SHERDDING SERVICES	209.32	209.32
20230508	2023-09-28	WATER BLAST MANUFACTURING LP	S2204476	PAYMENT FIREHALL CLEANING SYSTEM	2,823.46	2,823.46
20230509	2023-09-28	WIENS, BARRY	559915	PAYMENT DELETE/REPROGRAM KIT CHEV	1,500.00	1,500.00
20230510	2023-09-28	WORKERS' COMPENSATION BOARD	26663558	PAYMENT INSTALLMENT PAYMENT	1,075.20	1,075.20

**Total 139,355.57**

\*\*\* End of Report \*\*\*



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
<b>TAXES &amp; REQUISITIONS</b>						
1-00-00-111-00	Residential Property Taxes	(326,032.73)	(333,995.83)	0.00	(356,751.09)	(356,927.79)
1-00-00-112-00	Commercial Property Taxes	(76,594.40)	(76,561.77)	0.00	(80,397.24)	(79,762.75)
1-00-00-113-00	Industrial Property Taxes	0.00	0.00	0.00	0.00	0.00
1-00-00-114-00	Farmland Property Taxes	(342.38)	(342.38)	0.00	(337.42)	(337.42)
1-00-00-115-00	Linear Taxes	(12,326.90)	(12,409.75)	0.00	(13,262.38)	(13,261.59)
1-00-00-118-00	Designated Industrial Property	(71.58)	(72.60)	0.00	(75.40)	(73.82)
1-00-00-120-00	Alberta School Foundation Tax Levy	(123,499.77)	(124,098.14)	0.00	(130,166.11)	(130,169.67)
1-00-00-121-00	Seniors' Foundation Tax Levy	(16,925.37)	(17,288.88)	0.00	(19,645.39)	(19,588.00)
1-00-00-122-00	AB Policing Levy	(12,284.50)	(17,195.95)	0.00	(18,765.51)	(21,000.00)
1-00-00-210-00	Grants In Lieu	(1,933.57)	(1,933.57)	0.00	(1,922.70)	(1,922.70)
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS</b>	<b>(570,011.20)</b>	<b>(583,898.87)</b>	<b>0.00</b>	<b>(621,323.24)</b>	<b>(623,043.74)</b>
<b>TAXES &amp; REQUISITIONS EXP</b>						
2-00-00-740-00	ASFF Requisition	123,455.89	130,169.67	0.00	65,084.83	130,169.67
2-00-00-753-00	MV Seniors's Housing Requisition	16,878.00	16,863.00	4,987.00	19,678.00	19,588.00
2-00-00-754-00	Designated Industrial Requisition	0.00	0.00	0.00	0.00	73.82
2-00-00-755-00	AB Policing Requisition	0.00	20,480.94	0.00	15,585.00	21,000.00
<b>*</b>	<b>TOTAL TAXES &amp; REQUISITIONS EXP</b>	<b>140,333.89</b>	<b>167,513.61</b>	<b>4,987.00</b>	<b>100,347.83</b>	<b>170,831.49</b>
<b>**</b>	<b>TOTAL TAX REVENUE FOR MUNICIPALITY</b>	<b>(429,677.31)</b>	<b>(416,385.26)</b>	<b>4,987.00</b>	<b>(520,975.41)</b>	<b>(452,212.25)</b>
<b>ADMIN &amp; GENERAL</b>						
1-00-00-510-00	Penalties & Costs on Taxes	(9,838.29)	(7,327.57)	0.00	(6,572.23)	(6,500.00)
1-12-00-155-00	Business License	(1,045.85)	(1,233.36)	0.00	(875.00)	(1,000.00)
1-12-00-410-00	Tax Certificate & Information	(1,800.00)	(1,560.00)	(160.00)	(480.00)	(1,560.00)
1-12-00-510-00	Penalties & Costs on Accounts Receivable	0.00	0.00	0.00	0.00	(1,000.00)
1-12-00-550-00	Return on Investments	(608.90)	(189.72)	0.00	(96.53)	(200.00)
1-12-00-590-00	Other Revenue - Admin	(2,570.34)	(1,803.48)	0.00	(1,165.37)	(2,000.00)
1-12-00-591-00	Sales of Miscellaneous Goods & Services	0.00	0.00	0.00	(225.16)	(50.00)
1-12-00-840-00	Provincial Grant	(27,268.00)	(27,268.00)	0.00	0.00	(27,260.00)
1-23-00-590-00	Revenue - Fire	(8,287.66)	0.00	0.00	0.00	(5,000.00)
<b>*</b>	<b>TOTAL ADMIN &amp; GENERAL</b>	<b>(51,419.04)</b>	<b>(39,382.13)</b>	<b>(160.00)</b>	<b>(9,414.29)</b>	<b>(44,570.00)</b>



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
<b>BYLAW &amp; ENFORCEMENT</b>						
1-26-00-420-00	Traffic Fines	0.00	0.00	0.00	0.00	(100.00)
1-26-00-450-00	Bylaw Fines	(149.00)	0.00	0.00	0.00	(100.00)
1-26-00-521-00	Dog License Fees	(330.00)	(435.00)	(75.00)	(150.00)	(435.00)
<b>* TOTAL BYLAW &amp; ENFORCEMENT</b>		<b>(479.00)</b>	<b>(435.00)</b>	<b>(75.00)</b>	<b>(150.00)</b>	<b>(635.00)</b>
<b>PUBLIC WORKS</b>						
1-31-00-254-00	Costs Recovered - Public Works	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL PUBLIC WORKS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>WATER</b>						
1-41-00-410-00	Basic Fees - Water	(7,054.00)	(7,046.51)	(2,832.00)	(14,169.08)	(33,696.00)
1-41-00-411-00	Water Consumption Fees	(122,754.08)	(120,897.50)	(11,071.60)	(87,629.04)	(250,000.00)
1-41-00-412-00	Bulk Water Sales	(9,873.38)	(10,025.30)	(10,099.10)	(26,835.71)	(12,000.00)
1-41-00-510-00	Utility Penalties	(2,301.40)	(2,299.45)	(340.34)	(2,108.21)	(2,500.00)
1-41-00-540-00	Franchise & Concess.	(52,235.99)	(57,540.10)	(3,524.06)	(40,724.20)	(48,897.96)
1-41-00-590-00	Other Revenue - Water	(1,110.76)	(726.06)	0.00	(107,502.40)	(726.06)
<b>* TOTAL WATER</b>		<b>(195,329.61)</b>	<b>(198,534.92)</b>	<b>(27,867.10)</b>	<b>(278,968.64)</b>	<b>(347,820.02)</b>
<b>SANITARY</b>						
1-42-00-410-00	Basic Fees - Sewer	(7,054.00)	(7,046.51)	(1,888.00)	(10,421.08)	(22,464.00)
1-42-00-411-00	Sewer Consumption Fees	(22,499.15)	(22,271.31)	(2,629.79)	(18,360.11)	(24,000.00)
1-42-00-540-00	Franchise & Concess.	(13,058.97)	(14,317.67)	(881.01)	(10,181.05)	(12,000.00)
1-42-00-590-00	Sewer Dumping Fees	(3,870.00)	(3,075.00)	0.00	0.00	(3,800.00)
<b>* TOTAL SANITARY</b>		<b>(46,482.12)</b>	<b>(46,710.49)</b>	<b>(5,398.80)</b>	<b>(38,962.24)</b>	<b>(62,264.00)</b>
<b>GARBAGE</b>						
1-43-00-254-00	Costs Recovered - Garbage	(7,200.00)	(7,200.00)	0.00	0.00	(4,000.00)
1-43-00-410-00	Solid Waste Collection Fee	(45,316.80)	(45,290.40)	(4,260.00)	(35,740.60)	(45,000.00)
<b>* TOTAL GARBAGE</b>		<b>(52,516.80)</b>	<b>(52,490.40)</b>	<b>(4,260.00)</b>	<b>(35,740.60)</b>	<b>(49,000.00)</b>
<b>FCSS</b>						
1-51-00-840-00	Grant - Prov. - FCSS	(15,040.00)	(10,712.00)	0.00	(10,171.50)	(16,000.00)



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
1-51-00-850-00	Grant - Local Govt. - FCSS	(57,802.00)	(67,578.68)	0.00	(54,347.17)	(45,152.00)
1-51-00-850-01	MVC Wage Grant	0.00	0.00	0.00	(10,000.00)	(10,000.00)
1-51-00-990-00	Donation & Fees - FCSS	(3,069.40)	(12,617.34)	0.00	(6,196.50)	(3,000.00)
1-51-00-990-01	Donations/Fees - Summer Fun	0.00	0.00	0.00	(7,225.00)	(2,000.00)
<b>* TOTAL FCSS</b>		<b>(75,911.40)</b>	<b>(90,908.02)</b>	<b>0.00</b>	<b>(87,940.17)</b>	<b>(76,152.00)</b>
<b>CEMETERY</b>						
1-56-00-410-00	Plot - Cemetery	(1,250.00)	(1,150.00)	0.00	(1,000.00)	(1,200.00)
1-56-00-411-00	Perpetual Care - Cemetery	(1,450.00)	(900.00)	0.00	(1,300.00)	(1,200.00)
1-56-00-412-00	Opening & Closing - Cemetery	(450.00)	(200.00)	(100.00)	(750.00)	(1,000.00)
1-56-00-850-00	Grant - Local Govt. - Cemetery	0.00	0.00	0.00	0.00	(1,000.00)
<b>* TOTAL CEMETERY</b>		<b>(3,150.00)</b>	<b>(2,250.00)</b>	<b>(100.00)</b>	<b>(3,050.00)</b>	<b>(4,400.00)</b>
<b>PLANNING &amp; DEVELOPMENT</b>						
1-61-00-410-00	Building Permits	(992.42)	(1,468.48)	(80.75)	(461.99)	(1,100.00)
1-61-00-419-00	Compliance Certificates	(1,000.00)	(600.00)	0.00	(100.00)	(1,000.00)
1-61-00-520-00	Development Permits	(1,228.24)	(2,650.00)	0.00	0.00	(1,200.00)
1-61-00-521-00	Subdivision Fees	0.00	(2,100.00)	0.00	0.00	(1,200.00)
1-61-00-522-00	Zoning - Re-Zoning Fees	0.00	0.00	0.00	0.00	(250.00)
1-61-00-523-00	Encroachment & Waiver Fees	0.00	0.00	0.00	0.00	0.00
1-61-00-595-00	Appeal Fees	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT</b>		<b>(3,220.66)</b>	<b>(6,818.48)</b>	<b>(80.75)</b>	<b>(561.99)</b>	<b>(4,750.00)</b>
<b>CULTURE &amp; RECREATION</b>						
1-71-00-990-02	Donation - Cremona Days	0.00	(6,619.16)	0.00	(8,850.00)	(5,400.00)
1-71-00-990-08	Donation/Fees - WinterFest	0.00	(1,795.00)	(100.00)	(300.00)	(1,795.00)
<b>* TOTAL CULTURE &amp; RECREATION</b>		<b>0.00</b>	<b>(8,414.16)</b>	<b>(100.00)</b>	<b>(9,150.00)</b>	<b>(7,195.00)</b>
<b>PARKS &amp; RECREATION</b>						
1-71-00-830-00	Grant - Recreation - Federal	(7,000.00)	(5,000.00)	0.00	0.00	(5,000.00)
1-71-00-990-00	Donation - Recreation	0.00	0.00	0.00	0.00	(1,000.00)
<b>* TOTAL PARKS &amp; RECREATION</b>		<b>(7,000.00)</b>	<b>(5,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,000.00)</b>
<b>LIBRARY</b>						
1-74-00-590-00	Other Revenue - Library	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
1-74-00-850-00	Grants - Local Govt - Library	(30,546.66)	(32,847.15)	0.00	(34,811.88)	(34,811.88)
<b>*</b>	<b>TOTAL LIBRARY</b>	<b>(30,546.66)</b>	<b>(32,847.15)</b>	<b>0.00</b>	<b>(34,811.88)</b>	<b>(34,811.88)</b>
<b>**P</b>	<b>TOTAL DEPARTMENT REVENUES</b>	<b>(466,055.29)</b>	<b>(483,790.75)</b>	<b>(38,041.65)</b>	<b>(498,749.81)</b>	<b>(637,597.90)</b>
<b>***</b>	<b>TOTAL REVENUE</b>	<b>(895,732.60)</b>	<b>(900,176.01)</b>	<b>(33,054.65)</b>	<b>(1,019,725.22)</b>	<b>(1,089,810.15)</b>
<b>COUNCIL GENERAL EXPENSE</b>						
2-11-00-146-00	Community Grants & Enhancements	640.00	250.00	0.00	0.00	500.00
2-11-00-220-00	Advertising	288.50	239.00	0.00	227.00	300.00
2-11-00-225-00	Registrations & Memberships	2,121.55	2,079.40	0.00	2,062.90	2,500.00
2-11-00-230-00	Professional & Consulting Services	3,868.46	8,464.54	0.00	0.00	4,000.00
2-11-00-232-00	Legal Fees	0.00	0.00	0.00	0.00	0.00
2-11-00-270-00	Miscellaneous Costs & Services	1,118.77	1,034.34	1,093.08	1,576.99	1,250.00
<b>*</b>	<b>TOTAL COUNCIL GENERAL EXPENSE</b>	<b>8,037.28</b>	<b>12,067.28</b>	<b>1,093.08</b>	<b>3,866.89</b>	<b>8,550.00</b>
<b>COUNCILLOR EXPENSE</b>						
2-11-01-100-00	Per Diems & Meetings - Cnc 1	2,015.00	1,625.00	200.00	1,980.00	2,100.00
2-11-01-140-00	Benefits Cnc 1	31.08	27.30	3.84	38.52	50.00
2-11-01-211-00	Travel & Subsistence - Cncl 1	0.00	306.03	0.00	90.90	500.00
2-11-02-100-00	Per Diems & Meetings - Cnc 2	3,110.00	4,030.00	225.00	2,025.00	4,000.00
2-11-02-140-00	Benefits Cnc 2	48.50	113.73	4.32	38.88	113.73
2-11-02-211-00	Travel & Subsistence - Cncl 2	214.26	444.40	0.00	0.00	500.00
2-11-03-100-00	Per Diems & Meetings - Cnc 3	2,440.00	3,090.00	175.00	965.00	3,100.00
2-11-03-140-00	Benefits Cnc 3	41.32	61.89	3.36	18.53	61.89
2-11-03-211-00	Travel & Subsistence - Cncl 3	101.00	156.55	0.00	0.00	500.00
2-11-04-100-00	Per Diems & Meetings - Cnc 4	2,297.50	2,270.00	175.00	1,575.00	2,300.00
2-11-04-140-00	Benefits Cnc 4	39.92	38.33	3.36	30.24	50.00
2-11-04-211-00	Travel & Subsistence - Cncl 4	0.00	30.30	0.00	(30.30)	500.00
2-11-05-100-00	Per Diems & Meetings - Cnc 5	2,847.50	2,280.00	175.00	1,575.00	2,300.00
2-11-05-140-00	Benefits Cnc 5	48.31	38.50	3.36	30.24	50.00
2-11-05-211-00	Travel & Subsistence - Cncl 5	298.96	(137.36)	0.00	137.36	500.00
<b>*</b>	<b>TOTAL COUNCILLOR EXPENSE</b>	<b>13,533.35</b>	<b>14,374.67</b>	<b>968.24</b>	<b>8,474.37</b>	<b>16,625.62</b>
<b>GENERAL ADMINISTRATION EXPENSE</b>						
2-12-00-100-00	Salaries & Wages	59,362.12	59,344.22	6,076.23	42,356.41	50,000.00
2-12-00-140-00	Employee Benefits	7,603.85	7,602.19	844.70	5,868.19	6,500.00
2-12-00-141-00	One Time Retention Bonus	0.00	0.00	0.00	0.00	0.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
2-12-00-148-00	Training & Development - Admin	95.00	0.00	0.00	0.00	1,000.00
2-12-00-150-00	Freight & Postage	491.89	173.18	0.00	628.30	500.00
2-12-00-210-00	Licenses & Permits - Admin	25.00	0.00	0.00	0.00	0.00
2-12-00-211-00	Travel & Subsistance	1,256.74	241.85	0.00	44.52	1,000.00
2-12-00-217-00	Telephone & Internet	14,498.63	12,725.04	865.20	10,631.96	12,000.00
2-12-00-220-00	Advertising	632.00	1,382.33	0.00	1,327.73	750.00
2-12-00-224-00	Resource Materials/Supplies	0.00	0.00	0.00	0.00	100.00
2-12-00-225-00	Registrations & Memberships	450.00	225.00	79.00	356.50	500.00
2-12-00-230-00	Professional Services	15,882.61	16,376.42	373.60	7,237.45	12,300.00
2-12-00-231-00	Assessment Services	8,589.72	8,543.65	641.67	7,292.90	8,600.00
2-12-00-232-00	Legal Fees	5,938.79	11,204.68	0.00	6,754.29	5,000.00
2-12-00-233-00	Audit Fees	23,750.00	21,026.19	0.00	14,465.00	22,000.00
2-12-00-274-00	Insurance	20,426.33	20,392.69	0.00	24,416.00	20,000.00
2-12-00-510-00	General Office Supplies	8,760.87	6,669.92	0.00	2,802.39	7,000.00
2-12-00-511-00	Computer Supplies & Furnishings	1,632.15	1,450.10	0.00	1,380.60	2,000.00
2-12-00-525-00	Rentals & Leases	4,192.08	2,860.15	178.94	3,092.61	3,600.00
2-12-00-528-00	Equip -Repairs/Maint.-Admin	0.00	802.00	0.00	0.00	400.00
2-12-00-814-00	Service Charges & Interest	9,583.21	9,254.48	0.00	4,642.81	7,153.21
2-12-00-815-00	Penny Rounding	0.00	0.01	0.00	(0.04)	100.00
2-12-00-850-00	Toilet Rebate	150.00	50.00	0.00	0.00	100.00
2-12-00-915-00	Bad Debt - Accounts Receivable	0.00	299.50	0.00	0.00	500.00
2-12-00-915-01	Bad Debt - Property Taxes	0.00	0.00	0.00	967.96	100.00
2-12-00-823-00	Loan Interest - LOC	0.00	0.00	0.00	0.00	200.00
<b>* TOTAL GENERAL ADMINISTRATION E</b>		<b>179,320.99</b>	<b>180,623.60</b>	<b>9,059.34</b>	<b>134,265.58</b>	<b>161,403.21</b>
<b>CAO EXPENSES</b>						
2-12-01-100-00	Salaries & Wages - CAO	84,267.75	60,034.08	6,157.84	61,564.40	80,000.00
2-12-01-140-00	Employee Benefits - CAO	10,991.00	11,123.08	1,270.94	7,468.31	15,000.00
2-12-01-148-00	Training & Development - CAO	6,495.00	0.00	0.00	185.00	2,000.00
2-12-01-211-00	Travel & Subsistance - CAO	427.47	1,627.45	0.00	46.50	1,200.00
2-12-01-211-01	Accomodations - CAO	416.99	0.00	0.00	0.00	1,000.00
2-12-01-223-00	Membership & Registrations-CAO	152.25	225.00	0.00	50.00	1,300.00
2-12-01-225-00	Conference Registrations - CAO	0.00	550.00	0.00	0.00	150.00
<b>* TOTAL CAO EXPENSES</b>		<b>102,750.46</b>	<b>73,559.61</b>	<b>7,428.78</b>	<b>69,314.21</b>	<b>100,650.00</b>
<b>FIRE EXPENSES</b>						
2-23-00-217-00	Telephone & Internet	1,165.94	1,164.00	466.18	2,466.34	1,200.00
2-23-00-230-00	Professional Services	4,246.72	4,233.54	0.00	1,241.08	1,200.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
2-23-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
2-23-00-526-00	Equipment Purchases - Fire	11,431.31	4,089.14	2,689.01	4,220.29	4,000.00
2-23-00-528-01	Firehall Repairs & Maintenance	0.00	0.00	0.00	1,107.00	1,200.00
2-23-00-740-00	Fire Services Requisition	47,096.00	52,675.00	32,397.50	56,535.00	58,000.00
<b>*</b>	<b>TOTAL FIRE EXPENSES</b>	<b>63,939.97</b>	<b>62,161.68</b>	<b>35,552.69</b>	<b>65,569.71</b>	<b>65,600.00</b>
<b>DISASTER SERVICES EXPENSE</b>						
2-24-00-230-00	Professional Services - Disaster Serv.	31.08	0.00	0.00	0.00	35.00
<b>*</b>	<b>TOTAL DISASTER SERVICES EXPENS</b>	<b>31.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.00</b>
<b>BYLAW &amp; ENFORCEMENT EXPENSE</b>						
2-26-00-230-00	Professional Services - Bylaw	0.00	0.00	0.00	90.00	1,500.00
2-26-00-510-00	General Supplies	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL BYLAW &amp; ENFORCEMENT EXPE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>90.00</b>	<b>1,500.00</b>
<b>PUBLIC WORKS EXPENSE</b>						
2-31-00-100-00	Salaries & Wages	126,005.50	96,568.62	915.00	18,622.72	10,000.00
2-31-00-140-00	Employee Benefits	21,135.20	16,367.00	137.77	2,468.66	250.00
2-31-00-148-00	Training & Development - Public Works	0.00	301.67	0.00	150.00	1,500.00
2-31-00-150-00	Freight & Postage	0.00	0.00	0.00	0.00	0.00
2-31-00-211-00	Travel & Subsistance	256.54	3,642.44	0.00	0.00	500.00
2-31-00-217-00	Telephone & Internet	782.15	1,261.17	25.14	260.97	1,300.00
2-31-00-223-00	Memberships & Registration	84.00	57.14	0.00	0.00	100.00
2-31-00-230-00	Professional Services	2,518.70	2,787.35	34.29	441.94	3,000.00
2-31-00-518-00	Protective Clothing, Etc.	380.96	350.67	0.00	32.99	500.00
2-31-00-521-00	Fuel Costs	5,902.25	12,417.86	326.01	2,530.87	7,000.00
2-31-00-528-00	Equipment - Repairs/Maintenance - PW	18,231.33	26,374.82	43.90	9,180.24	10,000.00
2-31-01-510-00	General Supplies - Shop	0.00	0.00	0.00	0.00	0.00
2-31-01-512-00	Shop Tools	1,589.17	2,284.00	0.00	602.64	1,250.00
2-31-01-528-00	Equip. Repairs & Maintenance - Shop	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PUBLIC WORKS EXPENSE</b>	<b>176,885.80</b>	<b>162,412.74</b>	<b>1,482.11</b>	<b>34,291.03</b>	<b>35,400.00</b>
<b>ROADWAYS EXPENSE</b>						
2-32-00-220-00	Advertising	0.00	0.00	0.00	0.00	200.00
2-32-00-230-00	Other Contracted Services - Streets	0.00	0.00	0.00	138.00	5,000.00
2-32-00-252-01	Snow Removal	1,150.00	11,231.60	0.00	2,710.00	1,000.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
2-32-00-510-00	General Supplies	0.00	452.37	0.00	1,298.90	500.00
2-32-00-514-00	Signage	0.00	0.00	0.00	0.00	500.00
2-32-00-520-00	Chemicals - Street	0.00	0.00	0.00	642.24	1,000.00
2-32-00-528-00	Repairs & Maintenance - Roads	6,714.02	1,618.04	3,067.26	14,033.68	2,000.00
2-32-00-540-00	Street Lights	16,068.55	17,915.92	1,611.33	12,494.18	18,000.00
2-32-00-831-00	Debenture-Interest	0.00	0.00	0.00	0.00	5,653.76
2-32-00-832-00	Debenture-Principle	0.00	0.00	0.00	0.00	65,455.76
<b>* TOTAL ROADWAYS EXPENSE</b>		<b>23,932.57</b>	<b>31,217.93</b>	<b>4,678.59</b>	<b>31,317.00</b>	<b>99,309.52</b>
<b>WATER EXPENSE</b>						
2-41-00-148-00	Training & Development - Water	550.00	752.50	0.00	1,067.14	2,000.00
2-41-00-150-00	Freight & Postage	3,719.45	4,875.37	368.00	1,885.91	5,000.00
2-41-00-211-00	Travel & Subsistance	36.61	935.32	0.00	0.00	1,500.00
2-41-00-223-00	Memberships - Water	0.00	0.00	0.00	2,500.00	180.00
2-41-00-225-00	Conference Registrations	345.00	0.00	0.00	0.00	1,000.00
2-41-00-230-00	Professional Services	14,302.94	32,618.35	1,034.00	6,410.80	1,000.00
2-41-00-253-00	R & M - Infrastructure	0.00	47,893.61	0.00	12,037.38	50,000.00
2-41-00-510-00	General Supplies	636.15	1,746.20	395.00	815.15	2,000.00
2-41-00-516-00	Water Meters	0.00	0.00	0.00	2,372.69	10,000.00
2-41-00-520-00	Chemicals - Water	5,178.70	6,208.37	0.00	3,775.05	6,500.00
2-41-00-528-00	Equipment - Repairs/Maintenance	20,769.61	26,795.66	48.75	4,814.21	20,000.00
2-41-00-528-02	Hydrant - Repairs/Maintenance	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL WATER EXPENSE</b>		<b>45,538.46</b>	<b>121,825.38</b>	<b>1,845.75</b>	<b>35,678.33</b>	<b>99,180.00</b>
<b>SANITARY EXPENSE</b>						
2-42-00-230-00	Professional Services - Sewer	0.00	34,086.09	0.00	455.00	25,000.00
2-42-00-253-00	R & M - Infrastructure	0.00	0.00	0.00	0.00	20,000.00
2-42-00-270-00	Lab Testing	0.00	459.79	0.00	53.13	100.00
2-42-00-510-00	General Supplies	0.00	136.96	0.00	74.74	200.00
2-42-00-520-00	Chemicals - Sewer	6,855.75	7,288.00	1,032.41	1,032.41	7,500.00
2-42-00-523-00	Sewer Flushing	0.00	0.00	0.00	0.00	10,000.00
2-42-00-528-00	Equipment- Repairs & Maint. Sewer	2,302.00	11,605.40	7,950.00	11,692.50	1,000.00
2-42-01-528-00	Equipment - Repairs/Maint. - Storm Water	0.00	0.00	0.00	0.00	1,000.00
<b>* TOTAL SANITARY EXPENSE</b>		<b>9,157.75</b>	<b>53,576.24</b>	<b>8,982.41</b>	<b>13,307.78</b>	<b>64,800.00</b>
<b>GARBAGE EXPENSE</b>						
2-43-00-230-00	Other Contracted Services - Garbage	0.00	0.00	0.00	0.00	0.00





# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
2-43-00-241-00	Solid Waste Disposal	38,510.47	41,022.99	4,344.52	35,068.84	45,000.00
2-43-00-510-00	General Supplies	0.00	472.00	0.00	0.00	500.00
2-43-00-850-00	Waste Commission Grant	10,980.12	10,935.72	0.00	9,335.46	11,000.00
<b>*</b>	<b>TOTAL GARBAGE EXPENSE</b>	<b>49,490.59</b>	<b>52,430.71</b>	<b>4,344.52</b>	<b>44,404.30</b>	<b>56,500.00</b>
<b>FCSS EXPENSE</b>						
2-51-00-100-00	Salaries & Wages	28,165.40	35,597.95	3,167.30	31,119.29	36,000.00
2-51-00-140-00	Employee Benefits	5,582.74	6,359.65	624.26	5,865.15	7,000.00
2-51-00-150-00	Freight & Postage	18.40	310.83	0.00	12.10	320.00
2-51-00-211-00	Travel & Subsistence	1,145.75	2,620.61	0.00	1,280.15	4,300.00
2-51-00-217-00	Telephone & Internet	2,019.86	2,474.05	164.45	1,714.76	2,200.00
2-51-00-220-00	Advertising	582.27	400.00	0.00	400.00	500.00
2-51-00-223-00	Memberships - FCSS	0.00	114.00	114.00	114.00	125.00
2-51-00-225-00	Conference Registrations	0.00	1,372.80	0.00	205.00	1,790.00
2-51-00-230-00	Professional Services	1,243.76	5,693.09	300.00	1,280.00	4,000.00
2-51-00-231-00	Janitorial	0.00	0.00	0.00	0.00	0.00
2-51-00-400-00	Community Programs	14,498.17	14,316.53	0.00	1,313.64	3,500.00
2-51-00-410-00	Adult Programs	553.30	2,933.13	146.99	2,667.07	2,000.00
2-51-00-411-00	Children-Youth Programs	11,168.34	4,954.79	600.00	4,821.16	2,500.00
2-51-00-412-00	Family Programs	5,226.39	8,188.10	0.00	(245.36)	1,000.00
2-51-00-413-00	Adult & Seniors' Programs	1,112.27	8,324.94	0.00	11,098.36	2,970.00
2-51-00-414-00	Local Grants (External Funding)	0.00	6,948.94	0.00	6,200.00	6,300.00
2-51-00-419-00	Volunteers	394.92	215.48	0.00	367.86	600.00
2-51-00-510-00	General Supplies	1,654.97	897.35	0.00	931.95	900.00
2-51-00-560-00	COPIER LEASE	0.00	1,328.28	396.00	2,637.33	3,150.00
2-51-00-990-01	Summer Fun Program	0.00	6,525.41	1,905.46	11,300.98	1,000.00
2-51-00-990-05	Community Newsletter	868.19	1,622.35	172.04	773.38	1,120.00
<b>*</b>	<b>TOTAL FCSS EXPENSE</b>	<b>74,234.73</b>	<b>111,198.28</b>	<b>7,590.50</b>	<b>83,856.82</b>	<b>81,275.00</b>
<b>CEMETERY EXPENSE</b>						
2-56-00-148-00	Training & Development - Cemetery	0.00	0.00	0.00	0.00	0.00
2-56-00-230-00	Professional Services - Cemetery	550.00	0.00	0.00	750.00	2,000.00
2-56-00-510-00	General Supplies	11.79	0.00	0.00	0.00	500.00
2-56-00-528-00	Repairs & Maintenance - Cemetery	560.00	0.00	0.00	0.00	1,500.00
<b>*</b>	<b>TOTAL CEMETERY EXPENSE</b>	<b>1,121.79</b>	<b>0.00</b>	<b>0.00</b>	<b>750.00</b>	<b>4,000.00</b>
<b>PLANNING &amp; DEVELOPMENT EXPENSE</b>						



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
2-61-00-230-00	Professional Services	9,311.85	10,203.45	0.00	495.75	15,000.00
2-61-00-233-00	Land Title Changes	0.00	0.00	0.00	55.75	150.00
2-61-00-148-00	Training - Planning	0.00	0.00	0.00	57.24	500.00
2-61-00-220-00	Advertising	0.00	0.00	0.00	0.00	500.00
<b>* TOTAL PLANNING &amp; DEVELOPMENT E</b>		<b>9,311.85</b>	<b>10,203.45</b>	<b>0.00</b>	<b>608.74</b>	<b>16,150.00</b>
<b>FACILITIES EXPENSE</b>						
2-69-00-543-00	Natural Gas Admin	4,326.10	7,323.03	15.28	820.49	3,700.00
2-69-00-543-01	Natural Gas FCSS/Council	2,907.17	2,902.00	81.53	1,711.10	1,500.00
2-69-00-543-02	Natural Gas PW Shop	4,338.69	5,770.60	141.54	3,389.50	3,600.00
2-69-00-543-03	Natural Gas Water Wells	1,380.70	1,263.33	39.50	864.06	1,500.00
2-69-00-528-00	Building Repairs Maint - Admin	4,294.34	1,835.05	0.00	599.98	3,500.00
2-69-00-528-01	Building Repairs Main FCSS/Council	1,734.51	5,733.82	0.00	0.00	3,000.00
2-69-00-528-02	Building Repairs & Main PW Shop	5,764.03	4,334.88	0.00	0.00	3,500.00
2-69-00-528-03	Building Repairs & Main Water	0.00	0.00	0.00	0.00	0.00
2-69-00-540-00	Electricity Admin	8,308.50	9,247.82	315.39	1,885.24	4,750.00
2-69-00-540-01	Electricity FCSS/Council	1,586.37	2,118.83	239.97	1,255.35	1,250.00
2-69-00-540-02	Electricity PW	13,117.31	17,732.62	1,981.62	13,127.23	10,000.00
2-69-00-540-03	Electricity Water	20,159.38	24,843.54	3,064.21	19,371.41	25,000.00
2-69-00-540-04	Electricity - Fire Hall	0.00	0.00	630.79	3,770.51	0.00
2-69-00-230-00	Professional Services/Janitorial Admin	4,050.00	5,698.00	0.00	700.00	3,000.00
2-69-00-230-01	Prof. Services - Janitorial FCSS/Council	3,950.00	4,200.00	0.00	700.00	4,200.00
2-69-00-510-00	General Supplies - Admin	69.50	55.43	0.00	0.00	55.43
2-69-00-510-01	Building General Supplies FCSS/Council	0.00	1,045.30	0.00	0.00	500.00
2-69-00-510-02	Building General Supplies PW Shop	0.00	701.79	0.00	0.00	701.79
2-69-00-510-03	Building General Supplies Water	0.00	0.00	0.00	0.00	0.00
2-69-01-528-02	Building Repairs & Main PW Shop	0.00	0.00	0.00	0.00	0.00
<b>* TOTAL FACILITIES EXPENSE</b>		<b>75,986.60</b>	<b>94,806.04</b>	<b>6,509.83</b>	<b>48,194.87</b>	<b>69,757.22</b>
<b>CULTURE &amp; RECREATION EXPENSE</b>						
2-71-00-990-02	Cremona Days	5,781.91	8,560.61	0.00	7,955.68	7,000.00
2-71-00-990-08	WinterFest	120.00	2,507.32	0.00	0.00	1,500.00
<b>* TOTAL CULTURE &amp; RECREATION EXP</b>		<b>5,901.91</b>	<b>11,067.93</b>	<b>0.00</b>	<b>7,955.68</b>	<b>8,500.00</b>
<b>PARKS &amp; RECREATION EXPENSE</b>						
2-72-00-148-00	Training & Development - Parks	0.00	0.00	0.00	0.00	0.00
2-72-00-230-00	Other Contracted Services	4,830.49	4,828.12	326.00	1,581.00	2,500.00



# VILLAGE OF CREMONA

## REVENUE & EXPENSE OPERATING

General Ledger	Description	2021 Actual	2022 Actual	September 2023 Actual	2023 Actual	2023 Budget
2-72-00-510-00	General Supplies	125.99	163.36	864.44	2,418.04	750.00
2-72-00-513-00	Beautification - Parks	11,930.25	8,189.53	0.00	0.00	10,000.00
2-72-00-528-00	Equipment Repairs & Maint. - Park	10,874.73	325.24	37.70	1,546.05	300.00
2-72-00-528-01	Playground Repairs & Maint.	0.00	0.00	0.00	0.00	0.00
<b>*</b>	<b>TOTAL PARKS &amp; RECREATION EXPEN</b>	<b>27,761.46</b>	<b>13,506.25</b>	<b>1,228.14</b>	<b>5,545.09</b>	<b>13,550.00</b>
 <b>LIBRARY EXPENSE</b>						
2-74-00-274-00	Insurance Library	769.59	830.19	0.00	927.50	830.19
2-74-00-528-00	Repairs & Maintenance - Library	0.00	0.00	0.00	0.00	0.00
2-74-00-850-00	Cremona Library	31,500.00	36,893.81	0.00	42,841.88	36,893.81
2-74-00-850-01	Parkland Regional Library	3,796.20	4,180.95	914.36	3,657.50	4,180.95
<b>*</b>	<b>TOTAL LIBRARY EXPENSE</b>	<b>36,065.79</b>	<b>41,904.95</b>	<b>914.36</b>	<b>47,426.88</b>	<b>41,904.95</b>
<b>***</b>	<b>TOTAL EXPENSES</b>	<b>903,002.43</b>	<b>1,046,936.74</b>	<b>91,678.34</b>	<b>634,917.28</b>	<b>944,690.52</b>
<b>****</b>	<b>SURPLUS / DEFICIT</b>	<b>7,269.83</b>	<b>146,760.73</b>	<b>58,623.69</b>	<b>(384,807.94)</b>	<b>(145,119.63)</b>

\*\*\* End of Report \*\*\*

**MEETING: Regular Council Meeting**

**Date: October 17, 2023**

**AGENDA NO.: 9 b)**

**TITLE: Reports – CAO Report**

**ORIGINATED BY: Karen O'Connor CAO**

**BACKGROUND / PROPOSAL:**

Once a month the CAO will provide an update on the happenings of the Village that is of importance. Highlighted notes from each department are listed below in point form.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

**Administration:**

- Completed ICS-300 3-day training at MVC.
- Approach completed at the trailer park and farmers' field.
- Electric gate and 50% of the new fence are completed at the trailer park and farmers' field
- The trailer park has completed erecting the wall barrier and removed some trees.
- Done up letters of support to Carstairs re: regional policing.
- Meeting with Environment & Parks-WTP inspection completed.
- Wrote up a counteroffer.
- Register for DEM course for Dec 5
- Email Rico fr: AUMA insurance and provide him with answers to his questions.
- Water break at Trailer Park had several meetings with, did lots of research re: the land.
- Hired company to repair water break.
- Letter to Brian Boutin, R Morrison, K Mill, C Starling re: D DEM
- 

**Planning & Development:**

\*Working with Mountain View County with support on some projects

**RECOMMENDED ACTION:**

**MOTION** That Councillor \_\_\_\_\_ accepts the September CAO Report as information only.

INTLS: CAO:KO

**MEETING: Regular Council Meeting**

**Date: October 17, 2023**

**AGENDA NO.: 10**

**TITLE: Minutes – Boards, Committees, Commissions**

**ORIGINATED BY: Karen O'Connor, CAO**

**BACKGROUND / PROPOSAL:**

Minutes from various boards, committees and commissions is being presented to Council for their review and information.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Please see the attached minutes for review and information.

**Mayor Hagen Reports**

- RCMP Crime Watch

**Deputy Mayor Canaday Reports**

**Councillor Goebel Reports**

- Cremona Library Board Meeting Minutes-,2023
- FCSS Coordinator Summer Report
- FCSS Meeting Minutes-Sep 5, 2023

**Councillor Thompson Reports**

**Councillor Dick Reports**

- Library Meeting Minutes-June 2023

**RECOMMENDED ACTION:**

**MOTION THAT** Councillor \_\_\_\_\_ accepts the minutes from Boards, Committees & Commission as information only.

INTLS: CAO: K O

# MAYOR HAGEN REPORTS

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**Village of Cremona - Didsbury Detachment**  
**Crime Statistics (Actual)**  
**January to August: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

September 6, 2023

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		2	0	5	0	-100%	-100%	-0.1
Sexual Assaults		0	0	2	0	N/A	-100%	0.2
Other Sexual Offences		0	0	0	1	N/A	N/A	0.3
Assault		2	3	3	0	-100%	-100%	-0.6
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		1	6	2	1	0%	-50%	-0.4
Uttering Threats		1	2	0	0	-100%	N/A	-0.5
<b>TOTAL PERSONS</b>		<b>6</b>	<b>11</b>	<b>12</b>	<b>2</b>	<b>-67%</b>	<b>-83%</b>	<b>-1.1</b>
Break & Enter		1	3	3	0	-100%	-100%	-0.3
Theft of Motor Vehicle		1	1	2	0	-100%	-100%	-0.2
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		4	5	3	0	-100%	-100%	-1.4
Possn Stn Goods		0	0	0	1	N/A	N/A	0.3
Fraud		3	4	0	0	-100%	N/A	-1.3
Arson		0	0	2	0	N/A	-100%	0.2
Mischief - Damage To Property		3	1	2	2	-33%	0%	-0.2
Mischief - Other		3	0	1	1	-67%	0%	-0.5
<b>TOTAL PROPERTY</b>		<b>15</b>	<b>14</b>	<b>13</b>	<b>4</b>	<b>-73%</b>	<b>-69%</b>	<b>-3.4</b>
Offensive Weapons		0	2	2	0	N/A	-100%	0.0
Disturbing the peace		3	0	1	2	-33%	100%	-0.2
Fail to Comply & Breaches		0	1	2	0	N/A	-100%	0.1
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.3</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>4</b>	<b>4</b>	<b>6</b>	<b>2</b>	<b>-50%</b>	<b>-67%</b>	<b>-0.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>25</b>	<b>29</b>	<b>31</b>	<b>8</b>	<b>-68%</b>	<b>-74%</b>	<b>-4.9</b>

**Village of Cremona - Didsbury Detachment**  
**Crime Statistics (Actual)**  
**January to August: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

September 6, 2023

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	1	0	0	N/A	N/A	-0.1
Drug Enforcement - Trafficking		0	0	0	1	N/A	N/A	0.3
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.2</b>
Cannabis Enforcement		N/A	N/A	0	0	N/A	N/A	0.0
Federal - General		N/A	N/A	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.2</b>
Liquor Act		N/A	N/A	2	0	N/A	-100%	0.1
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	0	12	N/A	N/A	1.1
Other Provincial Stats		N/A	N/A	2	3	N/A	50%	0.2
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>4</b>	<b>15</b>	<b>N/A</b>	<b>275%</b>	<b>1.4</b>
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	1	2	N/A	100%	0.1
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>1</b>	<b>2</b>	<b>N/A</b>	<b>100%</b>	<b>0.1</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		1	1	0	0	-100%	N/A	-0.4
Property Damage MVC (Reportable)		N/A	N/A	5	3	N/A	-40%	0.6
Property Damage MVC (Non Reportable)		N/A	N/A	0	0	N/A	N/A	-0.3
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>5</b>	<b>3</b>	<b>N/A</b>	<b>-40%</b>	<b>-0.1</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	3	1	N/A	-67%	0.4
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>19</b>	<b>14</b>	<b>N/A</b>	<b>-26%</b>	<b>-1.9</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.1</b>
<b>Criminal Code Traffic</b>		<b>2</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>50%</b>	<b>-25%</b>	<b>0.5</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	0	1	N/A	N/A	0.0
False/Abandoned 911 Call and 911 Act		N/A	N/A	3	1	N/A	-67%	0.3
Suspicious Person/Vehicle/Property		N/A	N/A	3	7	N/A	133%	0.1
Persons Reported Missing		N/A	N/A	0	1	N/A	N/A	0.3
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	2	1	N/A	-50%	-1.0
Form 10 (MHA) (Reported)		N/A	N/A	0	1	N/A	N/A	1.0



# DEPUTY MAYOR CANADAY REPORTS

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**Mountain View Seniors' Housing (MVSH)**

#301, 6501 - 51st Street, Olds, Alberta T4H 1Y6

Phone: 403-556-2957, Fax:587-796-0773

[www.mvsh.ca](http://www.mvsh.ca)

September 2023

Mountain View County;

Town of Carstairs;

Town of Didsbury;

Town of Olds;

Town of Sundre;

Village of Cremona

**RE: Mountain View Seniors' Housing (MVSH) – Regulation Update**

Hello Everyone,

In April of 2022, the Alberta Housing Amendment Act (2021) came into force. One of the amendments to the regulations which affects municipalities are new competency-based requirements for HMB Boards within The Management Body Operation and Administration Regulation (MBOAR). This regulation was designed to help Housing Management Bodies (HMB's) like MVSH to increase organizational capacity and to be able to action items required under the initiative "*Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*". We are sending this letter to you to inform you of the changes made in relation to the regulation.

**Based on the change in regulation we are now required to:**

1. "Determine the skills, expertise and knowledge required for their board members;
2. Establish a process for the appointment of board members that ensures each board member has the skills identified; and
3. Board members must be appointed in accordance with the established process."

**Item #1** noted above is new for HMB's. As part of this regulation update it has been noted that the Housing Management Body share with our municipal stakeholders the skillsets not only required by the Government of Alberta but also any other skills the Board feels would be valuable within the governance of the organization. This information is being provided to you

prior to upcoming Board appointments to allow you to consider succession planning within appointments. (skills matrix attached to this email)

The below noted skills are those identified by the Government of Alberta (Ministry of Seniors, Community and Social Services) as required for members of HMB's Boards to have:

- Knowledge of board governance
- Knowledge of housing industry and/or provincial government social housing sector
- Organizational and business knowledge
- Financial knowledge
- Community and social responsibility

**Based on the self assessments completed by current MVSH Board members we are in full compliance with the skills matrix requirements.** Further, with our current members we have identified we also have additional skillsets available we have to draw upon such as: Technology, Media/Communications, Emergency Response and Elder Programs.

The Board has had discussion about additional skills which may provide further benefit to MVSH and has noted members with a legal education as well as financial education may potentially be helpful in the future for consideration.

We understand the established process (**Item #2 & #3** noted above) is set out and being upheld in accordance with the Ministerial Order regarding **appointments from the Reeve/Mayors to the MVSH Board, so there is no need for the Municipalities or the County to update/change any current practice for regular Board appointments.** The Board will create a policy based on the appointment process legislated by the Ministerial Order. (Note: while the appointment process for regular Board members does not change, the Alberta Housing Act does **not provide authorization** for named alternates to an HMB Board). Therefore, in order to ensure compliance with the regulation we no longer require having alternates identified.

In addition to the skillsets (attached to email), the Board identified members with lived experience (professional, volunteer, or personal) for target populations identified by the government such as:

- Indigenous Peoples
- People with disabilities
- Women and children fleeing violence
- People at risk of homelessness or transitioning out of homelessness supports
- Low-income seniors
- People dealing with mental health and addiction
- Youth exiting government care
- Veterans

- Recent immigrants and refugees
- Racialized groups
- LGBTQ2S+ people
- Tenants in social/affordable housing

(Note: the MVSH Board does not require lived experience in all areas. Only those which align with the demographics of our business)

Should you have any questions, please feel free to reach out.

Thank you all for your ongoing commitment to Mountain View Seniors' Housing.

Sincerely,

A handwritten signature in black ink, appearing to read 'SS', with a stylized flourish extending from the end.

Stacey Stilling  
MVSH CAO



## BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board Meeting of September 21, 2023

### Key Messages

- The Board held their scheduled meeting in-person at the MVSH Administration Office Boardroom in Olds, Alberta from 1:00-4:00 pm.
- The Board reviewed and approved the revised Reserve Policy, with the clarification regarding the Lifestyle Reserve and how funds will be allocated.
- The Board was pleased with the report showing a positive trend in the overall occupancy rate for the lodge program.
- The Board was pleased with the favorable contract that was secured, for long term energy rates.
- The Board reviewed and approved the 2024 Operating Budget.
- The Mountain View Seniors' Housing Foundation's 13<sup>th</sup> Annual Golf Classic event was held on Thursday September 14, 2023 at the Olds Golf Club. This year's tournament exceeded all targets such as sponsorships, registered golfers and funds raised! Thank you to all those who worked to organize and run this event.

### Next MVSH Board Meetings

The next regular Board meeting will be held on Thursday, October 19, 2023 starting at 1:00 PM in the MVSH Administration Offices boardroom in Olds, Alberta (or by Zoom Conference Call if required).

*If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Stacey Stilling, CAO for MVSH at 403-556-2957 or by email at [stacey.stilling@mvsh.ca](mailto:stacey.stilling@mvsh.ca)*

# COUNCILLOR GOEBEL REPORTS

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## Coordinators report for September 2023

As you all know I took my vacation from September 7 to the 25<sup>th</sup>

It was EPIC!!!

However I have been busy with seniors, helping getting their taxes done, CRA call, looking for grants for renovations, and health concerns

We have moved the Canva course to the library, almost filled the seniors trip to Stage West (one ticket left), and got our next community sweat organized.

I took the E-prep course on-line with Bonnie – It might make for a good lunch and learn in the future.

I spoke to a local resident about a basic canning course – we'll see if they want to give it a go.



Minutes from FCSS meeting held at FCSS office on October 3rd, 2023

Present – Autumn, Greg, Tiffany, and Jen

Absent – Shane and Bonnie

Called to order 6:39 pm

Motion made to accept the agenda as presented made by Autumn, all in favor – Carried

Motion made to approve the September 5th minutes as presented made by - Greg - all in favor - Carried

Motion to accept the Coordinators reports as information only made by Autumn - all in favor – Carried

### **Old Business**

Financial report – Motion made by Greg to have and itemized list of GL revenue and expenses to and from the FCSS from the Village of Cremona and from Mountain View County for board to review to clarification of amounts. All in Favor – Carried

The Parent Café was to start today (3<sup>rd</sup>) but there was no registration therefor the start date will be next Tuesday.

At this time we don't have many signed up for the wellness fair, If we don't get as many as we had hope the board has directed Jen will look into using a smaller space – the Heath and Wellness building in Water Valley.

### **New Business**

Discussion about adding paid business ads in the FCSS newsletter to offset the cost of printing and mailing and provide locals with a place to find trades and services offered locally.

Motion made by Autumn to offer paid business card ads in the FCSS Newsletter- All in favor – Carried

The November FCSSAA conference in Edmonton is coming up. The dates are November 22-24<sup>th</sup>. Board members are welcome to attend. At this time Tiffany and Jennie will attend. Jen has applied for the subsidy

Motion made by Greg to purchase local products to donate to the FCSSAA annual conference's silent auction up to the amount of \$125.00 -All in favor – Carried

### **Open Discussion**

Jen to look at creating a calendar of events to print in the FCSS newsletter

Motion to adjourned made by Tiffany at 7:41 pm – All in favor, Carried

Next Meeting November 7, 2023



# COUNCILLOR DICK REPORTS

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**The Village of Cremona Library Board – Minutes of Regular Board Meeting**  
**June 22, 2023, at the Cremona Library**

Call to Order at 7:00 p.m.

**Attending:** Jennifer Foat (Chair), Rosemarie McGonigle (Secretary), Rebecca Smith (Library Manager), Richard Forsberg, Jan Shand, Cam MacFarquhar, Shane Goebel (Village)

**Visitors:** Jody Dick, Kirsten Olson, Harry Sanders

**Regrets, or late arrival:** Greg Harris (County), *Jesi Paul. JA.*

**Words from the Chair:**

- We've had a full month, and all are looking forward to Summer Break

**Additions/Adoption of Agenda:**

Alteration to agenda - We will have guest speakers present first

**Approval of Minutes:**

MOTION to accept minutes from April 27th meeting - Jan moved, all in favour, carried

**Correspondence:** (Jennifer)

- Letter from Rick McIver - returning as Minister of Municipal Affairs. Committed to supporting library boards across the province
- Letter from Mr. Hutchins from Cremona School re: Sandra Herbert Scholarship - recipient to be named in the next 3 weeks. Awards ceremony will be at 7:00pm on Sept. 21st.

MOTION: to accept correspondence as information only, Richard moved, all in favour, carried.

**Treasurer's Report:** (as per report from Sasha in agenda package)

MOTION to approve Treasurer's report - Shane moved, all in favour, carried.

**County Report:** Greg absent, so no County Report presented

**Village Report: (Shane Goebel)**

- Shane will be stepping down from the library board, and will be replaced by Jody Dick.

MOTION to receive village report - Jennifer moved, all in favour, carried.

**Library Report:** (as submitted by Rebecca in agenda package)

MOTION to accept Library Report - Rosemarie moved, all in favour, carried.

**Open Issues:**

- Residency Program: Kirsten Olson and Harry Sanders presented information about involving the Library in a potential Writers Residency Program they are planning to initiate. The Board will make a decision about this after the September meeting.
- Finance Committee: will continue to look for someone to start a Friends of the Library Group. And will also pursue application for Registered Charity Status at the Federal Level, which would also allow us to support the Residency Program. Once \$25,000 has been raised, then an application will be made to become a registered charity with Alberta Gov't as well.
- Governance committee: the results of the public survey are to be tabulated. Jennifer will arrange for an inter-agency online survey in Sept, to get agency feedback from FCSS,

CES, MVFRN, Water Valley and Cremona Chamber of Commerce, Cremona Ag. Society, AB Public Health, Cremona Lions Club, Gold and Silver Club, Legion, Cremona Community Hall.

**Meeting Hours:** Jennifer 2, Rosemarie 2, Richard 2, Jan 2, Cam 2 - Total: 10 hours

**Other Volunteer Hours:**

Library Operations: Jennifer 8, Jan 4, Cam 4, Rosemarie 3, Richard 2 - Total: 21 hours

Library Outreach: 0 hours. (Rebecca is tracking outreach hours volunteered by staff)

Library Programs: 0 hours

**Meeting Adjourned:**

Meeting was adjourned at 8:50 pm by Jennifer.

**Next Meeting:**

Next Regular Board Meeting on Thursday, Sept. 28, 2023, at 7:00 pm at the Library.

Minutes respectfully submitted by Rosemarie McGonigle.

*as amended*

*Jennifer Scott*

*09/27/2023*

**MEETING: Regular Council Meeting**

**Date: October 17, 2023**

**AGENDA NO.: 11**

**TITLE: Correspondence & Information**

**ORIGINATED BY: *Karen O'Connor, CAO***

**BACKGROUND / PROPOSAL:**

Attached with this RFD are items for which Council may like to make a formal resolution. otherwise, this is accepted for information only.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The following items are provided:

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**RECOMMENDED ACTION:**

**MOTION THAT Councillor \_\_\_\_\_ accepts the attached correspondence as information only.**

INTLS: CAO: KO

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 12

**TITLE:** Next Meeting

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

Next Meeting: November 21, 2023

Council may also want to have additional meetings such as Committee of the Whole meetings where no resolutions are made but Council can have discussions about projects, review policies and bylaws or any item they wish to discuss.

**RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ declare that the next Regular Council Meeting for the Village of Cremona Council will take place at 7:00 p.m. on Tuesday, November 21, 2023, at Council Chambers located at 106 1<sup>st</sup> Avenue East.

INTLS: CAO: KO





## REQUEST FOR DECISION

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 13

**TITLE:** Closed Meeting

**ORIGINATED BY:** Karen O'Connor CAO

### **BACKGROUND / PROPOSAL:**

*Section 197(2) of the MGA states: Councils and council committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.*

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The council will be required to make a motion to go into a Closed Meeting to discuss the legal item.

### **COSTS / SOURCE OF FUNDING (if applicable):**

### **RECOMMENDED ACTION:**

**MOTION** THAT Councillor \_\_\_\_\_ that council enter into a closed meeting to discuss one (1) legal item on October 17, 2023, at \_\_\_\_\_ pm.

INTLS: CAO: KO



## REQUEST FOR DECISION

**MEETING:** Closed Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 14

**TITLE:** RECONVENE

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

*Section 197(3): When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.*

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A member of the council will announce when the council is going back into an open council meeting and invite members of the public to return.

**RECOMMENDED ACTION:**

**MOTION** That Councilor \_\_\_\_\_ reconvenes from a closed meeting to a Regular Council meeting at \_\_\_\_p.m.

INTLS: CAO: KO

**MEETING:** Regular Council Meeting

**Date:** October 17, 2023

**AGENDA NO.:** 15

**TITLE:** Adjournment

**ORIGINATED BY:** *Karen O'Connor, CAO*

**BACKGROUND / PROPOSAL:**

A Member of Council will move to adjourn the meeting.

**RECOMMENDED ACTION:**

**MOTION** THAT Council adjourns the Village of Cremona Regular Council

Meeting on the 17<sup>th</sup> day of October at \_\_p.m.

INTLS: CAO: KO



